



Dated August 24 1944
Received August 30 1944
Granted October 10, 1944.

MEMBERSHIP NO 2748

THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant.. Stephen A. Stepanian..... Chapter S. California....
- B Address of applicant. 441 North Beverly Drive, Beverly Hills, Calif.....
- C Applicant proposed by Allen George Siple..... and Sumner Spaulding.....
- D Application received with check for \$ 10.00..... on..... August 30 19 44
- E Application returned for correction..... 19 .
- F Application in due order on..... August 30 19 44
- Record of registration, Form S39, Sent Aug. 31 (Calif.) 19 44 Received. September 11, 19 44
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on... October 1..... 19 44 on August 31 1944 .
 - (b) Form S12, 30 day extension ending on..... 19...., on 19 .
- H Acknowledgments to applicant, proposers, and chapter on..... August 31 1944 .
- I Certified resolution of chapter executive committee recommending admission
~~in that application was denied~~ received on..... September 18 1944 .
- J No report from chapter executive committee on..... 19 .
- K Application sent to The Board of Examiners on..... October 3, 1944 .
- L The Board of Examiners reported on application on..... October 3, 1944 .
- M Applicant was admitted on..... October 10, 1944 .
- N Notice and certificate to applicant and notice of assignment to chapter and letter
to proposers on..... October 10, 1944 .
- O Notice of denial of application to chapter and applicant and \$.....
returned to applicant on..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Stephan A. Stepanian

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Southern California Chapter.

Date October 10, 19 44

Alexander C. Adams III
Secretary

In due order
August 30, 1944
J. J. Stepanian

THE AMERICAN
INSTITUTE OF ARCHITECTS

1944 AUG 30 PM 2:50

WASHINGTON, D. C.



ORIGINAL

File this original with The Secretary of
The American Institute of Architects.

File the duplicate, on yellow paper, with
the secretary of the local chapter of The
Institute.

The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Stephen A. Stepanian**

2. State whether a natural or a naturalized citizen.

2. I am a **Natural** citizen of **United States of America**

3. My legal residence is in the City of **Los Angeles**

County of **Los Angeles** State of **California**

4. State whether residence or office address.

4. My address in The Institute records will be **Stephen A. Stepanian**

Number **441** Street **North Beverly Drive**

City **Beverly Hills, California** State **California**

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as **a practicing architect**

6. I desire to be a member of the **Southern California** Chapter.

7. I declare that I have read the by-laws and the Principles of Professional Practice of The American Institute of Architects, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws and Principles of Professional Practice

8. I have filed the duplicate of this application with the secretary of the chapter above named. I am not indebted to The Institute or to any of its chapters or state association members.

9. I enclose my check for \$ **10.00**, for admission fee and the first year's annual dues. It is my understanding that if for any reason I am not admitted to membership all of said amount will be returned to me, except five dollars which The Institute will retain as an examination fee.

Date **August 24** 19 **44**

Stephen A. Stepanian
Applicant sign full name in ink

PAID
DATE 10-22/44

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

STATISTICS

10. Date of birth **November 5, 1912** Place of birth **Columbus, Ohio**

11. I am registered or licensed to practice architecture in the following named states:
(State or States) *By Examination* **California** (State or States) *By Exemption*

(a) I hold a Certificate No. _____ of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

Grandview High School

**Ohio State University - Bachelor of Architecture - College of Engineering
U.S.A., Hawaii, Japan, China, Philippines, Malay States, Burma, India,
Aden, Egypt, Crete, Greece, Turkey, Italy, Austria, Hungary, Jugoslavia,
Germany, France, England, and Canada.**

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

March to May 1934 Metro Goldwyn Mayer, Culver City Calif, Junior

June to Nov 1934, C. Raimond Johnson A.I.A, University Southern Calif., Junior

Nov. 1934 to Feb. 1935 Plummer, Wurdeman, & Becket, Los Angeles, Junior

Feb. 1935 to June 1936 " " " , " , Senior

June 1936 to Sept. 1940 " " " , " , Chief

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

Sept. 1940 until the present, as Stephen A. Stepanian, Architect
Los Angeles, and Beverly Hills, Calif.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 15. Member of Institute from _____ to _____
- 16. Junior of Institute from _____ to _____
- 17. Associate of Southern California Chapter from Oct 1939 to Aug. 1944
- 18. Junior Associate of _____ Chapter from _____ to _____
- 19. Member of State Association in California from Mar 1939 to Aug. 1944

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 5 years.

I have known the applicant for 10 years.

Signed Allen S. Sible
Proposer
9107 Santa Monica Blvd
Address
B.H.

Signed James J. Building
Proposer
1454 San Vicente Dr.
Address
Beverly Hills, Calif.

Note: The two proposers must be corporate members of The Institute in good standing.



THE AMERICAN INSTITUTE OF ARCHITECTS 2748
1944 SEP 11 PM 2:17
WASHINGTON, D. C.

AP No

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF

Stephen A. Stepanian, Beverly Hills, California
(Name of Applicant)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Address Los Angeles, California

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date August 31 19 44

Alexander C. Robinson III
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? YES
2. Was his registration or licensing by examination? YES or by exemption?
3. What was the scope of the examination? written and oral
4. What was the period of the examination? 4 days. Written examination 32 hours; Oral examination 1 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? If so, give Certificate No.
6. Date of last registration Jany 19 44 Registration No. C-344 Is it current? Yes

Jeanette Dalsberry
(Signature of Secretary of Board)

Date Sept 7 1944

State Board of Architectural Examiners
(Name of Board)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

October 10, 1944

Dear Mr. Stepanian:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Southern California Chapter, effective October 10, 1944. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Secretary

Mr. Stephen A. Stepanian
441 North Beverly Drive
Beverly Hills, California

cc to: Director, Sierra Nevada District
Proposers, Mr. Allen George Sipla
Mr. Sumner Spaulding

STEPHEN • A • STEPANIAN

ARCHITECT • 441 NORTH BEVERLY DRIVE • BEVERLY HILLS CALIFORNIA 90210

(213) 271-7823

(213) 271-3484

AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N.W.
WASHINGTON D.C. 20006

ATTENTION: MAUREEN MARK
MEMBERSHIP PROCEDURES

NOVEMBER 9, 1976

DEAR MS. MARK:

I HAVE BEEN AN ARCHITECT AND A MEMBER IN GOOD STANDING,
IN THE LOS ANGELES CHAPTER (SOUTHERN CALIFORNIA CHAPTER) SINCE 1944.
IN THOSE 32 YEARS I HAVE NEVER BEEN DELINQUENT WITH EITHER MY CHAPTER
DUES OR THE NATIONAL DUES.

I AM NOW SEMI-RETIRED AND ON MEDICARE. I CANNOT AFFORD
TO RETIRE, SO I HAVE KEPT MY OFFICE OPEN DOING ALL MY OWN WORK, WITH
NO MORE EMPLOYEES. HOWEVER ALL MY EXPENSES HAVE BEEN GOING UP AND MY
INCOME HAS GONE DOWN TO THE EXTENT THAT I SHALL BE FORCED TO RESIGN
FROM THE AIA, UNLESS I CAN BECOME A MEMBER [MERITUS].

I HAVE BEEN ADVISED TO WRITE TO YOU WITH THIS REQUEST,
AND I WILL APPRECIATE YOUR CONSIDERED REPLY. PLEASE NOTE THAT I HAVE
OMITTED THE AIA FROM MY LETTERHEAD, BECAUSE I DID NOT KNOW THAT THERE
WAS A CLASSIFICATION OF MEMBER MERITUS, AND I THOUGHT RESIGNATION
TO BE MY ONLY POSSIBILITY. I SHOULD LIKE TO REMAIN AS A NON DUES
PAYING MEMBER.

YOURS VERY TRULY,

STEPHEN A. STEPANIAN AIA.

COPY TO: MR. HOWARD KURUSHIMA
CHAIRMAN MEMBERSHIP COMMITTEE
SOUTHERN CALIFORNIA CHAPTER
AMERICAN INSTITUTE OF ARCHITECTS

November 16, 1976

Mr. Stephen A. Stepanian, AIA
441 North Beverly Drive
Beverly Hills, CA 90210

Dear Mr. Stepanian:

In accordance with your request of November 9, we are pleased to enclose an application for Membership Emeritus.

Such status would enable you to remain in the AIA and your chapter with full rights and privileges, while being relieved of further dues payments.

Please complete the form and return it to this office and we will be glad to see that it is given proper consideration.

Sincerely yours,

Maureen Marx, Director
Membership Records

MM:hrs
Enclosure

cc: Southern California Chapter, AIA

Blind note to chapter: Please advise us of Mr. Stepanian's standing and whether you approve of him being elected a Member Emeritus.

MM



THE AMERICAN INSTITUTE OF ARCHITECTS

Application for Membership Emeritus

TO BOARD OF DIRECTORS,
THE AMERICAN INSTITUTE OF ARCHITECTS

I wish to apply for Membership Emeritus in the Institute for the following reasons:

Check the appropriate reason

- I am more than 70 years of age.
- * I am ^{SEMI-}65 years of age, retired, and ~~not~~ engaged in architecture.
- I am unable to engage in architecture.

I have been in good standing in the Institute and the SOUTHERN CALIFORNIA Chapter for ~~15~~ ³² successive years or more immediately preceding the date of this application.

Date Nov. 29 1976


(Applicant's Full Signature In Ink)

The applicant may supplement the above reasons in writing below or on sheets which he shall attach to this application. Under exceptional conditions and circumstances, the Board of Directors may lessen the period of good standing but not the requirements as checked above.

* PLEASE REFER TO MY LETTER OF Nov. 9-1976 TO MAUREEN MARK!

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

DEC 1 1976

MEMORANDUM

**TO: Howard Kurushima
Chairman Membership Committee
Southern California Chapter, AIA**

**FROM: Maureen Marx, Director
Membership Procedures**

RE: Stephen A. Stepanian, AIA

DATE: December 10, 1976

Enclosed is a copy of Mr. Stepanian's application for Membership Emeritus.

Would you please look into the matter and let us know the extent to which he is engaged in practice and whether you think he might qualify under the disability condition?

We would appreciate your comments and recommendation.

**MM:ekb
Enclosure**



THE AMERICAN INSTITUTE OF ARCHITECTS

February 14, 1977

To: Helen Fluhrer, Southern California Chapter
Fr: Maureen Marx, Director, Membership Procedures
Re: Stephen A. Stepanian

Secretary Lawrence has reviewed Mr. Stepanian's application for Membership Emeritus and your Chapter's approval dated February 3.

However, before acting the Secretary would like to have an answer to the questions we raised in our memo to Howard Kurushima (copy enclosed), based on the Chapter's knowledge of Mr. Stepanian's situation.

As you may have surmised, there is a question in the Secretary's mind as to whether or not Mr. Stepanian is eligible at this time. If the Chapter does not know more than what Mr. Stepanian has already said, maybe it would be best to waive his dues this year and examine his eligibility again next year.

We would appreciate your prompt reply.



SOUTHERN CALIFORNIA CHAPTER AMERICAN INSTITUTE OF ARCHITECTS

SUITE 510, BRADBURY BUILDING, 304 SOUTH BROADWAY, LOS ANGELES, CALIFORNIA 90013

TELEPHONE (213) 624-6561

March 17, 1977

American Institute of Architects
1735 New York Avenue, N.W.
Washington D. C. 20006

ATTN: Ms. Maureen Marx

RE: Stephen Stepanian, A.I.A.
Application for Member Emeritus

Dear Maureen:

Stephen Stepanian has been a member in good standing from 1943 through 1976. He has consistently met his dues obligations to our Chapter throughout his membership.

Mr. Stepanian has incurred medical expenses for his wife beyond Medicare coverage and did not note any personal medical problems.

He currently shares his office with another Architect in separate practice. He has no technical or clerical employees. Mr. Stepanian noted he was not in dire financial difficulty though he mentioned having to necessarily cut many current expenses.

Because of his desire to continue with the Institute and his past support, the Chapter Board approved his application in hope that the Institute would waive the 70 year age requirement since Mr. Stepanian is 65. We sincerely hope that the Institute will recommend favorable action in his particular case.

Sincerely,

Howard Kurushima, A.I.A.

cc: Victor Newlove, A.I.A.
Helen Fluhrer

Officers:

David C. Martin, President
Thornton M. Abell, FAIA, Vice President
Ralph H. Flewelling, Secretary
Robert Tyler, Treasurer

Directors:

Joseph Amestoy
Donald H. Brackenbush
Peter T. Creamer
Carl G. Elliott

Norma Merrick Sklarek
Lester Wertheimer
Bernard Zimmerman

April 21, 1977

Howard Kurushima, AIA
Southern California Chapter, AIA
Bradbury Building, Suite 510
Los Angeles, CA 90013

Dear Howard:

Re: Stephen Stepanian, AIA, Emeritus Request

Your letter dated March 17 has been referred to Secretary Lawrence.

The Secretary does not have the authority to waive the 70 year requirement. The Bylaws provide as in this regard:

"Under exceptional conditions and circumstances in any individual case, only the requirement of period of good standing may be lessened."

As I mentioned earlier, unless there is reason to believe that Mr. Stepanian fulfills one of the conditions; specifically, if he is retired and is not engaged in architecture, or if he is so incapacitated as to be unable to engage in architecture, he is not eligible.

Assuming he is not eligible, please advise us if the Chapter is willing to waive his Chapter dues this year and if you want National to follow suit with the idea of reviewing his situation next year.

As if interest, the Bylaws may be changed at the coming convention though I do not know whether this will affect his eligibility.

Sincerely yours,

Maureen Marx, Director
Membership Procedures

*Pd. reg.
NA/Sup*

STEPHEN • A • STEPANIAN

ARCHITECT • 441 NORTH BEVERLY DRIVE • BEVERLY HILLS CALIFORNIA 90210
(213) 271-7623 (213) 271-3464

MR. ROBERT M. LAWRENCE, FAIA SECRETARY
AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE
WASHINGTON D.C. 20006

JULY 26, 1977

DEAR MR. LAWRENCE:

I WISH TO RESIGN FROM BOTH THE NATIONAL AIA AND THE
LOCAL SOUTHERN CALIFORNIA CHAPTER.

I ENCLOSE COPIES OF MY CORRESPONDENCE WITH BOTH THE
NATIONAL AND THE LOCAL CHAPTER.

I DO NOT WISH TO TO HAVE MY MEMBERSHIP TERMINATED
FOR DELINQUENT DUES. IF YOU WILL NOTIFY THE LOCAL CHAPTER OF MY DE-
CISION I WILL BE MOST APPRECIATIVE.

YOURS VERY TRULY,


STEPHEN A. STEPANIAN AIA.

JUL 29 1977

MEMORANDUM

Date: August 29, 1977
To: Helen Fluhrer
From: Maureen Marx
Re: Stephen A. Stepanian

Mr. Stepanian has tendered his resignation.

Before we deal with that question, we would appreciate it if you would look into the matter and find out whether he is collecting social security. If he is, he would be eligible for emeritus status under the new rules which went into effect July 1. (See my letter to Howard K. dated April 21, copy attached.)

If he does not meet the emeritus eligibility requirements (that is, if he is not collecting social security or if he is not unable to engage in architecture due to incapacitation), please let us know if the Chapter wants to waive his 1977 Chapter dues and whether it wants the Secretary to waive his 1977 AIA dues.

His 1977 AIA dues are now in default and I will put a hold on the termination action pending resolution of the above.

MM:dg

Supp on 8/1
01/10/78
Handwritten

(D)

November 7, 1977

Mr. Stephen A. Stepanian, AIA
441 North Beverly Drive
Beverly Hills, CA 90210

Dear Mr. Stepanian:

We are pleased to advise that Secretary Lawrence has waived your 1977 supplemental dues as requested by your chapter.

We hope this is a help in continuing your membership.

Sincerely yours,

Maureen Marx, Director
Membership Records

MM:hrs

cc: Helen Fluhrer, Southern California Chapter, AIA



RECEIVED

SOC/IAA

THE AMERICAN INSTITUTE OF ARCHITECTS

1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

Application for Membership Emeritus

TO THE SECRETARY,
THE AMERICAN INSTITUTE OF ARCHITECTS

I hereby apply for Membership Emeritus in the Institute for the following reasons:

(Check the appropriate reason)

I am unable to practice architecture because _____
(state nature of incapacitation)

I am receiving full benefits under the Federal Insurance Contributions Act.

I have been in good standing in the Institute and the So. CALIFORNIA Chapter for 15 successive years.

If and when elected to Membership Emeritus, I wish to continue to receive AIA mailings and publications Yes No

Date FEB. 14 - 1978

Name Stephen A. Steranian
(written and printed signature)

STEPHEN A. STERANIAN A.I.A.

Information for applicant: The applicant may supplement the above reasons on a blank sheet. In exceptional circumstances and for adequate cause, the Secretary of the Institute may lessen the period of good standing but not the other conditions.

Upon election to Membership Emeritus, all rights and privileges of membership, including the use of the title Member Emeritus written in full after the initials "AIA" or "FAIA", as the case may be, remain intact while the member is exempted from further dues payments to the Institute and the member's Chapter and State.

Members Emeriti have the option to remain on the AIA mailing list for \$15 per year to help defray mailing costs. Members Emeriti who do not wish to receive AIA mailings and publications need not pay this mailing charge.

441 N. Beverly Drive
Beverly Hills, Ca.
90210

44

April 10, 1978

**Mr. Stephen A. Stepanian, AIA, Member Emeritus
441 N. Beverly Drive
Beverly Hills, CA 90210**

Dear Mr. Stepanian:

It is a pleasure to inform you that your membership classification has been changed to Member Emeritus.

We are grateful for your many years of support and we hope that your participation and interest will continue, even though you are now relieved of further dues payments.

With best wishes,

Sincerely yours,

**Robert M. Lawrence, FAIA
Secretary**

**cc: Southern California Chapter, AIA
California Council, AIA**