



The American Institute of Architects
APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 17516

Dated Nov. 15 19 61
Received March 13 19 62
Granted APR 2 1962 19 .
MEMBERSHIP NO 1962 17516

- A Name of applicant Arthur Norman Tuttle, Jr. Chapter North Carolina
- B Address of applicant P. O. Box 1075 - Chapel Hill, North Carolina
- C Application received with check for \$ 20.00 on March 13 19 62.
- D Application returned for correction 19 .
- E Application in due order on March 13 19 62.
- F Acknowledgments to applicant and chapter on March 20 19 62.
- G Certified resolution of chapter executive committee recommending admission
~~or that applicant be denied~~ received on March 13 19 62.
- H Record of registration received..... March 13 19 62.
- I The applicant has been examined as to his professional qualifications by
North Carolina State Bd. of Architecture
- J The applicant is currently registered as an architect or licensed to practice
architecture in the states of North Carolina
- K Application sent to The Committee on Membership..... March 21 19 62.
- L The Committee on Membership reported on application on March 21 19 62.
- M The applicant was requested to furnish additional evidence of his profes-
sional qualifications on or before 19 , which was received.

REPORT:

As a result of its findings on the evidence submitted The Committee on Membership unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

THE COMMITTEE ON MEMBERSHIP

Date March 21 1962 .

.....
.....
Mybarrow
.....
Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected
Arthur Norman Tuttle, Jr.

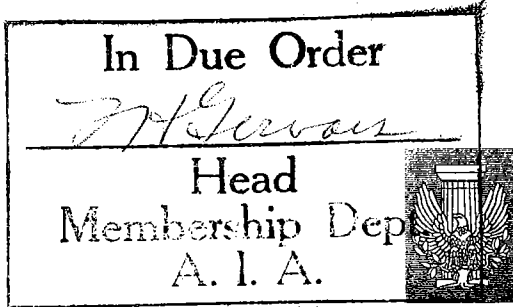
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the North Carolina Chapter.

Date 19 . *Mybarrow*
Secretary

- N Applicant admitted on APR 2 1962 19 .
- O Notice to applicant and notice of assignment to chapter on APR 2 1962 19 .
- P Notice of denial of application to chapter and applicant and \$.....
returned to applicant on 19 .

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A.I.A. Doc. H-309
2500-4-59



APPLICATION NO 17516

INSTRUCTIONS

Type in all information carefully and sign with ink.
Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is Arthur Norman Tuttle, Jr.
2. I am a natural citizen of the United States.
3. My legal residence is in the City of Chapel Hill
County of Orange State of North Carolina
4. My address in The Institute records will be
Post Office Box 1075 (office)
Number Street
City Chapel Hill Zone State North Carolina
5. I am engaged in the profession of architecture as a public official
6. I desire to be a member of the North Carolina Chapter.
7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
8. I am not indebted to The Institute or to any of its component organizations.
9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$5.00 is for a year's subscription to the *Journal of The American Institute of Architects* and the *Memo—a Newsletter*. It is my understanding that if I am not admitted to membership \$10.00 will be returned to me, and \$10.00 retained by The Institute as an examination fee.

Date NOV. 15, 1961

Arthur Norman Tuttle, Jr.
Applicant sign full name in ink

MAR 13 1962

PAID
\$20.00 - 3/13/62

1.

STATISTICS

10. Date of birth May 14, 1929 Place of birth Baltimore, Maryland

11. (a) I am registered or licensed to practice architecture in the following-named states:

North Carolina

(b) I passed the State Board Examination in the following-named states:

North Carolina

(c) I hold Certificate No. N/A of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12. (a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Thomas Jefferson High School	Richmond, Va.	3		
Tilton School	Tilton, N. H.	1.5	1947	
Virginia Polytechnic Inst.	Blacksburg, Va.	4	1952	B. S.
Princeton University	Princeton, N. J.	2	1956	M. F. A. Arch.
University of N. C.	Chapel Hill, N. C.	2	1958	

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

Distinguished Military Graduate, VPI, 1952; Graduate Assistantships (Planning), UNC, 1956-1957; Research Fellowship (Planning), UNC, 1958-1959
 Foreign Travel: Japan - Korea, 1953-1954

PROFESSIONAL TRAINING *

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each

Employer's Name-Address	Type of Business	Classification of Position	Period of Employment by month and year
(a) Marcellus Wright & Son Richmond, Virginia	Architects	Draftsman- Designer	June - September 1952
(b) U. S. Army Corps of Engineers	Engineer Construction Plans Section	Assistant Section Chief	June, 1953 - July, 1954

(See attached sheet)

*(NOTE: Applications must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

13. (continued)

	<u>Employer's Name-Address</u>	<u>Type of Business</u>	<u>Classification of Position</u>	<u>Period of Employment by month & year</u>
(c)	R. W. McLaughlin, (AIA) Henry Jandl, (AIA) Princeton, New Jersey	Architects	Draftsman	February - July, 1955
(d)	Ivan Alten (AIA) Richmond, Virginia	Architect	Draftsman - Designer	July - September, 1955
(e)	Professor James M. Webb (AIA) University of N. C.	Research Project	Draftsman	February - June, 1956
(f)	George Cobb Chapel Hill, N. C.	Landscape Architect	Draftsman	June - July 1956
(g)	James M. Webb (AIA) University of N. C.	Design Course	Design Assistant	September, 1956- February, 1957

22. (a) Student Member of the Virginia Polytechnic Institute
Student Chapter of the American Institute of Architects
1949-1951

(b) Charter Member of the Princeton University Student Chapter
of the American Institute of Architects, 1954-1955

Note: At Virginia Polytechnic Institute, Princeton University, and the University of North Carolina - Chapel Hill, I studied architecture and city planning with minor emphasis in structural design, building construction techniques, mechanical equipment design, professional practice and site planning and engineering. The related studies of mathematics, applied natural science, architectural history, urban planning and housing, public utilities and graphic arts were also a part of my work.

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

	<i>From</i>	<i>To</i>
University of N. C. Lecturer in Planning (Urban Design)	September, 1958	February, 1959
University of N. C. Director of Planning	September, 1959	November, 1961

15. Is architecture your principal vocation? Yes *Present*

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

None

PRESENT OR PREVIOUS MEMBERSHIPS AND APPLICATIONS
IN ARCHITECTURAL ORGANIZATIONS

17. I have previously applied for membership or associateship in the chapter of The American Institute of Architects. The details concerning this application are as follows:

N/A

- 18. Member of Institute from _____ to _____
- 19. Junior of Institute from _____ to _____
- 20. Associate of _____ Chapter from _____ to _____
- 21. Junior Associate of _____ Chapter from _____ to _____
- 22. Student Associate of (See attached sheet) Chapter from _____ to _____
- 23. Member of State Organization in _____ from _____ to _____

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing. Member references must be available for personal contact by the local chapter officers.

- Carl Feiss, AIA Suite 401, 1025 Connecticut Avenue, Washington, D. C.
Member *Address*
- James M. Webb, AIA Rosemary Street, Chapel Hill, North Carolina
Member *Address*
- Donald Stewart, AIA Rosemary Street, Chapel Hill, North Carolina
Member *Address*
- John A. Parker University of N. C., Chapel Hill, North Carolina
Reference *Address*
- J. A. Branch University of N. C., Chapel Hill, North Carolina
Reference *Address*
- R. W. McLaughlin, AIA, Princeton University, Princeton, N. J.
- Henry Jandl Princeton University, Princeton, N. J.

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THE AMERICAN INSTITUTE OF ARCHITECTS

North Carolina Chapter
(Chapter)

P. O. Box 666, Raleigh, N. C.
(Address)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,

Address

RECORD OF REGISTRATION
OF

Arthur Norman Tuttle, Jr.
(Name of Applicant)

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date November 16 19 61

Betty W. Silver
Executive Secretary
Chapter Secretary

1. Is the applicant registered or licensed to practice architecture in your state? yes
2. Was his registration or licensing by examination? yes or by exemption? ---
3. What was the scope of the examination? Standard Junior written examination.
Conformity to NCARB syllabus
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination 0 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? no. If so, give Certificate No. ---
6. Date of first registration 8/9/58 19 ---. Registration No. 1124 Is it current? yes

A. Lewis Polier
(Signature of Secretary of Board)

A. Lewis Polier, AIA, Executive Secretary
NORTH CAROLINA BOARD OF ARCHITECTURE
(Name of Board)

Date November 20 19 61

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April 3, 1962

Mr. Arthur Norman Tuttle, Jr., A.I.A.
Post Office Box 1075
Chapel Hill, North Carolina

Dear Mr. Tuttle:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute.

In approximately two months you will receive a certificate of membership duly executed by the officers of The Institute.

You are assigned to the North Carolina Chapter of The A.I.A., effective April 2, 1962.

I sincerely hope that you will take an active and interested part in your Chapter activities. The Chapter is the cornerstone of The Institute's strength where the policies which advance our profession are developed. Members who are active in Chapter affairs gain the most from A.I.A. as professional men and provide the leadership which A.I.A. needs to meet the challenges and opportunities which the future holds for architecture.

I want you to know that The Secretary's Office is at your service to the fullest extent of its powers.

By direction of The Secretary.

Sincerely yours,

William H. Scheick, A.I.A.
Executive Director



UNIVERSITY OF NORTH CAROLINA

CHAPEL HILL

303 Bynum Hall

J. A. BRANCH
Business Manager

February 4, 1963

FAG

Mr. William H. Scheick, A.I.A.
Executive Director
The American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D. C.

Dear Mr. Scheick:

On April 3, 1962 in writing to inform me of my admission to corporate membership in The American Institute of Architects, you indicated that in approximately two months I could expect to receive a certificate of membership. Thus far, I have not received the certificate and I wonder if it has been mis-sent or lost.

I would appreciate it very much if you would take whatever steps you deem necessary to locate the certificate.

Very truly yours,

Arthur N. Tuttle, Jr.

Arthur N. Tuttle, Jr., A.I.A.
Director of Planning

ANTJr:nm

FEB 6 1963

to
Rank
April 2
Chapter
6/12/62

*Member
Tuttle, Arthur N., Jr.*

f

February 8, 1963

Mr. Arthur N. Tuttle, Jr., AIA, Director
of Planning
University of North Carolina
303 Bynum Hall
Chapel Hill, North Carolina

*A membership
certificate*

Dear Mr. Tuttle:

We are in receipt of your letter of February 4th, informing us that you have not yet received your membership certificate.

Many AIA Chapters request that these certificates be forwarded directly to them for presentation to the newly elected member. Among these chapters is the North Carolina Chapter and your certificate was forwarded to the chapter office on June 12, 1962.

By copy of this letter we are requesting the Executive Secretary, Mrs. Betty Silver, to advise you of the disposition of your certificate.

If it has been lost, please let us know and we will be glad to order you another one.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

copy to Mrs. Betty Silver



THE AMERICAN INSTITUTE OF ARCHITECTS

January 26, 1970

**Mr. A. N. Tuttle, Jr., AIA
3942 Maverly Drive
Norman, Oklahoma 73069**

Dear Mr. Tuttle:

Thank you for reporting your recent address change.

Many members do not realize that when they move from the jurisdiction of their chapters, they nevertheless remain assigned to their chapters and their dues obligation likewise continues, unless they request and are granted a transfer in chapter assignment.

Should you wish to transfer your assignment to the chapter which is closest to you, please let us know and we will be glad to make the necessary arrangements.

Sincerely yours,

Maureen Marx, Manager
Membership Procedures

cc: Exec.-Secty., North Carolina Chapter, AIA



THE UNIVERSITY OF OKLAHOMA
MEDICAL CENTER

800 NORTHEAST THIRTEENTH STREET
OKLAHOMA CITY, OKLAHOMA 73104

February 5, 1970

Mrs. Maureen Marx, Manager Membership Procedures
The American Institute of Architects
1735 New York Avenue, N. W.
Washington, D. C. 20006

Dear Mrs. Marx:

Thank you very much for your letter informing me of the procedures to be followed in transferring chapter affiliation. I have accepted a permanent assignment as Campus Architect for Medical Center Programs, University of Oklahoma, and I would like to transfer my AIA chapter affiliation to the Oklahoma chapter. I would appreciate it very much if you would make the necessary arrangements.

Very truly yours,

Handwritten signature of Arthur N. Tuttle, Jr. in cursive script.
Arthur N. Tuttle, Jr.

ANT/mm

cc: Mrs. Betty Silver, Exec.-Secy., North Carolina Chapter, AIA
Mrs. Mabel Krank, Exec.-Secy., Oklahoma Chapter, AIA

2/9/70



THE AMERICAN INSTITUTE OF ARCHITECTS

Notice of Transfer of Membership

To: Mr. A. N. Tuttle, Jr., AIA
3342 Waverly Drive
Norman, Oklahoma 73069

From: North Carolina Chapter, AIA

To: Oklahoma Chapter, AIA
Oklahoma Council of Architects, AIA

In accordance with Chapter II, Article 1, Section 7 of the By-laws of
the Institute this will advise that the above-named corporate member
has been transferred as indicated effective April 1, 1970.

Date April 1 1970

(SECRETARY)

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