



The American Institute of Architects
APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 12714

Dated January 1, 19 57
Received April 30, 19 57
Granted May 14, 19 57

MEMBERSHIP NO 12714

- A Name of applicant Albert C. Woodroof Chapter North Carolina
B Address of applicant 1813 Pembroke Road, Greensboro, North Carolina
C Application received with check for \$ 20.00 on April 30, 1957.
D Application returned for correction 19 .
E Application in due order on April 30, 1957 .
F Acknowledgments to applicant and chapter on April 30, 1957.
G Certified resolution of chapter executive committee recommending admission
~~on that applicant be admitted~~ received on April 30, 1957.
H Record of registration, Form S39, Sent North Carolina 19 57. Received. April 30, 19 57.
I The applicant has — been examined as to his professional qualifications by North Carolina State
Board of Architectural Examination and Registration.
J The applicant is — currently registered as an architect or licensed to practice
architecture in the states of North Carolina.
K Application sent to The Committee on Membership May 7, 19 57.
L The Committee on Membership reported on application on May 7, 19 57.
M The applicant was — requested to furnish additional evidence of his profes-
sional qualifications on or before 19 , which was received.

REPORT:

As a result of its findings on the evidence submitted The Committee on Membership unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

Date May 7, 19 57

THE COMMITTEE ON MEMBERSHIP

[Signature]
[Signature]
[Signature]
Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Albert C. Woodroof
to membership in The Institute, and hereby declare him to be a corporate member of The
Institute and assign him to membership in the North Carolina Chapter.

Date May 14, 19 57.

[Signature]
Secretary

- N Applicant was admitted on May 14, 19 57.
O Notice to applicant and notice of assignment to chapter on May 14, 19 57.
P Notice of denial of application to chapter and applicant and \$—
returned to applicant on 19 .

INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.



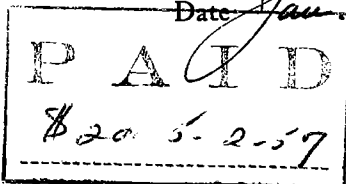
The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is Albert C. Woodroof
2. I am a natural citizen of the United States.
3. My legal residence is in the City of Greensboro
County of Guilford State of North Carolina
4. My address in The Institute records will be
1813 Pembroke Road
Number Street
City Greensboro Zone State North Carolina
5. I am engaged in the profession of architecture as a practicing architect
6. I desire to be a member of the North Carolina Chapter.
7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.
9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the *Bulletin of The American Institute of Architects*. It is my understanding that if I am not admitted to membership \$15.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

Date Jan 1, 1957



Albert C. Woodroof
Applicant sign full name in ink

STATISTICS

10. Date of birth June 24, 1895 Place of birth Lynchburg, Virginia

11.(a) I am registered or licensed to practice architecture in the following-named states:

North Carolina

(b) I passed the State Board Examination in the following-named states:

North Carolina

(c) I hold Certificate No. of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University

Location

No. of
Years

Year of
Graduation

Degree

High School, Lynchburg, Virginia

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

PROFESSIONAL TRAINING *

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

From

To

Corneal and Johnston, Richmond, Virginia - Junior Draftsman
Stanhope S. Johnston, Lynchburg, Virginia - Chief Draftsman
Harry Barton, Greensboro, North Carolina - Chief Draftsman

* (NOTE: Applications received after July 1, 1953, must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

From

To

1935-1956, as an individual, in North Carolina

15. Is architecture your principal vocation? yes

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

17. Member of Institute from to
18. Junior of Institute from to
19. Associate of Chapter from to
20. Junior Associate of Chapter from to
21. Student Associate of Chapter from to
22. Member of State Organization in North Carolina from to during its
23. Member of Church Architectural Guild of America 1952-1956. existence.

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing.

Charles C. Hartmann	Greensboro, N. C.
<i>Member</i>	<i>Address</i>
Charles C. Hartmann, Jr.	" "
<i>Member</i>	<i>Address</i>
Edward Loewenstein	" "
<i>Member</i>	<i>Address</i>
Robert A. Atkinson, Jr. <i>Arch.</i>	" "
<i>Reference</i>	<i>Address</i>
J. Elwood Mitchell, Sr.	" "
<i>Reference</i>	<i>Address</i>



THE AMERICAN INSTITUTE OF ARCHITECTS

North Carolina

(Chapter)

713 O'Hanlon Bldg.,

Winston Salem, N. C.

(Address)

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,

Address

RECORD OF REGISTRATION

OF

Albert C. Woodroof

(Name of Applicant)

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date.....Feb. 19,.....1957.

Cyril H. Bone
Chapter Secretary

1. Is the applicant registered or licensed to practice architecture in your state?YES.....
2. Was his registration or licensing by examination? EXAMINATION by exemption?- -.....
3. What was the scope of the examination? PLANNING AND DESIGN, 8 HRS.
.....CONSTRUCTION, 8 HRS......
.....SPECIFICATIONS, 8 HRS......
4. What was the period of the examination?.....3...days. Written examination.....24.....hours; Oral examination.....- -.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards?
No..... If so, give Certificate No.....- -.....
6. Date of first registration MARCH 14,.....1927. Registration No. 225..... Is it current? YES.....

Paul Stearns
(Signature of Secretary of Board)

Date MARCH 16,.....1957. N. C. STATE BOARD OF ARCH. EXAM. AND REGISTRATION
(Name of Board)

May 14, 1957

Mr. Albert C. Woodroof, AIA
1813 Pembroke Road
Greensboro, North Carolina

Dear Mr. Woodroof:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute. You will receive shortly a certificate of membership duly executed by the officers of The Institute.

You are assigned to the North Carolina Chapter, effective May 14, 1957.

I sincerely hope that you will take an active and interested part in your chapter activities since it is through these activities that Institute policies are developed. Your cooperation and participation will contribute to the advancement of Institute objectives and increase the benefits to be derived from Institute membership.

I want you to know that my office is always at your service to the fullest extent of its powers.

Sincerely yours,

Edward L. Wilson
Secretary

Enclosures

Woodroff
Resey (m)

September 6, 1963

Mr. Albert G. Woodroff, AIA
1813 Pembroke Road
Greensboro, North Carolina

Dear Mr. Woodroff:

Upon inquiry of the Executive Secretary of the North Carolina Chapter as to the reason for omission of your name from the Chapter's roster of assigned corporate members, Mrs. Silver advises that she had received a copy of your letter dated December 20, 1962, tendering your resignation as of January 1, 1963.

We have made a check of our records and we do not find that we received such letter of resignation; and, of course, no action had been taken as is required under the Bylaws.

Will you be kind enough to send to me a copy of your letter of resignation - that is, if it still is your wish to resign, although you have been carried on The Institute's records throughout this year as a corporate member in good standing, and have been receiving the JOURNAL and all other mailings as such.

In the meantime, we shall continue your name on the AIA roster as heretofore.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

Copy to Mrs. Betty W. Silver, Executive Secretary
North Carolina Chapter, AIA

May I remind you that a Chapter should not remove the name of a corporate member assigned to it from its roster until and unless so instructed by The Secretary of The Institute? The mere submission of a resignation is not effective until and unless it is processed by The Secretary's Office of The Institute and after it has been ascertained that the member is in good standing in The Institute and the component organizations to which he has been assigned. Only the AIA has the power to take any action affecting the status of a corporate member.

Woodroof, Albert C.
DUPLICATE



Nº M

PLEASE REPLY

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

NOTICE OF RESIGNATION OF MEMBERSHIP

To **Mr. Albert C. Woodroof**
1813 Pembroke Road
Greensboro, North Carolina

Your resignation from The Institute, dated **December 20**, 19 **62**, is
effective both in The Institute and in your chapter, as of **December 31**,
19 **62**, the date it was received by The Secretary.

The Board regrets your decision to withdraw from The Institute, and hopes that
you will return to it soon.

Date **February 19**, 19 **64**.

Clinton Saurke
Secretary.

A. C. JENKINS, JR., AIA, PRESIDENT
P. O. BOX 1003, FAYETTEVILLE, N. C.
SCOTT FEREBEE, JR., AIA VICE-PRESIDENT
221 S. CHURCH ST., CHARLOTTE, N. C.
ELIZABETH B. LEE, AIA, SECRETARY
P. O. BOX 1069, LUMBERTON, N. C.
MACON S. SMITH, AIA, TREASURER
2806 HILLSBORO ST., RALEIGH, N. C.
MRS. BETTY W. SILVER, EXECUTIVE SECRETARY
P. O. BOX 12025, RALEIGH, N. C.
● NORTH CAROLINA CHAPTER, A.I.A. OFFICES
YANCEY BLDG., 611 TUCKER ST., RALEIGH, N. C.



ARCHIE R. DAVIS, AIA, DIRECTOR-1963
111 CORCORAN ST., DURHAM, N. C.
ROBERT L. CLEMMER, AIA, DIRECTOR-1964
P. O. BOX 2469, HICKORY, N. C.
ALBERT L. HASKINS, JR., AIA, DIRECTOR-1965
P. O. BOX 6514, RALEIGH, N. C.
LOUISE HALL, AIA, ARCHIVIST
BOX 6636 COLLEGE STA., DURHAM, N. C.
R. MAYNE ALBRIGHT, ATTORNEY
804 INSURANCE BLDG., RALEIGH, N. C.
● NORTH CAROLINA CHAPTER, A.I.A. TELEPHONE
AREA CODE 919 — 825-8688

NORTH CAROLINA CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS
INCORPORATED

26 August 1963

NCAIA OFFICE ADDRESS:
115 West Morgan Street
Raleigh, North Carolina

Miss Florence H. Gervais,
Head, Membership Department
The American Institute of Architects
1735 New York Avenue, N.W.
Washington 6, D. C.

Dear Miss Gervais:

The two members which your records show assigned to the North Carolina Chapter and not included in our Roster of July 1963 were dropped from membership for the following reasons:

- 50-1963*
1. I received a copy of a letter from Mr. A. C. Woodroof addressed to the Institute, dated December 20, 1962, tendering his resignation as of January 1, 1963.
 2. A notice from Patsy Weir Golato of the Institute's staff dated January 29, 1963, stated that Charles W. Davis, Jr. had paid his delinquent National Dues and was ready to be restored to Good Standing. I wrote Patsy on February 7 stating that Mr. Davis was still delinquent in Chapter dues and to date he has not brought his dues up to date and is still delinquent.

I am also reporting regretfully the deaths of the following members:

Robert S. Ormand, AIA, deceased July 3, 1963

~~Banks O. Lawing, Associate Member, deceased August 8, 1963~~

Leet Alexander O'Brien AIA, Member Emeritus, deceased August 14, 1963

Very truly yours,

Betty Silver
(Mrs.) Betty W. Silver
Executive Secretary

cc: Arthur C. Jenkins, Jr., President
Elizabeth B. Lee, Secretary