

Dated January 5, 19 48
Received January 22, 19 48
Granted February 12, 1948.

MEMBERSHIP NO 5960



*In due order
January 28, 1948
H. Gerwas*

THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant... Donald Joseph Stephens Chapter Albany
- B Address of applicant... 16 Winthrop Avenue, Albany, New York
- C Applicant proposed by Henry L. Blatner and Colin Cobban
- D Application received with check for \$10.00 on January 22, 19 48
- E Application returned for correction..... 19 .
- F Application in due order on January 28, 19 48
- Record of registration, Form S39, Sent (N.Y.) Jan. 23, 19 48. Received. February 5, 19 48
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on.....19...., on 19 .
 - (b) Form S12, 30 day extension ending on.....19...., on 19 .
- H Acknowledgments to applicant, proposers, and chapter on..... January 28, 19 48
- I Certified resolution of chapter executive committee recommending admission
~~or that application be denied~~ received on..... January 22, 19 48
- J No report from chapter executive committee on 19 .
- K Application sent to The Board of Examiners on February 5, 1948.
- L The Board of Examiners reported on application on..... February 5, 1948.
- M Applicant ^{was} admitted on..... February 12, 1948.
- N Notice and certificate to applicant and notice of assignment to chapter and letter
to proposers on..... February 12, 1948.
- O Notice of denial of application to chapter and applicant and \$.....
returned to applicant on..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected
Donald Joseph Stephens
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Albany Chapter.

Date February 12, 19 48

Carie Gerwas
Secretary

(a)

THE AMERICAN INSTITUTE OF ARCHITECTS
1948 JAN 22 AM 8:56
WASHINGTON, D. C.



ORIGINAL

File this original with The Secretary of The American Institute of Architects.

File the duplicate, on yellow paper, with the secretary of the local chapter of The Institute.

The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

- 1. My full name is **Donald Joseph Stephens**
- 2. I am a **Natural** citizen of **The United States of America**
- 3. My legal residence is in the City of **Albany**
County of **Albany** State of **New York**
- 4. My address in The Institute records will be
Number **16** Street **Winthrop Avenue**
City **Albany** State **New York**
- 5. I am engaged in the profession of architecture as a **Practicing Architect**
- 6. I desire to be a member of the **Albany, New York** Chapter.
- 7. I declare that I have read the by-laws and the Principles of Professional Practice of The American Institute of Architects, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws and Principles of Professional Practice.
- 8. I have filed the duplicate of this application with the secretary of the chapter above named. I am not indebted to The Institute or to any of its chapters or state association members.
- 9. I enclose my check for \$ 10.00, for admission fee and the first year's annual dues. It is my understanding that if for any reason I am not admitted to membership all of said amount will be returned to me, except five dollars which The Institute will retain as an examination fee.

2. State whether a natural or a naturalized citizen.

4. State whether residence or office address.

5. State whether as a practicing architect, a teacher, a public official, etc.

Date 5 January 1948

Donald Joseph Stephens
Applicant sign full name in ink

PAID
\$10 - 1/22/48

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STATISTICS

10. Date of birth 29 April, 1918 Place of birth Albany, New York

11. I am registered or licensed to practice architecture in the following named states:

(State or States) By Examination

(State or States) By Exemption

New York by Examination Lic. 5809

(a) I hold a Certificate No. _____ of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

Vincentian Institute High School, Albany, New York

Rensselaer Polytechnic Institute...undergraduate and
graduate fellow

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Summers of 1939 and 1940...Office of Marcus T. Reynolds,
143 Washington Ave., Albany, New York....Draftsman

April 1941 to March 1944....Plant Engineering Dept.,
Watervliet Arsenal, Watervliet, N. Y.....Arch.
Draftsman, Junior Arch. Engineer, Assistant Arch.
Engineer

June 1946 to September 1947....office of Henry L. Blatner,
Architect.....Architectural Draftsman and Designer

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

September 1947 to present....office of Henry L. Blatner, Architect, 11 No. Pearl, Albany, New York.....Architect

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 15. Member of Institute from to
16. Junior of Institute from to
17. Associate of Albany, New York Chapter from Jan. '47 to Present
18. Junior Associate of Chapter from to
Student Associate, Albany, N. Y. Chapter, 1940
19. Member of State Association in from to

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 10 years.

I have known the applicant for 10 years.

Signed: Henry L. Blatner
Proposer
11 N. Pearl St., Albany, N.Y.
Address
Henry L. Blatner 3.

Signed: Colin Bobban
Proposer
270 Morton Ave., Albany, N.Y.
Address

Note: The two proposers must be corporate members of The Institute in good standing.

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THE AMERICAN
INSTITUTE OF ARCHITECTS
1948 FEB -5 AM 8:39
WASHINGTON, D. C.



Key
RECEIVED
JAN 16 1948
F. I.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF

Donald Joseph Stephens, Albany, New York
(Name of Applicant)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Albany, New York
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date January 23, 19 48

Carroll W. Dwyer
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? yes
2. Was his registration or licensing by examination? yes or by exemption?
3. What was the scope of the examination?
Arch. Des. 90 Hist & Theo. 88
Arch. Eng. 94 Arch. Pract & Exp. 86
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? no If so, give Certificate No.
6. Date of ~~last~~ registration June 26 19 47 first Registration No. 5809 Is it current? yes

John W. Paige
Signature of Secretary of Board

Date Feb. 3 19 48

Chief Prof Ed.
New York State Education Dept.
(Name of Board)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 12, 1948

Dear Mr. Stephens:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in The Albany Chapter, effective February 12, 1948. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by The Officers of The Institute will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs, you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Secretary

Mr. Donald Joseph Stephens, A.I.A.
16 Winthrop Avenue
Albany, New York

GWB/kk

Enclosures

cc to: Proposers - Mr. Henry L. Blatner, A.I.A.
Mr. Colin Cobban, A.I.A.

DONALD J. STEPHENS, AIA, INSTALLED
AS AIA REGIONAL DIRECTOR

For Immediate Release:

WASHINGTON, D.C.--Donald J. Stephens, AIA, of Center Berlin, New York was formally installed as a member of the Board of The American Institute of Architects in ceremonies held here on December 7. Elected for a 3-year term as AIA Regional Director for New York, Stephens is the managing partner of the Loudonville firm of Donald J. Stephens Associates-Architects.

Also installed were: 1974 president Archibald C. Rogers, FAIA, of Baltimore; first vice president (president-elect) William Marshall Jr., FAIA, of Norfolk, Va.; three national vice presidents, Van B. Bruner Jr., AIA, of Haddonfield, N.J.; Louis R. Lundgren, FAIA, of St. Paul, Minn., and John M. McGinty, AIA, of Houston; and treasurer, Joseph Tuchman, FAIA, of Akron, Ohio. Ten other new regional directors also took office.

The American Institute of Architects, with a membership of 24,000 U.S. architects, is one of the nation's oldest professional societies. The AIA's 260 local chapters, together with its headquarters staff, carry on an active program of service to the architectural profession and to the public in such areas as education, research, professional practice,

(more)

STEPHENS INSTALLED AS AIA REGIONAL DIRECTOR
Page Two

environment, design and government affairs.

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EDITORS NOTE: Biography of Mr. Donald J. Stephens attached: photo available upon request. Further Information: Nancy Hallmark, (202) 785-7262.

December 18, 1973



THE AMERICAN INSTITUTE OF ARCHITECTS

DONALD J. STEPHENS, AIA
Director, New York Region

Donald J. Stephens, AIA, is the managing partner of Donald J. Stephens Associates-Architects of Albany, New York. The firm is a general practice with special experience in administrative architectural services. Some major projects of the firm have included the Saratoga Retirement Center; the chemistry research facility for Rensselaer Polytechnic Institute; Blue Cross/Blue Shield headquarters in northeastern New York, and seven buildings at the State University of New York campus at Cobleskill.

Stephens is licensed in New York and holds NCARB certification. He is a 1940 graduate of Rensselaer Polytechnic Institute with a Bachelor of Architecture degree.

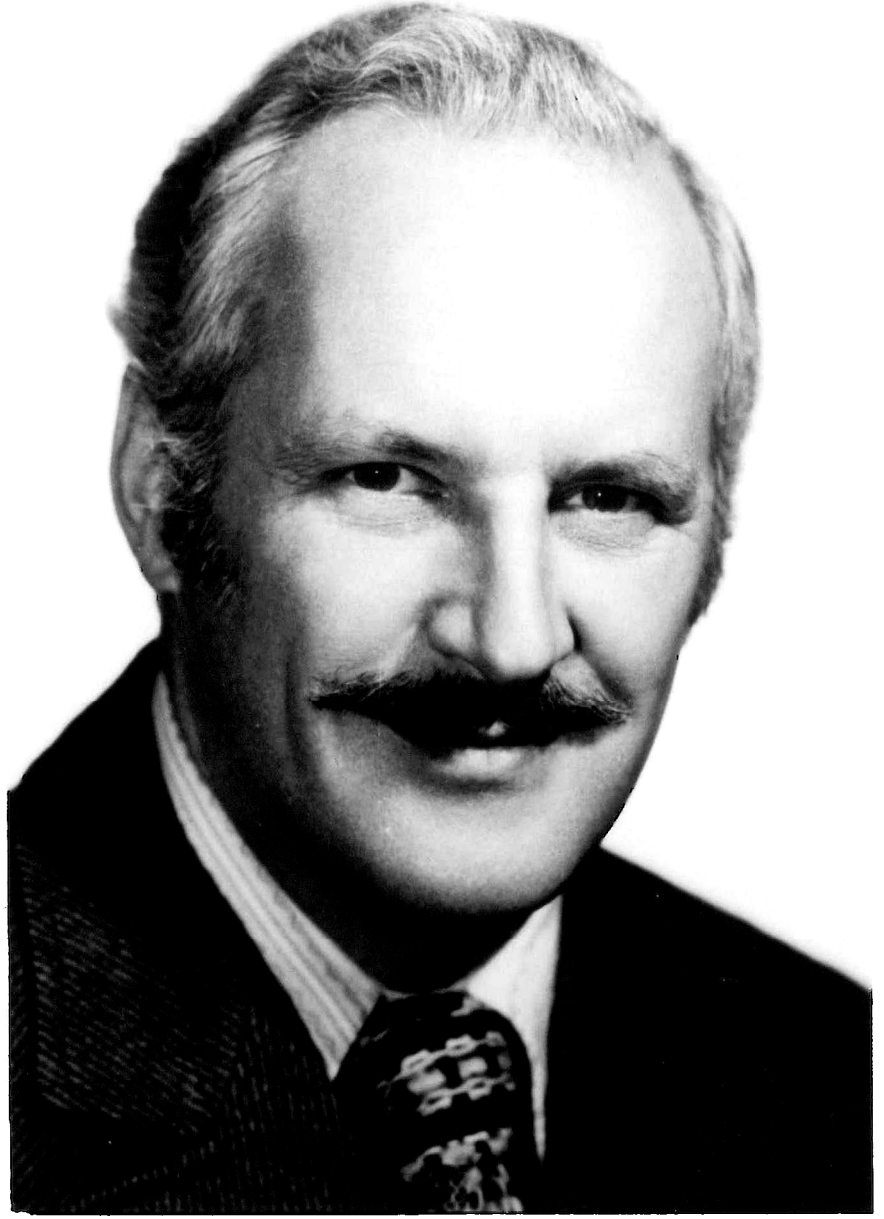
As a member of the New York State Association of Architects, he has served as chairman of the Committee on Services, Compensation, and Contracts and on the Fees and Contracts Committee. He has held all offices in the Eastern New York Chapter and is currently chairman of the Committee on Services and Fees and the Committee on Continuing Education. He has been a member on AIA's Task Force on Compensation for Architectural Services and a member on its Committee on Office Practice.

Civic activity for Stephens includes chairmanships of the Berlin Planning Board; Berlin School Board; Taconic Valley Planning Association, and past chairmanship of the construction division of the Albany Community Chest/Red Cross Joint Appeal. He is recipient of the first Matthew Del Gaudio Award, given by the New York State Association of Architects for outstanding committee leadership.

He and his wife Jean have six children. They reside at Springhill, Center Berlin, New York 12022.

December 1973

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THE AMERICAN INSTITUTE OF ARCHITECTS

February 27, 1976

Mr. Donald J. Stephens, FAIA
Springhill
Center Berlin, NY 12022

Dear Mr. Stephens:

I have the pleasure of informing you that the Jury of Fellows advanced you to Fellowship in the Institute effective February 20, 1976, for your notable contributions to the advancement of the profession of architecture. With this action, you are also admitted to the College of Fellows.

Those who have been advanced to Fellowship will receive their medals with appropriate ceremony at the Investiture of Fellows to be held on May 3, 1976, at the Franklin Institute, Philadelphia, Pennsylvania, at 5:00 p.m. Further details about this event are enclosed.

The Officers of the Institute and the Jury of Fellows join me in the hope that you will be present to receive this honor. Please send your reply to me at your early convenience.

I take this opportunity to add my personal congratulations and good wishes.

Sincerely yours,

Hilliard T. Smith, Jr., FAIA

Enclosures

cc: Mr. Ronald Richard Rucinski

[Script for Fellows Investiture, 1976 AIA Convention]

DONALD J. STEPHENS

Eastern New York Chapter

Donald Stephens' foresight and involvement in improving the practice of architecture have benefitted the entire profession.



7470750
JEM (F)
RECEIVED

APPLICATION FOR MEMBERSHIP EMERITUS

APR 26 1990

I hereby apply for Membership Emeritus in the Institute for the following reason:

(Check the appropriate reason)

- I am more than 70 years of age.
- I am more than 60 years of age and retired from the profession of architecture.
- I am unable to engage in the profession of architecture because _____

STATE NATURE OF INCAPACITATION

In addition, I have been in good standing in the Institute and the EASTERN NEW YORK Chapter for 15 successive years.

If and when elected to Membership Emeritus, I wish to continue to receive AIA mailings.

Yes No (If Yes, please attach a check for \$40 if your current dues are not paid.)

Name DONALD J. STEPHENS FAIA Phone 518-658-2625

Address Box 301 Date of Birth 4/29/18
BERLIN NY 12022

I declare that the above information is accurate and complete.

April 25, 1990

[Signature]
DATE & SIGNATURE

Information for Applicant: The applicant may supplement the above reasons on a separate sheet. In exceptional circumstances and for adequate cause, the secretary of the Institute may lessen the required period of good standing but the other conditions are immutable.

Upon election to Membership Emeritus, all rights and privileges of membership, including the use of the title Member Emeritus written in full after the initials "AIA" or "FAIA," as the case may be, remain intact while the member is exempted from further dues payments to the Institute and the member's chapter and state.

Members Emeriti have the option to remain on the AIA mailing list for \$40 per year. This fee helps defray mailing costs. Members Emeriti who do not wish to receive AIA mailings and publications need not pay this mailing charge. Membership Emeritus dues rates (\$40) will apply to those members who **upgrade their status to Emeritus by March 31 of the current year.** After that date, Emeritus dues rates will be effective the year following acceptance to Emeritus status.

Mailing Instructions: Please mail application, with \$40 fee if mailings are desired, TO YOUR LOCAL CHAPTER.

NOTE: Payments to The American Institute of Architects and to state and local components are not deductible as charitable contributions for federal income tax purposes. However, they may be deductible under other provisions of the Internal Revenue Code.

LOCAL CHAPTER CONTACT: (If no address indicated, please check your telephone book for local listing or call the AIA at 202/626-7392.)

(Place chapter stamp here)

RECEIVED
MAY 15 1990

AIA MEMBERSHIP SERVICES

RECOMMENDATION OF CHAPTER ON APPLICATION—The Executive Committee of the Eastern New York Chapter/AIA has reviewed this application for accuracy and completeness and recommends this applicant for AIA membership. (If acceptance is not recommended, please attach a statement setting forth reasons why the applicant does not meet the qualifications set forth in the AIA Bylaws.)

[Signature] President

5/2/90

AUTHORIZED CHAPTER SIGNATURE

DATE

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June 28, 1990

ID# 7470750

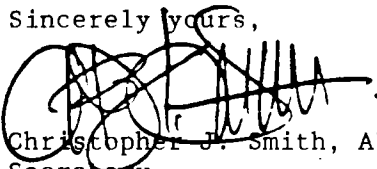
Donald J Stephens FAIA
PO Box 301
Berlin, NY 12022

Dear Mr. Stephens:

It is a pleasure to inform you that your membership classification has been changed to Member Emeritus.

We are grateful for your many years of support and we hope that your participation and interest will continue, though you are now relieved of further dues payments.

Sincerely yours,


Christopher J. Smith, AIA
Secretary

cc: Eastern New York Chapter, AIA
New York State Assoc AIA