



The American Institute of Architects

APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 12830

Dated May 6, 1957.
 Received June 14, 1957.
 Granted July 1, 1957.

MEMBERSHIP NO 12830

- A Name of applicant Edward Francis Wirtz, Sr. Chapter Minneapolis
- B Address of applicant Post Office Box 394, New Ulm, Minnesota
- C Application received with check for \$ 20.00 on June 14, 1957
- D Application returned for correction 19
- E Application in due order on June 14, 1957
- F Acknowledgments to applicant and chapter on June 14, 1957
- G Certified resolution of chapter executive committee recommending admission ~~of the applicant by check~~ received on June 14, 1957
- H Record of registration, Form S39, Sent 19 Received. June 14, 1957
- I The applicant has - been examined as to his professional qualifications by Minnesota State Board of Examiners.
- J The applicant is - currently registered as an architect or licensed to practice architecture in the states of Minnesota.
- K Application sent to The Committee on Membership June 20, 1957
- L The Committee on Membership reported on application on June 20, 1957
- M The applicant was requested to furnish additional evidence of his professional qualifications on or before 19, which was received.

REPORT:

As a result of its findings on the evidence submitted The Committee on Membership unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

Date June 20, 1957.

THE COMMITTEE ON MEMBERSHIP

[Signature]
[Signature]
[Signature]
 Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected Edward Francis Wirtz, Sr. to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Minneapolis Chapter.

Date July 1, 1957.

[Signature]
 Secretary

- N Applicant was admitted on July 1, 1957
- O Notice to applicant and notice of assignment to chapter on July 1, 1957
- P Notice of denial of application to chapter and applicant and \$ 19 returned to applicant on 19



INSTRUCTIONS

Type in all information carefully and sign with ink.
Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

- My full name is **EDWARD FRANCIS WIRTZ, SR.**
- I am a **Natural** citizen of the United States.
2. State whether a natural or a naturalized citizen.
- My legal residence is in the ~~Superior~~ **Township of Cottonwood,**
County of **Brown** State of **Minnesota**
- My address in The Institute records will be **Post Office Box # 394**
3. State whether residence or office address.
Number - - - - - Street - - - - -
City **New Ulm,** Zone " " " State **Minnesota**
- I am engaged in the profession of architecture as **Practicing Architect**
5. State whether as a practicing architect, a teacher, a public official, etc.
- I desire to be a member of the **MINNEAPOLIS, MINNESOTA** Chapter.
- I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
- I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.
- I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the *Bulletin of The American Institute of Architects.* It is my understanding that if I am not admitted to membership \$10.00 will be returned to me, and \$10.00 retained by The Institute as an examination fee.

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Date **May 6th,** 1957
PAID
80. 6.14.57

Edward F. Wirtz Sr.
Applicant sign full name in ink

STATISTICS

10. Date of birth Feb. 24, 1906 Place of birth Waconia, Minnesota

11.(a) I am registered or licensed to practice architecture in the following-named states:

STATE OF MINNESOTA

(b) I passed the State Board Examination in the following-named states:

STATE OF MINNESOTA

(c) I hold Certificate No. of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Waconia High School,	Waconia, Minnesota	4	1924	
St. John's University,	Collegeville, Minn.	4	1928	B.Sc. Arch.

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

NONE

PROFESSIONAL TRAINING *

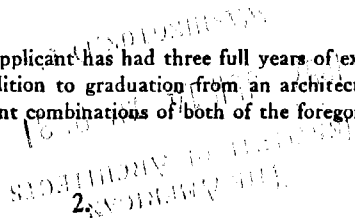
13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each

From

To

LIST ATTACHED.

* (NOTE: Applications must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)



PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

Practicing Architect (Individual) ^{From} 1937 ^{To} to present time
 (deduct for ARMED SERVICE during World War II.)

15. Is architecture your principal vocation?

YES

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

NONE

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

17. Member of Institute from _____ to _____ NONE
18. Junior of Institute from _____ to _____ NONE
19. Associate of _____ Chapter from _____ to _____ NONE
20. Junior Associate of _____ Chapter from _____ to _____ NONE
21. Student Associate of _____ Chapter from _____ to _____ NONE
22. Member of State Organization in _____ from _____ to _____ NONE

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing. Member references must be available for personal contact by the local chapter officers.

<u>William T. Wick</u> Member	<u>120 South Front St. Mankato, Minnesota</u> Address
<u>Ernest H. Schmidt</u> Member	<u>345 S & L. Bldg. Mankato, Minnesota</u> Address
<u>Louis C. Pinault</u> Member	<u>601 1/2 St. Germain St. St. Cloud, Minnesota</u> Address
<u>Raymond Hermanson</u> Reference	<u>311 Granite Exchange St. Cloud, Minnesota</u> Address
<u>Merle V. Abbott</u> Reference	<u>240 Foshay Tower Minneapolis, Minnesota</u> Address

PROFESSIONAL TRAINING

A.G. Wahl & Sons St. Cloud, Minn.	Worked as labor foreman, set reinforcing steel. Left to get into Architecture.	June 20, 1928 to Nov. 1, 1928
Shand & Wirtz St. Cloud, Minn.	Junior Partner-- worked as draftsman, and field work.	Nov. 1, 1928 to July 1, 1929
Ernest Kennedy Minneapolis, Minn.	Worked as draftsman-- Left in favor of better opportunity & Salary	Aug. 1, 1929 to Mar. 24, 1930
Wm. K. Macomber, Inc. Minneapolis, Minn.	Chief Draftsman-- Supervision, Specifications, Office routine, Depression closed office	Mar. 24, 1930 to June 7, 1932
C. W. A. Minneapolis, Minn.	Unemployed, and part time work	June 7, 1932 to Nov. 1, 1933
Draftman's Arch. Service Minneapolis, Minn.	Mgr. for coop-draftsmen Service to Design small homes and do detailing. Apptd. by A. I. A.-- Left for better job	Nov. 1, 1933 to Mar. 15, 1934
O. B. McClintock Co. Minneapolis, Minn.	Designed and detailed bullet proof steel and glass bank fixtures. Left to work in Architecture and for better salary.	Mar. 15, 1934 to Aug. 1, 1934
Prud. & Met. Life Insurance Minneapolis, Minn.	Worked as Architect in rehabilitation of residences and Apts. Left for better opportunity with CCC.	Aug. 1, 1934 to May 1, 1935
CCC Adm. Fort Snelling Ft. Snelling, Minn.	Draftsman, estimator, inspector on CCC camp construction. Left when camps were complete.	May 1, 1935 to Nov. 20, 1935
Liebenberg & Kaplan, McKnight Bldg. Minneapolis, Minn.	Designed and detailed theatres and Residences. Left to open office for Broaten & Foss	Nov. 20, 1935 to Aug. 1, 1936
Broaten & Foss Fergus Falls, Minn.	Established and conducted the practice for Broaten & Foss. Architects and Engineers at Bemidji, Minn. The commission under my direct supervision and responsibility were the designing and supervision of the erection of 12 schools, ranging from \$20,000.00 to \$220,000.00 in costs; church building, costing \$50,000.00; a bank, costing \$30,000.00; community Bldg. costing \$25,000.00; and 10 Residences, ranging from \$5,000.00 to \$40,000.00.	Aug. 1, 1936 to July 1, 1937

Edward F. Wirtz (SELF)
New Ulm, Minn.

Conducted the practice of Architecture and engineering in my own Name. Designing and erecting Schools, Churches, Theatres, Garages, Service Stations, Residences, Commercial Buildings. The work under this practice was solely Fire Proof Constructions, except Residences which were both Fire Proof and Frame.

July 1, 1937 to
Mar. 20, 1942

Some of the Projects are as follows:

Stoltenburg Building	New Ulm, Minnesota.	\$ 75,000.00	1937
Hetzlaff Garage	New Ulm, Minnesota	\$ 70,000.00	1938
Hollywood Theatre	Madelia, Minnesota	\$ 40,000.00	1937
Hollywood Theatre	Madelia, Minnesota	\$ 65,000.00	1939
Church of St. Leo	St. Leo, Minnesota	\$ 72,000.00	1939
Holy Trinity Church & School	New Ulm, Minnesota	\$160,000.00	1940
Tester Drug Store	Waconia, Minnesota	\$ 35,000.00	1941
Gem Theatre	Waterville, Minnesota	\$ 55,000.00	1941
Maple Creamery	Waconia, Minnesota	\$ 35,000.00	1941
Franklin Theater	Franklin, Minnesota	\$ 30,000.00	1941

Several Service Stations
Ranging from \$6,000.00 to
\$20,000.00
Residences, ranging from
\$5,000.00 to \$15,000.00.

UNITED STATES ENGINEER FROM 1942 THROUGH 1944

War Dept. Engineer Department Sioux City Air Base Sioux City, Iowa	Direction & Supervision of Architect and Engineer and Contractors, together with Sub-ordinate Government Employees on Construction of all Buildings of the Sioux City Air Base	Mar. 20, 1942 to Sept. 5, 1942
War Dept. Engineer Department at Large. Satellite Field Grand Island, Nebraska	Direction & Supervision of Architect- Engineer and Contractors and Sub- ordinate Government Employees on Construction of Buildings, Electrical, Sanitary Sewer and Water Distribution Systems. Office Engineer for Area Engineer.	Sept. 5, 1942 to Oct. 16, 1942

R. J. Tipton Co. Architect-Engineer Satellite Field Grand Island, Nebraska	Furloughed to Architect-Engineer to take charge of specifications and change orders	Oct. 16, 1942 Nov. 21, 1942	to
Area Engineer, War Dept. at Large, Satellite Field Grand Island, Nebraska	Office Engineer- Constructural Engineer Directed Architect-Engineer in prepara- tion of plans and specifications; change Orders; field supervision of buildings and utilities of cantonment. Left when work was completed. Returned home with family in Minnesota	Nov. 21, 1942 Dec. 1, 1942	to
U. S. Engineer, District Engineer, Omaha, Nebraska	Engineer(Structural) worked in Plan and Design Section; Surveyed buildings to be taken over by the Army. Made site surveys and layouts for 1500 bed Hospital for Lincoln, Nebraska, and Minneapolis, Minn. Made revised plans layouts for existing buildings for Proposed General Hospital. Made site surveys and laid out plans for Civilian housing and rifle ranges.	Jan. 1, 1943 May 5, 1943	to
	Senior Instructor, Engineering School at Belvoir, Virginia.		

ACTIVE DUTY, UNITED STATES ARMY, WORLD WAR II.

DISCHARGED OCTOBER 1, 1945.

Eibner Building	New Ulm, Minnesota	\$150,000.00	1945
Hauenstein Brewery(Bottling) Plant	New Ulm, Minnesota	\$250,000.00	1946
St. George School	St. George, Minnesota	\$220,000.00	1946
Brand Bus Garage	New Ulm, Minnesota	\$ 55,000.00	1946
Ochs Bldg.	New Ulm, Minnesota	\$ 20,000.00	1946
Dr. Howard Vogel Clinic	New Ulm, Minnesota	\$ 75,000.00	1946
New Ulm Daily Journal ADD.	New Ulm, Minnesota	\$ 35,000.00	1947
Retzlaff Garage	New Ulm, Minnesota	\$ 60,000.00	1947
New Ulm County Club	New Ulm, Minnesota	\$ 25,000.00	1947
Roeder's Hatchery	New Ulm, Minnesota	\$ 15,000.00	1947

Rehkamp Furniture Store	Marshall, Minnesota	\$ 25,000.00	1947
Convent	Luverne, Minnesota	\$ 55,000.00	1947
Herbergers	New Ulm, Minnesota	\$ 60,000.00	1948
Flor Clinic (Dr. Alb.Flor)	New Richland, Minnesota	\$ 15,000.00	1948
Theatre Bldg.	New Ulm, Minnesota	\$ 20,000.00	1948
Convent	Sherburn, Minnesota	\$ 55,000.00	1948
Convent	Easton, Minnesota	\$ 55,000.00	1948
Korth Clinic	New Ulm, Minnesota	\$ 35,000.00	1949
Salet Store	New Ulm, Minnesota	\$ 25,000.00	1949
Pink-Alvin Bldg.	New Ulm, Minnesota	\$ 25,000.00	1949
Brand Apartments	New Ulm, Minnesota	\$ 75,000.00	1949
Basement Church (Church of St. Anthony)	Westbrook, Minnesota	\$ 18,000.00	1950
Addition to Power Plant	New Ulm, Minnesota	\$ 70,000.00	1950
Residence (Ochs)	Springfield, Minnesota	\$ 23,000.00	1950
Residence (Locher)	New Ulm, Minnesota	\$ 25,000.00	1950
Church of St. Ann	Slayton, Minnesota	\$155,000.00	1950
Church	New Ulm, Minnesota	\$200,000.00	1950
Remodeling Residence	Atkin, Minnesota	\$ 20,000.00	1951
Milk Processing Plant	Winthrop, Minnesota	\$280,000.00	1951
Residence (Dr. Seifert)	New Ulm, Minnesota	\$ 45,000.00	1951
Residence (Melvin Dauer)	New Ulm, Minnesota	\$ 20,000.00	1951
Residence	Minnesota, Minnesota	\$ 20,000.00	1951
Motel & Residence	Marshall, Minnesota	\$ 70,000.00	1951
School & Rectory	Canby, Minnesota	\$151,000.00	1952
School & Rectory	Morris, Minnesota	\$ 60,000.00	1952
Basement Church	Dodge Center, Minn.	\$ 18,000.00	1952
St. Mathias Church	Vanda, Minnesota	\$ 55,000.00	1952

School & Convent	Fairmont, Minnesota	\$389,000.00	1953
School	Heron Lake, Minnesota	\$135,000.00	1953
School & Convent	Fulda, Minnesota	\$175,000.00	1953
High School	Currie, Minnesota	\$200,000.00	1954
Court House Addition	Chaska, Minnesota	\$ 85,000.00	1954
Retzlaff Residence	New Ulm, Minnesota	\$ 50,000.00	1954
School & Convent	Tracy, Minnesota	\$320,000.00	1955
School	Lismore, Minnesota	\$125,000.00	1955
Church Addition	Henderson, Minnesota	\$130,000.00	1956
School & Convent	Le Sueur, Minnesota	\$367,000.00	1956
Church - Rectory and Convent, Church of St. John's	Rochester, Minnesota	\$1,150,000.00	1956
School & Convent	Chent, Minnesota	\$250,500.00	1956



THE AMERICAN INSTITUTE OF ARCHITECTS

Minneapolis
(Chapter) 7
7600 Highway 7
Minneapolis 26, Minnesota
(Address)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,

Address 316 New York Building
St. Paul, Minnesota

RECORD OF REGISTRATION
OF

Edward F. Wirtz
(Name of Applicant)

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date May 14 1957

J.M. Leadholm
Chapter Secretary

- 1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption?
3. What was the scope of the examination? Structural Design & Materials; Mech. Equip, Counsel-ling & Administration & Supervision; Hist. of Arch., Arch. Composition; and Architectural Design.
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination 1/2 hour
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? No. If so, give Certificate No.
6. Date of first registration July 18, 1949. Registration No. 3317. Is it current? Yes.

Ann Carlson
Executive Secretary
(Signature of Secretary of Board)

Date May 17 1957

State Board of Registration for
Architects, Engineers and Land Surveyors
(Name of Board)

MAY 16 1957

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THE AMERICAN INSTITUTE OF ARCHITECTS

1735 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.

July 1, 1957

Mr. Edward Francis Wirtz, Sr.
Post Office Box 394
New Ulm, Minnesota

Dear Mr. Wirtz:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute. You will receive shortly a certificate of membership duly executed by the officers of The Institute.

You are assigned to the Minneapolis Chapter and the Minnesota Society of Architects, effective July 1, 1957.

I sincerely hope that you will take an active and interested part in your chapter activities since it is through these activities that Institute policies are developed. Your cooperation and participation will contribute to the advancement of Institute objectives and increase the benefits to be derived from Institute membership.

I want you to know that my office is always at your service to the fullest extent of its powers.

Sincerely yours,

Edward L. Wilson
Secretary

Enclosures



MINNEAPOLIS CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS
MINNEAPOLIS, MINNESOTA

March 2, 1962

American Institute of Architects
1735 New York Avenue N. W.
Washington 6, D. C.

Attention: Miss Florence H. Gervais
Head of Membership Dept.

Dear Miss Gervais:

The Executive Committee of the Minneapolis Chapter AIA on February 8, 1962, recommended that the following member be recommended for suspension for delinquency of dues:

Mr. E. Wirtz, Sr.
P. O. Box 394
New Ulm, Minnesota

(owes 1961 dues
- suspended)

Mr. Wirtz was sent one original statement for the current fiscal year's dues, three delinquency statements, and one personal letter from Mr. Kenneth L. Skold, treasurer of the Minneapolis Chapter.

1957

Would you please inform us of the action taken on the above member.

Sincerely,

John C. Anderson
John C. Anderson,
Secretary, Mpls. Chapter

KS:imp
cc: Mr. James Fenelon
Mr. Eugene Hickey
Mr. Kenneth L. Skold

(Address reply to Room 201, 6009 Wayzata Blvd., Mpls. 16, Minn.)

Wirtz
Assoc

March 6, 1962

NOTICE OF IMPENDING SUSPENSION OF CORPORATE MEMBERSHIP

Mr. E. Wirtz, Sr.
P.O. Box 394
New Ulm, Minnesota

Dear Mr. Wirtz:

As you are aware, every corporate member of The Institute must be assigned to a local chapter and pay dues and assessments levied by that chapter.

When local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Chapter to which you are assigned has requested that your corporate membership be suspended for non-payment of chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to ~~April 6, 1962~~, for we must proceed to act on the chapter's ~~April 6, 1962~~ request to suspend your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

Copy to: **Mr. John C. Anderson, Secy.**
Minneapolis Chapter, A.I.A.
Room 201 - 5009 Wayzata Blvd.
Minneapolis 16, Minn.

Wirtz, Sr. ✓



THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N.W., WASHINGTON 6, D.C.
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

To **Mr. E. Wirtz, Sr.**
P. O. Box 394
New Ulm, Minnesota

May 1, 1962
Date

In accordance with the request of the **Minneapolis** Chapter that your membership be suspended for your indebtedness to it, The Board, as required by the provisions of Chapter I, Article 2, Section 4, paragraph (b-2), of The Institute by-laws, suspended your membership in The Institute and in all its chapters and state organizations of which you are a member, effective

April 6, 1962

In this connection, your attention is called to the provision of the By-laws of The Institute which reads:

"A corporate member is not in good standing in The Institute or in any of its component organizations if he is under suspension. Immediately upon the suspension of a corporate member, his rights in The Institute and in any of its chapters or state organizations shall be withdrawn until he is restored to good standing."

Your dues to The Institute and the chapter will continue during the period of your suspension.

The purpose of The Institute in permitting a membership to be suspended for default of dues rather than terminated forthwith is to enable the member in default to restore his membership within the period of one year from the date of suspension, without paying a readmission fee and without applying therefor. The period of grace in your case terminates one year from the date of your suspension unless your indebtedness for dues is taken care of in the interim.

If your good standing is not restored before the end of this period then your membership in The Institute and its component organizations may be terminated by The Board of The Institute upon recommendation of the Chapter.

The Board regrets your suspension and hopes that you will soon restore your good standing by payment of all outstanding indebtedness for Institute and/or chapter dues.

[Handwritten Signature]
Secretary

cc: Accounting



THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N.W., WASHINGTON 6, D.C.

REPORT ON RECOMMENDATION OF SUSPENSION OF CORPORATE MEMBERSHIP

TO THE SECRETARY
THE AMERICAN INSTITUTE OF ARCHITECTS:

April 19, 1962
Date

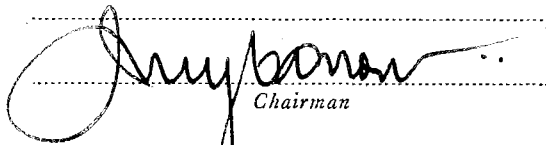
Name of Member Mr. E. Wirtz, Sr. Chapter: Minneapolis
Corporate Membership Record:
Elected: 1957
A.I.A. Dues: owes for 1961 dues
Chapter Dues: " " " "

The recommendation of the Minneapolis Chapter
that the corporate membership of Mr. E. Wirtz, Sr.
be suspended for non-payment of chapter dues is attached.

Recommendation:

On the record above submitted, The Committee on Membership recommends that
the corporate membership of E. Wirtz, Sr. in The
American Institute of Architects and Minneapolis Chapter,
the Minnesota State Organization, be suspended, effective
April 6, 1962 -----, for the non-payment of chapter dues.

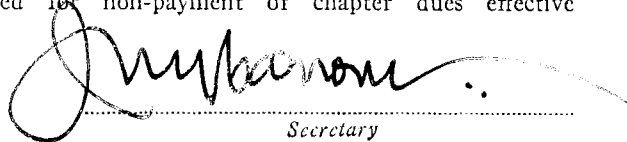
THE COMMITTEE ON MEMBERSHIP:

.....
.....

Chairman

CERTIFICATION OF SUSPENSION OF CORPORATE MEMBERSHIP

As Secretary of The American Institute of Architects, I hereby certify that, under
authority vested in me by The Board of Directors of The Institute, I have this day
directed that the corporate membership of E. Wirtz, Sr.

in The Institute and the Minneapolis Chapter, the Minnesota
State Organization, be suspended for non-payment of chapter dues effective
April 6, 1962.


Secretary

7/1/57
Minnesota

EDWARD F. WIRTZ, A. I. A.

ARCHITECT

MINNESOTA AT CENTER
RESIDENCE & OFFICE
507-354-6221
NEW ULM, MINN. 56073

November 29 - '70

BIG SPUNK LAKE
RESIDENCE & OFFICE
612-356-7237
AVON, MINN. 56310

American Institute of Architects
1785 Massachusetts Avenue, N.W.
Washington, D.C., 20036

Gentlemen,

I have before me, "1971 Regular Dues Invoice" for Corporate Member but seek information before I send dues.

Upon reaching age 65, on February 24, 1971, I plan to retire from the active practice of Architecture but would like to continue my A.I.A. Group Disability Insurance.

Is it possible to qualify for the above insurance as an associate, honorary or other than active membership and at a lesser dues than the regular annual dues of \$84.00? Also, is regular membership required in the Minnesota Society at the regular annual Society dues?

After many years of A.I.A. membership I would like to identify with A.I.A. but at lesser dues than the regular membership. With increasing living costs, and fixed income one becomes concerned with "extras." (Always a bad word to an Architect).

Thanking you for your efforts in my behalf, I remain

Sincerely yours
Edward F. Wirtz, A.I.A.

12/3/70



THE AMERICAN INSTITUTE OF ARCHITECTS

December 18, 1970

Mr. Edward F. Wirtz, AIA
Minnesota At Center
New Ulm, Minnesota 56073

Dear Mr. Wirtz:

We are pleased to answer your letter dated November 29.

Membership Emeritus is available to members who qualify under one of the conditions set out on the enclosed form. This type of status enables a member to remain in the AIA with full rights and privileges on an indefinite basis, while being relieved of further dues payments.

You will note that one of the requirements is that the member has completed 15 years of AIA membership whereas our records show that you were only admitted in July of 1957. This particular requirement may, however, be lessened by the Secretary of the AIA and it is his custom to do so if the local chapter involved so recommends.

Hence, if you would like to apply when you reach 65 and retire in February, we would suggest that you complete the application form and send it to the Secretary of your local Chapter with a request that the Chapter consider recommending that the 15 years period be lessened in your case.

Please let us know if we may assist you further.

Sincerely yours,

Maureen Marx, Director
Membership Procedures

cc: Secretary, Minneapolis Chapter, AIA

EDWARD F. WIRTZ, A. I. A.

ARCHITECT

MINNESOTA AT CENTER
RESIDENCE & OFFICE
507-354-6221
NEW ULM, MINN. 56073

BIG SPUNK LAKE
RESIDENCE & OFFICE
612-356-7237
AVON, MINN. 56310

November 19-72

American Institute of Architects
1785 Massachusetts Ave., N.W.
Washington, D.C., 20036

Gentlemen,

Enclosed find 1973 Regular Dues Invoice.

Since I am retiring from active Architectural Practice, and have been a member of AIA, in excess of fifteen years, and am approaching 67 years of age, I request Honorary Memberships.

It is my understanding that membership dues are not required of Honorary Members.

Kindly notify me of your disposition

yours truly
Edward F. Wirtz

NOV 28 1972

157
Minn

November 29, 1972

Mr. Edward F. Wirtz, AIA
Big Spring Lake
Avon, Minn. 56310

Dear Mr. Wirtz:

This is in response to your letter of November 19.

A Member Emeritus is permitted to enjoy full rights and privileges of active membership while being relieved of further dues payments.

Since your letter contains all the pertinent information you will not need to fill out a form.

As soon as we receive approval from your Chapter, final action will be taken.

Sincerely yours,

(Mrs.) Maureen Marx, Director
Membership Procedures

MM:hrs

cc: Miss Showalter, MSA, AIA

Blind note to Miss Showalter: Please advise us within two weeks if Mr. Wirtz owes you any dues or if we should hold up on this for any other reason. Otherwise, we will put this forward for final action.

MM

December 5, 1972

**Mr. Edward F. Wirtz, AIA
Big Spunk Lake
Avon, Minn. 56310**

Dear Mr. Wirtz:

We have been informed by the Minneapolis Chapter that you are not current with your dues payments. Thus, we are unable to proceed with action on your application for Membership Emeritus at this time.

By copy of this letter we are requesting the Chapter to ascertain the amount of your indebtedness. We will write you again when we hear from them.

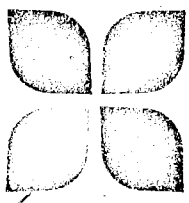
Sincerely yours,

**(Mrs.) Maureen Marx, Director
Membership Procedures**

MM:hrs

cc: Mrs. Showalter

Maureen Marx



ARMSTRONG
TORSETH
SKOLD AND
RYDEEN A.I.A.
ARCHITECTS

4901 Olson Memorial Highway Telephone
Minneapolis, Minnesota 55422 545-3731

G. CLAIR ARMSTRONG,.....A.I.A.
JOHN C. TORSETH,.....A.I.A.
KENNETH L. SKOLD,.....A.I.A.
JAMES E. RYDEEN,.....A.I.A.
HAROLD E. SHULL,.....M.E.
DONALD L. YUNGNER,.....E.E.

Wirtz

December 15, 1972

Mr. Edward F. Wirtz, AIA
Big Spunk Lake
Avon, Minnesota 56310

Dear Mr. Wirtz:

The Executive Committee of the Minneapolis Chapter of the A.I.A. has been notified by Mrs. Marx, Director of Membership Procedures for the A.I.A. in Washington, D.C. of your request for Emeritus Membership status. Unfortunately, we are unable to make a favorable recommendation at this time because you have chosen to disassociate yourself from the local Minneapolis Chapter by non-payment of dues.

The situation is as follows:

1. You joined in 1957.
2. You were suspended 2/8/62 for non-payment of dues owing since July, 1961. (Refer to attached copies.)
3. In June, 1970, the Minneapolis Chapter noticed you were listed in the National A.I.A. Directory as a member of the Minneapolis Chapter and wrote you on June 3, 1970 (refer to attached copies) stating you must belong to a local chapter and not just National A.I.A. The Chapter's Executive Committee at that time decided to waive your delinquent dues owing since July, 1961, if your current dues were paid within 30 days. You chose to ignore our letter and by not responding within the specified time technically your dues are in arrears dating to July, 1961, to our local chapter.
4. On December 12, 1972, the Minneapolis Chapter's Executive Committee reviewed your situation and decided to:

- waive your dues owing from July, 1961 through December, 1969 as originally acted upon at the May 21, 1970 Minneapolis Chapter Executive meeting.

- you pay your local chapter's dues owing since 1970 as follows:

1970	\$145.00
1971	145.00
1972	145.00
<u>Total</u>	<u>\$435.00</u>

DEC. 21 1972

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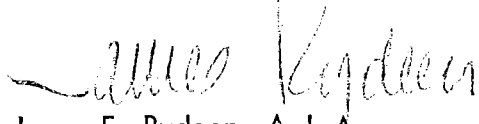
Mr. Edward F. Wirtz, AIA
December 15, 1972
Page 2

- Upon receipt of a check for \$435.00 for dues officially in arrears, we will notify Mrs. Marx, Director of Membership Procedures in Washington, D.C., that we favorably recommend your request for Member Emeritus status.

If you have any questions, please contact me.

Very truly yours,

MINNEAPOLIS CHAPTER, A.I.A.



James E. Rydeen, A.I.A.
Secretary

JER:mlk

TERMINATION
FOR NON-PAYMENT

JUNE 3, 1970

MR. EDWARD F. WIRTZ, SR.
AVON,
MINNESOTA 56310

DEAR MR. WIRTZ:

WE NOTE THAT YOU ARE LISTED IN THE NATIONAL AIA DIRECTORY AS A MEMBER OF THE MINNEAPOLIS CHAPTER AIA.

OUR RECORDS INDICATE THAT YOU WERE SUSPENDED FROM THE CHAPTER FOR NON-PAYMENT OF CHAPTER AND STATE SOCIETY DUES SEVERAL YEARS AGO, AND INADVERTANTLY DROPPED FROM OUR ROLLS WITHOUT FORMAL NOTIFICATION OF TERMINATION FROM THE AIA.

SINCE YOU MUST BELONG TO A CHAPTER ORGANIZATION IN ORDER TO BE A MEMBER OF THE NATIONAL AIA, WE ASK THAT DUES FOR 1970 TO THE CHAPTER AND STATE ORGANIZATION - A TOTAL AMOUNT OF \$145.00 FOR OUT-STATE MEMBERS - BE PAID WITHIN THE NEXT THIRTY DAYS OR THAT YOU NOTIFY US IN THAT PERIOD OF TIME, WHEN WE CAN EXPECT PAYMENT IN ORDER THAT YOUR AIA MEMBERSHIP MAY BE SUSTAINED. THE CHAPTER EXECUTIVE COMMITTEE HAS VOTED TO WAIVE YOUR DELINQUENT DUES OWING SINCE JULY, 1961, IF YOUR CURRENT YEAR'S DUES ARE PAID WITHIN THIRTY DAYS.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT ME.

SINCERELY,

MINNEAPOLIS CHAPTER AIA

RICHARD F. ZEJDLIK, SECRETARY

CC: DONALD HASENSTAB
KEITH VONBUSCH
ROGER JOHNSON ✓

MW

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EDWARD F. WIRTZ, AIA
ARCHITECT
ROUTE 1 • AVON, MINNESOTA 56310 • PHONE 612-356-7237

MESSAGE

TO American Institute of Architects
The Octagon
Washington D.C. 20006

SUBJECT Membership Emeritus
American Institute of Architects
DATE May 13 - '73

Att: Maureen Mary: Director, Memberships Procedures:
Dear: Madam: Reference your letter relative to subject,
dated December 18, 1970.

I have paid dues to the American Institute
since 1957 therefore should fulfill the requirement
of 15 year tenure. as of July 1972. I therefore
again request your consideration for the Emeritus
membership. Thanking you for your effort I remain
yours truly
Edward F. Wirtz

BY

REPLY

DATE

SIGNED

MAY 17 1973

May 29, 1973

Mr. Edward F. Wirtz, AIA
Route 1
Avon, Minnesota 56310

Dear Mr. Wirtz:

This is in answer to your letter of May 13.

The requirement for emeritus status is that the member has been in good standing in the Institute and his chapter and state organization for fifteen consecutive years immediately prior to applying.

Without verification of your good standing in the Minneapolis Chapter and the Minnesota Society of Architects, we cannot take final action.

Sincerely yours,

Maureen Marx, Director
Membership Procedures

MM;hrs



THE AMERICAN INSTITUTE OF ARCHITECTS

July 1, 1973

Dear Member:

The 1972 Convention Delegates amended the Bylaws to require that every member who does not pay the entire amount of his Regular and Supplemental Dues for the current year on or before June 30th be considered in default and be notified of impending termination.

The Bylaws also state that if a member is in default for any Institute dues as of August 31st, his membership shall be terminated provided that the Secretary shall have informed him in writing at least 30 days prior to the action of termination.

This letter and the attached invoice therefore, serve as notice that termination of your membership is impending because your 1973 dues are still recorded as unpaid.

Our records reflect payments received through June 8, 1973. If you believe these records to be in error, please reply to The American Institute of Architects, Office of the Controller, 1735 New York Avenue, N. W., Washington, D. C. 20006.

We value your membership and hope that you are in a position to continue it without interruption.

Sincerely,

Hilliard T. Smith Jr., FAIA
Secretary
The American Institute of Architects

Enclosures

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EDWARD F. WIRTZ, A. I. A.

ARCHITECT

MINNESOTA AT CENTER
RESIDENCE & OFFICE
507-354-6221
NEW ULM, MINN. 56073

BIG SPUNK LAKE
RESIDENCE & OFFICE
612-356-7237
AVON, MINN. 56310

June 25 - 1973

Mr. Harliard T. Smith Jr. FAIA
Secretary

The American Institute of Architects

Dear Fellow Architect

I have not sent in my membership dues because I have applied for emeritus membership but because of some misunderstanding I was not informed that to be a member of AIA I was required to be a member of the state of Minn chapter, consequently I did not maintain membership in the state society but did continue to pay dues in the AIA. Everything went along fine until I applied for honorary membership after 15 years of paying dues. Either I am a member or I am not. If I am a member then I should qualify for emeritus? If I am not a member then I think that all the dues I've paid during the more than 15 years should be refunded.

The only benefit I have in retirement is the disability insurance which I've carried for many years, but if I am not a member I will not qualify for group insurance.

JUN 29 1973

EDWARD F. WIRTZ, A. I. A.

ARCHITECT

MINNESOTA AT CENTER
RESIDENCE & OFFICE
507-354-6221
NEW ULM, MINN. 56073

BIG SPUNK LAKE
RESIDENCE & OFFICE
612-356-7237
AVON, MINN. 56310

sheet 2 June 25-73

It appears that somebody goofed and I am to suffer by it.

Since I am in the autumn of my life and have served my profession well I suppose I can get thru the last few years without the group insurance but there would be better feeling if emeritus memberships were given to me and I could continue the group medical insurance now when I need it most.

Trusting I may hear from you prior to July 1 when my membership expires. With fraternal regards

I remain

yours truly
Edward F. Wirtz

August 2, 1973

(mailed Aug 4)

Mr. Edward F. Wirtz, AIA
Big Spunk Lake
Avon, Minnesota 56310

Dear Mr. Wirtz:

This is in answer to your letter of June 25 to Secretary Smith.

A condition to membership (to which you subscribed when you joined) is that the member has to belong to a local chapter and state organization.

The only thing we can suggest, short of allowing your membership to expire for nonpayment of dues on August 31, is to pay the dues requested by the Minneapolis Chapter.

We cannot give you a refund for dues which you paid while you were a member of the Institute and while you received all of the rights and privileges which accompany membership.

The misunderstanding between you and the local chapter is most unfortunate. We hope, however, that you will understand that we must comply with the Bylaws, which require that a member must keep his national and local dues current in order to be considered in good standing.

Sincerely yours,

Maureen Marx, Director
Membership Procedures

MM:hrs

MEMORANDUM

Date: August 31, 1973
To: Mrs. Marx
From: Mr. Wolverton

Would you please check the status of membership on J. S. Belair and E. F. Wirtz Sr., who are members of The Minnesota Society of Architects.

They are on the list of members to be terminated for non-payment of AIA dues. According to Dan Sheridan they have both applied for member Emeritus.

WGW:sn

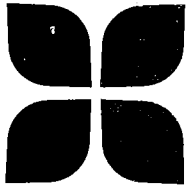
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ARMSTRONG
T O R S E T H
S K O L D A N D
R Y D E E N A.I.A.

ARCHITECTS

4901 Olson Memorial Highway
Minneapolis, Minnesota 55422

Telephone
545-3731

G. CLAIR ARMSTRONG, A.I.A.
JOHN C. TORSETH, A.I.A.
KENNETH L. SKOLD, A.I.A.
JAMES E. RYDEEN, A.I.A.
HAROLD E. SHULL, M.E.
DONALD L. YUNGNER, E.E.

September 6, 1973

Mrs. Maureen Marx
Membership Procedures
The American Institute of Architects
1735 New York Avenue N.W.
Washington, D.C. 20006

Re: Edward F. Wirtz

Dear Mrs. Marx:

The Executive Committee of the Minneapolis Chapter, AIA, has reviewed Mr. Wirtz's membership situation as regard to his recent letter of July 17, 1973 to our President, Bill Berget. We have approved waiving his local chapter dues owing since 1970 to present and thus consider him as a member in good standing. We hereby make favorable recommendation of his request for emeritus membership status.

Sincerely,

MINNEAPOLIS CHAPTER, AIA

James E. Rydeen

James E. Rydeen, AIA
Secretary

JER:mlk

cc: Mr. Edward F. Wirtz
Mr. Dennis Grebner
MSA Office

edf 9/11

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SEP 10 1973

MEMORANDUM

Date: September 26, 1973
To: Dan Sheridan
From: Maureen Marx
Re: J. S. Belair and E. F. Wirtz, Sr.

Bill Wolverton asked me to drop you a line with reference to these members.

Mr. Wirtz has been elected a Member Emeritus on the basis of the Chapter's recent letter to us releasing him of past dues obligation. The termination was never finalized so there is no problem there.

We have nothing on file with reference to electing Mr. Belair to emeritus status. If he's clearly eligible, please forward his application to us with the Chapter's recommendation and the termination may be retracted. Naturally, it should be cleared up as soon as possible.

MM:hrs

October 26, 1973

Mr. Edward P. Wirtz, AIA
Big Spunk Lake
Avon, Minnesota 56301

Dear Mr. Wirtz:

On behalf of the Board of Directors, I have the pleasure of informing you that you have been elected a Member Emeritus of the Institute.

The Board joins with me in expressing my great appreciation for your many years of support of the work and projects undertaken by the Institute towards creating better architecture and a better environment.

I hope your interest in the Institute and your Chapter will continue, even though you now are relieved of all dues payments.

With best wishes,

Sincerely yours,

Hilliard T. Smith, Jr., FAIA
Secretary

cc: Minneapolis Chapter, AIA
Minnesota Society of Architects