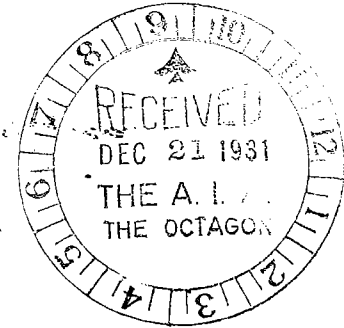


UNIVERSITY OF MIAMI
CORAL GABLES, FLORIDA



December 18th,
1 9 3 1

Mr. Edward Bergstrom, Treasurer
American Institute of Architects
The Octagon
Washington, D. C.

My dear Mr. Bergstrom:

I am well aware of the fact that my dues are in default to the amount of \$ 50.00.

Having my own personal financial problems to meet, I know that the Institute's financial affairs must be the same sort of story on a grand scale.

It is with a good deal of sincere regret that I am writing to you at this time to tell you that I find it impossible to pay my account by the end of the year. I do not ask any further indulgence other than that when I find I can pay my account in full that I may be reinstated as a member in good standing.

I have reason to believe that 1932 will be a profitable year in my office and I assure you that at the earliest opportunity I shall take care of my obligation to the Institute.

Again, it is with sincere regret that I write this letter.

Yours very truly,

John Skinner
Coulton Skinner

CS:LS

Office Address,

*of John + Coulton Skinner,
404 Vizcaya Ave.,*

Coral Gables, Florida

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

March 1, 1932.

Dear Mr. Skinner:

It is with genuine regret that I write, as Secretary of the Institute, to advise you of the termination of your membership in the Institute and your Chapter, effective December 31, 1931, for non-payment of Institute dues.

The Treasurer, and the Secretary's Office, have sent to you various statements of account and letters, in the hope that you would find it possible to make a remittance, in whole or in part, and thereby continue your affiliation with The American Institute of Architects and your Chapter.

It is realized that conditions in the building industry have remained on a most unfavorable basis during the past year, and for that reason the Institute made a special effort to retain your membership as long as possible.

It is believed that you will approve of the action taken. The alternative was to allow the dues to so increase as to make future reinstatement a heavy expense.

I am hoping very much that the circumstances which prevented you from carrying on your Institute membership will speedily change, and that you will soon be thinking of taking up your membership again. When you are ready to do so, I can assure you that the Institute will make the way back very simple and easy. The Board has already made provision whereby the old account can be paid off in installments and over a period of time that will not be onerous to you.

I am going to write to you from time to time, reminding you that the Institute desires your return to its membership and its councils, and so that your return can be worked out to your best convenience.

With best wishes, and with the hope that we may soon regain you as a member of The American Institute of Architects, I am,

Sincerely yours,

Secretary.

Mr. John L. Skinner,
404 Viscaya Avenue,
Coral Gables, Fla.

*Mr. Baldwin's
Please prepare
a reply*

JOHN & COULTON SKINNER
ARCHITECTS
&

Telephone
Evergreen 73

404 Viscaya Avenue
The French Village
Coral Gables, Florida

March 12, 1932

Dear Mr. Baldwin, —

Your letter of March 1st
received and thank you for it.

Will you please advise me
what arrangement can be made in
my case to pay off my dues in
installments and gain reinstatement.

I have been a member of
the Institute since 1922. when I was
29 years of age, and I assure you
that it was not without very real
regret that I permitted my membership
to end.

Permit me to thank you again
for the very kindly tone of your letter

Yours sincerely,
John Skinner

over 50 -
1930-1931
JKS

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

March 28, 1932

Dear Mr. Skinner:

We have your letter of March 12th and are glad to learn that you are considering the renewal of your affiliation with The American Institute of Architects.

According to our records, you owe \$50.00 for dues for the years 1930 and 1931, and under the provisions of the By-laws it was necessary to take such action as was taken in discontinuing your membership.

It was with the greatest reluctance that the Institute sent such notices to the members who were indebted for two years dues. However, if it had not taken that action at the time it did, another year's dues would have been added on, making these members owe \$75.00. From its experience the Institute knew that was extremely inadvisable, and would result in the loss of the member, probably permanently. So the Board did what it believed was for the best interests of the individual member.

The procedure for reinstatement, as covered by a resolution of the Board of Directors at its meeting in November, 1931, is as found in the following resolution:

Resolved, That, if any former active member of the Institute whose membership was terminated for failure to pay money due from him to the Institute or his Chapter, or to both, desires to be readmitted to the Institute as an active member and does not desire to pay the entire amount or amounts of such indebtedness at the time he applies for readmission, then the Institute may readmit such former member to active membership, if he shall have executed a written covenant satisfactory to the Treasurer of the Institute agreeing to extinguish his entire indebtedness to the Institute and his Chapter, without interest, within a period of five years after he has been readmitted, and to make such payments in yearly installments as nearly equal in amount as possible. If the said member, at the end of the said five years, shall not have extinguished the said indebtedness, then he shall be deemed to be in default, and his member-

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

-2-

ship shall be terminated on that account in accordance with the provisions of Chapter X, Article 1, Section 5, Paragraphs (c), (c-1), (c-2) and (d) of the By-laws of the Institute. (252-B-11-31)"

If you feel that you wish to take advantage of this procedure, we shall be glad to hear further from you.

Sincerely yours,

Executive Secretary.

Mr. John Skinner,
404 Viscaya Avenue,
The French Village,
Coral Gables, Florida.

K/fhg

Copy to the Treasurer, A.I.A.
Secretary, Florida South Chapter.

October 11, 1932

Dear Mr. Skinner:

We are preparing for a meeting of the Executive Committee in early November, and it would give us much pleasure, at that time, to be able to bring your formal application for reinstatement before the meeting for action.

On March 28th we wrote to you advising that according to our records you were indebted for \$50.00 for dues for 1930 and 1931.

In order to effect your reinstatement the Board of Directors has authority to accept your note covering a period of from one to five years; and if for a period greater than one year, payments to be made in equal installments.

The attached excerpt from the By-laws sets forth the manner in which an application for reinstatement should be handled.

We hope very much that you can take advantage of this proposition, and that you will let us hear from you, either direct or through the Secretary of the Florida South Chapter, Mr. Russell T. Pancoast, 1139 Lincoln Road, Miami Beach, Fla., by November 1st, so that your reinstatement may be acted upon at the November meeting of the Executive Committee.

Sincerely yours,

Executive Secretary.

Mr. John Skinner,
404 Viscaya Avenue,
The French Village,
Coral Gables, Florida.

K/g

Copy to the Secretary, Florida South Chapter.



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, 1741 NEW YORK AVENUE
WASHINGTON, D. C.

STEPHEN FRANCIS VOORHEES
PRESIDENT

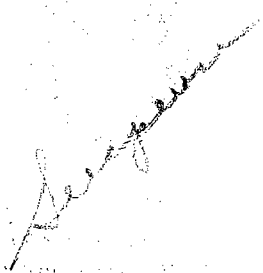
September 1, 1937

Extract from letter from Secretary, South Texas Chapter:

"Two other former members of our Chapter, Mr. John L. Skinner and Miss Marion I. Manley have expressed a desire to have their membership reinstated. These are very desirable persons and the Chapter is anxious to have them return to membership. Will you kindly advise me as to how much it will cost each of them to have their Institute membership reinstated as far as the Institute is concerned."

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY



September 15, 1937

Dear Mr. Spohn:

Responding seriatim to your letter of September 1st;
Extract from letter from Secretary, South Florida Chapter.

We have noted that Mr. Robert A. Taylor will send in his application for Institute membership when he has been able to collect the necessary exhibits to accompany it.

Mr. L. R. Patterson, who advised that he wished to apply for reinstatement, wrote that he had heard from Mr. Paist before his death about his indebtedness to the Chapter. However, we believe your further letter to him will be helpful. When he writes to The Octagon again we shall advise you.

It is encouraging to learn that two other former members of the Chapter are interested in applying for reinstatement. For your information the status of each is given below:

John L. Skinner: Membership discontinued for non-payment of dues, effective December 31, 1931. He is indebted for \$33.34 - \$25.00 for 1930, and \$8.34 for 1931 dues.

Marion I. Manley: Membership discontinued for non-payment of dues, effective December 31, 1927. She is indebted for \$30.00 - 1/2 of 1926 and for 1927 dues.

As you know, in applying for reinstatement, additional amounts of \$25.00 each should be included with payment for back dues. This is to cover the present initiation fee and one year's dues in advance.

We hope to hear further from you relative to these reinstatements, and assure you of our best cooperation.

Sincerely yours,

Mr. George H. Spohn, Secretary,
Florida South Chapter, A. I. A.,
930 Seybold Building,
Miami, Florida.

Executive Secretary

K/g

OFFICERS

V. VIRRICK, PRESIDENT
1629 MICHIGAN AVENUE, MIAMI BEACH
AUGUST GEIGER, VICE-PRESIDENT
731 LINCOLN ROAD, MIAMI BEACH
GEORGE H. SPOHN, SECRETARY-TREASURER
930 SEYBOLD BUILDING, MIAMI

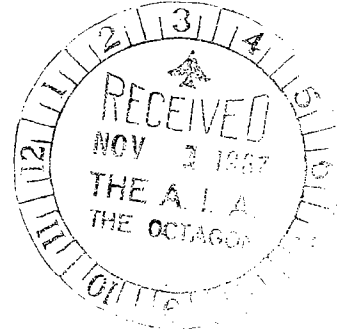
EXECUTIVE COMMITTEE

L. PHILLIPS CLARK
AUGUST GEIGER
RICHARD KIEHNEL
E. L. ROBERTSON
GEORGE H. SPOHN
VLADIMIR E. VIRRICK



THE FLORIDA SOUTH CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS
MIAMI, FLORIDA

October 23, 1937



Mr. John L. Skinner, Architect.
1000 Lincoln Road,
Miami Beach, Florida.

Dear Mr. Skinner:-

This will acknowledge receipt of duplicate of A.I.A. document #272, being your application for reinstatement of Institute membership.

This application will be taken up at the next meeting of the Executive Committee for Chapter recommendation.

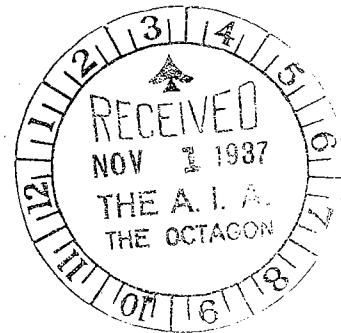
Sincerely yours,

George H. Spohn
GEORGE H. SPOHN, Secy-Treas.
FLORIDA SOUTH CHAPTER, A. I. A.

John and Coulton Skinner, *Architects*

TEN HUNDRED LINCOLN ROAD
MIAMI BEACH, FLORIDA

October 30th.1937



The Secretary of the
American Institute of Architects
The Octagon
1741 New York Avenue
Washington, D. C.

Dear Sir:

Enclosed please find the original
of my application for reinstatement as a
member of the A. I. A.

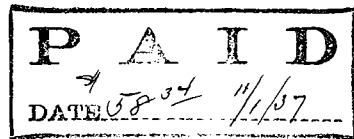
I have given the duplicate of the
application to the Secretary of the South
Florida Chapter, Mr. George Spohn, (see
attached receipt).

My check for \$58.34 is attached
to the enclosed application for reinstatement.
This was the amount given me by
Mr. Spohn after taking the matter up with
the Treasurer of the A. I. A.

I trust that you will find my
application acceptable and in good order,
and hope that I may hear from you soon.

Yours very truly,

John L. Skinner
John L. Skinner



Post dues \$33.34
Dues + Fee
in advance 25.00

UNDER authority to elect members, as vested in me by The Board of Directors of The American Institute of Architects, by resolution of The Executive Committee adopted at its meeting on December 10-13, 1934; and in accord with the attached report of The Board of Examiners, I hereby declare

John Llewellyn Skinner

electd a corporate member of The American Institute of Architects and assigned to membership in the Florida South Chapter, effective January 1, 1938.

APPLICATION NO AP 137

Dated October 20, 1937.
Received November 1, 1937.
Granted January 1, 1938

MEMBERSHIP NO 137

Charles J. Snyman Secretary

APPLICATION FOR MEMBERSHIP
(RE-ELECTION)

RECORD OF THE SECRETARY OF THE INSTITUTE

- A. Name of applicant John Llewellyn Skinner... Chapter ... Florida South..
- B. Address of applicant 1110 Alhambra Circle, Coral Gables, Florida.....
- C. Applicant proposed by Richard Kiehnel... and ... George H. Spohn.....
- D. Application received with check for \$58.34..... on..... November 1, 1937.
(Including \$33.34 back dues and \$25.00 for initiation fee and dues in advance)
- E. Application returned for correction..... 19 .
- F. Application in due order on..... November 1, 1937.
- G. Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on Dec. 2, 1937, on November 2, 1937.
 - (b) Form S12, 30 day extension ending on 19 .., on 19 .
- H. Acknowledgments to applicant, proposers, and chapter on November 2, 1937.
- I. Certified resolution of chapter executive committee recommending admission ~~or that application be denied~~ received on November 6, 1937.
- J. No report from chapter executive committee on..... 19 .
- K. Application sent to The Board of Examiners on January 6, 1938.
- L. The Board of Examiners reported on application on January 6, 1938.
- M. Applicant was admitted on January 1, 1938.
- N. Notice and certificate to applicant and notice of assignment to chapter and letter to proposers on January 11-14, 1938.
- O. Notice of denial of application to chapter and applicant and \$... returned to applicant on 19 .
- P. Q uestionnaire, in re: registration on..... November 2, 1937.
" " " " returned.. November 8, 1937.

*In due order
November 1, 1937.
H. Gerovasi*

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES. For information or study purposes only. Not to be copied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

A member, by virtue of his membership in The Institute, becomes a member of the chapter of The Institute within the territory of which he resides or has his place of business, as he elects, but he pays an admission fee to The Institute only. The admission fee to membership in The Institute normally is twenty-five dollars. (For 1936 this fee was reduced to five dollars.)

A member pays annual dues both to The Institute and to the chapter. The annual dues to The Institute normally are twenty-five dollars (for 1936 Institute dues were reduced to twenty dollars) and those to the chapter are fixed in its by-laws.

Normally the period between the time of filing

an application and the time it is acted on by The Board of The Institute is four months. The period will be longer if the application must be returned to the applicant for corrections or if additional exhibits of the applicant's work are required by The Board of Examiners.

If an application is denied, the amount prepaid by the applicant for annual dues and for admission fee, less five dollars for examination fee, will be returned to him.

An applicant whose application has been denied without prejudice may reapply for admission to membership a year or more after the date of The Secretary's notice to him of his non-admission.

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is John Llewellyn Skinner .

2. State whether a natural or a naturalized citizen.

2. I am a Natural citizen of The United States .

3. My legal residence is in the City of Coral Gables ,
County of Dade State of Florida .

4. State whether residence or office address.

4. My address in The Institute records will be
Street 1110 Alhambra Circle
City Coral Gables , State Florida .

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as Practicing Architect .

6. I desire to be a member of the Miami FLORIDA SOUTH Chapter.

7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules, and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.

8. Exhibit required.

8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor.

9. I enclose my check for \$ 58.34, for admission fee and the current annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

Date Oct. 20, 1937 .

John Llewellyn Skinner
Sign full name in ink

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

STATISTICS

10. Date of birth Aug. 20, 1893 Place of birth Cleveland, Ohio

11. I am registered or licensed to practice architecture as follows:

<i>States</i>	<i>Registration or license numbers</i>
Florida	534

EDUCATION

12. I attended the following schools:

- | | | | | | |
|---------------------------|--------------------------|--------------|------------------------|------------------------|---|
| (a) High School | Detroit Central High | | | | |
| | <i>City</i> | <i>State</i> | <i>Graduation year</i> | | <i>(c) (d) (e) Write in initials of degree.</i> |
| (b) Private School | Univ. of Toronto Schools | | | | 1911 |
| | <i>Name of School</i> | <i>City</i> | <i>State</i> | <i>Graduation year</i> | |
| (c) College or University | Univ. of Toronto | | for 5 | years. | |
| | Graduation Year | 1916 | | | <i>Degree</i> B.A.Sc. |
| (d) College or University | | | for | years. | |
| | Graduation Year | | | | <i>Degree</i> |
| (e) Post-graduate at | Harvard University | | for 1 | years. | <i>Degree</i> M.Arch. |

13. I held the following named scholarships: From Harvard University

- | | |
|--|---------------------|
| (a) Nelson Robinson Jr. Traveling Fellowship | <i>Year</i> 1920-22 |
| (b) | <i>Year</i> |

14. I have traveled in the following countries:

- | | |
|---|-------------|
| in England, Scotland, Belgium, Germany, France, | <i>Year</i> |
| in Switzerland, Spain, North Africa, Italy,- over a | 1920-22 |
| in period of two and a half years | <i>Year</i> |
| in | <i>Year</i> |

The
eriod
turned

PROFESSIONAL TRAINING

15. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

<i>Classification</i>	<i>From</i>	<i>To</i>	<i>Name of Employer</i>	<i>City</i>
Draftsman	1916		John M. Lyle	Toronto, Canada
"	1916	1917	Donaldson & Meier -	Detroit, Mich.
"	1917	1919	Albert Kahn	" "
"	1923		McKim, Mead, & White -	New York City.

Write in Classification Column the word Student, Junior, or Senior, to indicate your classification as draftsman in each case.

PROFESSIONAL PRACTICE

16. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation:

<i>State</i>	<i>From</i>	<i>To</i>	<i>Name of Firm or Corporation</i>
Georgia	1923	1925	John L. Skinner
Florida	1925	1937	John & Coulton Skinner

If your practice was individual do not write in the last column to the right.

17. I have taught architecture or the arts and sciences allied therewith as follows:

<i>State</i>	<i>From</i>	<i>To</i>	<i>Name of School or College</i>	<i>My Title</i>
Georgia	1922	1925	Georgia Tech	Head of Dept. of Architecture

18. In my capacity of architect, I have held the public offices listed below:

<i>Title of Office</i>	<i>City and State</i>	<i>From</i>	<i>To</i>
Supervising Architect	Coral Gables, Fla.	1937	'41

19. I list below and attach photographs of two or more of the buildings or other works of which I am the author.

<i>Name of Work</i>	<i>City</i>	<i>State</i>	
Wilson Residence	Miami Beach	Florida	
Varney Residence	Coconut Grove	Florida	
McMillan Residence	Miami Beach	Florida	<i>Exhibits required.</i>
Farrington Residence	Miami Beach	Florida	
Stockley Residence	Miami Beach	Florida	

MEMBERSHIP IN NON-ARCHITECTURAL ORGANIZATIONS

20. I am a member of civic or semi-public organizations listed below:

<i>Name of Organization</i>	<i>City</i>	<i>State</i>
Coral Gables Country Club	Coral Gables	Florida

21. I have held offices in non-architectural organizations as follows:

<i>Office</i>	<i>Name of Organization</i>	<i>Year</i>
Director	Coral Gables Country Club	1936-39

22. I have written the following papers relating to architecture and the arts and sciences allied therewith:

<i>Title</i>	<i>Publication</i>	<i>Year</i>
The Town of Ravello	Thesis	Harvard University 1920
District Report	Harvard School of Architecture Bulletin of 1934.	
The work of Bob Fink	Leading article	Pencil Points Sept.-'27

MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- | | <i>From</i> | <i>To</i> | <i>Reason for Termination</i> |
|--------------------------------------|-------------|-------------|-------------------------------|
| 23. Member of Institute | 1922 or '23 | 1931 or '32 | Non-payment |
| 24. Junior of Institute | | | |
| 25. Associate of following Chapters: | | | |

26. Member of State Association in Florida from 1925 to 1937
State

27. I have held offices in the architectural organizations listed below:

<i>Office</i>	<i>Architectural Organization</i>	<i>Year</i>
Head Department of Architecture	Georgia Tech	1922-'25

28. I am not indebted to The Institute or to any of its chapters or state association members.
(If there are exceptions, state details)

I am applying herewith for reinstatement as a member of the A.I.A. I have before me a letter from Mr. George Spohn, Secretary-treasurer of the South Florida Chapter, stating that in making application for reinstatement I am indebted to the A.I.A. in amount of \$58.34 and I certify that each and all of the foregoing statements are true and correct. I attach my check herewith.

Signed..... John Deweylyn Junner
Applicant

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for him and for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor. I have known the applicant for 11 years. I have known the applicant for 11 years.

Signed..... Richard Kiehn
Proposer

930 Baybold Rd,
Miami, Fla

Signed..... George H. Spohn
Proposer

John and Coulton Skinner, *Architects*

TEN HUNDRED LINCOLN ROAD
MIAMI BEACH, FLORIDA

October 30th.1937



The Secretary of the
American Institute of Architects
The Octagon
1741 New York Avenue
Washington, D. C.

Dear Sir:

Enclosed please find the original
of my application for reinstatement as a
member of the A. I. A.

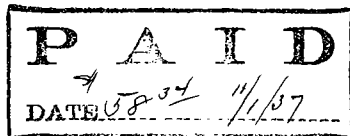
I have given the duplicate of the
application to the Secretary of the South
Florida Chapter, Mr. George Spohn, (see
attached receipt).

My check for \$58.34 is attached
to the enclosed application for reinstatement.
This was the amount given me by
Mr. Spohn after taking the matter up with
the Treasurer of the A. I. A.

I trust that you will find my
application acceptable and in good order,
and hope that I may hear from you soon.

Yours very truly,

John L. Skinner
John L. Skinner



Post dues \$33.34
Dues + Fee
- advance 25.00

RECORD OF REGISTRATION TO PRACTICE ARCHITECTURE
OF John Llewellyn Skinner, Coral Gables



APPLICANT FOR MEMBERSHIP IN
THE AMERICAN INSTITUTE OF ARCHITECTS

1. Is the applicant registered in the state of Florida ?

Answer: Yes *Yes*

2. If so, is his registration by examination or by exemption?

Answer: ~~By examination:~~ X ~~By exemption:~~ Yes

3. If registered by examination, was that examination written or oral?

Answer: ~~By written examination:~~ ~~By oral examination:~~

4. What was the scope of the examination?

Answer: Credentials showed appl. was:
1) Reg. in Michigan & Georgia
2) Graduate Harvard (M.A.)
3) member A.I.A.
4) Experienced as a Principal

5. Date of registration: November 11th 1925

6. Registration number: 534

In good standing until June 30, 1938.

William E. Guley

(Signature of Secretary of the Board)

State Board of Architecture (Florida)

(Name of Board)

John L. Skinner



THE AMERICAN INSTITUTE OF ARCHITECTS
WASHINGTON 6, D. C.

JOHN L. SKINNER, DIRECTOR, SOUTH ATLANTIC DISTRICT
736 INGRAHAM BUILDING, MIAMI 32, FLORIDA

March 15, 1946

Mr. Henry H. Saylor
1741 New York Avenue, N. W.
Washington, D. C.

Dear Mr. Saylor:

I am sending you herewith a number of photographs. In them I hope you will find the sort of material which you can use in the Journal. You will note that the photographs are more for "character" than they are for architectural detail.

Will you please return the photographs to me after they have served their purpose, as I have borrowed them from several sources with the permission to reproduce them in the Journal.

The following is the biographical data which you requested please edit same in any way that you see fit.

JOHN LLEWELLYN SKINNER was born in Cleveland, Ohio, and received his early grade school education in Canada. He graduated from School of Architecture at The University of Toronto, Class of '16.

Served his drafting apprenticeship in the offices of Albert Kahn, and McKim-Mead-and White.

Post Graduate of Harvard University '20.

Won the Robinson Fellowship at Harvard for two years in Europe.

Head of the Department of Architecture at Georgia Tech '22-25.

Engaged in the practice of Architecture in Miami since 1926.

Partner in the firm of Steward & Skinner, Architects.

Journal of The A. I. A.

MAR 18 1946

Mr. H. H. Saylor
Washington, D. C.

-2-

March 14, 1946

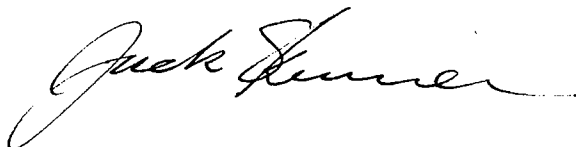
Member and past President of the Florida State Board of
Architecture.

Past President of the Florida South Chapter of A. I. A.

Regional Director of the South Atlantic District of A. I. A.

Kindest regards to you

Sincerely,



JLS:lw



THE AMERICAN INSTITUTE OF ARCHITECTS
JURY OF FELLOWS

Received Feb. 20, 1948
Voted On 19 .
Voted On 19 .
Voted On 19 .
Granted 19 .

NO M

NOMINATION FOR FELLOWSHIP

CASE RECORD

1. *Name of Nominee* John Llewellyn Skinner *Date of Nomination* January 1, 1948
2. *Address of Nominee* Ingraham Building Annex, Miami 32, Florida
3. *Nominee's firm* Steward & Skinner, Architects
4. *Nominee's principal place of business* At above address
5. *Nominee's Chapter* Florida South Chapter
6. *Nominee's State Association Member*
7. *Nominee admitted to Institute* 1923 (readmitted Jan. 1, 1938) 19 .
8. *Nominee has been in good standing in Institute from* January 1 1938 to Dec. 31, 1948
9. *Nominee's age* 55 *Birthplace* Cleveland, Ohio
10. *Nominators:* Executive Committee, Florida South Chapter, A.I.A.

11. *Achievement* in Architectural Design, Education, and Service to The Institute and the Public.

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES. For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Exhibits Rec'd.

NO NF 237


(Nominators leave blank)

- EXECUTIVE COMMITTEE
- GEORGE A. COFFIN '47
 - GEORGE J. HAAS '49 ✓
 - IGOR B. POLEVITZKY '47 ✓
 - A. COURTNEY STEWART '47
 - FRANCIS J. TARLOWSKI '47 ✓
 - ROBERT L. WEED '48 ✓

THE AMERICAN INSTITUTE OF ARCHITECTS

1948 FEB 20 PM 3

WASHINGTON, D. C.



THE AMERICAN INSTITUTE OF ARCHITECTS

NOMINATION FOR FELLOWSHIP

BY CHAPTER

(C)

1000 New York Avenue,

Date January 1, 1948

Committee of this Chapter, at a duly called meeting on July 5th, 1947*Type in full name.

nominated John Llewellyn Skinner member of this Chapter, for fellowship in The Institute. We enclose evidence of the qualifications of the nominee for the fellowship on which the nomination was based and certify the resolution is as follows:

"Whereas, this Executive Committee believes* John Llewellyn Skinner a member of this Chapter, has made so notable a contribution to the advancement of the profession because of his achievement in** Architectural Design, Education and Service to the Institute and the public, that he is worthy of fellowship in The Institute; and

*Type in full name.

**Type in "Design," "Science of Construction," "Literature," "Education," "Service to The Institute," or "Public Service," as is appropriate.

"Whereas, said member has been in good standing in this Chapter for more than ten consecutive years immediately prior to this date; therefore be it

†Type in number of years.

"Resolved, That‡ The Florida South Chapter, The American Institute of Architects, does hereby nominate*

‡Type in name of Chapter.

John Llewellyn Skinner for fellowship in The Institute, and the President and the Secretary be and hereby are authorized and directed to prepare the nomination papers and forward them to The Jury of Fellows of The Institute and to do all things proper to forward said nomination."

*Type in full name.

Robert L. Weed
George J. Haas
Igor B. Plevitzky, Pres.
F. J. Tarlowski
 Secretary.

THE NOMINATORS SHOULD SEE THAT LETTERS OR DATA ARE SENT TO THE JURY OF FELLOWS IN SUPPORT OF THIS NOMINATION.

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES. For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Nominators should read "Principles Underlying the Bestowal of Fellowships", Institute Document No. 9, before completing this nomination. Additional sheets may be inserted to supplement any page, 3 to 7, inclusive. Use typewriting only.

NOMINEE'S ACHIEVEMENT IN ARCHITECTURAL DESIGN

1. Works

Type (a) Commercial (b) Monumental (c) Domestic (d) Special	Identification of Work	Location of Work	Completed Construction Work (Year)	Photographs Drawings, or Sketches Submitted
		(City)	(State)	

Under column headed "Type" type in (a), (b), (c), or (d), as the case may be.

Type in last column to right the number submitted in each case.

A portfolio is submitted containing photographs and photostats of miscellaneous work designed by John L. Skinner. The photostats of perspectives (all but two of which were drawn by the Nominee) are of current work and show in general his ability as a delineator and designer.

2. Describe nominee's notable work in design, to bring out the particular achievements the nominators believe have notably contributed to the advancement of the profession.

John L. Skinner has been actively engaged in the practice of Architecture in Miami for twenty-one years. During the first fifteen years of this time, (from 1925-1940), his practice consisted mainly of residence work, distinguished in design, and a definite contribution to the Architecture of South Florida. Since 1940 his practice has been commercial and "special", with a preponderance of hospital design and construction. The Nominee and his office are now widely recognized as hospital Architects. Special mention is made of the fact that during the war years his office achieved remarkable results in the conversion of numerous large hotels into Government hospitals. While this work was done under pressure and primarily to meet a war-time emergency it was so successful that a number of these structures have become permanent Army hospitals, with little or no further change.

On the basis of their success in the field of hospital design the Nominee's firm has been selected as Architects for the new Veterans' Administration Hospitals in Tallahassee, Florida and in Greenville, South Carolina; and by the Government of the Bahamas. His firm is also currently engaged in the design of important public and commercial buildings, including the new Miami Main Public Library; an office building for the Miami City Water Board; and the City of Miami's Tamiami Airport and Control Tower. Recent work also includes a large Maintenance and Office Building and hangars for National Airlines; Mercy Hospital, Miami; a School and Convent for Corpus Christi Parish, Miami.

NOMINEE'S ACHIEVEMENT IN SCIENCE OF CONSTRUCTION

1. CONSTRUCTION WORK

<i>Type of Work Constructed</i>	<i>Identification of Work</i>	<i>Location of Work</i>	<i>Completed Construction Work (Year)</i>	<i>Photographs, Drawings, or Sketches Submitted</i>
-------------------------------------	-----------------------------------	-----------------------------	---	---

Type in last column to right the number submitted in each case.

2. BOOKS, TREATISES, OR ARTICLES WRITTEN

<i>Subject Title</i>	<i>Where Published</i>	<i>Date Published</i>
----------------------	------------------------	-----------------------

3. Describe nominee's notable work in the science of construction and any recognition thereof by other societies, to bring out the particular achievements the nominators believe have notably contributed to the advancement of the profession.

NOMINEE'S ACHIEVEMENT IN EDUCATION AND LITERATURE

1. EDUCATION WORK

(List the degrees and the educational positions held by the nominee, and bring out clearly the nominee's signal work and its particular force and influence which the nominators believe to be a notable contribution to the advancement of the profession, and state evidences of recognition of such work by pupils, the profession, other societies, or the public.)

John L. Skinner was head of the Department of Architecture at Georgia Tech from 1922 through 1925. In taking this position as a young man, the Nominee found himself in charge of a run-down Department, with an enrollment of some sixty students, and the responsibility of teaching, (with one faculty assistant), a four year curriculum in Architecture. He immediately set about reorganizing and building up this school, increasing the staff, and engaging men as his assistants who were particularly competent in their respective fields. In the space of three years - from 1922 through 1925 - he brought his Department to an outstanding position and rating in the Southeast. The school was admitted to membership in the Association of Collegiate Schools of Architecture in late '25 or early '26. Also, during this period from 1922-25 his Department won the Southern Inter-Collegiate Competition in Architecture each year; obtaining three out of the five awards annually, including first prize each year.

In the fall of 1927 the University of Miami (Florida), selected Mr. Skinner to establish and head a department of Architecture. Under adverse conditions Mr. Skinner established a four year course in Architecture, only to have the University decide to discontinue the department, due to the depression, in 1932. Quite a few men who are A.I.A. members today, received part of the architectural training under Mr. Skinner, and are outspoken in their appreciation of the early training they received.

His former students attest their appreciation of his influence and guidance in their lives and work. (Mr. Skinner's sponsors for Fellowship have personal knowledge of this fact.) An incomplete list of his former students gives the names of nineteen present corporate members of the A.I.A., including Selman Franklin, President of the Tennessee Chapter.

2. LITERARY WORK

(List the original written works of the nominee and state clearly the particular force and influence of that work which the nominators believe to be a notable contribution to the advancement of the profession, and state evidences of recognition of such work by other societies, the profession, educational institutions or the public.)

<i>Book, Treatise or Article</i>	<i>Subject</i>	<i>Name of Book or Periodical Containing Work</i>	<i>Year Work Published</i>
--------------------------------------	----------------	---	--------------------------------

The Nominee's published literary work has been limited to minor articles in the Harvard Alumni Bulletin, Pencil Points, and The Journal.

NOMINEE'S ACHIEVEMENTS IN SERVICE TO THE INSTITUTE

1. State fully the nominee's signal service to The Institute, his chapter, or his state association, or to the profession, which the nominators believe has notably contributed to the advancement of the profession, and list the offices in architectural organizations occupied by the nominee and the period of each.

The Nominee was admitted to a corporate membership in the A.I.A. in 1923. He has served his Chapter faithfully and well. He was for a number of years ('40-'44) a member of the Executive Committee of the Florida South Chapter. He served as President of this Chapter in 1943-44 and was delegate to the Cincinnati Convention.

In 1944 at the Institute convention at Atlantic City, Mr. Skinner was elected Regional Director of the South Atlantic District. He has taken this responsibility seriously and conscientiously, just as he always does with any responsibility he assumes, and he has visited to date all but two of the chapters in the district.

As Regional Director, a major portion of the responsibility for the 1946 Institute Convention at Miami Beach fell upon him. In this connection he organized the local efforts successfully and was tireless in executing the work which he felt he should not delegate to others. His present term of office as Regional Director expires in 1948.

The Nominee is at present a member of the Institute's Judiciary Committee.

As Wade Lecturer for the Institute, the Nominee in 1940 made a trip and gave a lecture at each of the colleges in the southeast which had a department of Architecture (with the exception of one which he had visited shortly before being appointed.)

NOMINEE'S ACHIEVEMENT IN PUBLIC SERVICE

1. List the public offices held by the nominee and the positions of trust held by him in recognition of civic leadership, and state clearly his notable work in public service and the particular influence of that work which the nominators believe to be a notable contribution to the advancement of the profession.

Through the efforts of the three Florida Chapters and the Florida Association of Architects, the governor of the State of Florida appointed Mr. Skinner to membership on the Florida State Board of Architecture. He served on this Board from February 1939 to March 1946, and was its President from June 1942 to January 1945. The Nominee was chairman of the Examining Committee for several years. According to the Secretary of the Board, Mr. Skinner "brought to the Board perhaps the best trained mind along design and composition lines of any member the Board had had. "He worked and fought always for a very high standard" His conscientious and faithful work was a real service to the Board and a notable contribution in Public Service.

The Nominee served as Senior Member of the Board of Supervising Architects for the City of Coral Gables, Florida for eight years from 1938 to 1945. Every permit for new buildings or alteration work had to be designed by a registered architect, and had to be reviewed by the Board to determine its fitness and suitability before a permit to build was granted. Years of work of this kind are indeed spent in public service and make a contribution to the advancement of the profession.

In the interest of the Profession, the Nominee has been liberal in responding to demands on his time for speaking engagements in the public schools and before various civic bodies on the subject of Architecture.

John L. Skinner has been listed in "Who's Who" since 1941.

He has served as vestry-man at his church, St. Stephen's (Episcopal), Coconut Grove, Florida.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-9
COPY

L. B. Brown

February 23, 1949

Dear Mr. Skinner:

The American Institute of Architects desires to confer upon you the honor of Fellowship, in accord with the action of The Jury of Fellows at its recent meeting.

The purpose of this letter is to request your presence at the 1949 Convention of The Institute to be held in Houston, Texas, on March 15-18, 1949, in the Rice Hotel.

At the formal dinner of the Convention on the evening of Thursday, March 17, those who have been elected to Fellowship will receive their certificates, with citations. Presentations will be with appropriate ceremony and it is highly important that each of the newly-elected Fellows be present. The Officers of The Institute and The Jury of Fellows join in the request that you come to receive this honor in person.

Your Chapter has been notified and has been requested to make no public announcement until after the Convention in March.

Please send your response to The Octagon at an early convenient date.

Yours sincerely,

Executive Director

Mr. John Llewellyn Skinner, F.A.I.A.
223 S. E. First Street
Ingraham Building Annex
Miami 32, Florida

ERP:FHG

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 7, 1949

Dear Mr. Skinner:

Under separate cover there have been returned to you the exhibits of your architectural work which had been filed with The Jury of Fellows in support of your nomination for fellowship in The Institute.

It is hoped they will arrive in good condition.

Sincerely yours,

Secretary to
The Jury of Fellows

Mr. John Llewellyn Skinner, F.A.I.A.
233 S. E. First Street
Miami 32, Florida

FBG

noted *File*

2-9
Skinner

STEWARD & SKINNER ARCHITECTS
INGRAHAM BUILDING ANNEX
SOUTHEAST FIRST STREET
MIAMI 32, FLORIDA

HAROLD D. STEWARD
COULTON SKINNER
JOHN L. SKINNER

REC'D APR 13 1949
JAMES H. CHANCE
HENRY E. JOHNSON, JR.
CARL M. APUZZO

April 11, 1949

Miss Florence H. Gervais
Secretary to Jury of Fellows
1741 New York Avenue, N.W.
Washington 6, D. C.

Dear Miss Gervais:

This will acknowledge your letter of April 7. My brochure which had been submitted to the Jury of Fellows arrived back in good condition. Many thanks.

Sincerely,

John L. Skinner
John L. Skinner

JLS:cd

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

JOHN LLEWELLYN SKINNER
LITTLE SWITZERLAND
NORTH CAROLINA

Tues.
Oct. 14. 58.

Dear Ned. —

Now it can be told officially -
We were named, or selected as Architect-
Engineers. in association with another
Miami firm, (engineers), for the new
Federal Bldg in Dade County.

Your friends Mr. The Conibe and
Mr. Hunter. I'm sure had the last
word in this decision. Needless to
say Harold and I are most grateful to
you. for your good advice, help, and
good will. It certainly is comforting
to have a friend up top to turn to
when the heat is on.

Here's the best Ned and we both
hope you will get down our way this
coming season. As ever
Jack.

P.S. :- Leaving this beautiful state next Monday
for Miami and the grindstone. ⚡

*Members
Committee, John D.*

FILE 1007 - PLEASE RETURN October 22, 1958

**Mr. John L. Skinner, F.A.I.A.
1102 Dupont Plaza Center
Miami, Florida**

Dear Jack:

Thank you for your longhand letter of October 14th.

I am delighted to hear that everything worked out so well and that you got the job. I am sure you will find FBS to be an excellent client.

The Board meeting is to be held in Clearwater on November 10-14 and I realize that is some distance from Miami. However, if you are in that part of Florida stop over and see us.

With all good wishes and congratulations,

Sincerely yours,

**Edmund R. Purves, F.A.I.A.
Executive Director**

March 2, 1959

FILE COPY - PLEASE RETURN

Mr. John L. Skinner, F.A.I.A.
1102 Dupont Plaza Center
Miami, Florida

Dear Jack:

Thanks a lot for the excellent brochure on the Miami Airport. It will be a beautiful job and I trust it will be realized in the near future.

With all due respect to your fair City, the airport you have designed will be, among other things, a decided improvement to the existing facilities.

We have not seen you for much too long. If you ever come this way please let us know.

With all good wishes and many thanks,

Cordially yours,

Edmund R. Purves, F.A.I.A.

STEWARD - SKINNER *Associates* · ARCHITECTS
HAROLD D. STEWARD, A. I. A.

1102 DUPONT PLAZA CENTER
MIAMI 32, FLORIDA
JOHN L. SKINNER, F. A. I. A.
Consultant

CARL M. APUZZO, B. ARCH.
JAMES H. CHANCE, B. S. A.
WINSTON C. GARDNER, P. E.
E. ALEX MARTIN, B. S. AE.
FRED E. ROBBINS, A. I. A.

P. O. Box 51
Little Switzerland N. C.

Aug. 3. 1962

Dear Wynn, -

Your old friend Jack Skinner, retired from partnership in the above named firm on Dec. 31. 1962, and as of that date my partner Harold D. Steward became sole owner of the business. By mutual agreement my name remains on the letter head, and I am designated "Consultant"

In this regard I have no prescribed duties and if my advice is sought in professional matters it will be offered at my discretion and without compensation. My partner has assumed, by Dissolution Agreement, all responsibilities and obligations of the firm of Steward-Skinner-Associates.

I have paid my 1962 A. I. A. personal dues, and have received my regular card for '62 as a Fellow in good standing.

I would like your advice and counsel on several matters: -
I have received a couple of personal notices from Mr. Kastendieck, in regard to "1962 Supplemental Dues", said notices state that this is a "Firm obligation" or to be exact that is the way I interpret the notice in view of my complete retirement from the partnership.

I have written to my former partner Harold D. Steward requesting that he follow thru on this matter with the Octagon so that the firm, which still legally bears my name,

will remain in good standing. It may be that in the
hurry of day to day business in the office he has overlooked
the notices of Supplemental Dues.

Since I do not know Mr. Hastendieck I am taking
the liberty of asking you to clear my status with him,
and I would certainly appreciate a line from you or him
in recognition of it.

There is another matter on which I would like to have
your advice: - Now that I have retired from active practice
my wife and I are leading a quiet and full life for 8 or
9 months of the year in Little Switzerland N.C. We have
a roomy old cottage in this beautiful section of the
Blue Ridge Mountains, with a magnificent 180° view. I
stay plenty busy. do a lot of water-colors, and Leone digs in
the garden like a demented beast. The 3 or 4 months that
we are away from here we will spend in Miami or traveling.

In view of the fact that I am in N.C. 3/4 of the year
and have many old friends and acquaintances all over the
State. (my wife is a native Tar Heel). I am seriously considering
transferring my membership from the Miami Chapter to the
N.C. Chapter. I know a good many of the N.C. architects
from my days as Regional Director of the S. Atlantic District
and to be frank I find the general calibre and character of
these men more congenial from a fellowship standpoint
than I do my Miami colleagues - The Miami Chapter
having grown tremendously since the war (naturally), while
a much closer fellowship and association still exists in N.C.

EDWARD-SKINNER Associates
ARCHITECTS

Can I make this change, my legal residence still being in Florida? I have been assured that I would be welcomed by the N.C. Chapter but I do not contemplate making this change for another year at least.

Request # 3, will you please have a copy of the A.I.A. Directory mailed to my N.C. address.

If I am in Miami next spring for the 1963 Convention I am counting on throwing a little party, for old lang syne, to include you, and my former gal friends at the Detagou, and maybe a few of my old Board Associates who ~~may~~ are still making the Conventions. We may not have Dorothy Skay from the Palmer House to entertain us, but I'm counting on trying one or anyway.

Please pardon my long-long-hand scrawl, I flunked my typewriting & shorthand - too many good looking, gum-chewing class mates.

Here's the best Wynn and please write me

As ever

Jack Skinner
P.O. Box 51

Rattle Switzerland - N.C.

Mr. Rankin

August 9, 1962

Mr. John L. Skinner, FAIA
Little Switzerland, North Carolina

Dear Mr. Skinner:

Mr. Rankin is on vacation and is not expected to return to the office until after Labor Day.

I am taking the liberty of writing you to say that we have noted the envelope addressed to him marked "Personal". Naturally it will not be opened but I did want you to know that it had been received. I am sure Mr. Rankin will reply soon after his return to the office.

Very truly yours,

Jane Dougherty
* Assistant to Mr. Rankin

** for lack of any other appropriate identification*

JOHN L. SKINNER
P. O. BOX 51
LITTLE SWITZERLAND
NORTH CAROLINA

Aug 11, 62.

Dear Miss Dougherty:-

Thanks for taking the trouble to write me, instead of letting my letter to Mr. Rankin stay on his desk till after Labor Day.

Since you are his personal assistant, by all means read it, and save it for his later perusal, when he has disposed of more pressing and important matters -

Meanwhile if you can clear my personal status with the Treasurer, on the basis of the information conveyed to Mr Rankin, I would certainly appreciate it. You might drop me a line at your convenience.

Hope you and my old friends at the Octagon are well and happy in spite of the well known summer heat in Washington.

Sincerely
John L. Skinner

August 15, 1962

Mr. John L. Skinner, FAIA
P. O. Box 51
Little Switzerland, North Carolina

Dear Mr. Skinner:

I have read your letter addressed to Mr. Rankin and checked with our Accounting Department with respect to the notices you received on supplemental dues.

The firm of STEWARD-SKINNER Associates, as it is carried on our records, has paid its supplemental dues and its account is up to date.

Mr. Wolverton, our Controller, explained to me that the reason for notices being sent to you individually was due to his office not knowing of the firm affiliation. It seems that on each one of the dues invoices which were sent out the first of the year a number of questions were asked in order to determine the member's status, i. e. firm employee, principal, etc. Your invoice was returned without the answers so they had no way of knowing that you were the Skinner of Steward-Skinner, thus the follow-up notices to you. The records, both yours and the firm's are now clearly marked so there will be no further notes to you from Mr. Kastendieck.

I also noted in your letter that you would like to have a copy of the Membership Directory sent to your North Carolina address. A copy is being sent you under separate cover.

Mr. Skinner

-2-

August 15, 1962

The other items in your letter will be brought to Mr. Rankin's attention on his return.

If there is anything further I can do in his absence, please let me know.

Sincerely yours,

Jane Dougherty
Assistant to Mr. Rankin

100
Skinner, John L.

THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

January 24, 1963

Mr. John L. Skinner, FAIA
1102 Dupont Plaza Center
Miami 32, Florida

Dear Mr. Skinner:

The Institute Board and Officers are most grateful for the time and energy you have put into the Committee on Preservation for Historic Buildings.

Unlike most professional societies, The Institute depends upon its committee members, their inspiration, judgment, and achievement, to carry forward our aims for the continued welfare of the profession and the public.

The debt owed you committeemen is one that cannot be repaid; it can only be acknowledged with an expression of the deepest gratitude of us all.

Sincerely,

Henry L. Wright

HLW:nlm
cc: Director Little

JOHN L. SKINNER
3211 ANDERSON ROAD
CORAL GABLES 34
FLORIDA

March 12-63

Re. Transfer to N.C. Chapter

Dear Winn :-

This is to let you know that I have cast the die - and requested Mrs. Norman Skeels, Ex Secty of D. La. S. Chapter to make application to your office for my transfer of membership to the N. Carolina Chapter.

You should hear from her in the next few days.

In anticipation of this change - I have corresponded with Arthur C. Jenkins Jr. President of the N. C. Chapter - and his cordial reply - "speaking for his Chapter" - states that I will be most welcome.

Having cleared this matter to the best of my ability at both ends of the line, so to speak - I imagine that "The Octagon" will take it from there and inform the N. C. Chapter of my assignment to their body.

If there is anything further that I can or should do to effect this switch, will you please let me know.

Meanwhile kind regards and my best to Miss Gervais. Sincerely - Jack

March 18, 1963

Mr. John L. Skinner, FAIA
3211 Anderson Road
Coral Gables 34, Florida

Dear Jack:

I hope your transfer of membership to the North Carolina Chapter, which is in process according to your letter of March 12, will not deter you from attending the Convention in Miami. We would certainly be happy to see you and Mrs. Skinner again.

I am sending your letter to Miss Gervais who is in charge of transfers and similar matters, and I am sure she will give your papers the very best of treatment.

Sincerely,

Wm

J. W. Rankin
Director
Administrative Services

JWR:hrc

cc: Miss Gervais (w/2) ✓

FILE OFF MEMBERSHIP DIVISION

m.
Skinner, John L.



THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.

April 18, 1963

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date - January 1, 1963

TO: Transferred Member:

Mr. John L. Skinner, FAIA
3211 Anderson Road
Coral Gables, 34, Florida

Secretary of Chapter
To Which Member is
Transferred

Miss Elizabeth B. Lee, AIA, Secretary
North Carolina Chapter, AIA
P. O. Box 1069
Lumberton, North Carolina

Secretary of Chapter
From Which Member
Is Transferred

Mr. Robert J. Boerema, Secretary
The Florida South Chapter, AIA
2801 Seminole Street
Miami 33, Florida

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

SECRETARY

Copy to the Secretary, Florida Association of Architects, AIA

Accty Office

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Boys' Little League Found. D.C.

*files
Acctg*



DUPLICATE

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

APPLICATION FOR MEMBERSHIP EMERITUS

TO BOARD OF DIRECTORS,
THE AMERICAN INSTITUTE OF ARCHITECTS:

*Strike out the
inappropriate
reason, a, b,
or c, as the
case may be.*

I wish to apply for Membership Emeritus in The Institute for the following reasons:

- a. I am more than 70 years of age.
- b. I am ~~65 years of age~~, retired, and not engaged in the practice of architecture.
- c. ~~I am unable to engage in any gainful vocation.~~

*Write in
name of
chapter.*

I have been in good standing in The Institute and the *North Carolina* ~~Florida South~~ chapter for 15 successive years or more immediately preceding the date of this application.

Respectfully,

Date *Jan. 1.* 1964.

John L. Skinner F.A.I.A.
Signature

The applicant may supplement the above reasons in writing below or on sheets which he shall attach to this application. Under exceptional conditions and circumstances, The Board of Directors may lessen the period of good standing but not the requirements of a, b, or c.

*My Chapter Membership was transferred, May '63,
to the N. Carolina Chapter A.I.A.
I now reside in N. Carolina, (Little Switzerland),
8 to 10 months of each year.*

J. L. S.

Florida Address:-

*3211 Anderson Road,
Coral Gables 34,
Florida*

*464
1883
91*
*electd 1-1-38 1964
Fla. So. N.C.?
71 yrs. old. 63 Aug. Ad.*

J.C. 11/1/63

JOHN L. SKINNER
3211 ANDERSON ROAD
CORAL GABLES 34
FLORIDA

Jan 31-1964

Dear Miss Marx :-

Remember me?

Having attained the venerable age of 70 - on
my last birthday - and having been a Corporate
Member of the Institute since 1922 -

I recently applied for, and obtained, Emeritus
status. as your records will show.

I believe said status exempts me
from payment of dues?

Will you inform me on this point -
and if I am exempt. call it to the
attention of the Accounting Office with
the enclosed statement, which I have
just received.

Kind regards

John L. Skinner

2/3/64

11 yrs. old! vs any
pd.

S. Londa

February 4, 1964

Mr. John L. Skinner, FAIA
3211 Anderson Road
Coral Gables 34, Florida

Dear Mr. Skinner:

Your letter of January 31st has been received and we are enclosing, herewith, your Notice of Election as a Member Emeritus.

When the Treasurer's Office sends its dues invoices or notices relating to dues, it has no knowledge of impending actions which is the reason you received a bill for 1964 dues.

However, since the Secretary's approval of your election was received several days ago, that office has now been directed to adjust its records accordingly, retroactive to January 1, 1964.

Sincerely yours,

Maureen Marx, Manager
Membership Procedures

Mr. Skinner, John L.



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

NOTICE OF ELECTION — MEMBER EMERITUS

TO **Mr. John L. Skinner, F.A.I.A.**
P. O. Box 51 N.E.
Little Switzerland, North Carolina

It is my privilege to advise you that The Board of Directors has conferred upon you the title

MEMBER EMERITUS

of The American Institute of Architects and of its component organizations of which you are a member, exempting you from the payment of annual dues to The Institute and such organizations, effective **January 1, 1964.**

Date **Feb. 4** 19 **64**

Clinton Gausche
.....
Secretary

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006