

Wagner, Steward  
New York

Wagner and G  
F. Wagner

### Application for Membership

February 28, 1921

To the Secretary of the American Institute of Architects,  
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Steward Wagner.

Address 7 East Forty-second Street, New York City, New York.  
[Number and Street.] [City.] [State.]

Place and date of birth Marlin, Texas, December 26th, 1886.

Graduate in architecture \_\_\_\_\_  
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation]

Holder of Scholarship in architecture \_\_\_\_\_  
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts \_\_\_\_\_  
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter \_\_\_\_\_

If practicing architect, firm name Steward Wagner.

Have been in practice nine years. \_\_\_\_\_ years.

If draughtsman, employed by \_\_\_\_\_  
[State number of years.]

Collegiate and office training Nineteen years.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Steward Wagner.  
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the \_\_\_\_\_  
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date \_\_\_\_\_  
[Insert date of election to chapter.]

\_\_\_\_\_  
Secretary.  
\_\_\_\_\_  
Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) [Signature]
- (2) [Signature]
- (3) [Signature]

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

Initiation submitted  
Down. End. no  
Exhibits must send  
On Priv. Com. of \_\_\_\_\_

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

April 28, 1921.

My dear Sirs-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective April 28, 1921.

You have been assigned to the New York Chapter as an Institute member in good standing therein, and the Secretary of the Chapter so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until dues for the first year have been paid. No charge has been made for the first quarter of the current year.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

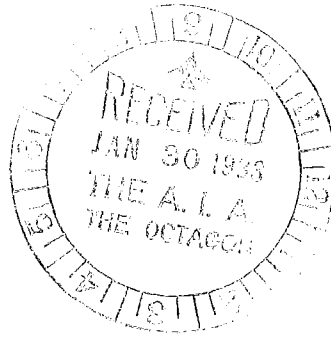
Mr. Steward Wagner,  
7 East 42nd Street,  
New York City.

E.S.

Enclosure.

COPY TO  
FILES    PRESIDENT    SECRETARY    TREASURER

(Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year if it is desired that such proposals be acted upon prior to the second succeeding convention.)



(Issued by the Jury of Fellows)

Confidential

# The American Institute of Architects

The Octagon, 1741 New York Avenue  
Washington, D. C.

## FORM OF PROPOSAL FOR FELLOWSHIP

(Before executing read carefully the accompanying document on Principles of Fellowship)

Name of Member Proposed—

Mr. STEWART WAGNER

Street 54 Continental Avenue,

City Forest Hills Gardens, Long Island,

State New York.

*Notice—Use Ink and Write Legibly Throughout.*

Chapter of Member Proposed—

New York

(Name of Chapter)

Date of Election to Institute—

1921

(The year is sufficient)

Place of Business—Location of Best Work.

155 East 42nd Street, New York, N. Y.

(Principal Place of Business past Five Years)

New York, N. Y. - Buffalo, N. Y. - Cincinnati, Ohio.

(One or more cities in which best work is located)

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General Conditions of Fellowship: (Chapter II, Article 1, Section 1, By-laws:)

Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States, who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education or public service.

PROPOSAL FOR FELLOWSHIP

January 24, 1933.

To the Jury of Fellows,
The American Institute of Architects,
The Octagon, Washington, D. C.

The following name of STEWARD WAGNER, a member in good standing, is submitted to the Jury of Fellows with a recommendation that he be advanced to Fellowship:

Name STEWARD WAGNER (In full)

Address 155 East 42nd Street, New York, N. Y. (City and State)

Place and date of birth Marlin, Texas, December 26, 1886.

Graduate of Architecture (Name of College, University or School)

Holder of Scholarship in Architecture—

(Name of Scholarship)

If practicing architect give firm name or names, and state how long connected with each:

Table with 2 columns: Firm name and Approximate time. Rows include ALFRED FELLHEIMER - STEWARD WAGNER (Sixteen Years), TRACY AND SWARTWOUT (Two Years), H. VAN BUREN MAGONIGLE (Two Years), BOARD OF EDUCATION, NEWARK, N.J. (One Year), HARRY ALLAN JACOBS (Two Years), and HOWARD MESSER. SANGUINET & STAATS (Five Years).

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## BIOGRAPHICAL SKETCH

EDUCATED: Fort Worth, Texas, Public Schools; Private Instruction in Higher Mathematics under Professor Parker, Fort Worth; Partially completed course in "Complete Architecture" International Correspondence Schools; Course in Drawing and Design, Columbia University, Extension Teaching; Beaux Arts Problems in Designs, Atelier Hornbostel, New York City; Placed second - final competition American Prize of Rome - 1912.

Traveled extensively in the United States, Central America and Europe.

# ACHIEVEMENT IN DESIGN

## 1. Architectural Work—

### Commercial

Factory Building, Lawrenceville Realty Company,	Woodside, L.I. N. Y.
Name of Building	City or Town

Sundry branches for the Corn Exchange Bank Trust Company of New York City.	

### Monumental

Haas Monument	Woodlawn Cemetery Detroit, Michigan.
Name of Monument	Place

### Domestic

J.H. Tuttle - Residence	Glen Head, L.I. N.Y.
Name of Owner	Place

### Special Work

Central Passenger Station	Buffalo, N. Y.
Nature of Work	Place
Cincinnati Union Terminal	Cincinnati, Ohio.
Union Passenger Station	Erie, Pa.
Union Passenger Station	South Bend, Ind.
Passenger Station	Elyria, Ohio.
Passenger Station	Youngstown, Ohio.
Passenger Station	Greensboro, N. C.
Passenger Station	Springfield, Mass.

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# ACHIEVEMENT IN CONSTRUCTION

- |  |   |
|--|---|
| 1. Engineering Construction <u>Broadway Underpass Bridge</u><br><small style="text-align: center;">Name of Building</small><br><u>Grade Crossing Elimination</u><br><u>Dome of Cincinnati Union Passenger Station</u><br><br><u>Bridges - Grade Crossing Elimination</u> | <u>Louisville, Kentucky.</u><br><small style="text-align: center;">Place</small><br><u>Cincinnati, Ohio.</u><br><br><u>Hamilton, Ontario, Canada.</u> |
|--|---|

2. Books, Treatise, or Articles Written—  
 Collaboration with Alfred Fellheimer in the following:

<u>Modern Railway Passenger Terminals</u> <small style="text-align: center;">Subject</small>	<u>The Architectural Forum</u> <small style="text-align: center;">Name of Book or Periodical</small>
<u>Contemporary Design in Architecture</u>	<u>Pencil Points</u>
<u>Passenger Station at Buffalo</u>	<u>The American Architect</u>

3. Photographs.....
- |                      |                      |
|----------------------|----------------------|
| <small>Works</small> | <small>Place</small> |
| .....                | .....                |
| .....                | .....                |

4. Drawings.....
- |                                  |                      |
|----------------------------------|----------------------|
| <small>Building or Works</small> | <small>Place</small> |
| .....                            | .....                |
| .....                            | .....                |

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Achievement in Education and Literature—*continued*

2. Here should follow a summary of particular influences that may have been created by any of the works above mentioned if known to the proponents and any recognition accorded by the profession, by societies, or by the public—

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3. Educational Work—

The proponents should direct attention to the position held by applicant, his or her particular force or influence in his or her line of endeavor, and any evidence of recognition by pupils, by the profession, or by the public of his or her achievements.

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4. If under this class applicant has also designed or executed work, then proponents should fill out also the blanks under heading (Achievement in Design)—

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Signatures: Submitted by

Group of five Members or/and Fellows—

Date January 24 1933  
Charles Butler  
Chairman

1. F. S. Sherman
2. W. H. Carter
3. John Neal Howells
4. Frederic V. Neese
5. John A. Tompkins

BY-LAW PROVISIONS AND RULES OF PROCEDURE CONCERNING  
ADVANCEMENT TO FELLOWSHIP.

ADDRESS COMMUNICATIONS TO THE CHAIRMAN, THE JURY OF FELLOWS  
The Octagon, Washington, D. C.

BY-LAWS OF THE INSTITUTE.

Chapter II, Article 1. General Conditions of Fellowship.

Section 1. Qualifications.

(a) Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education, or public service.

Section 2. Prerequisite.

(a) Membership in the Institute for not less than ten years shall be a prerequisite to fellowship.

Section 3. Jury of Fellows.

(a) The Jury of Fellows shall consist of six fellows appointed by the President, two of whom shall serve for periods of one, two, and three years, respectively, and until their successors are appointed. The President shall appoint the chairman of the Jury, and shall fill all vacancies occurring in the Jury of Fellows by death, resignation, expiration of term or otherwise.

Section 4. Recommendations for Fellowship.

(a) Method. Any group of five or more members may recommend to the Jury for consideration the name of a member whom they deem qualified for fellowship. Such recommendation shall contain a brief statement of the notable service or achievements which, in the opinion of the nominators, justify the nomination.

(b) Supporting Data. Names of nominees for fellowship shall be submitted with full and explicit data to the Jury of Fellows on forms prepared for this purpose. The Jury shall then request from the chapter officials, the Directors of the Institute, and such other sources as it deems necessary privileged communications relating to the qualifications of the nominees. All recommendations shall remain on file with the Jury of Fellows for at least twelve months prior to final action.

Section 5. Rules of Procedure.

(a) The Jury shall formulate rules for its procedure subject to the approval of the Board of Directors.

Article 2. Election to Fellowship.

Section 1. Procedure.

(a) Election. Election to fellowship shall be by the Jury of Fellows. Fellows may be elected at any regular meeting of the Jury of Fellows.

(b) Method. Such election shall be by ballot. Four affirmative votes shall be necessary to elect.

(c) Announcements. The names of all fellows so elected shall be announced to the convention.

Article 3. Nomenclature.

Section 1. Nomenclature.

(a) Fellowship in the Institute shall be designated by the initials "F. A. I. A."

RULES OF PROCEDURE.

1. A meeting of the Jury of Fellows may be held at the call of the Chairman, subject to the approval of the Executive Committee of the Board of Directors, and in any event this meeting should occur at least 60 days prior to the date of the Convention.

2. Suggestions to the Jury for advancement to Fellowship may be made as stated in the By-laws.

3. The validity of any objection raised to any candidate shall rest solely with the Jury, and all communications shall be considered only as informative data.

4. The Jury shall file with the archives of the Institute the original recommendation and a statement of its action with

the reasons for election in each case. Privileged communications shall not be preserved.

5. Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year. All proposals so filed will be considered by the Jury and those selected will be cited for the honor of Fellowship at the second succeeding convention.

6. In the event of failure to act favorably upon any recommendation within three years due notice shall be given to the proponents, the recommendation surrendered and privileged communications destroyed. No recommendation so surrendered shall again be presented within two years from such notice.

This is a revised copy of the Rules of Procedure of the Jury of Fellows as amended and approved by the Board of Directors at its meeting on November 14, 1930.

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2 3  
COPY

March 6, 1936

Dear Mr. Wagner:

It is my pleasant duty to advise you of the unanimous action of the Jury of Fellows, electing you to Fellowship in The American Institute of Architects. You are thus to become the recipient of one of the highest honors conferred by our Profession.

In order that the Fellowship may be duly conferred by the President and with appropriate ceremony, it is requisite that you be present at the Convention in May.

More definite information will be sent to you concerning the Session at which the Fellows are to be presented to the Convention.

With congratulations and in anticipation of an early reply,

Sincerely yours,

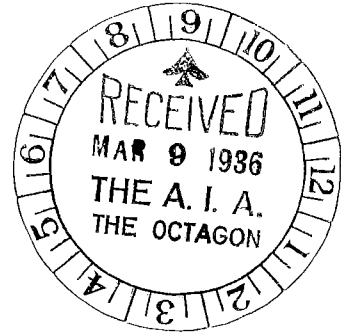
Secretary

Mr. Steward Wagner, F.A.I.A.,  
155 East 42nd Street,  
New York, N. Y.

CTI:G

STEWARD WAGNER  
155 EAST FORTY-SECOND STREET  
NEW YORK

March 7, 1936.



Dear Mr. Ingham:

Please accept my thanks for your letter of March 6, advising me of my election to Fellowship in The American Institute of Architects.

I assure you of my deep appreciation of the honor conferred upon me.

Of course I will be glad to attend the Convention in May, as you suggest.

Awaiting your further advice, I am,

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Steward Wagner".

Mr. Charles T. Ingham, Secretary,  
The American Institute of Architects,  
Washington, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

April 13, 1936

Dear Mr. Wagner:

With further reference to the Secretary's letter to you of March 5th, notifying you of your election to Fellowship:

The Certificate of Fellowship will be presented to you with appropriate ceremony at the Dinner which concludes the Sixty-eighth Convention.

This will be on the evening of Friday, May 8th, at the New Chamberlin Hotel, Old Point Comfort, Virginia.

Full information concerning the Convention program appears in the April number of The Octagon.

It is customary for the newly elected Fellow to receive the Certificate in person.

By direction of the Secretary.

Sincerely yours,

Executive Secretary

Mr. Steward Wagner, F.A.I.A.  
155 East Forty-second Street  
New York City, New York

ECK/G

STEWART WAGNER - New York Chapter

Advanced to Fellowship, February 25, 1936

**CITATION:**

For excellence in the design of Semi-Public Buildings, notably that of Railway Terminals and particularly the application of intelligent and studied composition in form and construction to the solution of modern problems, Mr. Wagner is advanced to Fellowship in the Institute.