

A I A
Received,

OCT 24 1911

FRANK B. MILLER



CHARLES OPEL

A. N. TORBITT

234

MILLER-OPEL AND TORBITT

ARCHITECTS

SPRINGFIELD, Mo. Oct. 21, 1911.

Answered _____

Mr. Glenn Brown, Sec. American Institute Architects,
Washington, D. C.

Dear Sir:

Some time ago you very kindly sent me an application blank for the American Institute and after filling this out I made application and became a member of the Kansas City Chapter. I therefore wish to make some corrections in this application and wish you would kindly send me a new application blank; would also ask that you include one for my partner, Chas. Opel.

Yours very truly,

Miller, Opel & Torbitt,

Per Arch. N. Torbitt

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Suppl. card blank sent to Mr. Torbitt, blank also sent for Chas. Opel Oct 24/11

ANT/EA

FRANK B. MILLER

CHARLES OPEL



A. N. TORBITT

MILLER AND OPEL

AND

A. N. TORBITT

ASSOCIATE ARCHITECTS

SPRINGFIELD, Mo. March, 5, 1912.

*Recd 3/8/12
Ackd 3/9/12*

Mr. Glenn Brown, Sec. A. I. A.

Washington, D. C.

Dear Sir:

Am enclosing herewith application for myself and Mr. Chas. Opel, both of the same firm of Miller, Opel & Torbitt, and both applications duly filled out. We are also sending under separate cover the following executed work: **Complete plans** of Greene County Court House, now nearing completion, Boyd School, same condition, Springfield Missouri Republican Building, South Street Christian Church and Saint Agnes Church; also photographs of Drury College Gymnasium, Drury College Classical Hall, South Street Christian Church, St. Agnes Church, Landers Theater Building, Republican Printing Office Building, Perspective of Greene County Court House. Also some photographs for remodeling and furniture in Missouri State Capitol Building (recently turned).

We have done extensive work in Jefferson City and generally over the State but was unable to get photographs of them to include.

Respectfully submitted.

Arch. Torbitt

A. I. A.

Received
APR 27 1912

MILLER-OPEL AND TORBITT
ARCHITECTS

SPRINGFIELD, MO. April 24, 1912.

Answered *11*

234
appears of Opel + Torbitt
rec'd Mar. 8, 1912

Mr. Glenn Brown Sec. A. I. A.
Washington, D. C.

Dear Sir:

Some time ago, Chas. Opel and the Writer made application to the American Institute. We do not wish to in any way bother you with this matter but would greatly appreciate it if you can let us know when we may expect to hear from this matter.

Thanking you in advance for this information, we are,

Yours very truly,

Miller, Opel & Torbitt,

Per *Charles Opel*

ANF/EA

A. I. A.
 Received
 JUL 15 1912

MILLER-OPEL AND TORBITT
 ARCHITECTS

236

SPRINGFIELD, MO. July 11, 1912.

Answered

Mr. Glenn Brown,
 Washington, D. C.

*J. L. Heckmively (71)
 Springfield,
 Mo.*

Dear Sir:

A brother Architect informed me, by the way one of the Architects who recommended me for a membership in the Institute, that our local competitor had filed objections to the admission of myself and my partner, Mr. Opel, into the Institute. I wish to say that while this firm is under no moral obligations to follow the ethics as outlined by the American Institute, that it has never at any time, done anything at variance with these rules, other than to make the charge of 5% on all our work, which is in accordance with the state wide practice.

There has been some personal difference between the Writer and the local member of the Institute, on account of the unprofessional methods used by this brother, and our firm has felt that the best way to avoid and stop these methods and practices was to get into the Institute with him.

I am not writing this letter except in a desire that we should be fairly and justly judged and to ask as a personal favor that the members of the Institute throughout the State who have not voted on these applications, be urged to vote or if I may have the names of the members who have not voted, I will write letters to such of them as I know asking them to vote.

While we could prove unprofessional conduct on the part of the objecting member, we wish to assure you that there is no malice intended and do not know of any circumstances under which we would make such charges. We are very anxious to get into the Institute that we may get rid of the disreputable conditions here in a friendly and honest way.

Assuring you that my interest in this matter, and desire to get into the Institute is that our practice here may be conducted on a higher basis, I am,

Yours very truly,

Arch N. Torbett

ANT/EA

July 30, 1912.

236

Mr. Arch H. Terhitt,

Springfield, Mass.

Dear Sir:

I regret to inform you that at the last meeting of the Board of Directors your application for membership in the Institute was rejected on account of certain adverse privileged communications received by them.

Yours very truly,

Secretary.

Per. J. C. [unclear]

EAL:VGD

October 15 1912.

236

Mr. A. N. Torbitt,
Springfield, Mo.

Dear Sir:-

Replying to yours of the 11th October, 1912:

I am pleased to hear that you may overcome the impediment to your membership in the Institute and will put in another application after the expiration of the year required by the By-Laws of the Institute. This By-Law reads as follows:

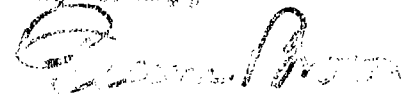
"A rejected candidate cannot again apply within a year of the date of his rejection."

This would make it possible for you and Mr. Opel to apply again after June 5th, 1913.

The only unfavorable development in your applications, was one privileged communication transmitting the newspaper article of August 15, 1911, and your advertisement in the issue of August 30, 1911.

Possibly you could satisfactorily explain these objectionable features to the Board of Directors so that they might reconsider your applications. If you would care to make such an explanation I would be pleased to bring it before them.

Yours very truly,


Secretary.

LCS

236

October 26 1912.

Mr. A. E. Tesbits,
Springfield, Mo.

Dear Sir:-

I am in receipt of yours of the 15th October
1912 in reference to the applications of yourself
and Mr. Opel. The matter will be considered by
the Board of Examiners at an early date and I will
let you know with what result.

Yours very truly,



Respectfully,

LCT

236

December 20 1912.

Mr. Arch N. Torbitt,
Springfield, Mo.

Dear Sir:-

This is to notify you that you were duly elected a Member of the American Institute of Architects by the Board of Directors at their meeting December 9th, 1912. A formal notification will be forwarded to you within a few days.

Yours very truly,

Secretary

LQJ

236

February 11th 1913.

Mr. Arch N. Torbitt,
Springfield, Mo.

Dear Sir:

I am just in receipt of your return due notice, together with your check for \$7.50. I find that an error was made in the notice sent you, as we omitted to include the initiation fee of \$25.00. I am therefore sending to you herewith a corrected notice, in which I have included also annual due for the current year. I will hold your check until I hear from you again, thinking that you will probably prefer to settle for the whole amount. Kindly pardon the error in the first notice sent to you.

Yours very truly,

Secretary.

LCJ

MILLER-OPEL AND TORBITT

236

ARCHITECTS

A. I. SPRINGFIELD, MO.,

Feb. 21, 1913,

Received
FEB 24 1913

Answered

*Rec'd - Am
2/24/13
(chk nt)*

Mr. Glenn Brown, Sec. American Institute Architects,
Washington, D. C.

Dear Sir:-

I am in receipt of your revised statement giving items of initiation fee, etc., and of your letter asking what disposition to make of my check. Will ask that you kindly return this check and will forward new check in payment of the obligation. Will ask your indulgence for a few days in this matter as it will probably have to be the first of the month before I can send same.

yours very truly,

Chas. M. Torbett

ANT/EA

February 24 1913.

Mr. Arch N. Torbitt,
Springfield, Mo.

Dear Sir:-

In reply to your letter of the 21st February,
1913 I am returning to you herewith your check
for \$7.50. sent in response to an erroneous due
notification forwarded to you.

Yours very truly,

Secretary.

LCJ

May 10 1913.

236

Mr. Arch N. Torbitt,
Springfield, Mo.

Dear Sir:-

On February 24th we returned your check for \$7.50,
in response to your request of the 21st February. As we have
not heard from you since then I am writing to remind ^{you of} the pro-
vision in the By-Laws of the Institute Art. V., Sec. 1, re-
quiring the payment of the initiation fee and first annual
due within three months of the date of election. We would be
very glad to hear from you and I am enclosing a duplicate
notification of your indebtedness.

Yours very truly,

John P. ...
Secretary
J. M.

L.G.

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236

A. I. A.
Received
JUN 06 1913

MILLER-OPEL AND TORBITT
ARCHITECTS

KANSAS CITY, MO. SPRINGFIELD, MO.

Springfield, Mo., June 3, 1913.

Mr. Glen Brown, Sec. A. I. A.

The Octagan, Washington D. C.

Dear Sir:

We wish to apologize for not having taken care of our obligation to the Institute, and wish to ask if we may make a payment of \$50.00 to apply jointly on the obligation of Mr. Opel and the writer, and send the remainder in about a month. This obligation has not been neglected, but would have been absolutely impossible for us to have taken care of it. If this is satisfactory we will mail you a check to this amount.

Through some error Mr. Opels address has been given as Springfield, Mo., and all mail for him has been sent here. His correct address is 526 Nat. Reserve Bank Bldg. Kansas City, Mo.

In the Annuary giving our names as members ~~of the~~ it does not give them as members of the Kansas City Chapter. Both Mr. Opel and myself are members of that Chapter.

Assuring you that we appreciate the indulgence shown us on our account. I am

Yours very truly,

Arch A. Torbett

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20

June 6th 1913.

Mr. ArchN. Torbitt,
Springfield, Mo.

Dear Sirs:

Replying to yours of the 3rd June, just received:
We would be pleased to receive your check for \$50,
and to credit same to the Initiation Fees of your-
self and Mr. Opel. We have noticed the correction
in the address of Mr. Opel. Also the fact that your
names have been omitted from membership in the Kan-
sas City Chapter. Thank you for calling our atten-
tion to these two errors.

Yours very truly,

Chas. Manning
Secretary.

LCJ

A. N. TORBITT

CHARLES OPEL

Torbitt, Arch A
236

MILLER-OPEL AND TORBITT
ARCHITECTS

KANSAS CITY, MO. SPRINGFIELD, MO.

Springfield, Mo., June 28, 1913.

R. 10310
R. 10311

Mr. Glen Brown, Sec., A. I. A.,
Washington, D. C.

Dear Sir:

Enclosed please find Check for Fifty Dollars (\$50.00) to be applied on the two accounts enclosed. We regret exceedingly that this matter could not be taken care of long before this date and sincerely hope that we can take care of the balance in the immediate future.

Assuring you that we appreciate the courtesies already extended us, we are

Yours truly,

Miller, Opel & Torbitt,

Per Charles Opel

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

Torbitt
COPY

2-3

January 6-1917.

My dear Sir:-

At the December meeting of the Executive Committee, it was directed that your name be dropped from Institute membership for non-payment of dues, effective December 31st, 1916.

The next meeting of the Board of Directors occurs on January 18th, and the Annuary does not go to press until after that date. I am quite sure that the Treasurer, Mr. Waid, would be gratified to present to the Board your application for reinstatement, provided the indebtedness of \$60.00 was liquidated at the same time.

Very truly yours,

Executive Secretary.

Mr. Arch N. Torbitt,
526 Reserve Bk Bldg,
Kansas City-Missouri

K:B

ARCH N. TORBITT, ARCHITECT
KELSO, WASHINGTON

FEB 13 1923

February 9, 1923.

Secretary, American Institute of Architects,
The Octagon, Washington, D.C.

Dear Sir:-

About the year 1911 or 12 I was admitted to the Institute but almost immediately after this I met with serious financial reverses and was obliged to drop it, and for a time went back to the drafting table. Just recently I came west on a commission for the Long-Bell Lumber Co, to handle the architectural work in connection with the building of a new city to be known as Longview, about three miles from here.

I am very anxious to have my membership reinstated in the Institute and would greatly appreciate any information you can give me as to the necessary steps to be taken.

As to my fitness I would refer you to Mr. E. J. Russell or Mr. J. L. Mauran (who I believe was President of the Institute at the time I was admitted) or to Mr. Carl G. Staats of Fort Worth, Texas.

The commission above mentioned is on the straight percentage basis of 5% and in no wise a salary proposition and my practice out here will be of a general nature.

Thanking you in advance for any information you can give me, I am,

Very truly yours,

Arch N. Torbett

Dropped Dec. 31, 1916

owed \$60⁰⁰ (1914, 1915 & 1916)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2-3

February 16, 1923.

My dear Mr. Torbitt:-

In response to your letter of the 9th, we find that your Institute Membership was discontinued on December 31, 1916, at which time you were indebted for \$60.00 - for dues for the years 1914, 1915 and 1916.

The procedure to be followed in reinstatement is indicated in the marked copy of the By-laws herewith. The required letter should come through the Secretary of the Chapter in whose territory you expect to practice. In Washington State this is Mr. H. O. Sexsmith, University of Washington, Seattle, Washington.

Customarily the Executive Committee requires the payment of the amount outstanding, but excuses the applicant from payment of the preliminary fees.

Trusting we may hear further from you, I am,

Very truly yours,

Executive Secretary.

Mr. Arch N. Torbitt,
Kelso, Washington.

K:VB
ENCL

COPY TO

FILES PRESIDENT SECRETARY TREASURER

ARCH N. TORBITT
52 MARSHALL PL.
WEBSTER GROVES, MO.

WASHINGTON STATE CHAPTER

A. I. A.

RECEIVED

Date Feb 28 By [Signature]
OFFICE OF THE SECRETARY

February 23, 1923.

Kelso, Wash.

Mr. L. F. Menke, Secy.
Wash. Chptr.,
American Inst. of Architects,
Seattle, Wash.

Feb 26 1923

Dear Sir:

I have just recently come here from St. Louis, Mo. on commission with the Long-Bell Lumber Co., at Longview, Wash.

In 1913 I was admitted to membership in the American Institute of Architects on examination of executed work, although at that time I was not a member of any chapter as this was unnecessary at that date and as there was no chapter at Springfield, Mo., where I was then practicing. Immediately after this I met with serious reverses and my membership in the institute was dropped in 1916.

(It is my desire now to be reinstated in the institute or to become a member of the Washington Chapter.)

I should be very glad to meet with your executive committee at any time or to send photographs of the work I have executed. Have application ready to file for license in this state, this application has been indorsed by Mr. E. J. Russell, now Vice Pres. of the American Institute, who, I

ARCH N. TORBITT, ARCHITECT
52 MARSHALL PL.
WEBSTER GROVES, MO.

2-

am sure, will be glad to vouch for my standing and ability.
Should also be glad to refer you to either Mr. Sanguinete or
Mr. Statts, Architects, of Ft. Worth, Texas.

Thanking you in advance for any information or
advice in this matter, I am

Sincerely yours,

A handwritten signature in cursive script, reading "Arch N. Torbett", with a horizontal line extending to the right from the end of the signature.

ARCH N. TORBITT, ARCHITECT
52 MARSHALL PL.
WEBSTER GROVES, MO.

WASHINGTON STATE CHAPTER
A. I. A.

RECEIVED

Date Mar 12 By Atb
OFFICE OF THE SECRETARY

Kelso, Wash.
March 3. 1923.

Delayed by mailing to Prof W.

Mr. L. F. Menke, Secy.
Wash. Chapter,
American Inst. of Architects,
Seattle, Washington.

Dear Mr. Menke:

In reply to your letter of March 2nd with reference to membership in the Washington Chapter, I am enclosing a copy of my letter to the Secretary, American Institute of Architects under date of February 9th. Also a copy of his reply to me, which I think will answer your inquiry to me of March 2nd.

My reason for not taking care of my obligations to the Institute was that owing to serious financial reverses I was forced to go back to drafting table for awhile and for some time was trouble man for the Westlake Construction Co. having complete charge of all the problems which had to do with the Architects on work, aggregating probably twelve million dollars.

As stated in these letters I have come here on commission to handle the Architectural work in connection with the building of Longview, Wash, for the Long-Bell Lumber Co., on a straight commission basis. There has already been turned over to me work aggregating probably three quarters of a million dollars with no end in sight.

In asking for reinstatement in the American Institute and for admission into the chapter I had no other expectation but to make complete payment of my obligation to the institute and to pay whatever fees are correct.

My past work has been very extensive and of a very high class order and I am confident that I can make a showing before your executive committee which would be sufficient to warrant my acceptance

ARCH N. TORBITT, ARCHITECT
52 MARSHALL PL.
WEBSTER GROVES, MO.

L.F.M.

-2-

When I was practicing in Missouri, Washington University, St. Louis, always furnished me with one or two advanced students during the summer and my office was recommended to other students as a desirable place to get thorough, practical training.

Assuring you of my appreciation of your past interests and thanking you in advance for any further information you can give me in this matter, I am

Very sincerely yours,



Enc.

ANT:T

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

23

June 28, 1923.

My dear Mr. Torbitt:

At the May Meeting of the Board of Directors correspondence was presented from the Secretary of the Washington State Chapter with regard to your reinstatement as Institute member in good standing in the Institute and the Chapter.

It appeared that your membership was discontinued in 1916, at which time you were indebted to the Institute for \$60. It was

Resolved that Mr. Torbitt be reinstated effective upon the date of payment of outstanding dues, at which time he shall be assigned to the Washington State Chapter.

Immediately upon your compliance with this resolution, we will write the necessary letter advising you of re-election and of assignment to the Washington State Chapter. The Chapter also will be advised.

Trusting that we may soon record you as an Institute member, I am,

Very sincerely yours,

Executive Secretary.

Mr. Arch N. Torbitt,
Longview, Washington.

K:MB

ARCH NORMAN TORBITT
ARCHITECT
LONGVIEW, WASHINGTON

July 3, 1923.

American Inst. of Architects,
Washington, D. C.

Attention Mr. E. C. Kemper.

Dear Sir:

An enclosing check for Sixty (\$60.) Dollars in compliance with your letter of June 28th and if you will advise me what will be the amount of dues that I should pay at this time I will forward check to cover same. Also wish to express my appreciation for reinstatement.

Yours very truly,

Arch Norman Torbett

ANT/T

enc.

7/3/23
E. C. Kemper

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

ARCH. NORVAL TORBITT
ARCHITECT
LONGVIEW, WASHINGTON

28

July 10, 1923.

American Inst. of Architects,
Washington, D. C.

July 10, 1923.

Attention: Mr. W. H. ...

Dear Sir:

My dear Mr. Torbitt:- for Sixty (\$60.) Dollars
in compliance with your check of June 28th and if you
will advise We were gratified to receive this morning your
check for \$60.00 covering back dues for the years 1914,
1915, and 1916, with my appreciation for your
reinstatement.

Accordingly we wish to formally advise you of
your reinstatement as an Institute member in good stand-
ing and your assignment to the Washington State Chapter,
effective July 10, 1923.

The Secretary of the Washington State Chapter has
been notified as above.

Your present indebtedness to the Institute amounts
to only \$10.00 - dues for the last half of the current year.

Very truly yours,

Executive Secretary.

Mr. Arch N. Torbitt,
Longview, Washington.

K:VB

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THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

March 1, 1932.

Dear Mr. Forbitt:

It is with genuine regret that I write, as Secretary of the Institute, to advise you of the termination of your membership in the Institute and your Chapter, effective December 31, 1931, for non-payment of Institute dues.

The Treasurer, and the Secretary's Office, sent to you various statements of account and letters, in the hope that you would find it possible to make a remittance, in whole or in part, and thereby continue your affiliation with The American Institute of Architects and your Chapter.

It is realized that conditions in the building industry have remained on a most unfavorable basis during the past year, and for that reason the Institute made a special effort to retain your membership as long as possible.

It is believed that you will approve of the action taken. The alternative was to allow the dues to so increase as to make future reinstatement a heavy expense.

I am hoping very much that the circumstances which prevented you from carrying on your Institute membership will speedily change, and that you will soon be thinking of taking up your membership again. When you are ready to do so, I can assure you that the Institute will make the way back very simple and easy. The Board has already made provision whereby the old account can be paid off in installments and over a period of time that will not be onerous to you.

I am going to write to you from time to time, reminding you that the Institute desires your return to its membership and its councils, and so that your return can be worked out to your best convenience.

With best wishes, and with the hope that we may soon regain you as a member of The American Institute of Architects, I am

Sincerely yours,

Secretary.

Mr. Arch N. Forbitt,
Empire Building,
Seattle, Washington.

FCB*B

UNDER authority to elect members, as vested in me by The Board of Directors of The American Institute of Architects, by resolution of The Executive Committee adopted at its meeting on December 10-13, 1934; and in accord with the attached report of The Board of Examiners, I hereby declare

Arch Norman Torbitt

relected a corporate member of The American Institute of Architects and assigned to membership in the WASHINGTON STATE Chapter, effective April 11 1942

Chas. J. Ingfan Secretary

APPLICATION FOR MEMBERSHIP
RE-ELECTION TO

RECORD OF THE SECRETARY OF THE INSTITUTE

APPLICATION NO AP 373

Dated January 28, 1939.
Received February 24, 1939.
Granted April 11, 1942

MEMBERSHIP NO 373

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*Back due order
March 19-22, 1942
H. J. Gervais*

- A. Name of applicant. Arch Norman Torbitt..... Chapter .. Washington State
- B. Address of applicant Lloyd Building, Seattle, Washington.....
- C. Applicant proposed by Victor N. J. Jones, and ... Robert F. McClelland...
- D. Application received with check for \$ 25.00..... on February 24, 1939.
held (Held for payment of
- E. Application returned for correction past dues -- \$33.34) February 28, 1939.
Chapter requested remission of back dues. . . January 29, 1942
- F. Application in due order on Dues remitted... Bd. meeting - Mar. 19-21 1942.
- G. Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on 19, on 19 .
 - (b) Form S12, 30 day extension ending on 19, on 19 .
- H. Acknowledgments to applicant, proposers, and chapter on February 28, 1939 .
- I. Certified resolution of chapter executive committee recommending admission ~~or that application be denied~~ received on February 24, 1939 .
- J. No report from chapter executive committee on 19 .
- K. Application sent to The Board of Examiners on April 7 1942.
- L. The Board of Examiners reported on application on April 7 1942.
- M. Applicant was admitted on April 11 1942
- N. Notice ~~admission~~ to applicant and notice of assignment to chapter and letter to proposers on April 11 1942
- O. Notice of denial of application to chapter and applicant and \$... returned to applicant on 19 .

A member, by virtue of his membership in The Institute, becomes a member of the chapter of The Institute within the territory of which he resides or has his place of business, as he elects, but he pays an admission fee to The Institute only. The admission fee to membership in The Institute normally is twenty-five dollars. (For 1936 this fee was reduced to five dollars.)

A member pays annual dues both to The Institute and to the chapter. The annual dues to The Institute normally are twenty-five dollars (for 1936 Institute dues were reduced to twenty dollars) and those to the chapter are fixed in its by-laws.

Normally the period between the time of filing

an application and the time it is acted on by The Board of The Institute is four months. The period will be longer if the application must be returned to the applicant for corrections or if additional exhibits of the applicant's work are required by The Board of Examiners.

If an application is denied, the amount prepaid by the applicant for annual dues and for admission fee, less five dollars for examination fee, will be returned to him.

An applicant whose application has been denied without prejudice may reapply for admission to membership a year or more after the date of The Secretary's notice to him of his non-admission.

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is Arch Norman Torbøtt
2. I am a natural citizen of the United States
3. My legal residence is in the City of Seattle
County of King State of Washington
4. My address in The Institute records will be
Street Lloyd Building
City Seattle State Washington
5. I am engaged in the profession of architecture as Practicing Architect Chapter.
6. I desire to be a member of the Washington State Chapter.
7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules, and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.
8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor.

I enclose my check for \$, for admission fee and the current annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

Date January 28, 19 39 .

Arch N. Torbøtt
Sign full name in ink

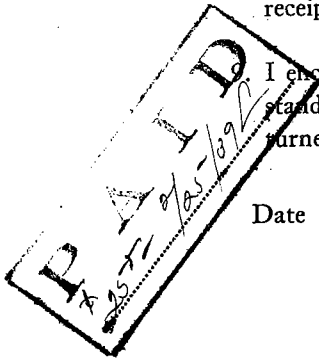
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2. State whether a natural or a naturalized citizen.

4. State whether residence or office address.

5. State whether as a practicing architect, a teacher, a public official, etc.

8. Exhibit required.



STATISTICS

10. Date of birth August 1, 1883 Place of birth Mexico, Missouri

11. I am registered or licensed to practice architecture as follows:

<i>States</i>	<i>Registration or license numbers</i>	<i>Date of last registration</i>
Washington	G33737 Cer L44.	June 1, 1938

(a) I hold a Certificate No. of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following schools:

- | | | | | | | | |
|---------------------------|-----------------|------|-----|-------|------|-----------------|--|
| (a) High School | Mexico | City | Mo. | State | 1901 | Graduation year | (c) (d) (e) Write in initials of degree. |
| (b) Private School | Name of School | City | | State | | Graduation year | |
| (c) College or University | | | | | for | years. | |
| | Graduation Year | | | | | | Degree |
| (d) College or University | | | | | for | years. | |
| | Graduation Year | | | | | | Degree |
| (e) Post-graduate at | | | | | for | years. | Degree |

For about eight years I followed a systematic study part of the time in S.B.A.A problems in design.

13. I held the following named scholarships:

- | | | |
|-----|--|------|
| (a) | | Year |
| (b) | | Year |

14. I have traveled in the following countries:

- | | |
|----|------|
| in | Year |
| in | Year |
| in | Year |

PROFESSIONAL TRAINING

15. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

<i>Classification</i>	<i>From</i>	<i>To</i>	<i>Name of Employer</i>	<i>City</i>
Draftsman	3-1902	12-1906	Miller & Opel	Jefferson City, Mo
Sr. "	12-1906	5-1907	W.B. Ittner	St. Louis, Mo.
" "	11-1918	7-1919	Sanguinet & Statts	Ft. Worth, Texas
Crew Chief				
Coordinator	7-1919	1-1922	Westlake Const.	St. Louis, Mo.
Superintendent	10-1935	10-1936	Federal Gov.	Bellingham, Wash.

Write in Classification Column the word Student, Junior, or Senior, to indicate your classification as draftsman in each case.

PROFESSIONAL PRACTICE

16. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation:

<i>State</i>	<i>From</i>	<i>To</i>	<i>Name of Firm or Corporation</i>
Missouri	5-1907	11-1917	Miller, Opel & Torbitt
"	11-1917	11-1918	Hohenshield & Torbitt
Washington	1-1922	Date	Self

If your practice was individual do not write in the last column to the right.

17. I have taught architecture or the arts and sciences allied therewith as follows:

<i>State</i>	<i>From</i>	<i>To</i>	<i>Name of School or College</i>	<i>My Title</i>
--------------	-------------	-----------	----------------------------------	-----------------

18. In my capacity of architect, I have held the public offices listed below:

<i>Title of Office</i>	<i>City and State</i>	<i>From</i>	<i>To</i>
------------------------	-----------------------	-------------	-----------

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19. I list below and attach photographs of two or more of the buildings or other works of which I am the author.

<i>Name of Work</i>	<i>City</i>	<i>State</i>
Kessler School	Longview	Washington
Drury Gymnasium	Springfield	Missouri
R.R. Station	Longview	Washington

Exhibits required.

MEMBERSHIP IN NON-ARCHITECTURAL ORGANIZATIONS

20. I am a member of civic or semi-public organizations listed below:

<i>Name of Organization</i>	<i>City</i>	<i>State</i>
-----------------------------	-------------	--------------

21. I have held offices in non-architectural organizations as follows:

<i>Office</i>	<i>Name of Organization</i>	<i>Year</i>
Director	Springfield Y.M.C.A	1910 - 1915
Master	Masonic Lodge, Springfield	1912 - 1913
"	" " Longview	1924 - 1925
President	Rotary Club "	1926 - 1937

22. I have written the following papers relating to architecture and the arts and sciences allied therewith:

<i>Title</i>	<i>Publication</i>	<i>Year</i>
--------------	--------------------	-------------

OFFICERS

F. A. NARAMORE, PRESIDENT
WILLIAM J. BAIN, 1ST VICE-PRESIDENT
NELSON J. MORRISON, 2ND VICE-PRESIDENT
HAROLD C. WHITEHOUSE, 3RD VICE-PRESIDENT
VICTOR N. J. JONES, SECRETARY
CLYDE GRAINGER, TREASURER



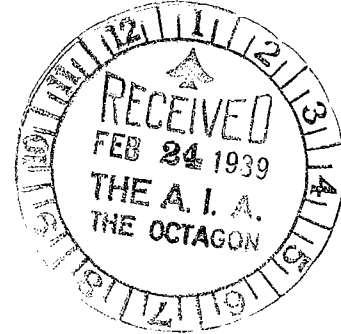
EXECUTIVE BOARD
THE OFFICERS EX-OFFICIO

GEORGE W. STODDARD
B. MARCUS PRITECA
J. LISTER HOLMES

THE AMERICAN INSTITUTE OF ARCHITECTS
WASHINGTON STATE CHAPTER

OFFICE OF PRESIDENT
OFFICE OF SECRETARY
OFFICE OF TREASURER

511 CENTRAL BUILDING, SEATTLE
504 REPUBLIC BUILDING, SEATTLE
6153 ARCADE BUILDING, SEATTLE



February 20, 1939

Mr. Edward C. Kemper, Executive Secretary
The American Institute of Architects
The Octagon
Washington, D. C.

Dear Mr. Kemper:

Enclosed please find the application of a very desirable older member, Mr. Arch N. Torbitt, who originally joined the Institute in 1912.

The Executive Board of the Washington State Chapter is very anxious to have him back as a full member and recommends that the Institute be as lenient as possible on his past indebtedness.

Very truly yours,


Victor N. J. Jones, Secretary

VNJJ:MB
ENC.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

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Mr. Edward C. Kenner, Executive Secretary
 AMERICAN INSTITUTE OF ARCHITECTS
 THE OCTAGON

February 28, 1939

Dear Mr. Jones:

We are in receipt of your letter of February 20th, transmitting the application of Mr. Arch N. Torbitt, a former member of The Institute, for re-election, with his check for \$25.00 for the admission fee and one year's dues in advance; also, the favorable recommendation of the chapter with regard to the applicant.

Mr. Torbitt's membership lapsed on December 31, 1931, at which time he was indebted to The Institute for dues as follows:

1930.....	\$25.00	for \$10.00 was received
1931.....	8.34	\$13.00 received
Total...	\$33.34	and checks are all he has to show for it.

According to required procedure we should have payment from Mr. Torbitt of the above amount before any action can be taken on his application. However, it is noted that The Executive Board of the Chapter recommends that The Institute be as lenient as possible on his past indebtedness. To comply with such a request, the matter would have to come before The Board of Directors of The Institute for remission of Mr. Torbitt's past dues, and the next meeting of The Board will not be held until September, in advance of the convention. Is it the wish of the Chapter that Mr. Torbitt's application be so held, and that it be submitted to The Board with the request that his past indebtedness be remitted?

We will not acknowledge the application direct to Mr. Torbitt until we hear from you again on this point.

As of possible convenience a carbon copy of this letter is sent herewith.

Sincerely yours,

John E. Jacobson
 ASSISTANT EXECUTIVE SECRETARY

Mr. Victor N. J. Jones, Secretary,
 Washington State Chapter, A.I.A.,
 504 Republic Building,
 Seattle, Washington.

OFFICERS

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CLYDE GRAINGER, 1ST VICE-PRESIDENT
JOHN W. MALONEY, 2ND VICE-PRESIDENT
JOHN T. JACOBSEN, SECRETARY
CLARE MOFFITT, TREASURER



THE AMERICAN INSTITUTE OF ARCHITECTS
EXECUTIVE BOARD
THE OFFICERS EX-OFFICIO
GEORGE W. STODDARD
WILLIAM AITKEN
VICTOR N. J. JONES
1942 JAN 19 AM 10:27
WASHINGTON, D. C.

Mr. Torbitt paid \$25.00 on 2-25-39 which was credited to Fee and dues in advance.
THE AMERICAN INSTITUTE OF ARCHITECTS

His membership was terminated 12-31-51 and he owed dues for 1930-31 -\$33.34

WASHINGTON STATE CHAPTER
OFFICE OF PRESIDENT 1002 TEXTILE TOWER, SEATTLE
OFFICE OF SECRETARY 1414 TEXTILE TOWER, SEATTLE
OFFICE OF TREASURER 5622 11TH AVENUE, N. E., SEATTLE

January 12, 1942

Mr. Edward C. Kemper, Executive Secretary
AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON
1741 New York Avenue N. W.
Washington, D. C.

Dear Mr. Kemper:

The case of Arch Norman Torbitt has never been satisfactorily settled.

Mr. Torbitt applied for reinstatement as Institute Member February 20, 1939. According to our records, no word has ever been received from Institute as to disposition of this application. Mr. Torbitt's check for \$10.00 was received and cashed by this Chapter, and \$25.00 received and cashed by Institute, but the cancelled checks are all he has to show for it.

It is possible the \$25.00 check to Institute was applied to his delinquent dues. However he was under the impression that some adjustment was to be made of delinquent dues, and certainly he should have been properly informed. It is possible that your acknowledgment of application went astray in the mail or after arriving here.

In any case I am very anxious to get the matter cleared up and would appreciate if you would check your records and advise me of proper procedure. Mr. Torbitt would like to become a Member, but feels that an injustice has been done him and is disinclined to protest the matter himself.

I would like very much to have his past delinquencies waived as he is a deserving person who would make a valuable member. Any delinquencies I am sure were due to personal reverses during the depression.

Very truly yours,

John T. Jacobsen
John T. Jacobsen
SECRETARY

JTJ:vm

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

Handwritten signature

January 26, 1942

Dear Mr. Jacobsen:

This is the first opportunity to respond to your letter of January 12th, which was received on the 19th.

The application from Mr. Arch W. Torbitt for readmission to membership was received on February 24, 1939, and receipt was acknowledged on February 28. Two copies of that letter are enclosed for your information, and you will find it self-explanatory.

Inasmuch as no further instructions were received from the chapter, it was assumed that the chapter was handling the matter and something had occurred to delay its completion. However, we should have followed it up to be sure that the information contained in our letter of February 28th had reached its destination. We are sorry if these unfortunate circumstances have incurred Mr. Torbitt's disapproval.

The next meeting of The Board will be held early in March, and we should be glad to see that any recommendation for the remission of Mr. Torbitt's past Institute dues be submitted for consideration and action at that meeting.

Accordingly, unless we hear from you to the contrary, such action will be taken by this office.

Will you communicate the substance of this letter to Mr. Torbitt, with our sincere apologies?

Sincerely yours,

Executive Secretary

Mr. John T. Jacobsen, Secretary
Washington State Chapter, A.I.A.
1414 Textile Tower
Seattle, Washington

K/g-Enclosures

OFFICERS

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JOHN W. MALONEY, 2ND VICE-PRESIDENT
JOHN T. JACOBSEN, SECRETARY
CLARE MOFFITT, TREASURER



THE AMERICAN
INSTITUTE OF ARCHITECTS

1942 FEB -3 PM 2:53

WASHINGTON, D. C.

EXECUTIVE BOARD
THE OFFICERS EX-OFFICIO

GEORGE W. STODDARD
WILLIAM AITKEN
VICTOR N. J. JONES

THE AMERICAN INSTITUTE OF ARCHITECTS

WASHINGTON STATE CHAPTER

OFFICE OF PRESIDENT 1002 TEXTILE TOWER, SEATTLE
OFFICE OF SECRETARY 1414 TEXTILE TOWER, SEATTLE
OFFICE OF TREASURER 5622 11TH AVENUE, N. E., SEATTLE

January 29, 1942

Mr. Edward C. Kemper
Executive Secretary A. I. A.
1741 New York Avenue, N. W.
Washington D. C.

re: Torbitt application

Dear Mr. Kemper:

I received your letter of January 26 regarding Arch N. Torbitt application. Evidently your letter of February 28, 1939, got sidetracked somewhere on the way.

Our Executive Board has considered the matter, and we would like very much to have it brought before the Institute Board at their March meeting and Mr. Torbitt's past delinquencies waived as requested in my letter of January 12.

I will contact Mr. Torbitt and feel sure he will be willing to go through with his application under these circumstances.

Very truly yours,

John T. Jacobsen
John T. Jacobsen
SECRETARY

vm

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

RECEIVED
FEBRUARY 16 1942
SECRETARY'S OFFICE
CLERK MERRITT



March 1942

February 16, 1942

Dear Mr. Jacobsen:

To keep the record straight, we are acknowledging receipt of your letter of January 29th, with regard to the application of Mr. Arch N. Torbitt for readmission to membership in The Institute.

The recommendation of the Washington State Chapter to the effect that Mr. Torbitt's outstanding dues to The Institute be remitted will be submitted to The Board at its meeting to be held March 19-22, inclusive.

It is the policy, in cases of remission of dues, to make remission of Institute dues provisional upon similar remission of chapter dues by the chapter. Therefore, if you will send us information as to whether or not the chapter has or will remit any indebtedness for chapter dues, the matter could be expedited should The Board act favorably on the chapter's recommendation.

Sincerely yours,

Mr. John T. Jacobsen, Secretary,
Washington State Chapter, A.I.A.,
Textile Tower, Seattle, Washington.

Assistant Treasurer

K/g

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EXECUTIVE BOARD
THE OFFICERS EX-OFFICIO

GEORGE W. STODDARD
WILLIAM AITKEN
VICTOR N. J. JONES

1942 MAR -2 PM 3:53

WASHINGTON, D. C.

Handwritten initials and scribbles.

THE AMERICAN INSTITUTE OF ARCHITECTS

WASHINGTON STATE CHAPTER

OFFICE OF PRESIDENT 1002 TEXTILE TOWER, SEATTLE
OFFICE OF SECRETARY 1414 TEXTILE TOWER, SEATTLE
OFFICE OF TREASURER 5622 11TH AVENUE, N. E., SEATTLE

February 26, 1942

Mr. Edward C. Kemper
Executive Secretary, A. I. A.
1741 New York Avenue, N. W.
Washington D. C.

Dear Mr. Kemper:

Regarding application of Mr. Arch N.-Torbitt
for readmission to membership in the Institute,
and your letter of February 16 this is to
advise you that all delinquent Chapter dues of
Mr. Torbitt are remitted.

Sincerely yours,

Handwritten signature of John T. Jacobsen
John T. Jacobsen
SECRETARY

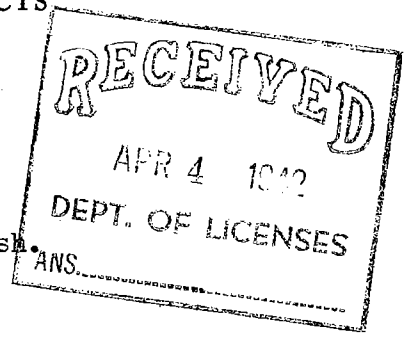


THE AMERICAN INSTITUTE OF ARCHITECTS
1942 APR -9 AM 11:52
WASHINGTON, D. C.
AP No 373

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF

Arch Norman Torbitt - Seattle, Wash.
(Name of Applicant)



SECRETARY, Washington State
BOARD OF ARCHITECTURAL EXAMINERS,
Olympia, Washington
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date April 1 19 42 Chas. J. Ingraham
Secretary

It would be appreciated if this questionnaire could be returned to The Secretary by 9 A.M., Tuesday, April 7.

1. Is the applicant registered or licensed to practice architecture in your state?..... Yes.....
2. Was his registration or licensing by examination?..... Yes..... or by exemption?.....
3. What was the scope of the examination?..... Arch. Design 84, Arch. History & Forms 63, Specifications 90, Plumbing & Sewers 83 1/3, Heating 100, Ventilating 100, Electrical Work 100, Structural Engineering I 100, Structural Engineering II 84, Average 89 1/3.
- * 4. What was the period of the examination?..... days. Written examination..... hours; Oral examination..... hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards?..... If so, give Certificate No.....
6. Date of last registration June 1, 1939 19..... Registration No. 42424..... Is it current?..... NO.....

* Old record book does not give this information but we assume it was a four-day examination.

Date April 6, 19 42

Em Ch... ..
(Signature of Secretary of Board)
Assistant Director
Washington State Department of Licenses
(Name of Board)

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THE OCTAGON
WASHINGTON

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THE OCTAGON, WASHINGTON, D. C.

COPY

April 11, 1942

Dear Mr. Torbitt:

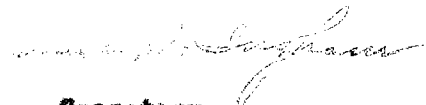
The Secretary is happy to inform you that your application for reinstatement to membership in The Institute was acted on favorably by The Board of Directors and that you were re-admitted to corporate membership in The Institute and assigned to membership in the Washington State Chapter, effective April 11, 1942. You will be a member of that chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

The Board of Directors welcomes you again to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely,



Secretary

Mr. Arch N. Torbitt, A.I.A.
Lloyd Building
Seattle, Washington

CTI/fs

Copies to: Director, Western Mountain District, Mr. Thomas

Proposers: Mr. Victor N. J. Jones

COPY TO

FILES

PRESIDENT

SECRETARY

TREASURER Robert W. McCl...

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Torbitt, A.N.

BALDWIN MEMORIAL ARCHIVE
of American Architects

NO. _____

Name: Arch Norman Torbitt of (address)

Born: Mexico, Missouri at Aug. 1, 1883 Died: Oct. 22, 1958 at Seattle, Wash.

Parents: John M. Torbitt and Mary Hill Torbitt

Married: Twice, First Nov. 9, 1903 of Second time on Nov. 7, 1934

Children: Four, two boys and two girls

Education: Self made experience and correspondent courses, night school

Training; and practice as Principal: (Firm Names, Places, Dates, Specialization)

St. Louis, Missouri companies. Springfield, Missouri companies, Long Bell Lumber Co., George Wellington Stoddard, Bill Bain, and Leo Daily. Government work in Alaska, also own office.

Professional Memberships and Service: (Institute and Chapter Activities; Teaching)

Other Affiliations: (Religious, Fraternal, Political, Social)

Christian Scientist, Mason twice past master in two states, Republican. Rotary Club, Long View, Wash., Chamber Commerce, Seattle, Washington

Public Service: (Civil and Military; Community, State, National)

Alaska Public Works, Juneau, Alaska

Published Material: (Articles and Addresses; Executed Work; Biographical Data)

(OVER)

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General Background: (Personal Characteristics and Accomplishments; Interests, Digressions, Travels, Friendships, Side-lights, Honors, and Awards.)

Very humorous, good singer, Masonic work
Traveled all over United States and Canada
50 years as Mason, received his 50 year pin just before his passing
Twice past master of Masonic Lodge
Sang in Chamber Commerce choirs
Could paint and draw beautifully
50 years of student of Christian Science
Had been a Reader in several Christian Science Churches

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Principal Commissions: (Classified, with locations and Reference Data) (Above)

Compiled by:

Date:

Acknowledgements: