



THOMAS R. KIMBALL, PRESIDENT
CHARLES A. FAVROT, 1ST VICE-PRESIDENT
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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON WASHINGTON D.C.

WILLIAM STANLEY PARKER, SECRETARY
D. EVERETT WAID, TREASURER
OCTAGON WASHINGTON: CABLE ADDRESS

April 27, 1920

To the Board of Examiners-

Gentlemen:-

I attach the application of Mr. Clarence S. Stein and a note from Mr. Robert D. Kohn concerning his qualifications.

If you will make a decision as to whether or not he should be required to send exhibits as per the present requirements, marked on the application form herewith, we will advise him accordingly.

Very truly yours,


Executive Secretary.

K:VB
ENCL

ROBERT D. KOHN, ARCHITECT
F. A. I. A.
NEW YORK CITY

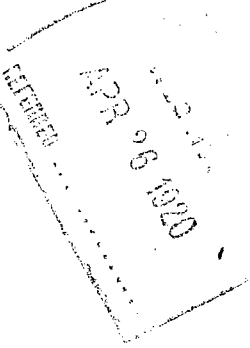
56 WEST 45TH STREET
TELEPHONE VANDERBILT 2958

April 14, 1950

To the Secretary of the F. A. I. A.

In forwarding Mr. Clarence Stein's application I wish to ask if he can not be considered to come under Class A or Class B since his training in Columbia and the Ecole des Beaux Arts jointly should certainly equal one of the requirements

Very truly yours
Robert D. Kohn



Already Passed by Bd. Patm Pres of Aug 20
 2013
 1920
 April 13, 1920

Application for Membership

To the Secretary of the American Institute of Architects,
 The Octagon, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects under Class

(Insert appropriate letter.)

I hereby certify that the following statements are correct:

Name Clarence D. Stein

Address 56 West 45th St. New York
(Number and Street) (City.) (State.)

Place and date of birth Rochester N. Y. June 19, 1882

Graduate in architecture
(Give name of institutions and year.—Evidence of Diploma or Certificate of graduation to be submitted with application.)

Holder of Scholarship in architecture
(Give name and year.)

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.
(State which, and year.—Evidence of Certificate to be submitted with application.)

If an Associate of a Chapter of the Institute, give date of admission thereto. New York Chapter, No. 6, 1919

If practicing architect, firm name Clarence D. Stein

Have been in practice one years

If draughtsman, employed by
(State number of years.)

Collegiate and office training 2 yrs Columbia Architecture; 4 yrs Ecole des Beaux Arts; 6 yrs Office of B. G. Goodhue; 1 yr. other offices.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Clarence D. Stein
(Signature of Applicant.)

I hereby certify that the signer of this application was duly elected an Associate of the N. Y. Chapter

(For use when the applicant is an Associate.)

Chapter, A. I. A., on the following date November 6, 1919

(Insert exact date of election to chapter.)

John Phelps Secretary
New York Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Charles B. Smith
J. F. Dehewane

(The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the President and Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.)

Enroll. Fee \$5.00 4/29/20
 Initiation none
 Finan. End no
 Exhibits
 On Pres. Com. August 5, 1920

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General Requirements

Applicants for Membership shall be residents of the United States who are practicing architects, architects engaged in professional education, or architectural draughtsmen over thirty years of age.

They shall be required to submit proofs of professional capacity and honorable personal and professional standing as described below.

Applications shall be properly filled out, certified and forwarded to the Secretary, accompanied by required exhibits, as described below.*

A fee of \$5.00 shall accompany each application for Membership, and upon election of the applicant this amount will be credited on account of his initiation fee. In the event of the applicant failing to be elected the Institute will retain the fee.

Unsuccessful applicants will be privately notified and new application cannot be made within one year.

Classification of Applicants and Proof of Professional Ability

Applicants under Class A, B, or C are not required to take an examination in proof of professional ability.

All applicants under Class A, B or C, however, are required to submit an exhibit of executed work.* Such exhibit shall consist of working drawings and photographs of not less than three buildings.

Class A.—Graduates in Architecture of the Massachusetts Institute of Technology, Columbia University, University of Pennsylvania, Cornell University, Harvard University, the University of Illinois, the University of Michigan, Carnegie Institute of Technology, University of California, the Washington University, Syracuse University, and the University of Minnesota.

Class B.—Those who have held accredited scholarships of the American Academy at Rome, Columbia University, Cornell University, the Pennsylvania Academy of Fine Arts, Washington University, or holders of the Rotch, McKim, or Stewardson Scholarships, the winners of the Paris Prize of the Society of Beaux Arts Architects or the Alumni Fellowship of the University of Pennsylvania, also those who have passed the qualifying examinations of the Royal Institute of British Architects or the examinations for the first class of the Ecole des Beaux Arts.

Applicants under the above classes shall have had not less than three years' experience as practicing architects, or five years as draughtsmen, or two years as draughtsmen and two years in practice.

Class C.—Practicing architects of high standing. An exhibition of executed work only is required of applicants in this class who shall, however, have been in practice at least five years and have had sufficient experience to make an exhibit of marked character and distinction.

Class D.—All applicants unable to qualify under Class A, B, or C are required to undergo a technical examination, in addition to submitting an exhibit of executed work.*

The technical examination embraces (a) Construction; (b) Elements of Architecture; (c) Design; (d) Free-hand Drawing; (e) History of Architecture.

Full details of the date and place of examination will be given to each applicant.

Applicants under this class shall have had not less than three years' experience as practicing architects, or five years as draughtsmen, or three years as draughtsmen and two years in practice.

*Applicants unanimously endorsed by their Chapters, who were Chapter Members on or prior to the date of the Fiftieth Convention (December 6-8, 1916), may be relieved, at the discretion of the Board, from the submission of drawings and photographs of executed work.

CLARENCE S. STEIN
ARCHITECT
56 WEST 45TH STREET, NEW YORK
Telephone Vanderbilt 2958

APR 26 1920
APR 23rd, 1920

Mr. Stowe Phelps, Secretary
New York Chapter, A. I. A.
215 West 57th Street, New York

Dear Sir

I am returning my application for membership
in the American Institute of Architects with a check of
\$5.00 as requested in your letter of April 22nd.

Yours very truly

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

September 13, 1920.

Dear Sir:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective September 10, 1920.

You will receive under separate cover the Proceedings of the Fifty-third Convention, the Year Book for 1920, and a bound set of the ethical documents of the Institute.

You have been assigned to the New York Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until the dues for the first year have been paid, and election becomes void for non-payment within three months of this date.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we will be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Clarence S. Stein,
56 West 45th Street,
New York City.

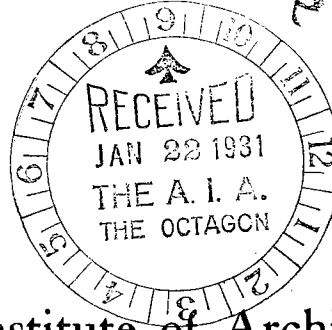
COPY TO

FILES

PRESIDENT

K-P.
SECRETARY
Enclosure. TREASURER

(Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year if it is desired that such proposals be acted upon prior to the second succeeding convention.)



(Issued by the Jury of Fellows)

Confidential

The American Institute of Architects

The Octagon, 1741 New York Avenue
Washington, D. C.

FORM OF PROPOSAL FOR FELLOWSHIP

(Before executing read carefully the accompanying document on Principles of Fellowship)

Name of Member Proposed—

Mr. Clarence S. Stein

Street 56 West Forty-fifth Street

City New York

State New York

Notice—Use Ink and Write Legibly Throughout.

Chapter of Member Proposed—

New York Chapter
(Name of Chapter)

Date of Election to Institute—

1921
(The year is sufficient)

Place of Business—Location of Best Work.

New York
(Principal Place of Business past Five Years)

New York and Radburn, N. J.
(One or more cities in which best work is located)

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General Conditions of Fellowship: (Chapter II, Article 1, Section 1, By-laws:)

Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States, who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education or public service.

PROPOSAL FOR FELLOWSHIP

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To the Jury of Fellows,
The American Institute of Architects,
The Octagon, Washington, D. C.

The following name of....., a member in good standing,
is submitted to the Jury of Fellows with a recommendation that he be advanced to Fellowship:

Name..... Clarence S. Stein.....
(In full)

Address..... New York, N.Y.....
(City and State)

Place and date of birth..... Rochester, N.Y. 1882.....

Graduate of Architecture..... Studied at Columbia University, New York.....
(Name of College, University or School)
..... and Ecole des Beaux Arts, Paris.....

Holder of Scholarship in Architecture—

(Name of Scholarship)

If practicing architect give firm name or names, and state how long connected with each:

..... Clarence S. Stein..... 12 years.....
(Firm name) (Approximate time)

..... sometimes - Robert D. Kohn, Charles Butler and Clarence S. Stein.....
..... Architects Associated.....

..... sometimes - Clarence S. Stein and Henry Wright.....
..... Architects Associated.....

BIOGRAPHICAL SKETCH

Studied architecture two years (1903-05) at Columbia University and six years in Europe (1905-11), the greater part of the time at the Ecole des Beaux Arts. On return to America, was employed in the office of Bertram G. Goodhue (1911-18) in charge of detailed design and production of drawings for the following: The permanent buildings of the San Diego Fair; Tyrone, New Mexico (town plan, school, store, railroad station, office building and houses); buildings for the California Institute of Technology; Pasadena; George Washington Hotel, Colon, Panama; St. Bartholomew's Church, New York (for which he also supervised construction); and other monumental works. In the last twelve years practiced partly alone and partly in association with one or more of the following: Robert D. Kohn, Charles Butler, Henry Wright, Ernest A. Grunsfeld Jr., and Frank E. Vitolo. Practice has been general- residential, civic, industrial; specialized in community planning and building, and museums. In both fields paralleled practical work of architectural design and execution with work in the same fields in education and public service. In the case of museums, in addition to designing Pasadena and Wichita Art Institutes, has lectured and written on technical and theoretical phases of museum planning. In the field of community planning, has planned the town of Radburn, New Jersey and the housing development at Sunnyside Gardens, Long Island City (in association with Henry Wright) as well as most of the residential and other buildings in these communities. At the same time has held various public offices connected with housing, community and regional planning.

ACHIEVEMENT IN DESIGN

1. Architectural Work—

Commercial	Garage and Stores	Sunnyside Gardens, Long Island City
	Name of Building	City or Town
	Blumenthal Department Store (in association with Robert D. Kohn and Charles Butler)	New York
	Park West Hospital (in association with Charles Butler)	New York
	Midtown Hospital (in association with Charles Butler)	New York
Monumental	Wichita Art Institute	Wichita, Kansas
	Name of Monument	Place
	Pasadena Art Institute	Pasadena, California
	Temple Emanu-El (in association with Robert D. Kohn and Charles Butler)	New York
	Fieldston School (in association with Robert D. Kohn)	New York
	California Institute of Technology buildings, (in association with Mayers, Murray & Phillip)	California
Domestic	Edwin Wasser	Fieldston, New York City
	Name of Owner	Place
	Paul E. Rie	Port Washington, N.Y.
	Phipps Houses, Inc. (apartment house)	Sunnyside, Long Island City
	City Housing Corporation (houses and apartments)	Sunnyside Gardens, Long Island City and Radburn, N.J.
Special Work	Town Plans for Radburn, N.J. and Sunnyside, N.Y. (in association with Henry Wright)	Place
	Most of the buildings for Radburn and Sunnyside, including stores, industrial buildings, railroad station, garages and residential buildings)	

2. Here should follow a description of his work in design, showing special attention to the particular features the proponents believe worthy—

Radburn is a town planned architecturally, in which streets, blocks, parks and the town as a whole, are conceived in relation to the buildings. The smallest houses have been designed not only as individual units but as part of groups and of a living, growing community. The town plan is a radical departure from precedent. The town is planned and built to fill the needs of the new age - that of the motor and of increased leisure. Both Radburn and Sunnyside Gardens are the type of economical design which can only be attained where the plan of the town and that of the buildings are conceived and developed as one.

The Museum of Tomorrow (Architectural Record, Jan. 1930) is a logical development of the needs of the modern museum as a functional building rather than a traditional monument. Wichita Art Institute and other museums carry some of these theories into practice

3. Photographs, sketches, or drawings should be submitted of two or three buildings or works—

Photographs.....Fieldston School.....
.....Temple Emanu-El..... Works
.....Radburn.....
.....Sunnyside Gardens.....
.....Rie Residence at Port Washington.....
.....Wichita Art Institute.....
.....Pasadena Art Institute.....

Drawings.....
..... Works
.....
.....

Sketches.....
..... Works
.....
.....

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ACHIEVEMENT IN CONSTRUCTION

1. Engineering Construction

Name of Building	Place
.....
.....

2. Books, Treatise, or Articles Written—

Subject	Name of Book or Periodical
.....
.....

3. Photographs

Works	Place
.....
.....

4. Drawings

Building or Works	Place
.....
.....

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5. Here should follow a description of the notable work done by the applicant, with special stress laid on his particular achievements and recognition by societies, or other groups—

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ACHIEVEMENT IN EDUCATION AND LITERATURE

1. Literary Work—

Books, Treatise, or Articles Written—

..... The Museum of Tomorrow Architectural Record, January 1930
Subject Name of Book or Periodical

..... Museum Lighting Museum News 1930

..... Amsterdam, Old and New and other articles and editorials in the Journal of the A.I.

..... Articles on Housing and Regional Planning- Survey Graphic, American City,
The Nation, etc.

..... Report of the Housing Committee of the
New York State
..... Reconstruction Commission 1920 Legislative document 78

Achievement in Education and Literature—*continued*

2. Here should follow a summary of particular influences that may have been created by any of the works above mentioned if known to the proponents and any recognition accorded by the profession, by societies, or by the public—

..... Studies, lectures and writings have done much to develop broader
..... public understanding and foster private and public action in developing
..... new communities and better housing.
.....
.....
.....
.....
.....

3. Educational Work—

The proponents should direct attention to the position held by applicant, his or her particular force or influence in his or her line of endeavor, and any evidence of recognition by pupils, by the profession, or by the public of his or her achievements.

..... Lectures on Museums: Before the annual convention of the American Association
..... of Museums 1930, and at the Fogg Art Museum of Harvard
..... University.

..... Lectures on Regional Planning: Before the International Garden City and Town
..... Planning Federation; the Niagara Frontier Planning Board;
..... Civic organizations in New York, Buffalo, and other places.

..... Lectures on Housing - Before various civic organizations in New York, Boston,
..... Cincinnati, etc.

..... A study of a garden community for New York region (with Alexander M. Bing and
..... Henry Wright) 1923 (only for private distribution)

4. If under this class applicant has also designed or executed work, then proponents should fill out also the blanks under heading (Achievement in Design)—
-
.....
.....
.....
.....

ACHIEVEMENT IN PUBLIC SERVICE

1. Here should follow a clear statement of the field in which his activities have been directed, the influence of that leadership and what accomplishment has resulted—

~~As Secretary of the Committee on Housing of the Reconstruction Commission, the candidate formulated state housing program of Ex-Governor Smith on which State policy and legislation was based. The Commission of Housing and Regional Planning, under the chairmanship of Mr. Stein, developed in the State of New York a broad understanding of the basic social, economic and planning problems connected with housing, through technical studies, reports, public hearings and lectures. As a result, New York State leads not only in legislation and popular understanding of housing but in building of better homes for those of limited income.~~

~~Under the chairmanship of Mr. Stein the Commission developed the first plan for a state (described in the Report of the Commission on Housing & Regional Planning 1926) and city and regional planning was fostered by forming the State Association of Planning Boards, the Niagara Frontier Planning Board, and by State legislation.~~

2. Recite the positions of trust held by applicant in evidence of his recognition as a civic leader—

Secretary of City Planning Committee of City Club	New York
Name of Societies or Civic Groups	Place
Secretary of the Housing Committee of the Reconstruction Commission of the State of New York 1919-20	
Chairman of New York State Commission of Housing and Regional Planning 1923-26 (when the Commission was dissolved)	
Chairman of the Committee on Community Planning of the A.I.A. 1921-24 approx.	
Vice President International Garden Cities & Town Planning Federation 1924 London	
Member of Executive Committee, International Federation for Housing and Town Planning 1925-	
	London
Director American Russian Institute	
	New York

(Proposers should sign at top of page 10)

Director New York State Housing Association, 1930 -

Signatures: Submitted by
Group of five Members or/and Fellows—

Committee on Fellowship, N.Y. Chapter A.I.A.
Date.....

1. *J. D. Schuman*
2. *D. L. Latham*
3. *Frederick H. Weeks*
4. *Lyons Curtis*
5. *Charles B. Smith*

BY-LAW PROVISIONS AND RULES OF PROCEDURE CONCERNING
ADVANCEMENT TO FELLOWSHIP.

ADDRESS COMMUNICATIONS TO THE CHAIRMAN, THE JURY OF FELLOWS
The Octagon, Washington, D. C.

BY-LAWS OF THE INSTITUTE.

Chapter II, Article 1. General Conditions of Fellowship.

Section 1. Qualifications.

(a) Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education, or public service.

Section 2. Prerequisite.

(a) Membership in the Institute for not less than ten years shall be a prerequisite to fellowship.

Section 3. Jury of Fellows.

(a) The Jury of Fellows shall consist of six fellows appointed by the President, two of whom shall serve for periods of one, two, and three years, respectively, and until their successors are appointed. The President shall appoint the chairman of the Jury, and shall fill all vacancies occurring in the Jury of Fellows by death, resignation, expiration of term or otherwise.

Section 4. Recommendations for Fellowship.

(a) Method. Any group of five or more members may recommend to the Jury for consideration the name of a member whom they deem qualified for fellowship. Such recommendation shall contain a brief statement of the notable service or achievements which, in the opinion of the nominators, justify the nomination.

(b) Supporting Data. Names of nominees for fellowship shall be submitted with full and explicit data to the Jury of Fellows on forms prepared for this purpose. The Jury shall then request from the chapter officials, the Directors of the Institute, and such other sources as it deems necessary privileged communications relating to the qualifications of the nominees. All recommendations shall remain on file with the Jury of Fellows for at least twelve months prior to final action.

Section 5. Rules of Procedure.

(a) The Jury shall formulate rules for its procedure subject to the approval of the Board of Directors.

Article 2. Election to Fellowship.

Section 1. Procedure.

(a) Election. Election to fellowship shall be by the Jury of Fellows. Fellows may be elected at any regular meeting of the Jury of Fellows.

(b) Method. Such election shall be by ballot. Four affirmative votes shall be necessary to elect.

(c) Announcements. The names of all fellows so elected shall be announced to the convention.

Article 3. Nomenclature.

Section 1. Nomenclature.

(a) Fellowship in the Institute shall be designated by the initials "F. A. I. A."

RULES OF PROCEDURE.

1. A meeting of the Jury of Fellows may be held at the call of the Chairman, subject to the approval of the Executive Committee of the Board of Directors, and in any event this meeting should occur at least 60 days prior to the date of the Convention.

2. Suggestions to the Jury for advancement to Fellowship may be made as stated in the By-laws.

3. The validity of any objection raised to any candidate shall rest solely with the Jury, and all communications shall be considered only as informative data.

4. The Jury shall file with the archives of the Institute the original recommendation and a statement of its action with

the reasons for election in each case. Privileged communications shall not be preserved.

5. Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year. All proposals so filed will be considered by the Jury and those selected will be cited for the honor of Fellowship at the second succeeding convention.

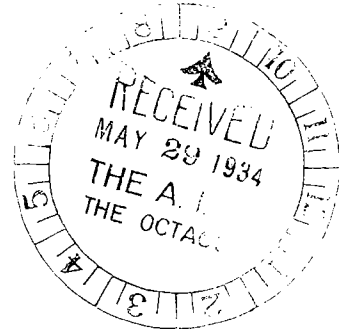
6. In the event of failure to act favorably upon any recommendation within three years due notice shall be given to the proponents, the recommendation surrendered and privileged communications destroyed. No recommendation so surrendered shall again be presented within two years from such notice.

This is a revised copy of the Rules of Procedure of the Jury of Fellows as amended and approved by the Board of Directors at its meeting on November 14, 1930.

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CLARENCE S. STEIN, A.I.A.
ARCHITECT

56 WEST 45TH STREET
NEW YORK CITY, N. Y.
TEL. VANDERBILT 3-2958



File

May 26th, 1934

Mr. E. J. Russell, President
The American Institute of Architects
1741 New York Avenue
Washington, D.C.

Dear Mr. Russell:

I want to thank you for your
letter of May 24th informing me of the
honor that has been bestowed upon me by
the American Institute of Architects.

With kindest regards,

Cordially yours,

Clarence S. Stein

CSS:CVM

Dictated, but not
signed by Mr. Stein

2-3
Stein

April 22, 1952

Dear Clarence:

When you were here last week we talked briefly about how you were working with the Aluminum Company of Canada and, particularly, the technique you had worked out by which Roger Willcox works with junior executives and operating level government officials. In a way, he parallels your dealings with them at a different plane. This interested me very much because a problem which architects commonly have today is "finding the client." Everyone who deals with big corporations has the same problem: the building becomes the battleground for the latent political conflicts within the organization.

I know that at the moment you are very busy and so is Roger but if I could persuade either or both of you to write something for one of our Institute publications - probably the Journal - it would be of exceptional interest. Would you consider this invitation to do that and put it aside until such time as you are able to act upon it? Obviously, if I can help you in any way, I would be delighted to do so.

Sincerely,

Frederick Gutheim
Assistant to the Executive Director

Mr. Clarence Stein, President
Regional Development Council of America, Inc.
58 West 45th Street
New York, New York

FG:c

2.3
Stein

THE AMERICAN INSTITUTE OF ARCHITECTS

1741 New York Avenue, N. W.
Washington, D. C.

THE OCTAGON

Inter-Office Communication

August 28, 1952

From

~~To:~~ Mr. Gutheim

~~From:~~ Miss Gervais

~~To~~ Re: *7* Biographical Data on Clarence S. Stein, F.A.I.A.

- Attached are (1) Application for AIA membership from Mr. Stein (1920)
and (2) Nomination for advancement to Fellowship on his behalf. He was elected Fellow in 1934.

*Ret'd
11/14/52
JGS*

Thanks

I do not know of any other occasion on which Mr. Stein might have been asked to file biographical data.

There's "Who's Who" of course.

JGS

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Clarence S. Stein, F.A.I.A.
1 West 64th Street
New York 23, N. Y.

ENdicott 2-8065

July 20, 1954

The American Institute of Architects
1735 New York Avenue N.W.
Washington 6, D. C.

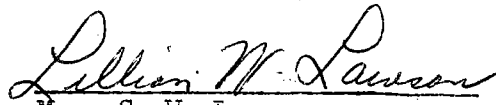
Gentlemen:

I am writing you with regard to a bill recently received dated July 1st for annual dues for the year 1954.

Mr. Stein is in Europe on an indeterminate stay. He has given up his office some years ago, being now 72 years of age and while not practicing his profession actively at the present time I know he wishes to retain his standing in the Institute and the architectural field in general.

I am an accountant to the architectural profession and take care of Mr. Stein's personal finances hence my reason for writing you to inquire whether Mr. Stein is still subject to paying dues.

Yours very truly,


Mrs. S. W. Lawson

members
Stein, Clarence S.

July 27, 1954

Mrs. S. W. Lawson
c/o Clarence S. Stein, FAIA
1 West 64th Street
New York 23, New York


Dear Mrs. Lawson:

Thank you for your letter of July 20 concerning our bill to Clarence S. Stein for dues for 1954.

Mr. Stein is eligible for membership emeritus, since he is over 70 years of age and has met the other qualifications. Therefore, we expect that The Board of Examiners would grant him that status upon receipt of his application, and probably make it effective as of January 1, 1954.

Please call this matter to his attention upon his return so that he may take whatever action he deems most desirable.

Yours very truly,


J. W. Rankin
Administrative Secretary

JWR:mbh

Clarence S. Stein, F.A.I.A.
1 West 64th Street
New York 23, N. Y.

ENdicott 2-8065

September 15, 1954

Mr. J. W. Rankin
Administrative Secretary
The American Institute of Architects
1735 New York Avenue N.W.
Washington 6, D. C.

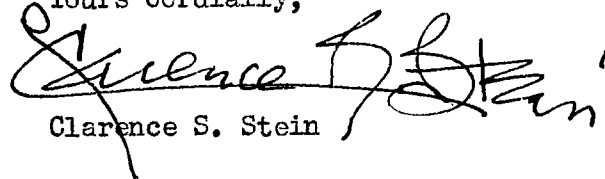
Dear Mr. Rankin:

On my return from Europe I found your letter of July 27th to my secretary, Mrs. Lawson, in regard to to my applying for membership emeritus.

Is there a form to be filled in? If not, what information is required in addition to the fact that I am 72 years of age and have been a member of the Institute for over 30 years.

Thanking you in advance,

Yours Cordially,


Clarence S. Stein



Nº APR

Dated 19 .

Received 19 .

Granted 19 .

Nº M

(Do not fill in above dates)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

APPLICATION FOR MEMBERSHIP EMERITUS

TO BOARD OF DIRECTORS,
THE AMERICAN INSTITUTE OF ARCHITECTS:

Strike out the inappropriate reason, a or b, as the case may be.

I wish to apply for Membership Emeritus in The Institute for the following reasons:

a. I am more than 70 years of age.

~~b. I am unable to engage in any gainful vocation.~~

Write in name of chapter.

I have been in good standing in The Institute and the **New York** chapter for 15 successive years or more immediately preceding the date of this application.

Respectfully,

Date **Sept. 23** 19**54**

Clarence S. Stein
Signature
CLARENCE S. STEIN

The applicant may supplement the above reasons in writing below or on sheets which he shall attach to this application. Under exceptional conditions and circumstances, The Board of Directors may lessen the period of good standing but neither of requirements a or b.

CLARENCE S. STEIN, 1 WEST 64TH ST., NEW YORK 23 - EN. 2-8065

Dec 19-1954.

~~George B. Cummings~~
cc to GBC

members
Stein, Clarence

File
in
Washington
903c

Dear Mr. Cummings:

The notice of my election as
to Member Emeritus of the A.I.A. welcomed
me home from a lengthy western trip.

Will you kindly thank the Directors
of the Institute for me, and tell them
that I deeply appreciate the honor.

Cordially yours

Clarence S. Stein

to Mr George B. Cummings
A.I.A. - The Octagon
Washington - D.C

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STEIN, CLARENCE S.

THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

January 11, 1963

Mr. Clarence S. Stein, FAIA
One West Sixty-fourth Street
New York 23, New York

Dear Mr. Stein:

The Institute Board and Officers are most grateful for the time and energy you have put into the Committee on Urban Design.

Unlike most professional societies, The Institute depends upon its committee members, their inspiration, judgment, and achievement, to carry forward our aims for the continued welfare of the profession and the public.

The debt owed you committeemen is one that cannot be repaid; it can only be acknowledged with an expression of the deepest gratitude of us all.

Sincerely,

Henry L. Wright, FAIA


HLW:ekb
cc: Director Ketchum

Clarence S. Stein, FAIA, ME
Died 2/6/75

N.Y.

Stein, Clarence

October 21, 1976

To; Mr. Kasper
From: G.E. Pettengill 
Re: Clarence Stein
cc. Mr. Slayton

I have put together what I have been able to find on Mr. Stein and the AIA. It may not be complete but I believe is reasonably so and I hope will suffice for the purposes intended.

You will note that a couple of items have notes indicating some uncertainty about the information due to lack of adequate documentation.

I have also added some references that pertain to the New York chapter that came to my attention, but no effort has been made to be exhaustive here, since we do not have sufficient material.

I trust that this will help.

Clarence S. Stein and the AIA

Elected member AIA Sept 10, 1920
Elected Fellow May 15, 1934
Member emeritus Jan 1, 1954

AIA Gold Medal 1956

AIA Committee Service

Committee on Community Planning

Chairman, 1921/22 - 1924/25; member 1925/26 - 1927/28.

Apparently may have been added to Committee in 1920/21 as a member since his name appears in chairman's annual report for that year as a member, but his name does not appear in list of appointees at beginning of year nor in subsequent Board minutes - so his status for 1920/21 is uncertain.;

Economics of Site Planning and Housing

Member 1931/32 - 1933/34

City and Regional Planning

Member 1935/36

Civic Design

Member 1936/37 - 1938/39

Committee on Housing

Subcommittee on proposed investigation of completed projects

Member 1937/38 - 1938/39

Subcommittee on minimum standards of dwelling units

Member 1937/38 - 1938/39

Subcommittee on Relation of Housing to Regional and City Planning and Zoning

Member 1937/38

Chapter Representative (New York) 1937/38

Committee on Post War Reconstruction

Member 1942/43

Urban Design Committee

Corresponding member 1961 - 1962

Other AIA activities

Served as Associate Editor of the Journal of the American Institute of Architects for the Community Planning and Housing section from 1921 - 1924

Various articles published in the Journal

Gave address during 58th annual convention at a joint meeting of AIA and International Town, City and Regional Planning Conference April 21, 1925.

N.Y. Chapter AIA references

Associate member Nov 6, 1919

1940 Gold medal Apartment House award for apartments under 6 stories built between 1933 and 1938, Have not been able to verify this in a contemporary source, but it appears in two secondary sources and is probably o.k.;

1941 Medal of Honor "for distinguished work and high professional standing" particularly in the field of low-cost housing.

1967 Andrew J. Thomas Award for Pioneer in Architecture