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The American Institute of Architects

APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 18575

Dated Jan. 9 19 63
Received April 5 19 63
Granted June 3 19 63

MEMBERSHIP NO 18572

- A Name of applicant Robert W. Shaffer Chapter Detroit
- B Address of applicant 1196 Stephen - Clawson, Michigan
- C Application received with check for \$ 20.00 on April 5 19 63.
held for additional information (rec'd 4/23)
- D Application returned for correction 19 ..
- E Application in due order on April 23 19 63.
- F Acknowledgments to applicant and chapter on April 19 19 63.
- G Certified resolution of chapter executive committee recommending admission
or that applicant be denied received on April 5 19 63.
- H Record of registration received April 5 19 63.
- I The applicant has been examined as to his professional qualifications by
Michigan Bd. of Reg. for Architects
- J The applicant is currently registered as an architect or licensed to practice
architecture in the states of Michigan
- K Application sent to The Committee on Membership May 24 19 63.
- L The Committee on Membership reported on application on May 24 19 63.
- M The applicant was requested to furnish additional evidence of his profes-
sional qualifications on or before 19 , which was received.

REPORT:

As a result of its findings on the evidence submitted The Committee on Membership unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

THE COMMITTEE ON MEMBERSHIP

Date May 24 19 63

Clinton Sause
Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

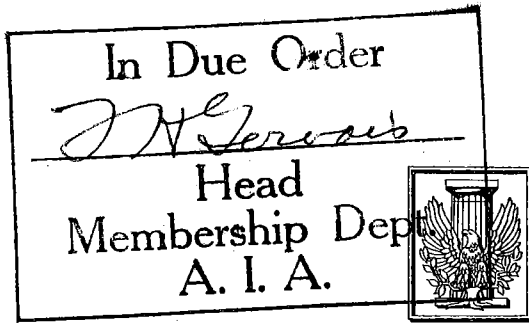
Robert W. Shaffer

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Detroit Chapter.

Date June 3 19 63.

Clinton Sause
Secretary

- N Applicant admitted on June 3 19 63
- O Notice to applicant and notice of assignment to chapter on June 3 19 63
- P Notice of denial of application to chapter and applicant and \$
returned to applicant on 19



APPLICATION No. 18572

INSTRUCTIONS

Type in all information carefully and sign with ink.
Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

- My full name is Robert W. Shaffer
- I am a Natural citizen of the United States.
a. State whether natural or a naturalized citizen.
- My legal residence is in the City of Clawson
County of Oakland State of Michigan
- My address in The Institute records will be
Number 1196 Street Stephen
City Clawson Zone State Michigan
b. State whether residence or office address.
- I am engaged in the profession of architecture as a Practicing Architect
c. State whether as a practicing architect, a teacher, a public official, etc.
- I desire to be a member of the Detroit Chapter.
- I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
- I am not indebted to The Institute or to any of its component organizations.
- I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$5.00 is for a year's subscription to the *Journal of The American Institute of Architects* and the *Memo—a Newsletter*. It is my understanding that if I am not admitted to membership \$10.00 will be returned to me, and \$10.00 retained by The Institute as an examination fee.

Date Jan. 9 19 63

Robert W. Shaffer
Applicant sign full name in ink

PAID
20.00
1/15/63

STATISTICS

10. Date of birth Sept. 9, 1918 Place of birth Detroit, Michigan

11. (a) I am registered or licensed to practice architecture in the following-named states:

Michigan

(b) I passed the State Board Examination in the following-named states:

Michigan

(c) I hold Certificate No. _____ of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12. (a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Highland Park High School	H.P., Mich.		1936	

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

Australia

PROFESSIONAL TRAINING *

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each

Employer's Name-Address	Type of Business	Classification of Position	Period of Employment by month and year
Smith, Hinchman & Grylls	Arch & Eng.	Draftsman	8/45 to 10/46
H. E. Beyster, Inc.	Arch. & Eng.	Draftsman	4/47 to 10/47
Giffels & Vallet, Inc.	Arch. & Eng.	Draftsman	2/48 to 7/49
E. W. Shaffer	Architect	Draftsman	7/49 to 7/50
Giffels & Vallet, Inc.	Arch. & Eng.	Draftsman	7/50 to 6/52
Austin Engineers, Inc.	Arch. & Eng.	Draftsman	7/52 to 3/54
Giffels & Vallet, Inc.	Arch. & Eng.	J.C./Draft.	10/55 to 4/57
Austin Engineers, Inc.	Arch. & Eng.	J.C./Draft.	10/57 to 6/58
Campbell Engineering, Inc.	Arch. & Eng.	Job Captain	10/58 to 12/60

*(NOTE: Applications must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

Note: This is a partial list. All employers listed above are located In Detroit, Michigan.

See letter attached

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PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

From

To

15. Is architecture your principal vocation? Yes

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS AND APPLICATIONS IN ARCHITECTURAL ORGANIZATIONS

17. I have previously applied for membership or associateship in the Detroit chapter of The American Institute of Architects. The details concerning this application are as follows:

- 18. Member of Institute from to
19. Junior of Institute from to
20. Associate of The Detroit Chapter from to Date
21. Junior Associate of Chapter from to
22. Student Associate of Chapter from to
23. Member of State Organization in from to

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing. Member references must be available for personal contact by the local chapter officers.

Table with 2 columns: Name and Address. Includes entries for James B. Hughes, Jack Montieth, Stanley Fleischaker, Carl Marr, and Phillip Nicholas.

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THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

April 19, 1963

Mr. Robert W. Shaffer
1196 Stephen
Clawson, Michigan

Dear Mr. Shaffer:

We have received your application for corporate membership in The American Institute of Architects, along with your check for \$20.00 attached, which is in order except for one item:

You do not indicate how you are presently employed. The last date appearing on your application in this respect is December, 1960, when you were employed by the Campbell Engineering, Inc. The Committee on Membership will want to know whether you are presently practicing architecture as an individual or the name of the firm you are currently affiliated with.

Your desire to become a member of The AIA is appreciated by its Board of Directors and upon receipt of this information needed to complete your application, you may be assured that The Board will act promptly thereon.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

FHG/m

cc: Exec.-Dir., Detroit Chapter, AIA

R O B E R T W . S H A F F E R • A R C H I T E C T

April 22, 1963

Miss Florence H. Gervais
Head, Membership Department
The Octagon
1735 New York Avenue, N. W.
Washington 6, D. C.

Dear Miss Gervais:

In reply to your query of April 19, 1963 as to my present employment status. I wish to reply that at the present time I am practising architecture as an individual.

Yours truly,

Robert W. Shaffer
Robert W. Shaffer,
Architect

RWS:sl

APR 23 1963



RECORD OF REGISTRATION

THE AMERICAN INSTITUTE OF ARCHITECTS

Detroit

(Chapter)

28 West Adams, Detroit 26

(Address)

SECRETARY.

BOARD OF ARCHITECTURAL EXAMINERS.

Address

Robert W. Shaffer

(Name of Applicant)

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date March 29 19 63

Joseph B. Hepler
Chapter Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption?
3. What was the scope of the examination? Mechanical Equipment, 4 hrs., 75%; Composition 4 hrs., 75%; Design Problem, 12 hrs., 75%; Structural Design, 4 hrs., 75%; Specifications, 4 hrs., 85%; Supervision, Counseling & Administration, 4 hrs., 75%; 4 hrs., 87%; Architectural History,
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination _____ hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? No. If so, give Certificate No. _____
6. Date of first registration 11-16-62 19 ____ Registration No. 13010 Is it current? Yes

Henry Groshen
(Signature of Secretary of Board)

Michigan State
Board of Registration for Architects,
Professional Engineers, Land Surveyors
(Name of Board)

Date April 1, 19 63

1604 Cadillac Square Building, Detroit 26, Michigan

OUTLINE OF ARCHITECT EXAMINATION

Books of Reference Permitted on PART IV only.

Application must be filed with this State Board not later than May 1st prior to exam.

PART I MECHANICAL EQUIPMENT (4 hours-First Morning)

The candidate may be asked questions to determine his knowledge and judgment on the installation and use of heating, ventilating, and air conditioning systems, electrical equipment, including kinds of current, wiring, distribution systems, lighting fixtures, generators, motors and private power plants; plumbing, including supply and waste systems, sewage disposal, sprinkler systems, and fire protection equipment; elevators including location, type, speeds for various uses, safety devices, etc.

PART II COMPOSITION (4 hours-First Afternoon) A Site Planning problem.

PART III DESIGN PROBLEM (12 hours-Second Day)

The objective of this examination is to test the candidate's understanding of the principles of architectural design in the widest meaning of that term and his skill in applying them to a specified problem, such as he might meet in practice; problem to be announced in advance.

PART IV STRUCTURAL DESIGN (4 hours-Third Morning)

The objective of this examination is to test the candidate's ability to apply his theoretical knowledge of the design of structure to actual problems of practice; and to test the candidate's ability to arrange and design the structural parts of the building with adequate strength and due regard for economy and fitness, also to test the candidate's knowledge of the design of structural members, such as roof trusses and similar work. Included are problems in the design of wood, steel and reinforced concrete members of a given building.

PART V SPECIFICATIONS (4 hours-Third afternoon)

The objective of this examination is to test the candidate's skill and judgment in the use of the various materials which may enter into the production of modern buildings. Questions may be asked concerning the selection of proper materials for certain uses or under certain conditions; methods to be used in the avoidance of unfortunate results; the constitution and properties of various materials as affecting their durability and workability; methods of weatherproofing buildings and the use of various materials from the viewpoint of economy, fire hazard, and aesthetic effect.

PART VI SUPERVISION, COUNSELING AND ADMINISTRATION (4 hours-Fourth Morning)

The purpose of this examination is to test the candidate's knowledge and judgment in the supervision of buildings under construction. Questions may be asked concerning shop drawings, shop practices in the various lines, the duties of a clerk-of-the-works, and the responsibility of the architect; also, to test the candidate's judgment and ability as advisor to his client; and his executive ability; and to test the candidate's knowledge and ability in the performance of the ethical, legal, and business functions of an architect.

PART VII ARCHITECTURAL HISTORY (4 hours-Fourth Afternoon)

Candidates are required to pass all seven parts of the examination for Michigan registration. A Passing Grade of 75% is required for each part.

June 3, 1963

Mr. Robert W. Shaffer, AIA
1196 Stephen
Clawson, Michigan

Dear Mr. Shaffer:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to membership in The Institute.

In approximately two months you will receive a certificate of membership duly executed by the Officers of The Institute.

You are assigned to the Detroit Chapter and the Michigan Society of Architects of The AIA, effective June 3, 1963.

I sincerely hope that you will take an active and interested part in your Chapter activities. The Chapter is the cornerstone of The Institute's strength where the policies which advance our profession are developed. Members who are active in Chapter affairs gain the most from AIA as professional men and provide the leadership which AIA needs to meet the challenges and opportunities which the future holds for architecture.

I want you to know that The Secretary's Office is at your service to the fullest extent of its powers.

By direction of The Secretary.

Sincerely yours,

William H. Scheick, AIA
Executive Director

ROBERT W. SHAFFER, A.I.A. • ARCHITECT

June 18, 1965

Mr. James Hughes
Detroit Chapter A.I.A.
28 West Adams
Detroit, Michigan

Dear Jim:

Please accept my resignation to The American Institute
Of Architects. As I function primarily as an architectural
draftsman, employed by others I don't feel this annual
expense is practical at this time. Thank you.

Yours truly,

Robert W. Shaffer, AIA

June 29, 1965

Mr. Robert W. Shaffer, AIA
1042 West Elmsford
Clawson, Michigan

Dear Bob:

In your letter of June 18, 1965, you ask that your resignation from The American Institute of Architects be accepted.

Resignation from the Institute can be effected only through the Institute, not Chapter.

I would suggest, since you are in good standing with the Detroit Chapter until the end of this year, that you hold any action on resignation until December. Perhaps you will reconsider and find it possible to continue your membership by that time.

A copy of your letter and this one is being sent to Membership Procedures at the Institute for information.

Sincerely,

1963

James B. Hughes, AIA

cc: Maureen Marx, Manager
Membership Procedures, A.I.A.

JBH/rk

65 PD

7/1/65

THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

July 9, 1965

To: Jim Hughes
From: Maureen Marx
Re: Membership of Robert W. Shaffer

We agree that it would be worthwhile to hold Mr. Shaffer's request to resign since his dues are paid through the end of the year. On this basis, we are not acting now but will wait until we receive further advice from you or Mr. Shaffer.

ROBERT W. SHAFFER, A. I. A. • ARCHITECT

November 20, 1965

The American Institute Of Architects
1735 New York Avenue, N. W.
Washington, D. C.

Gentlemen:

Please accept my resignation to The American
Institute Of Architects. As an architectural
employee, rather than an individual practitioner
I don't feel this annual expense is practical at
this time. Thank you.

Yours truly,

Robert W. Shaffer
Robert W. Shaffer

Entered: 6/3/63
Chapter: Detroit
Age: 1918 (47)

11/23/65

THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

December 7, 1965

*Shaffer
res.*

Mr. Robert W. Shaffer, AIA
1042 West Elmsford
Clawson, Michigan

Dear Mr. Shaffer:

We have received your letter dated November 20th in which you tender your resignation as a corporate member. We also have at hand Mr. James Hughes' letter of June 29th concerning the matter.

Since your dues to the Institute and Chapter are paid through December 31st, final action will be taken on your resignation then.

It is our sincere hope that you will reapply for admission at the earliest time.

With best wishes.

Sincerely yours,

Maureen Marx, Manager
Membership Procedures

cc: Mr. Hughes



THE AMERICAN INSTITUTE OF ARCHITECTS

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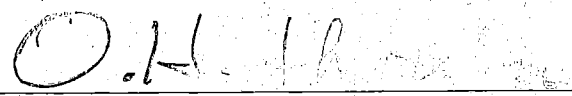
Notice of Resignation of Membership

To: **Mr. Robert W. Shaffer**
1042 West Elmsford
Clawson, Michigan

Your resignation from The Institute, dated **November 20** 19 **65**, is effective in The Institute, and in all of its component organizations of which you were a member, as of **December 31** 19 **65**, the date it was received by the Secretary.

The Board regrets your decision to withdraw from The Institute, and hopes that you will return to it soon.

Date **January 3**, 19 **66**


(SECRETARY)

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