

Upman, Frank
2-3
Oct 4, 1919

Application for Membership

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name FRANK UPMAN

Address Woodward Bldg WASHINGTON, D. C.
[Number and Street.] [City.] [State.]

Place and date of birth ROCHESTER, MINN. DEC 11, 1872

Graduate in architecture _____
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture _____
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts _____
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter _____

If practicing architect, firm name FRANK UPMAN. (Formerly Harding Upman)

Have been in practice in Wash. D. C. for 17 years

If draughtsman, employed by _____
[State number of years.]

Collegiate and office training Chicago School of Architecture & Art Institute. 10 yrs as Draughtsman prior to practicing

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Frank Upman
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected a member an Associate of the Washington, D. C.

[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date or before Dec 16, 1912
[Insert date of election to chapter.]

L. P. Wheat, Jr. Secretary.
Washington, D. C. Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

(1) A. P. Clark
(2) Edward B. Jones
(3) Belmont

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

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Received for payment
American Institute of Architects
12/2/19 SEM #3000 Pd
NW
700
Yes
Nov 10, 1919

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

December 12, 1919

My dear Mr. Upman:-

As Secretary of the Institute, it is my pleasure and duty to advise you of your election to membership in the American Institute of Architects, effective December 11, 1919.

You have been assigned to the Washington, D. C. Chapter and I am sending a copy of this communication to Mr. L. P. Wheat, the Secretary.

You will receive under separate cover the Proceedings of the 52nd Convention and the Annuary for 1919-1920; and in due course an engrossed Certificate of Membership.

In view of the lateness of your election no charge will be made for current dues.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we will be glad to give you our best cooperation.

Very truly yours,

Secretary

Mr. Frank Upman,
Woodward Building,
Washington, D. C.

P:VB

Copy to Mr. Wheat, Secretary Washington D. C. Chapter.

COPY TO
FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

December 5, 1924.

Dear Mr. Upman:-

It was with regret that the Treasurer had to report to the Officers and Directors of the Institute at their last meeting a large amount still in default covering payment of dues for the current year.

The Directors discussed the matter seriously as the money is needed to meet the balance of our obligations for the year and moreover it seemed to them not quite fair that members who have paid their dues are not only meeting their own obligations, but assisting to pay the cash expense necessary to supply the Journal, etc., to those members who have not paid their dues. The Directors passed the following resolution:

Resolved, that those members now delinquent for more than one year be given until February 1, 1925, to make payment in whole, or to reach some agreement with the Treasurer as to future payments. Otherwise the Institute and Chapter membership of each delinquent coming under this resolution shall be terminated on March 1, 1925, upon notice to him from the Secretary to that effect.

I am sending you this as an appeal to make a remittance to the Treasurer of \$40.00, including the dues for 1924, which as you know, were payable eleven months ago.

I trust that you will write me promptly and also frankly if for any reason you cannot pay all or any part of the amount at the present moment.

Hoping that you will do your part to help the Treasurer make a better report at the next meeting of the Board of Directors, I remain,

Sincerely yours,

Treasurer.

Mr. Frank Upman,
Woodward Bldg.,
Washington, D. C.

COPY TO
FILES I: D PRESIDENT SECRETARY TREASURER

UPMAN & ADAMS
ARCHITECTS
WOODWARD BUILDING
WASHINGTON, D. C.
TELEPHONE MAIN 7860

Jan. 23, 1925.

Mr. William B. Ittner.
Treasurer, A.I.A.
The Octagon,
Washington D.C.

JAN 24 1925

Dear Mr. Ittner:-

On the second instant
I mailed you a check for \$ 20.00 on
account of my Institute dues.

The state of my finan-
ces are such as to make it inconvenient
for me to make a further cash remittance
at this time, and I am writing to ask if
it will be agreeable to take my interest
bearing note for the balance due(\$ 40.00)
which would include my dues for the current
year, that is to January 1st. 1926.

If this arrangement would
cause you any embarrassment , please return
the note, enclosed herewith and I will en-
deavor to take care of the balance in some
other way.

Thanking you in advance
for your kind indulgence, I am,

Very sincerely yours,

Frank Upman

1/24/25 Rec.
Boys for 1924 & 1925.

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C

COPY

January 31, 1925.

Dear Mr. Upman:-

Acting for the Treasurer, may we thank you for your remittance of \$20.00 on account of Institute dues, and to say that it will not be necessary for you to send a note covering the years 1924 and 1925. The payment on account is sufficient to remove your name from the delinquent list under the Board resolution, and I am sure it will be satisfactory to the Treasurer to receive a remittance of the present amount at your convenience during the current year.

We will continue to send the monthly statement as in all cases.

Very truly yours,

Assistant Treasurer.

Mr. Frank Upman,
Woodward Building,
Washington, D. C.

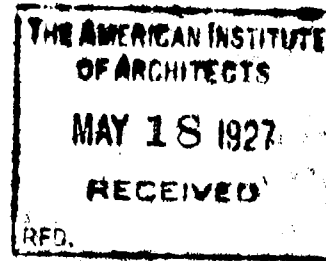
K:VB

P. S. There is one disadvantage to the above suggestion which it that you will be charged \$25.00 for dues for 1925. Should you send a note dated January 31, for \$40.00, you would save \$5.00, because dues paid in January are only \$20.00 a year. If paid thereafter they are \$25.00. I am sure which ever course you elect will be satisfactory.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

UPMAN & ADAMS
REGISTERED ARCHITECTS
WOODWARD BUILDING
WASHINGTON, D. C.
TELEPHONE MAIN 7860



May 17, 1927.

Mr. Edward Kemper,
Executive Secretary A.I.A.,
18th & New York Ave.,
Washington, D.C.

Dear Mr. Kemper:

Referring to our conversation of a few days ago will you be good enough to write to Mr. Nicholas Orem, Superintendent of Schools, Prince Georges County, Upper Marlboro, Md., telling him that Mr. Adams and I are members of the A.I.A. in good standing.

We have recently been appointed architects for the Prince Georges County School Board but Mr. Orem advises me that in making investigation as to our standing a member of their Board communicated with the Institute and they received a reply that there was nothing to report on Upman & Adams.

I presume this is merely a case of mistaken identity or that he did not write to the Institute at all. In order to complete the record any favorable comment you might make as to our standing and ability would be appreciated.

With kind personal regards, I remain

Very sincerely yours,

FRANK UPMAN

U-L

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

May 21, 1927.

Dear Mr. Orem:

In connection with the appointment of Upman and Adams as architects for the Prince Georges County School Board, Mr. Upman requests that I advise you as to the standing of his firm in the American Institute of Architects.

Both Mr. Upman and Mr. Adams have been members of the American Institute of Architects in good standing for many years.

In addition, they are men of the highest professional standing in the City of Washington and have done some notable architectural work.

They have the entire confidence of the public and of their brother architects, and knowing these facts so well I venture to give this assurance on my own initiative and without any suggestion from either of the men concerned.

Very sincerely yours,

Executive Secretary.

Mr. Nicholas Orem, Supt. of Schools,
Prince Georges County,
Upper Marlboro, Md.

K-G

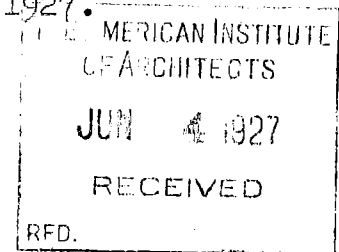
FRANK UPMAN
A. I. A.

PERCY C. ADAMS
A. I. A.

UPMAN & ADAMS
REGISTERED ARCHITECTS
WOODWARD BUILDING
WASHINGTON, D. C.
TELEPHONE MAIN 7860

Mr. E.C. Kemper,
Executive Secretary A.I.A.,
Octagon House,
18th & New York Ave.,
Washington, D.C.

June 3, 1927.



Dear Mr. Kemper:

Please accept our thanks for your very eulogistic letter to Mr. Orem, Superintendent of Schools, Prince Georges County, Maryland, and also for your thoughtfulness in sending us his reply to your letter.

We will endeavor in every way to merit the high praise that your letter to Mr. Orem contained.

With kind regards, we remain

Very truly yours,

UPMAN & ADAMS, Architects.

by *Frank Upman*

U-L

FRANK UPMAN
A. I. A.

PERCY G. ADAMS
A. I. A.

UPMAN & ADAMS
REGISTERED ARCHITECTS
744 JACKSON PLACE
WASHINGTON, D. C.
TELEPHONE NATIONAL 7860

Am. Inst of Archts.
Octagon House
Wash. D.C.

April 9



Gentlemen:

Enclosed please find
my check for 2.00 which will
as I understand it brings
the balance due on my dues
up to date on the installment
plan.

A.I.A.
PAID
4/10/36

Please send us 3 copies
of the A I A document NO 124
and charge to Upman & Adams
Very truly yours.

sent
4/10/36

177

Kindly send me receipt
showing my acct to date
for dues.

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

April 10, 1936.

Dear Mr. Upman:

This will acknowledge with thanks your letter of April 9th and check for \$2.00 on account of Institute dues.

We are returning the statement, herewith, showing credit for this remittance of \$2.00, and leaving a balance due of \$13.00 for 1936. The next installment of \$7.00 will be due on September 1st. Your membership, however, is in good standing until that date.

Membership card for the quarter year ending March 31st, 1936 is enclosed.

The three copies of A.I.A. Dec. 124, requested in your letter, have been mailed to you under separate cover.

Sincerely yours,

K+C

Assistant Treasurer.

Mr. Frank Upman,
Upman and Adams,
744 Jackson Place, N.W.,
Washington, D. C.

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*No bill
no charge*

*no membership or statement
to Upman & Adams
5/11/36*

C O P Y

UPMAN & ADAMS
Registered Architects
808 17th Street, N.W.
WASHINGTON, D. C.

December 17, 1937

Mr. E. C. Kemper,
Executive Secretary, A.I.A. .,
1741 New York Avenue, n.w.,
Washington, D. C.

Dear Mr. Kemper:

Referring to recent conversation with you regarding my
Institute dues and confirming what I said, I find that, due to
some very unusual and unexpected expenses, it is difficult if
not impossible for me to pay the dues on or before December
thirty-first of this year. I am writing to ask if you will
please bring the matter to the attention of the Treasurer and
request that the Institute accept my note for twenty dollars in
lieu of the cash payment. I am enclosing herewith interest
bearing note in this amount.

Regretting that circumstances make it necessary for me to
make this request, I remain,

Yours very truly,

Frank Upman (s)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

December 21, 1937

Dear Mr. Upman:

This will acknowledge yours of December 17th and note for \$20.00 to cover your Institute dues for 1937.

The general ruling which governs the Treasurer's office here at The Octagon is that we cannot accept notes in payment of dues. However, we have sent your letter on to Mr. Bergstrom, as you request - and shall be governed by his instructions in the matter.

Sincerely yours,

Assistant Treasurer.

ECK:MS

cc. Mr. Bergstrom

Mr. Frank Upman, A.I.A.,
808 Seventeenth Street, n.w.,
Washington, D. C.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

American Institute of Architects

Inter-Office Communication

Subject

From Mr. E.C.Kemper

To Mr. Edwin Bergstrom Date

December 21, 1937

Dear Mr. Bergstrom:

Herewith is letter of December 17 from Mr. Frank Upman and his note for \$20.00 to cover 1937 dues. This is forwarded for your reply to Mr. Upman or instructions to us in this case.

Sincerely,

ECK:MS
encls.

Mr. Edwin Bergstrom, Treasurer,
The American Institute of Architects,
Citizens National Bank Building,
Los Angeles, California.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

September 21, 1938.

Dear Mr. Upman:-

This will acknowledge, with thanks, your remittance of \$33.00, received several days ago, covering the balance due on your 1938 Institute dues, and note of \$20.00.

We enclose herewith your 1938 membership card and cancelled note.

Sincerely yours,

ECK:m
Enc. 2

Assistant Treasurer.

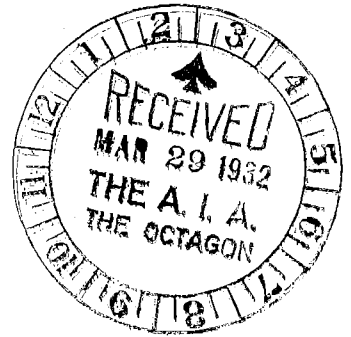
Mr. Frank Upman, A.I.A.,
808 17th Street, N. W.,
Washington, D. C.

FRANK UPMAN
A. I. A.

PERCY C. ADAMS
A. I. A.

UPMAN & ADAMS
REGISTERED ARCHITECTS
WOODWARD BUILDING
WASHINGTON, D. C.
TELEPHONE NATIONAL 7860

March 29, 1932.



American Institute of Architects,
The Octagon, Washington, D.C.

Gentlemen:

We enclose herewith individual notes of Frank Upman and Percy C. Adams, \$25.00 each, for six months, to cover our 1932 dues, regretting that we are unable to send cheque instead at this time.

Very truly yours,

Upman & Adams,

by

Received Payment
American Institute of Architects
#25.00
#25.00
due 6/30/32
plus 6/30 int.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

July 6, 1943

Gentlemen:

We send this reminder of your pledge, in the sum of \$50.00, in support of the work of the Institute - with particular reference to the Washington Representative.

Check should be made payable to The Institute and sent during the month of July if that is convenient for you - in order that the program of gifts may be brought up-to-date.

By direction of The Treasurer.

Sincerely yours,

Assistant Treasurer

Upman & Adams
808 17th St., N.W.
Washington, D.C.

ECK:AP

Temporary address Hot Springs Va.

Aug 7/46

HARRY BARRETT, A. I. A.
RECEIVED
AUG 12 1946
RESOLVED
ARCHITECT

Mr Harry Barrett
Secy Wash Chap. a. I. A.

Dear Mr Barrett:

I am writing to tender
my resignation as a member of the
Washington Chap. a. I. A.

I am taking this action
solely due to the fact that I have
retired from my professional activities
and as I spend so little time in
Washington, I find it desirable to
curtail my financial obligations as
much as possible.

Regretting the necessity of this
action and with best wishes for
you and ^{my} former chapter associates

I am

Very sincerely

Frank L. Gorman

P. S.

I would appreciate it if you will send
me an acknowledgment of check and my
resignation to my Blowing Rock N.C.
address (Box 207)

FLG

Noting letter
sent Aug 12
to
Harris
Dukehart

THE AMERICAN
INSTITUTE OF ARCHITECTS

1946 AUG 24 AM 9:37

WASHINGTON, DISTRICT OF COLUMBIA CHAPTER OF THE AMERICAN INSTITUTE OF ARCHITECTS

PRESIDENT, JULIAN E. BERLA
1636 CONNECTICUT AVENUE

VICE PRESIDENT, SLOCUM KINGSBURY
917 FIFTEENTH STREET, N. W.

SECRETARY, HARRY BARRETT
2100 CONNECTICUT AVENUE

ASSISTANT SECRETARY, RICHARD F. VOELL
85 WOODMONT ROAD, ALEXANDRIA, VA.

TREASURER, JOSEPH H. ABEL
1636 CONNECTICUT AVENUE

August 23rd, 1946

Mr. Edward C. Kemper
Executive Director
The American Institute of Architects
1741 New York Ave. N. W.
Washington, D. C.

Dear Mr. Kemper:

I enclose herewith for your action
letter of resignation received from Mr. Frank Upman
and have to inform you that Mr. Upman is a member
in good standing of the Washington, D.C. Chapter.

Yours sincerely,

Nancy Bann
Secretary.

HB/jhr

Encl.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2 3
COPY

August 26, 1946

Dear Mr. Upman:

Mr. Harry Barrett, Secretary of the Washington, D. C. Chapter, has forwarded to us your letter of August 7th, submitting your resignation as a member of the Chapter.

We wonder if you are aware that resignations may be accepted only by The Institute and involve resignation of A.I.A. corporate membership, also.

It has occurred to us that as you have retired from the practice of architecture you may be eligible for election as a Member Emeritus of The Institute, and an application form is enclosed.

Members Emeriti are exempted from the payment of further dues to The Institute and the Chapters to which they are assigned, while retaining all the rights and privileges of corporate membership.

If you are eligible for this class of membership and will sign and return the application enclosed, we shall be glad to take the further steps necessary to put it forward.

With best regards,

Sincerely yours,

Executive Director

Mr. Frank Upman, A.I.A.
Box 202
Blowing Rock, North Carolina

K/g
Enclosures

Copy to Mr; Barrett

THE AMERICAN
INSTITUTE OF ARCHITECTS
1946 SEP -5 AM 8:39
WASHINGTON, D. C.



N° APR
Dated 19 .
Received 19 .
Granted 19 .

N° M
(Do not fill in above dates)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

APPLICATION FOR MEMBERSHIP EMERITUS

TO BOARD OF DIRECTORS,
THE AMERICAN INSTITUTE OF ARCHITECTS:

*Strike out the
inappropriate
reason, a or b,
as the case
may be.*

I wish to apply for Membership Emeritus in The Institute for the following reasons:

- a. I am more than 70 years of age.
- b. I am incapacitated and unable to engage in any vocation.

*Write in
name of
chapter.*

I have been in good standing in The Institute and the *Washington D.C.*
A. I. A. chapter
for 15 successive years or more immediately preceding the date of this application.

Respectfully,

Date *Sept 4* 1946!

Frank Upman
Signature

The applicant may supplement the above reasons in writing below or on sheets which he shall attach to this application. Under exceptional conditions and circumstances, The Board of Directors may lessen the period of good standing but neither of requirements a or b.

Upman

[Handwritten signature]



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

NOTICE OF ELECTION—MEMBER EMERITUS

TO **Mr. Frank Upman, A.I.A.**
2049 North Glebe Road
Arlington, Virginia

It is my privilege to advise you that The Board of Directors has conferred upon you the title

MEMBER EMERITUS

of The American Institute of Architects and of its component organizations of which you are a member, exempting you from the payment of annual dues to The Institute and such organizations, effective **April 1, 1946**

Date **September 19, 1946**

Alexander C. Robinson, III
Secretary

THE AMERICAN INSTITUTE OF ARCHITECTS

1741 New York Avenue, N. W.

Washington, D. C.

2-3
Upman

THE OCTAGON

Inter-Office Communication

Frank Upman

Deceased

Funeral

11 A.M. Monday

Upman

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memo to office
12/15/48
[initials]

12-848

Frank Upman, Noted District Architect, Dies

Frank Upman, 75, former president of the Allied Architects of Washington and designer of many prominent buildings in the District, died Wednesday after an extended illness at his summer home in Blowing Rock, N. C.

Mr. Upman designed the YMCA Building at 1736 G st. nw., the Woodward Building at 15th and H sts. nw., and the Woodward & Lothrop Store. As president of the Allied Architects, Mr. Upman supervised drawings of plans for

the new House Office Building, a cooperative project of all Washington architects.

A native of Rochester, Minn., Mr. Upman moved to Washington in 1903. He lived for many years in Arlington County, most recently at 2049 N. Glebe rd.

Mr. Upman's first partnership was in the firm of Harding and Upman. He later was in partnership with Percy Adams. A former president of the Washington Chap-

ter of the American Institute of Architects, he was architect and a charter member of the Washington Golf Club.

In addition to his wife, Clara E. Upman of Arlington, he is survived by his son, Frank Upman, jr., of 1650 Hobart st. nw.

Funeral services will be held Monday at 11 a. m. at the Hines funeral home, 2901 14th st. nw. Burial will be in Glenwood Cemetery, Lincoln rd. ne.