

Whitehead, Russell F.
New York

March 5, 1924

Application for Membership

March 5, 1924

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Russell Fenimore Whitehead

Address 150 East 61st Street, New York, New York
[Number and Street.] [City.] [State.]

Place and date of birth Trenton, New Jersey January 14 1884

Graduate in architecture Drexel Institute of Technology '03
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation]

Holder of Scholarship in architecture _____
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the
first class of the Ecolè des Beaux Arts _____
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter _____

If practicing architect, firm name Russell F. Whitehead

Have been in practice Begin 1909—Editor of Architectural Record 1910-11-12 years 1.5 years

If draughtsman, employed by Editor of The Brickbuilder 1912-13-14-15
Returned to practice in 1915—(July)
[State number of years.]

Collegiate and office training Princeton and Drexel Institute '03

Kirby, Pettit & Green (3 yrs) Wm. Haggman (3 yrs) Walker & Seattle (2 yrs)

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Russell F. Whitehead
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the _____
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date _____
[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) [Signature]
- (2) [Signature]
- (3) [Signature]

[The signatures of three Institute members are here required ~~and~~ the applicant ^{even if} has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there are no negative votes. No other form of unanimous endorsement will be accepted.]

7/4/50 3/20/24
must send

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 20, 1924.

My dear Mr. Whitehead:-

Permit me to acknowledge with gratification, and on behalf of the Secretary, your application for membership in the American Institute of Architects, received by reference from the New York Chapter.

In order that prompt action may be taken on your application, it is hoped that you will send at your early convenience the customary routine exhibits.

These should consist of working drawings and photographs of two executed buildings which need not be specially prepared, may be taken from your office files, and will be carefully returned later.

Acknowledgment is also made of your remittance of \$5.00 to cover the preliminary fee.

Very truly yours,

Executive Secretary.

Mr. Russell F. Whitehead,
150 East 61st Street,
New York, N. Y.

R:B

March 23, 1924

The American Institute of Architects
The Octagon House
Washington, D. C.

Attention of
Mr. Edward C. Kemper
Executive Secretary

Gentlemen:

Your suggestion that I send the customary exhibits which shall indicate my eligibility to Institute membership has been received.

Inasmuch as I have devoted the greater portion of my effort for the past fifteen years to duties connected with architectural publications, the success of which you are the best judges, I am wondering if it would be stretching the point to call me an "architect engaged in professional education"?

As Editor of "The Architectural Record", (1910-1912); of "The Brickbuilder", (1912-1915); and of "The White Pine Series of Architectural Monographs", (1915 to date), I have tried to maintain the highest ideals of the profession.

Frankly, the major part of my income is derived at present from the professional fees I receive as Editor of The White Pine Series and from a retainer plus per diem fees as Consulting Architect for Weyerhaeuser Forest Products - an association of affiliated Weyerhaeuser companies.

In neither instance have my services to the two separate organizations anything to do with direct sale of building materials. I charge for my time as Editor and receive fees for all consultations and building commissions which I do for my other clients. My fees in no case are below the minimum set by the Institute. I feel that I have lived up to the principle of Professional Practice and Canons of Ethics of the Institute in every particular.

As a licensed architect in the State of New York, I have had occasion to design and direct the execution of my designs; as an editor I have spent years of research in order to select and prepare data for publication. My remuneration is an openly stated compensation received directly from my clients, for professional service rendered, and I have never received a commercial profit on materials supplied or upon labor employed.

I have designed houses in Saint Paul, Minnesota; Westport-on-Lake Champlain; Coeur D'Alene, Idaho, and LaPorte, Indiana during the past four years. My previous architectural work was completed fifteen years ago, and the working drawings are in dead storage. If, under the circumstances you still desire to have working drawings and photographs as "exhibits", I will try to procure photographs and send them for your information

Sincerely yours,

RFW JGC



The American Institute of Architects
RECEIVED

MAR 6 1925

REFERRED

NEW YORK CHAPTER
OF THE
AMERICAN INSTITUTE OF ARCHITECTS

BENJAMIN WISTAR MORRIS, PRESIDENT
101 PARK AVENUE
FRANCIS Y. JOANNES, VICE-PRESIDENT
247 PARK AVENUE
HOBART B. UPJOHN, SECRETARY
19 WEST 44TH STREET
CHARLES H. HIGGINS, TREASURER
19 WEST 44TH STREET
LE ROY E. KERN, RECORDER
19 WEST 44TH STREET

LE ROY E. KERN, EXECUTIVE SECRETARY
19 WEST 44TH STREET
VANDERBILT 7585

EXECUTIVE COMMITTEE
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CHARLES H. HIGGINS
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LE ROY E. KERN
GEORGE S. KOYL
BENJAMIN WISTAR MORRIS
R. H. SHREVE
EGERTON SWARTWOUT
FITZ HENRY FAYE TUCKER
HOBART B. UPJOHN
D. EVERETT WAID

March 6, 1925.

Mr. E. C. Kemper,
Octagon House,
Washington, D.C.

Dear Mr. Kemper:

Can you give me any information relative to the application of Mr. Russell F. Whitehead for Institute membership?

Mr. Whitehead has sent us a copy of a letter of March 20, 1924 from you acknowledging receipt of his application and of the preliminary fee. We are unable to find in this office any record of Mr. Whitehead's application and Mr. Tucker, Chairman of the Chapter Committee on Admissions states that Mr. Whitehead's application has not been forwarded to his office.

Very truly yours,

Le Roy E. Kern

LEKern:GB

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 9, 1925.

Dear Mr. Kern:-

In response to yours of the 6th, we do have pending the application of Mr. Russell F. Whitehead.

This application has never been acted upon because Mr. Whitehead has not forwarded the exhibits requested of him in our letter of March 20th, copy of which you state he has sent to you. Upon receipt of his exhibits his name will go out on a privileged communication to the entire membership and will, at the same time, be submitted to the New York Chapter for its consideration, as is customary.

The application has not been submitted to the Chapter because the name must first be circularized to the Membership in a privileged notice. This action cannot be taken until the required exhibits have been received.

Trusting the above will give you the information desired, I am,

Very truly yours,

Executive Secretary.

Mr. LeRoy E. Kern, Executive Secy.,
New York Chapter, A. I. A.,
19 West 44th Street, New York City.

Copy to Mr. Tucker.

COPY TO
FILES PRESIDENT SECRETARY TREASURER

K-G

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 30, 1925.

Dear Mr. Whitehead:-

This is the first opportunity since returning to Washington to write concerning your application.

Herewith is a copy of our letter of March 9th to Mr. Kern, from which it appears that it was necessary for us to ask you to send exhibits.

The sending of exhibits is somewhat of a technical requirement and if you will write a brief letter of explanation, covering the points mentioned in our conversation in New York, I believe the Board of Examiners would be glad to accept the same in lieu of exhibits.

If you will do this we will give very prompt attention to your application, in the hope of bringing about your early election to the Institute.

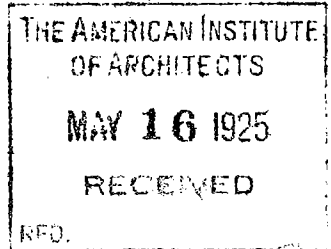
Very sincerely yours,

Executive Secretary.

Mr. Russell F. Whitehead,
150 East 61st Street,
New York, N. Y.

K:VB
ENCL.

RUSSELL F. WHITEHEAD, *Architect*
150 EAST SIXTY FIRST STREET
New York



OFFICE OF PUBLICATION
THE WHITE PINE SERIES of
Architectural Monographs

May 14th, 1925

Dear Mr. Kemper:

I have just returned from Hot Springs, Virginia and find your letter of April 30th awaiting me. Many thanks for the trouble you have taken in looking up my application for membership in The Institute and writing me concerning the matter.

I have discovered the carbon copy of my letter of March 23rd, 1924 which was in answer to your communication of March 20th, 1924. It is enclosed for your information. It covers in detail the points mentioned in our conversation in New York and perhaps will give the Board of Examiners the information they should have if they are to act upon my election, in lieu of exhibits.

Since writing the enclosed letter my status has changed somewhat. I now own and control the publication "The White Pine Series of Architectural Monographs". I no longer receive a professional fee from The White Pine Bureau as Editor of their "house-organ". I am engaged at present in recording measured drawings, photographs etc. of the Architecture of the American Colonies and of the Early Republic and publishing these treatises to further a broader understanding and to create a permanent record of our Early Architecture. My remuneration, if any, is received from the profits of the publication.

I will hope that the Board of Examiners know something of the work I have been doing in the cause of Architecture during the past fifteen years and that they know something of my personal standing and professional ability and will accept the same in lieu of "exhibits". I still trust that it may be their opinion that I am an architect engaged in professional education, and that I have shown those qualifications which will make me eligible to membership in The American Institute of Architects.

Sincerely yours,

Mr. Edward C. Kemper,
Executive Secretary
The American Institute of Architects
The Octagon House
Washington, D. C.

Enclosure

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

Wm. B. ...

May 18, 1925.

Dear Mr. Whitehead:-

Thank you for your letter of May 14th with regard to the question of exhibits in connection with the application.

We will bring the correspondence and application before the Board of Examiners at their June meeting. I am sorry to say the May meeting was held just a few days ago.

Please leave it to me to expedite this matter as rapidly as Institute procedure will permit.

Sincerely yours,

Executive Secretary.

Mr. Russell F. Whitehead,
150 East 61st St.,
New York City, N. Y.

K:D

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

July 21, 1925.

Dear Mr. Whitehead:-

The July meeting of the Board of Examiners was held yesterday, and I took up informally with the Chairman your application for Institute membership, and relevant correspondence.

He felt that under the established rules it would be desirable for you to send in the customary exhibits of executed work.

The nature of these exhibits it indicated on the marked circular herewith, and I hope that this requirement, which I had hoped would not be necessary in your case, will not cause you inconvenience.

If you will meet it at your early convenience, I will expedite procedure as much as possible at this end of the line.

Sincerely yours,

Executive Secretary.

Mr. Russell F. Whitehead,
150 East 61st Street,
New York, N. Y.

K:VB
ENCL

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W. Whitehead, Russell F.
New York

No. Ex Reg. 56.

Application for Membership

November 4, 1927 47

To the Secretary of the American Institute of Architects.

I hereby apply for Membership in the American Institute of Architects, and certify that the following statements are correct

Name *Russell Fenimore Whitehead*

Address *148 East 61st Street New York, N. Y.*
[Number and Street.] [City.] [State.]

Place and date of birth *Princeton, New Jersey, January 14 1884*

Graduate in architecture *Drexel Institute - '03 - Princeton - two years*
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecolè des Beaux Arts
[If required in your case, state which, and attach evidence of Certificate.]

If your State has a Registration or License Law and you are not registered, state reasons *Registered*

If practicing architect, firm name *Russell F. Whitehead*

Have been in practice *24* years. If draughtsman, employed by

Collegiate and office training

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Russell F. Whitehead
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date *(2)*
[Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my chapter that this applicant is applying for Institute membership (3)
[Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number. (4) *Drexelton*
(5) *Palmer Rogers*
(6) *Charles T. Rich*

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed.

(7) *2242*
NUMBER

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

Annual Registration No 2042
Serial No. 2009.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

December 16, 1927.

Dear Mr. Whitehead:

We received safely, through the New York Chapter, your application for membership in the Institute under date of November 4, 1927.

I recall that there was a previous application from you in 1924, and find from the correspondence of that year that we were obliged to ask you to send exhibits of executed work.

These exhibits are to comply with a well established rule, which is that only graduates of the recognized schools, or those holding certain scholarships, shall be exempt.

Under the circumstances I am sure the Board of Examiners would give due weight to your education and editorial work for the cause of good architecture. At the same time we should be able to submit the exhibits and it would be appreciated if you will send from your files, and without any special preparation, photographs and blue prints of any two executed buildings. Needless to say that the Board of Examiners do not seek exhibits of large buildings - in fact any executed work acceptable to the applicant is what the Board desires most.

There has just been a meeting of the Board of Directors so the next list of applicants cannot be elected until early March. As your application is at hand you will avoid the initiation fee of \$25.00, which goes into effect on January 1, 1928. On looking back we find that you did pay an initiation fee of \$5.00 in 1924, and that of course applies to the present application of November 4, 1927.

Sincerely yours,

Executive Secretary.

Mr. Russell Fenimore Whitehead,
148 East 61st Street,
New York, N. Y.

K-G

COPY TO

FILES PRESIDENT SECRETARY TREASURER

ARTHUR C. HOLDEN & ASSOCIATES
ARCHITECTS
232 MADISON AVENUE, NEW YORK

ARTHUR C. HOLDEN, A. I. A.
MAXWELL KIMBALL, A. I. A.
FRANKLIN C. WELLS
LEONARD COX, A. I. A.
JOHN TAYLOR BOYD, JR., A. I. A.
ALFRED M. BUTTS
LILLIAN THONEMAN

TEL. ASHLAND } 3077
 } 3078

January 11, 1928

AMERICAN INSTITUTE
OF ARCHITECTS
JAN 13 1928
RECEIVED
RFD.

Mr. Edward C. Kemper
Executive Secretary, A.I.A.
Washington, D.C.

Dear Mr. Kemper:

I am asking you to transmit the following communication to the Committee on Admissions of the A.I.A. in reference to the application of Mr. Russell F. Whitehead of New York City for membership in the A.I.A.:

I wish to urge that he be admitted to membership as a man of high character who has done much for the profession of architecture through his editorship of three of the architectural magazines of the highest standing.

Information has come to me to the effect that more data has been requested of Mr. Whitehead pertaining to architectural works. Although I do not know all the considerations which are guiding the Committee in its judgment of the case, I understand that Mr. Whitehead is basing his application on Article 1, Section 1 of the By-laws, "An Architect Engaged in Professional Education". On these grounds his editorial work, it seems to me, has been of conspicuous service to the profession and that it entitles him to membership in the Institute

I have discussed this matter with some members of the New York Chapter and they agree in this view. I also believe that Mr. Whitehead in basing his application mainly on his editorial work shows a strength of character and willingness to stand on his record which is just the kind of attribute which we like to think is a characteristic of an Institute member.

Yours very truly,

John T. Boyd Jr.

John Taylor Boyd, Jr.

JTB:t

A

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

LEAHUR & ASSOCIATE

ARCHITECTS

MEMBERSHIP DEPARTMENT

January 18, 1928

Dear Mr. Mathesius:

The Institute has pending the application of Mr. Russell F. Whitehead. The application must first receive the approval of the New York Chapter, and we write to transmit to you the substance of a letter of January 11th, concerning Mr. Whitehead, from Mr. John Taylor Boyd, Jr., Institute member of the New York Chapter, as follows:

"I am asking you to transmit the following communication to the Committee on Admissions of the A.I.A. in reference to the application of Mr. Russell F. Whitehead of New York City for membership in the A.I.A.:

"I wish to urge that he be admitted to membership as a man of high character who has done much for the profession of architecture through his editorship of three of the architectural magazines of the highest standing.

"Information has come to me to the effect that more data has been requested of Mr. Whitehead pertaining to architectural works. Although I do not know all the considerations which are guiding the Committee in its judgment of the case, I understand that Mr. Whitehead is basing his application on Article 1, Section 1 of the By-laws, 'An Architect Engaged in Professional Education'. On these grounds his editorial work, it seems to me, has been of conspicuous service to the profession and that it entitles him to membership in the Institute.

"I have discussed this matter with some members of the New York Chapter and they agree in this view. I also believe that Mr. Whitehead in basing his application mainly on his editorial work shows a strength of character and willingness to stand on his record which is just the kind of attribute which we like to think is a characteristic of an Institute member."

Sincerely yours,

Executive Secretary.

Mr. Frederick Mathesius, Jr., Chairman,
Committee on Admissions, New York Chapter,
A.I.A., 320 Fifth Avenue, New York, N.Y.

K/FHG

Copy to Mr. Boyd.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

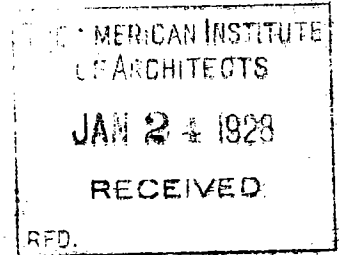
AMERICAN INSTITUTE OF ARCHITECTS

Committee on Admissions—New York Chapter

FREDERICK MATHESIUS, Jr., Chairman

320 FIFTH AVENUE

New York



January 23rd, 1928.

Mr. E.C. Kemper,
Executive Secretary, A.I.A.,
Washington, D.C.

Dear Mr. Kemper:

In response to your inquiry of the 18th instant, re. application of Mr. Russell F. Whitehead. This application has received the approval of the New York Chapter Committee on Admissions for Chapter Membership. The consensus of opinion seems to be that Mr. Whitehead can make application for Institute Membership in due course, and when he is able to qualify with exhibits of executed work.

Some time ago you wrote regarding the application of Mr. John Liptak. Mr. Liptak is now an Associate Member and his application for Institute Membership was approved by the New York Chapter Committee on Admissions. Will you kindly communicate with Mr. Liptak directly for submission of exhibits, etc.?

Thank you for sending the application blanks of Messrs. David Coville, Philip Youtz and Frank P. Whiting.

Sincerely yours,

Frederick Mathesius, Jr.

Chairman.

M/J

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 20, 1928

Dear Mr. Whitehead:

With reference to your pending application for Institute membership, and previous correspondence, I write to advise that at the last meeting of the Executive Committee the whole matter was carefully and sympathetically considered.

The Committee was sorry to find that under the very definite provisions of the By-laws, and under the closely followed policy which has governed the Board of Examiners, your application must be passed upon as that of a practicing architect. Therefore, I am writing to ask if you will not make the effort to get together the exhibits of two buildings, about which we have previously written. In one of your letters you mention executed work and it is hoped that you will not find it to be too much trouble to get together the drawings of two completed projects.

Needless to say the rule does not require large work or any special type of work. The photographs and working drawings are merely evidence to show the Board of Examiners that the applicant is qualified to render a reasonable degree of professional service to his client.

Please be assured that if you will send the exhibits we will put the matter forward with care and interest.

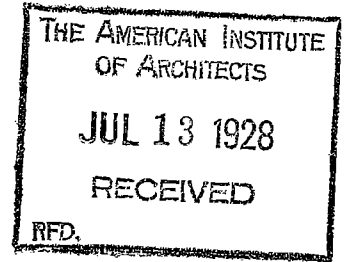
Sincerely yours,

Executive Secretary.

Mr. Russell Fenimore Whitehead,
148 East 61st Street,
New York, N. Y.

K/FHG

C O P Y



June 14, 1928.

Mr. E. C. Kemper, Executive Secretary,
The American Institute of Architects,
The Octagon,
Washington, D. C.

Dear Mr. Kemper:

At the meeting of the Executive Committee of
the New York Chapter held on Wednesday, June 13th, 1928, the
following applicants were approved for membership in the In-
stitute:

Fritz Muller, 1328 Nelson Avenue, New York City
Emery Roth, 210 West 101st Street, New York City.
Russell F. Whitehead, 148 East 61st Street, New York City

Sincerely yours,

(signed)
WILLIAM HARMON BEERS, Secretary

WEB/MW

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

June 22, 1928.

Dear Mr. Beers:

With further reference to your letter of June 14th, which states that the New York Chapter approves for election to membership in the Institute Mr. Russell F. Whitehead, 148 East 61st Street, New York City, I write to advise that the Institute Board, when it considered Mr. Whitehead's application, took action requesting that he submit exhibits of executed work.

We have advised Mr. Whitehead fully and hope that ultimately he will send in the exhibits in order that action on his election may be completed.

Until such exhibits are received, and until there is final action by the Institute Executive Committee, or Board, the application should be recorded as pending.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

Mr. Wm. Harmon Beers, Secretary,
New York Chapter, A. I. A.,
101 Park Avenue, New York, N. Y.

K-G

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 5, 1929

Dear Mr. Mathesius:

The Institute has had pending before it for some time the application for membership of Mr. Russell F. Whitehead, now Editor of Pencil Points and a registered architect in the State of New York.

A copy of his application is enclosed.

It was not acted upon by the Institute Executive Committee or Board because, in a letter of January 23, 1928, from you, copy of which is enclosed, it was indicated that the Committee on Admissions of the Chapter would prefer to have Mr. Whitehead submit exhibits of executed work.

We understand that it has not been possible for Mr. Whitehead to collect exhibits which he would consider satisfactory examples of his architectural ability, and as early as March 23, 1924, he wrote a letter of explanation, a copy of which is enclosed.

The Executive Committee of the Institute, at its last meeting, and on its own volition, took action as follows with respect to Mr. Whitehead's application:

Resolved, That the action of the Executive Committee at its meeting in March, 1928, with respect to the application of Russell F. Whitehead be rescinded.

Resolved, That the Committee on Admissions of the New York Chapter be advised that the Executive Committee of the Institute wishes to relieve Mr. Whitehead of the submission of exhibits of executed work in connection with his application for membership, on the ground that he is a registered architect and has contributed notably to architectural education in the United States. The Institute wishes to put Mr. Whitehead's application forward, and before doing so would like to have the concurrence of the Committee on Admissions of the New York Chapter.

It would be appreciated if you would respond in this matter in order that it may be put forward, or some final action taken on it.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

-2-

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

Mr. Frederick Mathesius, Jr., Chairman,
Committee on Admissions, New York Chapter, A.I.A.,
320 Fifth Avenue, New York, N. Y.

K/THG
Encs.

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COPY TO

FILES

PRESIDENT

SECRETARY

TREASURER

AMERICAN INSTITUTE OF ARCHITECTS

Committee on Admissions - New York Chapter
FREDERICK MATHESIUS, JR., Chairman
320 Fifth Avenue, New York

November 12th, 1929

Mr. E. C. Kemper,

Executive Secretary, American Institute of Architects

Washington, D. C.

Dear Mr. Kemper:

This will acknowledge your favors of the 5th and 8th instants. Regarding the application for membership of Mr. Russell F. Whitehead - At the next meeting of the Committee on Admissions your communication will be submitted, and I will then communicate with you. I am sure the matter will have the Committee's favorable action, as we all know that Mr. Whitehead has signally served the cause of Architecture.

* * *

Sincerely yours,

(S) F. MATHESIUS, JR.

Chairman

M/J

AMERICAN INSTITUTE OF ARCHITECTS
Committee on Admissions—New York Chapter
FREDERICK MATHESIUS, Jr., Chairman
320 FIFTH AVENUE
New York



November 22nd, 1929.

Mr. E.C. Kemper,
Executive Secretary, American
Institute of Architects,
Washington, D.C.

Dear Mr. Kemper:

Under date of the 5th instant you wrote to me regarding the application of Mr. Russell F. Whitehead for Institute Membership. In looking over my records, I find that the Committee on Admissions, New York Chapter, A.I.A. approved Mr. Whitehead's application at its meeting on May 23rd, 1928, and that notification of that action was sent to the Chapter Executive Committee and to you, under date of May 24th, 1928. If you will refer to my correspondence of that time you will undoubtedly find the approval list which was then sent.

Trusting that this will enable the Institute Executive Committee to proceed with Mr. Whitehead's application, and that we may welcome him to Chapter Membership in the near future,

Sincerely yours,

A handwritten signature in cursive script, appearing to read "F. Mathesius, Jr.".

Chairman.

M/J

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 25, 1929

Dear Mr. Mathesius:

Thank you for your letter of November 22nd, concerning the application of Mr. Whitehead. We are accepting it as a complete release, and we also have the resolution of the Institute Executive Committee wherein Mr. Whitehead is relieved of the submission of exhibits.

We have written to him and if he wishes his application to go forward, action on it can be completed at the February or March meeting of the Executive Committee.

Sincerely yours,

Executive Secretary.

Mr. Frederick Mathesius, Jr., Chairman,
Committee on Admissions, New York Chapter, A.I.A.,
320 Fifth Avenue, New York, N. Y.

K/PHG

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 25, 1929

My dear Mr. Whitehead:

The Executive Committee of the Institute, at its last meeting and on its own initiative, made inquiry as to what action had been taken on your application for membership in the Institute, which has been pending for some time.

We advised the Committee that the technical requirement of exhibits had delayed action.

The Committee thereupon directed that you be relieved of the submission of exhibits, and that the application be put forward, subject, of course, to your approval.

We write to ask if it is agreeable to you to bring your application up for final action at the next meeting of the Executive Committee, which will be in late February or March.

In the meantime we have had a letter from the Admissions Committee of the New York Chapter fully approving of your assignment to that Chapter if elected by the Institute.

May we not hear from you in due course?

Sincerely yours,

Executive Secretary.

Mr. Russell F. Whitehead,
148 East 61st Street,
New York, N. Y.

K/FRG

CLARK & WHITEHEAD

ARCHITECTS

148 EAST 61ST STREET

NEW YORK, N.Y.



Enc. Copy (Kemper)

November 27th, 1929

Dear Mr. Kemper:

It is most agreeable to me to have my application for membership in the Institute brought up for action at the next meeting of the Executive Committee.

It is gratifying to know that the Committee has relieved me of the technical requirements of submission of exhibits. I have felt, as you know, that my status was that of an architect engaged in educational work and that under this heading I might not be required to submit exhibits of architectural work.

I appreciate the initiative of the Executive Committee and if my application meets with favorable consideration, I will endeavor to be a "good" and active member.

Sincerely yours,

Edward C. Kemper, Executive Secretary
The American Institute of Architects
The Octagon - 1741 New York Avenue
Washington, D. C.

R F W
L J

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 1, 1930

Dear Mr. Whitehead:

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective March 31, 1930.

You have been assigned to the New York Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter has been so advised.

A bill for your Annual Dues for the balance of the year is enclosed herewith, which should receive your prompt attention.

An engrossed Certificate of Membership in The American Institute of Architects is also sent to you, herewith.

May I take this opportunity to say that the office of the Secretary at The Octagon is at your service? Should the occasion arise we shall be glad to give you our best cooperation.

Cordially yours,

Executive Secretary.

Mr. Russell F. Whitehead,
148 East 61st Street,
New York, N. Y.

K/fng
Encs.

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Villa Corbellini.
Bellagio (Lake Como) Italy
15/8
39/XVII

Dear "Ed" :-

As a member of the A.I.A.,
"residing in a foreign country," I
am afraid that I must miss the
77th Convention and spoil my record
in attendance. Have been faithful
to twenty five annual "gettogethers".
However, I want Mr Bergstrom's
Treasurers Report to list me as a
member in good standing for 1939,
so send along a check for the dues.
Would that I might have \$405.⁰⁰ of
the "equalization" funds to make the
trip to the U.S.A.

I know you must be busy with the arrangements for the Convention and Congress so will not delay you by having to read the story of my life and works in Bellagio during the past six months.

When you are rested, write me some of the "high-lights" and tell me what I have missed. I am half way "Round the World" right now.

With best wishes for a successful Convention and regard

Cordially yours
Russell Whitehead

Mr Edward Kemper,
The Octagon,
Washington, D.C.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2 3
COPY

File
September
Sept 30
[Signature]

August 28, 1939.

Dear Russell:

It was good to get your letter from Lake Como, but not so good to learn that you are going to miss the Convention and the Congress here in Washington the last of September.

In spite of European complications the Congress promises to be a success - and so does the Convention.

We will miss you on all occasions and I shall make it a point to gather with Hubert Ripley and drink a tall one to your good health and to your early return to God's country - unless you really like this Lake Como so much that you do not want to come back, which - God forbid!

We will try to send you some fragments in the way of programs, etc., but they will seem pretty dry when removed from the picture.

With best regards - in all directions.

Sincerely yours,

Mr. Russell Whitehead, A.I.A.,
Villa Corbellini,
Bellagio (Lake Como)
Italy.

ECK:LF

(4)

The Architectural League,
115 East 40th Street,
New York, N. Y.
10th September, 1941

Dear Ed Kemper: -

In circulation again on this side of the Atlantic after almost three years sojourn in Italy. We waited for you to visit us but gave up hope a year or so ago. It was easy to do nothing along the shores of Lake Como but now we are anxious to start something worth while. So what?

Here is a check for dues, scraped together after an expensive trip from Bellagio to Lisbon through France and Spain. I am living at League until the family gets out of Europe but the address you have on your records will reach me. You might send me here a copy of the last Annuary. Thank you! Again you might put in a good word for me as the man among men to look after A.S.A. interests in Congress. I understand expert advice suggests the architectural profession needs a 20,000.⁰⁰/₁₀₀ helper. My services are worth that, of course, but I might consider a more reasonable figure. If I can fit into a picture, do let me know. Kind regard.

Sincerely
Russell Whithead

C
O
P
Y

The Architectural League,
#115 East 40th Street,
New York, N. Y.
10th September, 1941

Dear Ed. Kemper:-

In circulation again on this side of the Atlantic after almost three years sojourn in Italy. We waited for you to visit us but gave up hope a year or so ago. It was easy to do nothing, along the shores of Lake Como, but now we are anxious to start something worth while. So what?

Here is a check for dues scraped together after an expensive trip from Bellagio to Lisbon through France and Spain. I am living at League until the family gets out of Europe but the address you have on your records will reach me. You might send me here a copy of the last Annuary. Thank you! Again you might put in a good word for me as the man among men to look after A.I.A. interests in Congress. I understand expert advice suggests the Architectural profession needs a \$20,000.00 helper. My services are worth that, of course, but I might consider a more reasonable figure. If I can fit into a picture, do let me know.

Kind regard!

Sincerely,

RUSSELL F. WHITEHEAD

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

Fule

September 12, 1941

Dear Russell:

It is grand to get your letter of September 10, final evidence that you are back in God's country - with all due respect to where you have been.

Copy of the last edition of the Annuary has been forwarded to you today, marked personal.

This will also acknowledge with thanks receipt of Institute dues for 1941, including the special dues of \$5.00 on account of the defense program.

We will continue to address you at 330 West 42nd Street, New York until you advise otherwise.

Concerning your last paragraph - there has been some talk about the appointment of a special representative of The Institute in Washington. Policy and funds are involved. I doubt if there will be any decision until the meeting of The Board in Washington on October 29-31.

If some definite action is contemplated, we will not fail to think of you and to bring up your name - if you are really serious (except for that \$20,000!)

Am looking forward to seeing you whenever you get to Washington, and to a long talk over the Kings Ransom or any other good ransom.

With best regards.

Sincerely yours,

J. G.

Mr. Russell F. Whitehead, A.I.A.
The Architectural League
115 East 40th Street
New York, New York

C O P Y

THE VANDERBILT HOTEL

Thirty Fourth Street East at Park Avenue, N.Y.

To The Board
The American Institute of Architects
The Octagon, Washington, D.C.

Gentlemen: -

The progress of the Architectural Profession has been my chief interest for the past thirty years. It is my desire to "carry on" in the interests of The Institute, in at least one of the newly created activities.

As Editor of The Architectural Record 1909-1912
"The Brickbuilder" (now The Architectural Forum) - 1912-1915.
The White Pine Series - 1915 - to date - "Pencil Points" - 1925 to 1938. I have had the background to "know" the architectural profession. As a consultant to several advertising agencies, I "know" the public relations situation.

I would appreciate your consideration in selecting a man to serve the Institute.

Sincerely,

(s) RUSSELL WHITEHEAD

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

File

November 14, 1941

Dear Mr. Whitened:

Your letter addressed to The Board with regard to service to The Institute was submitted to President Shreve at The Octagon yesterday.

Am responding at his direction to say that he greatly appreciates your offer and will keep it in mind if there is an opening at some future time in the Washington set-up of The Institute.

It so happens that a virtual commitment by the Officers had been made for a Washington representative who will serve under a tentative program to be in effect until the next meeting of The Board which will probably be in February of 1942.

Sincerely yours,

Executive Secretary

Mr. Russell F. Whitehead, A.I.A.
c/o The Monograph Series
330 West 42nd Street
New York, N.Y.

ECX:LF

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

PENCIL POINTS

PUBLISHED MONTHLY FOR
THE ARCHITECTURAL PROFESSION
BY REINHOLD PUBLISHING CORP.
330 WEST 42ND STREET, NEW YORK

EDITORIAL OFFICE

December 13, 1941

THE AMERICAN
INSTITUTE OF ARCHITECTS
1941 DEC 15 AM 9:57
WASHINGTON, D.C.

THE OCTAGON
1741 New York Avenue, N.W.
Washington, D.C.

Gentlemen:

As Mr. Russell Whitehead no longer receives his mail at this office, we will appreciate your changing his address on your mailing list as follows:

Mr. Russell F. Whitehead
c/o Peter Cooper Hotel
130 East 39th Street
New York, N.Y.

Thanking you,

Sincerely yours,

Ann Hampel

Editorial Department

h

REC'D NOV 21 1947

HAROLD R. SLEEPER PRESIDENT
DANIEL SCHWARTZMAN VICE-PRESIDENT
FRANCIS W. ROUDEBUSH SECRETARY



WILLIAM POTTER TREASURER
DOROTHEA WATERS EXECUTIVE SECRETARY

NEW YORK CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS
115 EAST 40th STREET, NEW YORK 16

November 20, 1947

Mr. Edward C. Kemper, Executive Director
American Institute of Architects,
1741 New York Avenue, N. W.,
Washington 6, D. C.

Dear Mr. Kemper:

The enclosed copy of letter to Mr. Whitehead is self-explanatory.

Mr. Whitehead wishes to be transferred to the "newly formed" New Mexico Chapter of the A. I. A.

Mr. Whitehead's dues to this Chapter are paid up and nothing therefore prevents the transfer of his assignment.

Yours sincerely,

Dorothea Waters
Executive Secretary

DW:MB
Enc.

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COPY FOR MR. KEMPER

NEW YORK CHAPTER, A. I. A.
115 EAST 40th STREET
NEW YORK CITY

November 20, 1947

Russell F. Whitehead, Esq.
The Franciscan Hotel,
Albuquerque, New Mexico

Dear Mr. Whitehead:

You have certainly chosen a most delightful place to settle down for the resumption of your architectural practice. I have very pleasant recollections of the short time that I spent in New Mexico a few years ago.

Since transfers of Chapter assignments are taken care of through the national body rather than the Chapters involved, I am forwarding your request to Mr. Kemper.

We will indeed be sorry to have you leave us. Your colleagues I know will miss you.

Yours sincerely,

DOROTHEA WATERS

Executive Secretary

C O P Y

NEW MEXICO CHAPTER

February 13, 1948

Mr. Edmund R. Purves, Acting Ass't Director
The American Institute of Architects
1741 New York Avenue, N.W.
Washington 6, D. C.

Dear Mr. Purves:

The New Mexico Chapter Executive Committee has approved
the transfer to our Chapter of the following members of
The American Institute of Architects:

Russell F. Whitehead - New York Chapter
Michal Kunic - Cleveland Chapter

Very truly yours,

NEW MEXICO CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

BY: (S) KENNETH S. CLARK

Kenneth S. Clark, Secretary

CLac

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

23
COPY

February 20, 1948

Dear Mr. Whitehead:

In accordance with your request which we have received through the New York Chapter, A.I.A., and a letter from Miss Dorothea Waters, Executive Secretary of the New York Chapter, we beg to advise that you have been formally transferred, as an Institute member in good standing, from the New York Chapter and assigned to the New Mexico Chapter, effective January 1, 1948.

Both Chapters have been advised.

The Secretary of the New Mexico Chapter is Mr. Kenneth S. Clark, P. O. Box 308, Santa Fe, New Mexico, and we suggest that you get in touch with him concerning the next meeting and other matters of interest.

Sincerely yours,

Carroll

Secretary

Mr. Russell F. Whitehead, A.I.A.
The Franciscan Hotel
Albuquerque, New Mexico

CWD:MSD



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1951

To: Mr. Russell F. Whitehead
615 East Lead Avenue
Albuquerque, New Mexico

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1950. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.


The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1951.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,


Secretary

Copy of this notice as "Notice" to the following:

..... Mr. Truman J. Mathews Secretary
..... New Mexico Chapter, A.I.A.
..... Secretary
..... State Organization Member

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary

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THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2 - 3
Whitehead

July 16, 1951

Louis G. Hesselden, President
New Mexico Chapter, A.I.A.
323 South Third Street
Albuquerque, N. M.

Dear Mr. Hesselden:

We apologise for the fact that somehow your letter to Secretary Ditchy of April 23 has not yet received a reply.

Russel F. Whitehead, A.I.A. of your chapter, is at present indebted to the Institute for his 1950 and 1951 dues. These would be either \$25 per year or \$40 per year, depending upon his net professional income.

If Mr. Whitehead is so incapacitated that he cannot practice his profession, or if he is over 70 years of age, he may apply for membership Emeritus. Such a membership can be made retroactive if there is some reason that this should be done, and if the requirements had been met at the retroactive date.

Please let us know if there is anything you would like us to do in this matter.

Very truly yours,

J. W. Rankin
Administrative Secretary

R:r



THE AMERICAN INSTITUTE OF ARCHITECTS
1741 NEW YORK AVENUE, N. W., WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP

To Mr. Russell F. Whithead
618 East Lead Avenue
Albuquerque, New Mexico


As of January 1 of this year, it was necessary for The Secretary to inform you that, because of your default of dues at the close of the previous year, your membership in The Institute had been suspended.

At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1950 on or before December 31 of this year (1951), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

17,
December 1/ 1951.


Secretary.

Indebtedness: \$100.00

Copy mailed to secretaries
of following named chapters:

New Mexico Chapter, A.I.A.



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF RESTORATION OF MEMBERSHIP

To Mr. Russell F. Whitehead, A.I.A.
615 East Lead Ave.,
Albuquerque, N. M.

Payment for your indebtedness for dues to The Institute has been received, and your suspension has been lifted as of the date of this notice. The Board is gratified that you have been able to do this and assures you of its continued good wishes.

Notice of the restoration of your membership has been given to the chapters of which you are a member.

Date December 27, 1951

Carl A. White
Secretary.

Copy of this notice as "Notice" to the following:

....., Secretary
Mr. Truman J. Mathews
10 La Vereda Chapter, A.I.A.
Santa Fe, New Mexico New Mexico
....., Secretary
..... State Organization Member

Received Oct. 7, 1954.



NOT Voted On Mar. 21 1955
(NOMINEE DECEASED)

Voted On 19 .

Voted On 19 .

Granted 19 .

THE AMERICAN INSTITUTE OF ARCHITECTS

JURY OF FELLOWS

NO M

NOMINATION FOR FELLOWSHIP

CASE RECORD

1. Name of Nominee Russell Fenimore Whitehead Date of Nomination June 18, 1954
2. Address of Nominee 323 Third Street, S.W., Albuquerque, New Mexico
3. Nominee's firm (Employed by Louis G. Desselden, A.I.A.)
4. Nominee's principal place of business New Mexico
5. Nominee's Chapter New Mexico Chapter
6. Nominee's State Organization
7. Nominee admitted to Institute 1930
8. Nominee has been in good standing in Institute from 1930 19 to Dec. 31, 1954.
9. Nominee's age 70 yrs. Birthplace Trenton, New Jersey
10. Nominators:

<ul style="list-style-type: none"> ✓ Joseph D. Leland, F.A.I.A. ✓ Turpin C. Bannister, F.A.I.A. ✓ Samuel E. Homsey, F.A.I.A. ✓ Lorimer Rich, F.A.I.A. ✓ E. J. GAMBARO, F.A.I.A. ✓ Chas. T. Ingham, F.A.I.A. 	<ul style="list-style-type: none"> ✓ Robert P. Bellows, F.A.I.A. ✓ Richard Koch, F.A.I.A. ✓ Hugh Ferriss, F.A.I.A. ✓ Kenneth Reid, A.I.A. ✓ Kenneth E. Wischmeyer, A.I.A. ✓ Glenn Stanton, F.A.I.A. ✓ Roy Childs Jones, F.A.I.A.
---	---
11. Achievement in literature and education

See Initials Rec'd

(Nominators leave blank)

200-10-51



THE AMERICAN INSTITUTE OF ARCHITECTS

CONFIDENTIAL

1954 OCT -7 AM 10:33

WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS

NOMINATION FOR FELLOWSHIP

BY

INDIVIDUAL MEMBERS

THE JURY OF FELLOWS

The Octagon, 1741 New York Avenue, Washington 6, D. C.

Date June 18, 1954

Use typewriter except for signatures.

We hereby nominate Russell Fenimore Whitehead member of The New Mexico Chapter, for fellowship in The Institute for his notable contribution to the advancement of the profession by his achievements in *design, *the science of construction, *literature, *education, *service to The Institute, *public service.

Type in full name of nominee. Type in name of Chapter.

*Strike out all inappropriate words.

Evidence of the qualifications of the nominee for the fellowship is appended.

**Members' Signatures

Chapter of Signer

Handwritten list of nominators and their chapters: Joseph D. Leland FAIA Massachusetts, Turpin C. Bamister FAIA Central Illinois, Samuel E. Homsey FAIA Delaware, Horner Reed F.A.I.A. NEW YORK, E. J. Gombas F.A.I.A. Brooklyn - Pittsburg, Pa., Chas. J. Lyman F.A.I.A. Pittsburg, Pa., Robert E. Bellows F.A.I.A. Boston, Richard Koch FAIA New Orleans, Hugh Ferriss F.A.I.A. New York, Kenneth Kings Vermont, Russell E. Wipmeyer Missouri, Ray Chas Jones FAIA Oregon, Minneapolis

**The signatures of five fellows of the nominee's chapter or of state association member to which he belongs; or of any ten corporate members will constitute a nomination. If you are a Fellow place the initials F.A.I.A. after your name.

THE NOMINATORS SHOULD SEE THAT LETTERS OR DATA ARE SENT TO THE JURY OF FELLOWS IN SUPPORT OF THIS NOMINATION.

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BIOGRAPHICAL STATISTICS

- 1. Nominee's full name **Russell Fenimore Whitehead**
- 2. Nominee is a natural ~~knorritzen~~ citizen of the United States of America
- 3. Nominee's legal residence **615 Lead Avenue, S.E., Albuquerque, New Mexico**
- 4. Nominee's firm name **not now practicing. Employed by Louis G. Hesselden, A.I.A.**
Practiced as Clark & Whitehead in New York (1924-1930)
- 5. Nominee's principal place of business, address **at 323 Third Street, S.W., Albuquerque, N.M.**

2. Strike out in-appropriate word and write in name of Country.

6. Type in "N.C. A. R. B." or name of State Board, as case may be.

7. Strike out in-appropriate words.

8. Type in date of birth and city and Country.

- 6. Nominee is registered or licensed to practice architecture by **State Board of Examiners and Registration of Architects, New York State Education Department, Serial number 2183.**
- 7. Nominee is engaged in practice of architecture as a ~~practicing architect-architectural specification writer for Louis G. Hesselden as noted above.~~ **architectural specification writer for Louis G. Hesselden as noted above.**

8. Born **January 14, 1884**. Place of birth **Trenton, New Jersey**

9. Nominee's schools, colleges and universities:

	Location	No. of Years	Year of Graduation	Degree
High School	New Jersey State Model			
Private School	James Preparatory			
College or University	Princeton University	2	-	Civil Eng. course
College or University	Drexel Institute, Philadelphia	2	1903	B.A.
Post Graduate at	None			
Scholarships held	None			

10. Other data concerning nominee's record.

Draftsman 1903-1906 Henry Kirby, Petit & Green
" 1906-1908 William Higginson (with trip to Europe in 1907)
" 1909-1910 Walker & Gillette (followed by trip to Europe 1910-11)

Editor - The Architectural Record - 1912
Editor and part owner The Brickbuilder 1913-1915
Editor & Publisher The White Pine Series of Architectural Monographs 1915-32
Editor Pencil Points 1925-1935
Editor The Monograph Series (continuing the White Pine Series as a part of Pencil Points, 1932-1940)

Architectural Practice (Clark & Whitehead) 1924-1930
Consulting Architect: Curtis Woodwork Co. Design of details of Colonial Woodwork
" " Weyerhaeuser Forest Products
Architectural Consultant: George A. Dyer Co. Advertising of Building Materials
Specification Writer: Louis G. Hesselden, A.I.A. 1947-1954

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Form S: No. 101

Nominators should read "Principles Underlying the Bestowal of Fellowships", Institute Document No. 9, before completing this nomination. Additional sheets may be inserted to supplement any page, 3 to 7, inclusive. Use typewriting only.

NOMINEE'S ACHIEVEMENT IN ARCHITECTURAL DESIGN

1. Works

<i>Type</i> (a) Commercial (b) Monumental (c) Domestic (d) Special	<i>Identification of Work</i>	<i>Location of Work</i>	<i>Completed Construction Work (Year)</i>	<i>Photographs Drawings, or Sketches Submitted</i>
		(City)	(State)	

Under column headed "Type" type in (a), (b), (c), or (d), as the case may be.

(not pertinent to this nomination)

Type in last column to right the number submitted in each case.

2. Describe nominee's notable work in design, to bring out the particular achievements the nominators believe have notably contributed to the advancement of the profession.

NOMINEE'S ACHIEVEMENT IN SCIENCE OF CONSTRUCTION

1. CONSTRUCTION WORK

<i>Type of Work Constructed</i>	<i>Identification of Work</i>	<i>Location of Work</i>	<i>Completed Construction Work (Year)</i>	<i>Photographs, Drawings, or Sketches Submitted</i>
-------------------------------------	-----------------------------------	-----------------------------	---	---

Type in last column to right the number submitted in each case.

(Not pertinent to this nomination)

2. BOOKS, TREATISES, OR ARTICLES WRITTEN

<i>Subject Title</i>	<i>Where Published</i>	<i>Date Published</i>
----------------------	------------------------	-----------------------

(Not pertinent)

3. Describe nominee's notable work in the science of construction and any recognition thereof by other societies, to bring out the particular achievements the nominators believe have notably contributed to the advancement of the profession.

(Not pertinent)

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WASHINGTON, D. C.

1954 OCT -7 AM 10:27

INSTITUTE OF ARCHITECTS

THE AMERICAN

NOMINEE'S ACHIEVEMENT IN EDUCATION AND LITERATURE

1. EDUCATION WORK

(List the degrees and the educational positions held by the nominee, and bring out clearly the nominee's signal work and its particular force and influence which the nominators believe to be a notable contribution to the advancement of the profession, and state evidences of recognition of such work by pupils, the profession, other societies, or the public.)

See Page 2.

Twenty-nine years of continuous editorship of leading national architectural professional publications constitutes on the face of it a notable contribution in the educational and literary field to the advancement of the profession, evidenced by the wide general acceptability and approval by the thousands of architects who subscribed to these publications and used them in conducting their practices.

2. LITERARY WORK

(List the original written works of the nominee and state clearly the particular force and influence of that work which the nominators believe to be a notable contribution to the advancement of the profession, and state evidences of recognition of such work by other societies, the profession, educational institutions or the public.)

<i>Book, Treatise or Article</i>	<i>Subject</i>	<i>Name of Book or Periodical Containing Work</i>	<i>Year Work Published</i>
--------------------------------------	----------------	---	--------------------------------

See above and supplementary sheets herewith.

This nomination of Russell F. Whitehead for advancement to Fellowship in the American Institute of Architects is based principally on his achievement in originating and producing as Editor and Publisher the somewhat remarkable set of documents known as The White Pine Series of Architectural Monographs, published under his direction over a period of twenty-six years from 1915 to 1941.

Taken in their totality, the collected volumes of the White Pine Series (later known as The Monograph Series), constitute a monumental work of great importance to the Architectural profession. During the entire era of their publication, they exerted an immeasurable influence upon the character and quality of architectural design in this country, particularly in the field of domestic architecture. Even today, they stand out as probably the most complete, reliable, and beautifully executed record of the architecture of the American Colonies and Early Republic ever published. They are still prized items on the library shelves of thousands of architects and are generally regarded as a standard reference source for information about the buildings of an important period of American history.

From its very inception, the White Pine Series set a high standard of quality, reflecting the taste and judgement of its Editor not only in the selection of representative examples of fine architecture for publication, but in the praiseworthy means used to record them. Every detail of photography, delineation, descriptive and analytical text for each monograph, engraving, paper, typography, and presswork had to be of the finest. Russell Whitehead sought and secured the cooperation and assistance of leading figures in the profession throughout the areas under examination; men who had made special studies of or who had special knowledge about the early work in New England, the Atlantic seaboard, the Southland, the Western Reserve, and wherever significant and meritorious examples of Colonial and Republican architecture were to be found. The authenticity and authority of the material collected and published were recognized by scholars, historians, librarians and teachers, as well as by architects.

As a part of his activity in connection with the publication of the White Pine Series, Russell Whitehead initiated and carried on as Professional Adviser a long series of architectural competitions of a truly educational nature. They were conducted on the highest professional plane, strictly in accord with the standards of the A.I.A. Competition Code, and were participated in by thousands of young architects, many of whom, now well known, received their first national recognition through winning prizes in the White Pine Competitions. For the Juries of Award to judge the submitted designs, Russell Whitehead consistently secured the leading architects of the day, men known for their design ability, their outstanding technical competence, and their integrity. The results of these competitions, with all winning and mentioned designs and a full report of each jury were published so that all could share in the educational benefits to be derived from the analysis of a program and its best solutions. The conduct of these competitions may fairly be described as educational activity of a high order directed to the advancement of the art of architecture.

(more)

Supplement to A.I.A. Form S38, Page 5, (continued)

We who sign this nomination believe that the man who was almost single-handedly responsible for the gathering and publication of this wealth of historical data, and who consistently and insistently put into the work his utmost loving care and conscientious thought, and who furthermore simultaneously encouraged by his competitions widespread study of the continually evolving problem of the American house, has exerted thereby a beneficent influence upon the course of architecture during the period of his activity sufficient to justify his elevation to Fellowship in the American Institute of Architects. He has been overlooked for too long.

NOMINEE'S ACHIEVEMENTS IN SERVICE TO THE INSTITUTE

1. State fully the nominee's signal service to The Institute, his chapter, or his state organization, or to the profession, which the nominators believe has notably contributed to the advancement of the profession, and list the offices in architectural organizations occupied by the nominee and the period of each.

(Not pertinent to this nomination)

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WASHINGTON, D. C.
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THE AMERICAN
INSTITUTE OF ARCHITECTS

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THE VERMONT ASSOCIATION OF ARCHITECTS
A CHAPTER OF
THE AMERICAN INSTITUTE OF ARCHITECTS

October 5, 1954

Miss Florence Gervais
Secretary, Jury of Fellows
Octagon House
Washington, D.C.

Dear Miss Gervais:

Last June, I obtained nomination blanks from you and proceeded to fill out a nomination for the advancement to Fellowship of Russell F. Whitehead of Albuquerque, New Mexico. I had the papers duly signed by a number of A.I.A. members and Fellows at the Boston Convention and have subsequently been collecting letters of support (which has been a slow business this summer).

I now read in the MEMO for September 20 that there are new forms for nominations, and new instructions. I hope this does not mean that there are changes in the rules sufficient to warrant retyping the material I have already prepared and getting the signatures all over again. I assume that what I have already prepared will be acceptable.

At any rate, I am enclosing the nomination herewith, together with some of the letters of support. Additional letters of support will be forthcoming. Apparently Dick Koch of New Orleans sent his letter directly to the Jury and sent me a carbon. (Perhaps this is the best procedure.)

Please inform me if anything more is needed. I am securing several copies of the White Pine Series and the Monograph Series to be submitted as exhibits, but practically everybody on the Jury of Fellows must be quite familiar with them and you have a bound collection of them in the Octagon Library.

Yours most sincerely,

Kenneth Reid
East Dorset, Vermont

KENNETH REID

East Dorset, Vermont
October 20, 1954

Miss Florence Gervais
Secretary, Jury of Fellows
Octagon House
Washington 6, D.C.

Dear Miss Gervais:

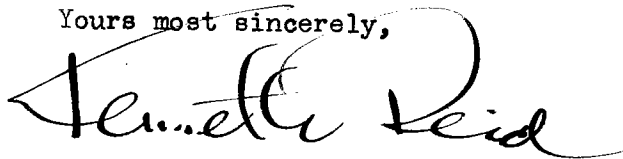
I enclose a letter from Mr. James S. Liberty of the New Mexico Chapter, certifying to the fact that Russell Whitehead is a member in good standing, and also a letter of support from Mr. Joseph D. Leland of Boston. I have a letter from Glenn Stanton's secretary, informing me that he is in Europe leading the AIA Trek and will return about the middle of November, at which time he will write his supporting letter. This, I believe, completes the necessary papers regarding the nomination.

There will undoubtedly be some other supporting letters from other members who did not sign the original nomination but who will wish to go on record. I have from Mr. Whitehead a selection of Monographs, typifying the character of his twenty-six years of educational and literary effort on behalf of the profession. These will constitute his exhibit and will be forwarded to you with notes about each example in due course.

Since, in Mr. Whitehead's case, the nomination is based not on executed architecture but on published work, I assume that these monographs will serve the purpose of informing the Jury. It is manifestly impossible to file with you the entire collection of bound volumes, but I am certain that the members of the Jury are already pretty familiar with them. The Institute Library contains a complete set and I would not be surprised to discover that most of the Jury own their own collections of these documents.

If I have omitted or overlooked any further material that should be sent, please let me know of it.

Yours most sincerely,



November 2, 1954

Mr. Kenneth Reid, A.I.A.
East Dorset
Vermont

Dear Mr. Reid:

With the flood of correspondence and nominations which have been pouring in, I have not had earlier opportunity to acknowledge your letters of October 20th and 29th concerning the nomination of Mr. Russell F. Whitehead, A.I.A.

With the certification of the New Mexico Chapter and Mr. Leland's letter you forwarded, most of the items needing attention in this case are taken care of.

When the exhibits are received (which you are now preparing) and Mr. Glenn Stanton's letter, all will be in readiness for The Jury of Fellows.

Sincerely yours,

(Miss) Florence H. Gervais
Secretary to The Jury of Fellows

1) Mr. Peewee ✓
2) Mr. Rankin
3) Return to
Miss Gervais
please

KENNETH REID

East Dorset, Vermont
December 2, 1954

Miss Florence Gervais
Secretary, Jury of Fellows
American Institute of Architects
Washington, D.C.

noted: mtsn

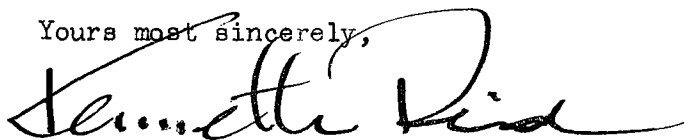
Dear Miss Gervais:

It is my sad duty to inform you that Russell F. Whitehead died last night in a hospital in Albuquerque from a heart attack. Will you be good enough to inform some of his friends down there at the Octagon, particularly Henry Saylor?

I have the exhibit material to be submitted to the Jury of Fellows and will send it on or bring it down myself within the time limit. I do not know how the matter will be handled but assume that on such occasions the Jury might see fit to make the award of a Fellowship posthumously.

Rec'd
1/20
JNB

Yours most sincerely,



P.S. I believe that the burial will take place at Trenton, N.J. some time within the next several days.

n. m. 1930

December 21, 1954

Mr. Kenneth Reid, A.I.A.
East Dorset
Vermont

Dear Mr. Reid:

Please forgive this long delay in acknowledging your letter of December 2nd, with the most distressing news of the death of Mr. Russell F. Whitehead.

Your letter had been passed along to others here at headquarters who should know about his decease, and has now come back to me for the folder on his Fellowship nomination.

It always has been a rule of The Jury of Fellows to make no posthumous elections; however, the nomination will be included on the Jury's agenda for its 1955 meeting for determination in this particular instance.

I note that you are preparing to forward the exhibit material before the end of January.

Sincerely yours,

(Miss) Florence H. Gervais
Secretary to The Jury of Fellows

KENNETH REID

East Dorset, Vermont
December 30, 1954

Jury of Fellows
1741 New York Avenue, N.W.
Washington, D.C.

Gentlemen:

I notified Miss Gervais early in December of the sudden death of Russell Whitehead, whose name is before you under nomination for advancement to Fellowship in the Institute. She has informed me that it has always been your rule to make no posthumous elections, and I presume that the rule is one to which you are committed. It would not be fitting for me to ask you to break it, but I do wish that somehow you could find a way to make some recognition of Russell's valuable contribution to the profession of his times that would show his widow, and the world, that he was appreciated by his fellow architects.

Russell should have been nominated some years ago, but he was never one to seek honors for himself and his friends and admirers were so widely distributed throughout the country that they more or less left it to his Chapter to start things as the normal procedure. And he was never too active in Chapter affairs beyond attending meetings and serving on a few committees, due to his activities on the national scene, which were always on behalf of the profession as a whole. So nothing was done until he moved to the west and became a member of the New Mexico Chapter.

In 1951, I was President of the Vermont Chapter and I wrote to the President of the New Mexico Chapter, suggesting that the nomination be made out there. I had a reply from Mr. Louis Hesselden, their President, reading in part as follows:

"I heartily agree with your suggestion that Russell Whitehead be proposed for Fellowship in the Institute and I am glad that the initial steps are already under way and I shall communicate with you further when we arrive at the point where we need assistance from you."

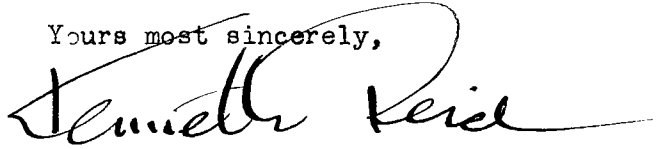
That point, apparently, was never arrived at. I wondered that I did not hear further but supposed that the proposal was being handled in the deliberate way that is common in such matters. It was not until some time in 1953 that I learned that someone out there had stifled the nomination on grounds that Russell was "only a specification writer" and that it was not proper to "nominate a spec writer for Fellowship." The man's whole lifetime of accomplishment was ignored!

Early in 1954 I started the nomination on its way under the rule that nominations may be made by any ten corporate members. I secured the enthusiastic endorsement of twelve distinguished men to add to my own signature, including those of eleven Fellows, several of them past officers of the Institute. Subsequently, letters of support were filed by a number of distinguished

architects who had known Russell in his prime and who understood the value and importance of his work. This testimony should have surely been impressive to the Jury and if Russell had lived I am confident that it would have been hard to deny favorable action.

I do not know if anything can be done, now that he is dead, but I urge upon you to give the utmost consideration to the possibility of making some public recognition, by posthumous Fellowship or otherwise, on the occasion of the next annual Convention.

Yours most sincerely,

A handwritten signature in cursive script, reading "Kenneth Reid". The signature is written in dark ink and is positioned below the typed text "Yours most sincerely,".

May 12, 1955

Mr. Willard C. Kruger, President
New Mexico Chapter, A.I.A.
P. O. Box 308
Santa Fe, New Mexico

Dear Mr. Kruger:

Report of Actions of The Jury of Fellows
Re: Nominations of Members of Your Chapter

The Jury of Fellows has requested me to advise you of the following actions it has taken on nominations before it of corporate members who were considered for advancement to Fellowship:

Nomination Before the Jury of Fellows for Three Meetings Without Favorable Action

Alexander Hayden Girard, A.I.A.

Copy of letter to Mr. Girard is attached and is self-explanatory.

Nomination Withdrawn

Russell F. Whitehead (deceased)

The Jury of Fellows regrets that due to the death of Mr. Whitehead it was not possible to act upon his nomination.

Sincerely yours,

Edmund K. Purves
Executive Director

ERP/fhg
Enclosure

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May 12, 1955

Mr. Kenneth Reid, A.I.A.
East Dorset
Vermont

Dear Mr. Reid:

The Jury of Fellows regrets that due to the death of Mr. Russell F. Whitehead, it was not possible to act upon his nomination for advancement to Fellowship in The American Institute of Architects.

The exhibits which you furnished in support of the nomination are being returned to you separately.

} EXP
5-24
A

With great appreciation of your efforts on Mr. Whitehead's behalf,

Sincerely yours,

William J. Bain, Chairman
The Jury of Fellows, A.I.A.

WJB/fhg

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

1) Mr. Peckham
2) File

*members
2 fellows
not elected
Whitehead*

FILE COPY - PLEASE RETURN

May 23, 1955

Mrs. Russell F. Whitehead
615 Lead Avenue S. E.
Albuquerque, New Mexico

Dear Mrs. Whitehead:

The Jury of Fellows, in the recent meeting in Washington, D. C., were extremely sorry to learn of the passing of your husband at a time when it would have been a distinct pleasure to have acted on his nomination for Fellowship in the Institute.

His contribution to the profession was outstanding in many ways, especially through the publication of the Monograph series and other documents relating to Early American Architecture.

He was a man worthy of the honor which his Chapter had initiated for him during the year 1954.

Please accept the sympathy of the Jury for a loss in which we all share.

Sincerely yours,

William J. Bain, Chairman
The Jury of Fellows, A.I.A.

WJB:abs
cc: John F. Harbeson
Alexander C. Robinson, III
Douglas W. Orr
Thomas Broad
Jack B. Smith
Kenneth Reid
Florence Gervais

*Noted
JFB*

OFFICE OF THE SECRETARY
1022 MASS AVE. N.W.
WASHINGTON, D.C.

FELLOWSHIP DATA

NOT ELECTED

COPY - PLEASE RETURN

June 1, 1955

Mr. William J. Bain, Chairman
The Jury of Fellows, A.I.A.
904 Seventh Avenue
Seattle 4, Washington

Dear Mr. Bain:

In a letter written on another subject to Mr. George Pettengill,
Librarian of the A.I.A., Mrs. Russell Whitehead made the follow-
ing statement:

"I am deeply moved by the letter I received from the
Jury of Fellows. Please tell them so."

Sincerely yours,

(Miss) Florence H. Gervais
Secretary to The Jury of Fellows

*members
Fellows
not elected*

Whitehead

Miss Gervais

December 15, 1954

Mr. James Liberty, Secretary
New Mexico Chapter, A.I.A.
Main Building, Medical Arts Square
801 Encino Place, N. E.
Albuquerque, New Mexico

Dear Mr. Liberty:

We were very sorry to learn of the death of Russell P. Whitehead, a corporate member of The Institute since 1930. We understand that Mr. Whitehead died on December 1.

We would appreciate it very much if you would have the enclosed copies of the Baldwin Memorial Archive forms filled in and returned to The Institute for its files.

Yours sincerely,

Edmund R. Purves
Executive Director

ERP:R:h

Encls.

cc: Kenneth Reid
Treasurer's Office

Miss Gervais ✓

*Architects
Biography
Whitehead Russell*

Russell Whitehead

Funeral services for Russell F. Whitehead, 70, an authority on the architecture of the American colonies and the early Republic, will be held this afternoon in Trenton, N. J.

Mr. Whitehead, who also had published and edited architectural magazines, and was a member of the American Institute of Architects, died Wednesday in Albuquerque, N. Mex., where he had retired seven years ago. He is survived by his wife, Mrs. Mary Lou Whitehead, and two daughters.

*architect
Biography
Whitehead, Russell F.*

**BALDWIN MEMORIAL ARCHIVE
of American Architects**

NO. _____

Name: Russell F. Whitehead of (address) New York and Albuquerque, N.M.

Born: Jan. 14, 1884 at Trenton, N.J. Died: Dec. 1, 1954 at Albuquerque, N. M.

Parents: (Father) W. Russell Whitehead and (Mother) - Florence Moore Whitehead
Born 1855

Married: Mary Lou Washburn of Albany, New York on

Children: Mrs. Stewart R. Reed
Mrs. John Smiley Coey II (now residing in Turkey)

Education: Princeton (2 yrs.) B.A. in Architecture from Drexel Institute, Phila.
Class of 1903

Training; and practice as Principal: (Firm Names, Places, Dates, Specialization) Worked as a draftsman
for Kirby, Petit & Green, William Higginson, and Walker & Gillette from
1903 to 1910 European Travel 1910-1911

Practiced as Clark & Whitehead (with the late Kenneth Clark) from 1924 to
1930 in New York City. New York State Registration, Serial No. 2183

Professional Memberships and Service: (Institute and Chapter Activities; Teaching)

A.I.A. New York Chapter 1930-1947 New Mexico Chapter 1948-1954

Served on numerous committees and was a delegate to many Conventions

Other Affiliations: (Religious, Fraternal, Political, Social)

Public Service: (Civil and Military; Community, State, National)

Published Material: (Articles and Addresses; Executed Work; Biographical Data)

Editor The Architectural Record (1912); Editor and part owner The Brickbuilder
(1913-15); Editor and Publisher The White Pine Series (1915-32); Editor Pencil
Points (1925-35); Editor The Monograph Series (continuing the White Pine
Series in Pencil Points, 1932-40)

Executed work: Yacht Club, Westport, New York (on Lake Champlain) 1933
Residence for the late Theodore De Vinne, Larchmont, N.Y. 1935
Residence for the late George F. Lindsay, St. Paul, Minn. 1924

Consulting Architect: Curtis Woodwork Co. and Weyerhaeuser Forest Products
Architectural Consultant: George A. Dyer Co. (Advertising of Building Materials)

Professional Adviser for many national educational architectural competitions
including all the White Pine Competitions, Brickbuilder Competitions, and
most of the Pencil Points Competitions.

(OVER)

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General Background: (Personal Characteristics and Accomplishments; Interests, Digressions, Travels, Friendships, Side-lights, Honors, and Awards.)

Russell Whitehead was a rare spirit, an architect and a gentleman who graced the company of distinguished leaders of the profession during his times. Through his activities as an editor and publisher he exerted a beneficent influence on the course of architecture throughout the country during the teens, twenties and thirties of this century, when eclecticism was in full flower - particularly in the field of residence design. His was a sane eclecticism, based on good early American and colonial Georgian precedent, and he edited and published twenty-six volumes of The White Pine Series and Monograph Series, recording the finer examples of the architecture of the American Colonies and the Early Republic - a monumental and permanently authoritative work.

In connection with this activity, he conducted as Professional Adviser a long series of educational Architectural Competitions, participated in by practically all of the talented designers of the period. These competitions had a tremendous influence upon the trend of residence design and contributed greatly to the general growth of understanding among architects of the art of house planning and design in the traditional American manner. The Judges he selected for these competitions were drawn from the foremost architects in every part of the country and in conducting the judgements Russell came to know intimately and number among his friends all of the leading architects of the day. He was an agreeable and charming host and companion to these men and at every A.I.A. Convention during the twenties and thirties he was a popular and sought-after figure. He was a fine raconteur and had a wealth of anecdote about all the celebrities of the times, both in the profession and out of it. Had he chosen to write down his stories of the times, he could have had a best-seller.

He loved to travel, and spent many months abroad, particularly in the Mediterranean lands and in Central America.

Curiously enough, he was overlooked for many years as a candidate for advancement to Fellowship in the Institute. He was too modest to seek such honors and no one thought to propose him until this year (1954-55) when some of his friends tried to rectify the oversight. His name was put before the Jury of Fellows by a group of enthusiastic sponsors, including a number of past officers of the Institute and F.A.I.A's., but he died before the Jury met to consider the nomination.

Those who knew him as a friend will never forget him, and future historians and scholars will have cause to thank his memory for his conscientious contribution to architectural literature.

Principal Commissions: (Classified, with locations and Reference Data) (Above)

Compiled by: Kenneth Reid

Date: January, 1955

Acknowledgements: