

Wallace, Wm. Roy
Philadelphia

Application for Membership

Must send Exp
Rec'd

April 2, 1928

To the Secretary of the American Institute of Architects.

I hereby apply for Membership in the American Institute of Architects, and certify that the following statements are correct:

Prelim. Fee \$25.00 4/3/28
Initiation
Dues
Priv. Cert.

Name William Roy Wallace

Address 3306 Tilden St. Phila Pa.
[Number and Street.] [City.] [State.]

Place and date of birth Lancaster Co. Pa. June 19, 1889

Graduate in architecture.
[Give name of institution and year. Diploma or Certificate of graduation (or photostatic copy) must accompany this application.]

Holder of Scholarship in architecture
[If required in your case, attach evidence (or photostatic copy).]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.
[If required in your case, state which, and attach evidence of Certificate (or photostatic copy).]

If your State has a Registration or License Law and you are not registered, state reasons. None
now taken examination.

If practicing architect, firm name.

Have been in practice.....years. If draughtsman, employed by Chas. Barton Keen

Collegiate and office training 18 years with M. Keen

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) William Roy Wallace
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date..... (2)
[Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my chapter that this applicant is applying for Institute membership (3).....
[Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number. (4) [Signature]
(Essential if Registered)

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed.

(5) [Signature]
(6) Chas. Barton Keen

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

(7)
NUMBER

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 9, 1928.

Dear Mr. Wallace:-

Permit me to acknowledge with gratification, and on behalf of the Secretary, your application for membership in The American Institute of Architects.

The application is complete in every respect except for a remittance of \$25.00 to cover annual dues which, for new members, are payable in advance. This is a ruling which went into effect January 1, 1928, and therefore the provision was not contained in the application which you submitted.

Your exhibits have been safely received.

Trusting it will be possible for you to send the annual dues at an early date in order that your application may be put forward as promptly as possible, I am,

Sincerely yours,

Executive Secretary.

Mr. William Roy Wallace,
3306 Tilden Street,
Philadelphia, Pa.

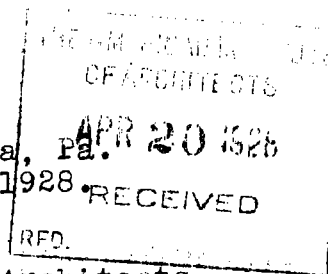
K:VB

P. S. We acknowledge with thanks your check of \$25.00 covering Initiation Fee.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

Philadelphia, Pa.
April 18th 1928



The American Institute of Architects,
The Octagon, 1741 New York Avenue,
Washington, D. C.

Dear Sirs:-

Am attaching herewith check
for \$25.00 to cover dues for admission
in The American Institute of Architects.

I have been out of town and
did not know that check was to be
enclosed for advanced dues when I made
application for admission.

Very truly yours,

William Roy Wallace
per. J. Duran

JT/NRW.

Mr. William Roy Wallace,
3306 Tilden Street,
East Falls, Philadelphia.

*Paid
4/20/28*

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

July 10, 1928.

Dear Mr. Wallace:-

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective June 15, 1928.

You have been assigned to the Philadelphia Chapter as an Institute member in good standing therein, and the Secretary of the Chapter, Mr. Victor D. Abel, Otis Building, Philadelphia, Pa., has been so notified.

The engrossed Certificate of Membership will reach you in due course.

May I take this opportunity to say that the office of the Secretary at The Octagon is for the service of every Institute member. Should the occasion arise we shall be glad to give you our best cooperation.

Sincerely yours,

Executive Secretary.

Mr. William Roy Wallace,
3306 Tilden Street,
Philadelphia, Pa.

K:VB

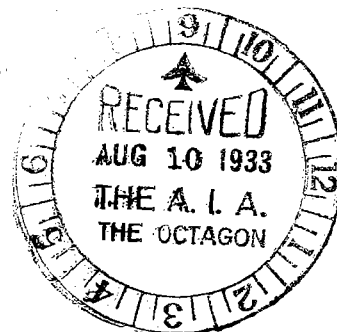
P. S. The exhibits submitted in connection with your application have gone forward under separate cover.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

WILLIAM ROY WALLACE
A R C H I T E C T
REYNOLDS BUILDING
WINSTON-SALEM, N. C.

August 8, 1933.



The American Institute of Architects,
The Octagon,
Washington, D. C.

Attention: Mr. Edwin Bergstrom.

Gentlemen:

This is to say that I have been hoping since January 1st, this year, that I would have sufficient commissions in my office which would permit me paying my 1933 dues in the Institute.

I am a great believer in the Institute, but circumstances as they exist, mean that I must provide first for my family, which consist of my wife and two children, and I am positive that it will be impossible for me to meet my 1933 dues, and suppose there is only one thing for me to do; that is, ask the Institute to accept my resignation, which I am forced to do with great regret.

Should you have any alternate scheme or ways whereby I could still hold my membership, I will be glad to hear from you.

Very truly yours,

William Roy Wallace

WRW/T

C. C. to Mr. Edmunds Dunlap.
Treas. Philadelphia Chapter.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

August 18, 1933.

Dear Mr. Wallace:

Your letter of August 8th:

We are authorized by the Treasurer to say that your Institute membership will be carried in good standing, certainly until the end of the current year and that nothing will be done to jeopardize your membership without full advance notice to you.

We hope that in a few months, improved business conditions will make some payment on account an easy matter.

Sincerely yours,

Assistant Treasurer.

Mr. William Roy Wallace, A. I. A.,
Reynolds Building - Room 1202
Winston-Salem, North Carolina.

ECK*B

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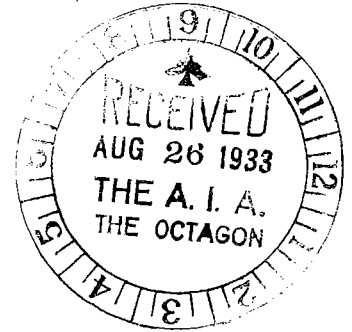
ROOM 1202

WILLIAM ROY WALLACE
A R C H I T E C T
REYNOLDS BUILDING
WINSTON-SALEM, N. C.

PHONE 2-1415

August 25, 1933.

File



The American Institute of Architects,
The Octagon, 1741 New York Avenue,
Washington, D. C.

Attention: Mr. E. C. Kemper.
Assistant Treasurer.

Dear Mr. Kemper:

Your kind letter of August 18th. has arrived advising me that the Institute will hold me in good standing for at least the year 1933 for which I am very thankful, and can assure you should business pick up sufficiently to pay these dues, I shall be only too glad to do so.

Very truly yours,

William Roy Wallace
per B.T.

WRW/T



The American Institute of Architects
APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 11102

Dated July 5, 19 55
Received October 13, 19 55
Granted November 15, 19 55

MEMBERSHIP NO 11102

- A Name of applicant William Roy Wallace Chapter North Carolina
- B Address of applicant 1202 Reynolds Building, Winston-Salem, North Carolina
- C Application received with check for \$ 20.00 on October 13, 19 55.
- D Application returned for correction 19 .
- E Application in due order on October 17, 19 55 ✓ 275
- F Acknowledgments to applicant and chapter on October 17, 19 55.
- G Certified resolution of chapter executive committee recommending admission ~~to the applicant be denied~~ received on October 13, 19 55.
- H Record of registration, Form S39, Sent N. C. Oct. 13, 19 55 Received. October 17, 1955.
- I The applicant has - been examined as to his professional qualifications by North Carolina State Board of Architectural Examination & Registration.
- J The applicant is - currently registered as an architect or licensed to practice architecture in the states of North Carolina.
- K Application sent to The Board of Examiners on November 8, 19 55
- L The Board of Examiners reported on application on November 8, 19 55
- M The applicant was requested to furnish additional evidence of his professional qualifications on or before 19 , which was received.

REPORT:

As a result of its findings on the evidence submitted The Board of Examiners unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

THE BOARD OF EXAMINERS

Date November 8, 1955.

[Signature]
[Signature]
Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected William Roy Wallace to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the North Carolina Chapter.

Date November 15, 19 55 *[Signature]*
Secretary

- N Applicant ~~was~~ admitted on November 15, 19 55.
- O Notice to applicant and notice of assignment to chapter on November 15, 19 55.
- P Notice of denial of application to chapter and applicant and \$
returned to applicant on 19 .

85, 91

APPLICATION NO 11102

INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.



The American Institute of Architects
APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is William Roy Wallace

2. I am a Natural citizen of the United States.

3. My legal residence is in the City of Winston-Salem

County of Forsyth State of North Carolina

4. My address in The Institute records will be

Number 1202 Street Reynolds Building

City Winston-Salem Zone State North Carolina

5. I am engaged in the profession of architecture as Practicing Architect

6. I desire to be a member of the North Carolina Chapter.

7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.

8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.

9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the Bulletin of The American Institute of Architects. It is my understanding that if I am not admitted to membership \$15.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

Date July 5, 19 55

William Roy Wallace
Applicant sign full name in ink

PAID
20. 10. 14. 55

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2. State whether a natural or a naturalized citizen.

4. State whether residence or office address.

5. State whether as a practicing architect, a teacher, a public official, etc.

A.I.A.—Rev. 3000

A.I.A. Form SI 3000—Rev. 12-1-54

STATISTICS

10. Date of birth June 19, 1889 Place of birth Lancaster County, Pennsylvania

11.(a) I am registered or licensed to practice architecture in the following-named states:

North Carolina
Virginia

(b) I passed the State Board Examination in the following-named states:

North Carolina

(c) I hold Certificate No. of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Lower Marion High School,	Pa.		1909	
Drexel Institute,	Philadelphia			
Night School-Arch. Drafting		1909-10		
Beaux Arts Atelier Problems under direction of Professor Paul P. Cret at T Square Club in Philadelphia.		1910-14		

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

PROFESSIONAL TRAINING *

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Employer/Classification	From	To
Charles Barton Keen, Architect, Philadelphia	1909	1910
Student Draftsman	1910	1914
Draftsman	1914	1916
Outside Superintendent	1916	1924
Chief Draftsman	1924	1928
Associate Partner	1928	1932
Associate with H. Macklin, Archt.	1932	Present Date
Operating under own name		

* (NOTE: Applications received after July 1, 1953, must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

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PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

Operating in North Carolina From **September 9, 1932** To **to Present Date**
and Virginia

15. Is architecture your principal vocation? **Yes**

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 17. Member of Institute from _____ to _____
- 18. Junior of Institute from _____ to _____
- 19. Associate of _____ Chapter from _____ to _____
- 20. Junior Associate of _____ Chapter from _____ to _____
- 21. Student Associate of _____ Chapter from _____ to _____
- 22. Member of State Organization in _____ from _____ to _____

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing.

<u>Fred W. Butler, F.A.I.A.</u>	<u>420 W. 4TH ST.</u>
<small>Member</small>	<small>Address</small>
<u>Garrett C. Atkinson A.I.A.</u>	<u>639 A West 5TH ST</u>
<small>Member</small>	<small>Address</small>
<u>Robert J. Key A.I.A.</u>	<u>639 A. West 5TH Street</u>
<small>Member</small>	<small>Address</small>
<u>Opie H. Polk, A.I.A.</u>	<u>234 W. Main St. W. Salem</u>
<small>Reference</small>	<small>Address</small>
<u>W. R. James, Jr. A.I.A.</u>	<u>602 Reynolds Bldg. W. Salem</u>
<small>Reference</small>	<small>Address</small>

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839
855



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF

William Roy Wallace - Winston-Salem, North Carolina
(Name of Applicant)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Raleigh, North Carolina
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date October 13, 19 55

Edward Wilson
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? YES
2. Was his registration or licensing by examination? YES or by exemption? NO
3. What was the scope of the examination? PLANNING & DESIGNING 8 HRS.
CONSTRUCTION 8 HRS.
SPECIFICATIONS 8 HRS.
4. What was the period of the examination? 3 DAY days. Written examination 24 hours; Oral examination hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? No. If so, give Certificate No.
6. Date of first registration SEPT. 9 1932. Registration No. 286. Is it current? YES

Ross Shumaker
(Signature of Secretary of Board)
ROSS SHUMAKER, AIA, EX. SEC.

Date OCT. 14 1955

North Carolina State Board of Architectural Examination & Registration.
(Name of Board)

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

FILE COPY - PLEASE RETURN

November 15, 1955

Mr. William Roy Wallace
1202 Reynolds Building
Winston-Salem, North Carolina

Dear Mr. Wallace:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute. You will receive shortly a certificate of membership duly executed by the officers of The Institute.

You are assigned to the North Carolina Chapter, effective November 15, 1955.

I sincerely hope that you will take an active and interested part in your chapter activities since it is through these activities that Institute policies are developed. Your cooperation and participation will contribute to the advancement of Institute objectives and increase the benefits to be derived from Institute membership.

I want you to know that my office is always at your service to the fullest extent of its powers.

Sincerely yours,

Edward L. Wilson
Secretary

Enclosures

WVE

HASKINS, JR., AIA. PRESIDENT
 J. BOX 6514, RALEIGH, N. C.
 THURC. JENKINS, JR., AIA. VICE-PRESIDENT
 P. O. BOX 1003, FAYETTEVILLE, N. C.
 FRED W. BUTNER, JR., AIA. SECRETARY
 655 W. FIFTH ST., WINSTON-SALEM, N. C.
 S. SCOTT FEREBEE, JR., AIA. TREASURER
 221 S. CHURCH ST., CHARLOTTE, N. C.
 MRS. BETTY SILVER, EXECUTIVE SECRETARY
 P. O. BOX 666, RALEIGH, N. C.
 ● NORTH CAROLINA CHAPTER, A.I.A. OFFICES
 RALEIGH BUILDING, RALEIGH, N. C.



WILLIAM R. JAMES, JR., AIA. DIRECTOR-1952
 865 W. 4 1/2 ST., WINSTON-SALEM, N. C.
 ARCHIE R. DAVIS, AIA. DIRECTOR-1963
 111 CORCORAN ST., DURHAM, N. C.
 ROBERT L. CLEMMER, AIA. DIRECTOR-1964
 P. O. BOX 2469, HICKORY, N. C.
 LOUISE HALL, AIA. ARCHIVIST
 BOX 6636 COLLEGE STA., DURHAM, N. C.
 R. MAYNE ALBRIGHT, ATTORNEY
 804 INSURANCE BLDG., RALEIGH, N. C.
 ● NORTH CAROLINA CHAPTER, A.I.A. TELEPHONE
 AREA CODE 919 — 828-8688

NORTH CAROLINA CHAPTER
 THE AMERICAN INSTITUTE OF ARCHITECTS

INCORPORATED

APRIL 17, 1961

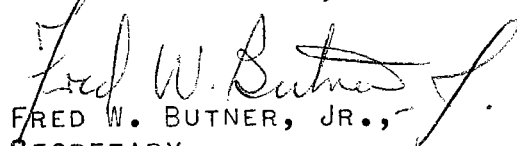
THE AMERICAN INSTITUTE OF ARCHITECTS
 1735 NEW YORK AVENUE, N. W.,
 WASHINGTON 6, D. C.

GENTLEMEN:

ONE OF OUR ACTIVE LOCAL A.I.A. MEMBERS IN GOOD STANDING ADVISED ME YESTERDAY, THAT SO FAR HE HAD RECEIVED NO INFORMATION, BROCHURE, MAILINGS, ETC. CONCERNING THE CONVENTION NEXT WEEK. HIS NAME IS MR. WILLIAM ROY WALLACE, A.I.A., 1202 REYNOLDS BUILDING, WINSTON-SALEM, N. C., A NATIVE OF PHILADELPHIA AND OF COURSE INTERESTED IN THIS PARTICULAR CONVENTION. HE WAS SOMEWHAT DISTURBED ABOUT BEING OVERLOOKED AND FELT THAT THE A.I.A. HAS BEEN NEGLIGENT.

NEEDLESS TO SAY, THIS DOES NOT HELP PUBLIC RELATIONS WITHIN OUR OWN PROFESSION AND I WOULD LIKE TO URGE THAT SOMEONE FROM THE OCTAGON WRITE HIM. HE IS ANYTHING BUT ANTAGONISTIC BUT I AM SURE HE FEELS LEFT OUT FOR NO APPARENT REASON.

VERY TRULY YOURS,


 FRED W. BUTNER, JR.,
 SECRETARY
 N. C. CHAPTER A.I.A.
 FWB/KB

CC. MRS. BETTY SILVER
 CC. MR. ALBERT L. HASKINS, JR.

FILE COPY - PLEASE RETURN

Fates

*Members
Wallace, Wm. Roy*

April 20, 1961

Mr. William Roy Wallace, AIA
1202 Reynolds Building
Winston-Salem, North Carolina

Dear Mr. Wallace:

Mr. Fred Butner, Secretary of the North Carolina Chapter, AIA, informs us that you did not receive any of the advanced literature on the AIA Philadelphia Convention. I am at a loss to understand this. The mailing was to the complete membership. I checked our mailing plates and your plate was in the deck. I even checked further to make sure we had the correct address for you. Everything was in order so as I said, I am completely puzzled as to why you did not receive both the preliminary program which was mailed back in January and the follow-up program which was mailed in March.

We hope, of course, that you will be join us in Philadelphia for the Convention and extend to you our sincere apologies for what has happened. I am enclosing herewith the final program for the Convention.

Sincerely yours,

Wolf Von Eckardt
Public Information

WVE:ekb
Enclosure

cc: Mr. Butner



THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N.W.
WASHINGTON 6, D. C.
Office of The Secretary

March 13, 1964

NOTICE OF SUSPENSION OF MEMBERSHIP

To: W. R. Wallace
1202 Reynolds Building
Winston-Salem, North Carolina

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of nonpayment of Institute dues described as follows: Regular Dues , Supplemental Dues .

This suspension is effective as of December 31, 1963. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to restore his membership within the period of suspension, without applying therefore and without paying a readmission fee. The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1964.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

Clinton Sawtle
SECRETARY

Copy of this notice as "Notice" to the following:

- Betty W. Silver..... Executive, Secretary
- North Carolina..... Chapter, A.I.A.
-, Secretary
- State Organization Member

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

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FILE COPY - PLEASE RETURN

THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N.W.
WASHINGTON 6, D. C.
Office of The Secretary

February 5, 1965

NOTICE OF TERMINATION OF MEMBERSHIP

To: W. E. Wallace
1202 Reynolds Building
Winston Salem, North Carolina

It is with much regret that we send to you, and to those indicated below, this notice of termination of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of nonpayment of Institute dues as follows: Regular Dues ; Supplemental Dues .

This termination is effective as of December 31, 1964. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute and to apply for readmission.

The Institute values and needs your active support. The other Officers join with me in the hope that the loss of your membership is only temporary.

Sincerely yours,

O. H. Thorson
SECRETARY

Copy of this notice as "Notice" to the following:

- ~~North Carolina~~..... Secretary
- ~~North Carolina~~.....Chapter, A.I.A.
-, Secretary
-State Organization Member

This copy of notice to the former member named herein is your official notice of the termination of his membership in The Institute and in the chapter to which he was assigned. Please change your records accordingly.

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