

Stevens, Will A 2-3

Application for Membership

12th Feb, 1918.

To the Secretary of the American Institute of Architects,
The Octagon, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects under Class A
[Insert appropriate letter.]

I hereby certify that the following statements are correct:

Name Will A. Stevens

Address 1417 Railway Exchange, Chicago, Illinois

Place and date of birth Huntington Indiana

Graduate in architecture Cornell University, Ithaca N.Y. Class of 1890
[Give name of institutions and year.—Evidence of Diploma or Certificate of graduation to be submitted with application.]

Holder of Scholarship in architecture _____
[Give name and year.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts _____
[State which, and year.—Evidence of Certificate to be submitted with application.]

If an Associate of a Chapter of the Institute, give date of admission thereto Illinois Chapter, American Institute of Architects. Member of Oct 17th 1916.

If practicing architect, firm name _____

Have been in practice _____ years _____

If draughtsman, employed by _____
[State number of years.]

Collegiate and office training CORNELL UNIVERSITY 1886-1890; E.O.FALLIS, TOLEDO O, 1890-1901; D.H. BURNHAM & CO, CHICAGO, 1901-1912; A.C. ESCHWEILER, 1916, MILWAUKEE; GRAHAM, BURNHAM & CO, CHICAGO 1912-1917; IVAR VIEHE-NRESS, CHICAGO - 1916-1917; GRAHAM, ANDERSON, PROBST & WHITE, TORONTO 1917-1918

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Will A. Stevens
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the Illinois
[For use when the applicant is an Associate.] member,

Chapter, A. I. A., on the following date Oct. 17th 1916.
[Insert exact date of election to chapter.]

Henry Holman Secretary.
Ill. Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Ivar Viehe-Nress,
D.H. Burnham
Alexander C. Eschweiler

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the President and Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

Haseman, End

Recd. Unanimous endorsement of Ill. Chapter & P.A. 8th April 1918.

Prelim. Fee no
Initiation no
Unan. End. yes
Exhibits no
On Prlv. Com. of 4-20-18

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2-2

March 11th-1918

Dear Sir:-

In response to yours of March 4th, I regret that conditions are such that you must withdraw your application for Institute membership, and as requested the same is returned herewith.

May the hope be expressed that when you are again located in Chicago you will renew the same.

Very truly yours,

Executive Secretary.

Mr. Will A. Stevens,
1417 Railway Exchange,
Chicago, Illinois.

K:VB
ENCL

Copy to Mr. Holsman, Secretary of the Illinois Chapter

Rec. J. on Feb. 25th.

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INSTITUTE CHARTER
1872

STATE CHARTER
1890

OFFICERS

PRESIDENT - N. MAX. DUNNING, A. I. A.
310 SOUTH WABASH AVENUE
1ST VICE-PRES. DANIEL H. BURNHAM, A. I. A.
209 SOUTH LASALLE STREET
2ND VICE-PRES. THOMAS E. TALLMADGE, A. I. A.
189 WEST MADISON STREET
TREASURER RICHARD E. SCHMIDT, F. A. I. A.
104 MICHIGAN AVENUE
SECRETARY - HENRY K. HOLSMAN, A. I. A.
1544 EAST 57TH STREET

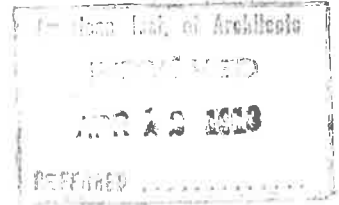
ILLINOIS CHAPTER
OF THE
AMERICAN INSTITUTE OF ARCHITECTS
CHICAGO

EXECUTIVE COMMITTEE
1917-1918

FREDERICK W. PERKINS, F. A. I. A. 2 YEARS
FRANCIS W. PUCKEY, A. I. A. - - 2 YEARS
CHARLES H. PRINDEVILLE, F. A. I. A. 1 YEAR
IRA W. HOOVER, A. I. A. - - - 1 YEAR

MEETINGS AT THE ART INSTITUTE
ON THE SECOND TUESDAY OF EACH
MONTH EXCEPT JULY AND AUGUST

April 9th 1918



Mr. E.C.Kemper, Executive Sec'y., A.I.A.

The Octagon,
Washington, D. C.

Dear Sir,-

I enclose herewith the application of Mr. Will A. Stevens dated 12th Feb., 1918 together with Mr. Steven's check of \$5 to apply on initiation fee.

Privileged communications were sent to all the Fellows and Institute Members of the Chapter and Mr. Steven's application was given a unanimous endorsement thereby through action of the Executive Committee of the 8th April, 1918.

Yours very truly,

copy to Mr. D.H. Burnham

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 12th-1918

Dear Sir:-

This will acknowledge your letter of April 9th and the application for Institute membership of Mr. Will A. Stevens, together with his check for \$5.00 to apply on his Initiation Fee.

It is noted that he has the unanimous endorsement of the Illinois Chapter.

On March 11th we returned to Mr. Stevens, in response to his request of March 4th, his application for Institute membership, as you will note from the enclosed copy of letter, copy of which was sent to you at the time.

As Mr. Stevens paid the preliminary fee in the first instance, I am returning herewith his check # 169 dated March 14th in the sum of \$5.00.

The date of this check is comparatively close to his letter of March 4th, so it seems to me better to advise you fully of the situation and to say that we are proceeding with the application and that it will come before the Board of Directors at the meeting in Philadelphia on April 22nd, unless we hear otherwise from you.

Very truly yours,

Executive Secretary

Mr. Henry K. Holsman, Secretary,
Illinois Chapter, A. I. A.,
Chicago, Illinois

K:VB
ENCL

COPY TO

FILES PRESIDENT SECRETARY TREASURER

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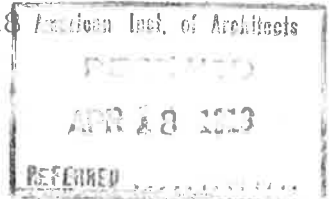
ILLINOIS CHAPTER
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CHICAGO

EXECUTIVE COMMITTEE
1917 - 1918

FREDERICK W. PERKINS, F. A. I. A. 2 YEARS
FRANCIS W. PUCKEY, A. I. A. 2 YEARS
CHARLES H. PRINDEVILLE, F. A. I. A. 1 YEAR
IRA W. HOOVER, A. I. A. 1 YEAR

MEETINGS AT THE ART INSTITUTE
ON THE SECOND TUESDAY OF EACH
MONTH EXCEPT JULY AND AUGUST

2-3
April 16th 1918 American Inst. of Architects



Mr. E.C. Kempër, Executive Sec. A.I.A.,
The Octagon,
Washington, D. C.

Dear Sir,-

I have your letter of the 12th April acknowledging the receipt of the application of Will A. Stevens together with his check for \$5.00

I note that you return the check to me with a statement that Mr. Stevens paid the preliminary fee in the first instance, also that cause of the date of this check, 14th March, is comparatively close to his letter of the 4th March withdrawing his application you are advising me of it and unless you hear from me to the contrary, the application will come before the board of directors at the meeting in Philadelphia on April 22nd.

When we learned that Mr. Stevens withdrew his application on the ground that he was not in a position to conveniently submit an exhibit of drawings, having for many years been in the employ of D.H. Burnham & Co. and others and when we learned that a unanimous endorsement of the Chapter would be sufficient without an exhibition I promptly asked privileged communications from all of the members of the Chapter and received many favorable responses, and no unfavorable responses. The Executive Committee thereupon ^{passed} after resolution giving Mr. Stevens the unanimous endorsement of the Chapter. I sent you the check assuming that when you returned the application to Mr. Stevens you had also returned his check and that he had evidently made out a new check to accompany the same application when it was returned to us.

Yours very truly,

Henry K. Holman
Sec.

copy to Mr. Burnham

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D.C.

COPY

23

May 20th-1918.

My dear Mr. Stevens:-

As Secretary of the Institute, it is my pleasure and duty to advise you of your election to membership in the American Institute of Architects, effective May 20th, 1918.

You have been assigned to the Illinois Chapter, within whose territory your business headquarters are located, and I am sending a copy of this communication to Mr. Holsman, the Secretary, with the suggestion that he communicate with you concerning the matter of dues and affiliation with the Chapter.

You will receive under separate cover the Proceedings of the 50th Convention; and the Year Book for 1917, which in addition to the membership records contain the official documents of the Institute relating to matters of professional practice. The Proceedings for the recent Convention and the Annuary for 1918 will be sent as soon as printed.

The enclosed statement should receive early attention, as the engrossed Certificate of Membership is not sent until this initial obligation has been met, and election becomes void within three months of this date, for non-payment.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise we will be pleased to give you our best cooperation.

Very truly yours,

Secretary.

Mr. Will A. Stevens,
1417 Railway Exchange,
Chicago, Ill.

P:B
ENCL

Copy to Mr. Holsman.

COPY TO

FILES PRESIDENT SECRETARY TREASURER



Westminister HOTEL

RECEIVED
FEBRUARY 28 1920
REFERRED

FIRE PROOF

A LA CARTE & TABLE D'HOTE SERVICE
AMERICAN & EUROPEAN PLAN

240-242
JARVIS STREET

T. J. HORROCKS, Manager
A. H. C. PROCTOR, Secy.

Toronto February 28 1920

E. C. KEMPER Executive Sect
American Institute of Archts
Octagon House Washington D.C.

My Dear Mr Kemper:-

A letter from Albert M. Saxe, Sec of the Illinois Chapter of Architects advises me that he wrote you relative to the action of the Executive Committee of the Illinois Chapter, that is suggesting that my Annual Dues to the INSTITUTE be remitted and dispensed with during my continued absence from AMERICA.

This action on their part was taken wholly by them without such a request from me, and as I do not care to sever my identity, even temporarily, from the INSTITUTE, it is my earnest request that no action be taken on this matter and as my Annual Dues have already been paid, I am perfectly satisfied to leave it just as the matter stands for it is more or less indefinite when I will return, but in fact may be any time the coming year, and so am leaving well enough alone, and thanking you I beg to remain

Yours Very Truly

P.S. All matters pertaining to the Institute which are sent me as heretofor, should be sent to my permanent address, that is

Will A. Stevens
1105 Cherry St
Huntington Ind.



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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2-3

March 3, 1920

Mr. Stevens:-

This will acknowledge your letter of February 28th and we will do as you request. In the meantime I take the liberty of sending a copy of your letter and copy of my reply to Mr. Saxe, in order that he may know why the matter will not come before the Executive Committee of the Institute at its meeting on March 5.

Sincerely,

Executive Secretary.

Mr. Will A. Stevens,
1105 Cherry Street,
Huntington, Indiana.

K:VB

Copy to Mr. Saxe

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

23

July 12, 1921.

My dear Mr. Stevens:

According to the Institute records your official address and principal place of business is at Huntington, Indiana. Therefore, you should be assigned to the new Indiana Chapter, recently chartered.

I understand, informally, that you also have an office in Chicago and as you are now assigned to the Illinois Chapter it may be that you are eligible for membership in either of the two Chapters named.

It would be appreciated if you would advise the Institute in this matter.

Very truly yours,

Executive Secretary.

Mr. Will A. Stevens,
1105 Cherry Street,
Huntington, Indiana.

K:C

W. A. Stevens
Architect
Huntington, Indiana

H. S. S. LOVELL

R. W. STEVENS

January, 4 1922
Jan Inst. of Architects
RECEIVED
JAN 6 1922
RECEIVED
Deceased,

The American Institute of Architects,
The Octagon House,
Washington, D.C.

Re,- Will A. Stevens Account

Gentlemen,-

The enclosed bill was sent to the former home of Mr. Will A. Stevens, who on the 18th of December 1921 was killed in Chicago in an automobile accident.

We, his nearest relatives, wish to ascertain whether this bill was for the year of 1921 or for the coming year, 1922.

Kindly advise,

Very sincerely,

Robert Wm Stevens

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*Bill was
1922
Dues
RM*

*noted
RM*

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

23

January 10, 1922.

My dear Mr. Stevens:-

We regretted very much to receive your letter of January 4 announcing the death of Mr. Will A. Stevens on December 18, 1921.

His dues to the Institute for 1921 had been paid and his account was current.

Will you not send to the Editor of the Journal, Mr. C. H. Whitaker, 313 East 23rd Street, New York City, some data which might be used in a biographical reference.

Very truly yours,

Executive Secretary.

Mr. Robert Wm. Stevens,
Huntington, Indiana.

K:VB

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