

Whitehouse, Frank Edward
Columbus

Application for Membership

September 13, 1926

No. 9/15/26

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR: I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Frank Edward Whitehouse

Address 57 Erie Road Columbus Ohio
[Number and Street.] [City.] [State.]

Place and date of birth Buffalo, New York, on July 18th, 1893

Graduate in architecture Ohio State University, in 1922
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture.....
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.....
[If required in your case, state which, and attach evidence of Certificate.]

If your State has a Registration or License Law and you are not registered, state reasons.....

If practicing architect, firm name.....

Have been in practice..... years

If draughtsman, employed by Herbert B. Briggs, A.I.A., State Architect & Engineer
[State number of years.]

Collegiate and office training See attached outline of experience.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) Frank Edward Whitehouse
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date..... (2)
[Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my chapter that this applicant is applying for Institute membership (3) J. Edgar Outcalt
[Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number. (4) Herbert B. Briggs
(Essential if Registered)

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed. (5) Jos. N. Bradford
(6) Chas. Arthur Chubb

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

(7) _____
NUMBER

OUTLINE OF EXPERIENCE

- 1920 - Junior Draftsman - The Ohio Stadium Office.
Howard Dwight Smith, Architect.
- 1921-23 - Junior & Senior Draftsman
University Architect's Office
The Ohio State University
J. N. Bradford, A.I.A., Architect
- July 1923 to Dec. 1923 - Architectural Designer of
Pitt Stadium
University of Pittsburgh
W. S. Hindman, Chief Engineer
- Dec. 1923 to Dec. 1925 - Chief Architectural Designer and
Assistant to the Architect
Board of Education
Chicago, Ill.
J. C. Christensen, Architect
- Dec. 1925 to present - Squad Chief
State Architect's Office
Herbert B. Briggs, A.I.A.
State Architect and Engineer

Registered Structural Engineer
State of Illinois
Certificate No. 1143.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 30, 1926

Dear Mr. Whitehouse:

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective November 30, 1926.

You have been assigned to the Columbus Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter has been so advised.

With regard to Institute dues, no charge will be made for the balance of the year 1926.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute Member. Should the occasion arise, we shall be glad to give you our best cooperation.

Cordially yours,

Executive Secretary.

Mr. Frank E. Whitehouse,
57 Erie Road,
Columbus, Ohio.

K/FRG

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

March 1, 1932.

Dear Mr. Whitehouse:

It is with genuine regret that I write, as Secretary of the Institute, to advise you of the termination of your membership in the Institute and your Chapter, effective December 31, 1931, for non-payment of Institute dues.

The Treasurer, and the Secretary's Office, sent to you various statements of account and letters, in the hope that you would find it possible to make a remittance, in whole or in part, and thereby continue your affiliation with The American Institute of Architects and your Chapter.

It is realized that conditions in the building industry have remained on a most unfavorable basis during the past year, and for that reason the Institute made a special effort to retain your membership as long as possible.

It is believed that you will approve of the action taken. The alternative was to allow the dues to so increase as to make future reinstatement a heavy expense.

I am hoping very much that the circumstances which prevented you from carrying on your Institute membership will speedily change, and that you will soon be thinking of taking up your membership again. When you are ready to do so, I can assure you that the Institute will make the way back very simple and easy. The Board has already made provision whereby the old account can be paid off in installments and over a period of time that will not be onerous to you.

I am going to write to you from time to time, reminding you that the Institute desires your return to its membership and its councils, and so that your return can be worked out to your best convenience.

With best wishes, and with the hope that we may soon regain you as a member of The American Institute of Architects, I am,

Sincerely yours,

Secretary.

Mr. Frank Ed. Whitehouse,
Professional Building,
Charleston, W. Va.

FCB:GG