notober 22 1912.

Mr. Chas. H. Alden, Secretary, washington State Chapter, A. T. A. 9 Seattle, Washington.

Dear Sirs-

At the meeting of the Brechtire Committee October 10th, 1912, Mr. William J. Saymard, meniber of the Washington State Chapter, was elected a Member of the American Institute of Architects

Secretary.

Mr. William J. Bayward, 214 Central Bldo, Seattle, Wamhington.

Dear Sirs-

This is to notify you that you have been the mid a Member of the American Institute of Architects and that's formal metification will be forwarded to you within a few days.

Yours very truly

Bacretaxy a

April 17, 1914.

Mr. E. C. Wachendorf, Secretary, Georgia Chapter, A. I. A., Empire, Building, Atlanta, Ga.

My dear Sir:-

Will you be kind enough to advise us concerning Mr. W. J. Sayward? according to our records, now a member of the Washington State Chapter. It is understood, however, that a Mr. W. J. Sayward has recently joined the Georgia Chapter and we are wondering whether this is the same man that is a member of the Washington State Chapter.

If you will advise us in this matter promptly it would be appreciated as the Annuary, for which the information is desired, is to go to press within a few days.

Yours very truly,

Acting Executive Secretary.

W/W

WASHING TON STATE CHAPTER AMERICAN INSTITUTE

Markowing Mark

OFFICE OF SECRETARY 513 COLMAN BUILDING **SEATTLE**

April 11,1914.

OFFICERS

GHARLES H. ALDEN, President
J. F. EVERETT, First Vice President
GEORGE GOVE, Second Vice President
ALBERT HELD, Third Vice President
ARTHUR L. LOVELESS, Secretary
ANDREW WILLATZEN, Treasurer

ADDITIONAL MEMBERS OF COUNCIL D. R. HUNTINGTON D. J. MYERS W. R. B. WILLCOX

C. H. Whittaker, Acting Ex. Secretary,

The Octagon,

Washington, D. C.

My dear Mr. Whittaker:

In reply to your letter of the 31st ult. in regard to the resignation of Mr. W. J. Sayward from this Chapter, we are not aware that Mr. Sayward has intending resigning, and will write him in regard to the m matter at once.

Yours truly,

Secretary.

arthus L. Loveless.

50-(0200 Wx 0) 0000 (5136/ 4×204010

Atlanta Chapter The American Justitute of Architects

Atlanta Ga. April 22nd. 1914.

Mr. C.H. whitaker., Washington D.C.

Dear Sir:-

In reply to your inquiry of the 17th., relative to Mr. W. J, Sayward. I beg to advise that Mr. Sayward was formerly a member of the Washington State Chapter, and after coming to Atlanta applied, for, and was elected to membership in our Chapter.

Very truly yours.,

Sal F. Sours

Accs.

	MAY 18 1914	
STATE CALL	To be { Ans. by {	
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OFFICE OF SECRETARY	Reply to	
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OFFICERS

CHARLES H. ALDEN, President
J. F. EVERETT, First Vice President
GEORGE GOVE, Second Vice President
ALBERT HELD, Third Vice President
ARTHUR L. LOVELESS, Secretary
ANDREW WILLATZEN, Treasurer

ADDITIONAL MEMBERS OF COUNCIL D. R. HUNTINGTON D. J. MYERS W. R. B. WILLCOX

rington ISI ILLCOX O II Whittel

C. H. Whittaker, Acting Ex. Seciy.,

Washington, D. C.

My dear Mr. Whittaker:

At the regular Meeting of the Washington State Chapter on May 6th, the resignation of Mr. W. J. Sayward was accepted with regret.

Yours truly,

Secretary.

AMERICAN INSTITUTE OF ARCHITECTS

EDWARDS AND SAYWARD

Architects
Atlanta, Georgia

Audiom Mc, of Million Recrived

JAN 3 1923

於阿德司

January 1, 1923.

Mr. D. Everett Waid, Treas., The Octagon House, Washington, D. C.

Dear Sir:-

WILLIAM A.EDWARDS, A.J.A.

William J.Sayward, A.I.A.

We have statements dated Jan.1, 1923, showing - - - - - - - - - \$20.00 opposite "Bill Rendered".

We presume this was intended as current dues, since we find record of having paid the 1922 dues during April. If we hear nothing further in this connection, we shall assume this interpretation to be correct and will thank you to correct your records, if you find error therein.

Yours very truly,

WJS-DC

EDWARDS AND SAYWARD.

THE AMERICAN INSTITUTE OF ARCHITECTS THE OCTAGON, WASHINGTON, D. C.



2-3

January 6, 1923.

My dear Mr. Sayward:-

I am sorry that in making out your statement for Institute dues for 1923 the item was placed against "bill rendered". It should have been in the next space above and Isend herewith a correct statement, for your dues for 1922 were paid.

Very truly yours,

Assistant Treasurer.

Mr. Mm. J. Sayward, Chamber of Commerce Bldg., Atlanta, Georgia.

K:VB ENCL

THE AMERICAN INSTITUTE OF ARCHITECTS THE OCTAGON, WASHINGTON, D. C.



As the same

May 2, 1924.

Circular Notice To Those Nominated For Directorships.

Dear Mr. Sayward:-

This will advise that the Post-Convention meeting of the Board of Directors will be called at the Octagon House at 9:30 A. M., on May 24.

Customarily a full day is required to transact the business of the new Board.

Very truly yours.

Executive Secretary.

Mr. William J. Sayward. Chamber of Commerce Bldg., Atlanta, Georgia.

K:VB

EDWARDS AND SAYWARD

ARCHITECTS

ATLANTA, GEORGIA

LAM J. SAYWARD, A. I.A.

September 19, 1924



Made March

Mr. E.C. Kemper, Executive Sec., The Octagon, Washington, D.C.

Dear Mr. Kemper:

This will acknowledge receipt of your communication to Mr. Parker, on standard contract forms; also, your letter advising early shipment of stationery.

Are you able at this time to advise the exact date of the November meeting? If so, please inform me in this regard, as I would like to arrange my plans for about that time.

WJS:C

very truly yours,

(Regional Director

A I A

THE AMERICAN INSTITUTE OF ARCHITECTS THE OCTAGON, WASHINGTON, D. C.

HOUNROS AND SARWARD

ARCHITECTS

ATLANTA COTORGIA

Mr. D.C. Kamper, Successive Care, The Cottype .

West higher, D.C.

Soor The Mangella

September 22, 1924.

mito wiili wat mawialian rawatar un peux exemunication de Ang Reciper, es of a levá acutoser Curus; a log puen fefter e**nscrip**, **seguid**, ylú fesot at acot landry.

In response to yours of the 19th, the November meeting of the Board of Directors will occur on the 18th and 19th so I would like to contage as place in Ann Arbor, Michigan. Notice concerning headquarters will be sent forward just as soon as determined.

Very truly yours,

L. Myaran L

Mr. William J. Sayward. 101 Mariette Street Bldg., Atlanta, Georgia,

K:VB

D. EVERETT WAID, PRESIDENT, NEW YORK

ELLIS F. LAWRENCE, 1ST VICE PRESIDENT, PORTLAND, ORE.

ABRAM GARFIELD, 2ND VICE PRESIDENT, CLEVELAND



EDWIN H. BROWN, SECRETARY, MINNEAPOLIS WILLIAM B. ITTNER, TREASURER, St. LOUIS

EDWARD C. KEMPER. EXECUTIVE SECRETARY, WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS Washington, D. C.

whit della fart THE SEVENTH REGIONAL DISTRICT WILLIAM J. SAYWARD, DIRECTOR, 101 MARIETTA STREET BUILDING ATLANTA, GEORGIA

THE AMERICAN INSTITUTE OF ARCHITECTS AUG 28 1925 RECEIVED RFD.

August 26th, 1925.

Mr. E. C. Kemper. c/o The Octagon. Washington. D. C.

Dear Mr. Kemper:

A few days ago we were notified by the Post Office Department that blue print drawings and specifications could not be forwarded in the same parcel. except at the first class rates, owing to a new postal law which has been put into effect.

I have no doubt but that other architects the country over have felt the hardship of this ruling, and very likely you have heard from some before this.

The local authorities have promised to take the matter up with the Department in Washington, and get a ruling from them.

You can readily see that whereas we have been in the habit of rolling plans and specifications for shipment in one parcel, that the requirement for two parcels not only doubles the office labor, but also increases the cost of mailing the specifications, which it is now held, must go at first class rate. Furthermore, the separation of plans and specifications causes a great inconvenience all around, and there is every argument in the world against its being done.

If it is possible for your office to exert any influential pressure upon the Post Office Department. toward the classification of blue printed specifications as blue prints instead of typewritten material, you will do us all considerable service.

Thanking you for an effort in this direction.

I am

An yours Jayward

COPY

August 29, 1925.

Dear Mr. Sayward:-

 \supset

Yours of August 26th is at hand and I will take up with the Post Office Department the question of mailing blue prints and specifications under the same cover.

Will give you a complete report on what I find.

Very truly yours,

Executive Secretary.

Mr. William J. Sayward, 101 Marietta Street Building, Atlanta, Ga.

K-6

COPY

Augusto 20, 1986.

September 10, 1925.

Dear Mr. Sayerder Jenze .-

With further reference to yours of August 26th, poncerning the mailing of blue prints and specifications. I had a meeting with the Chief of the Classification Division of the Post
Office.

Apparently their postal rates in such cases are fixed by law and the Department is without power to make modifications or changes.

However, the situation is being looked into and the Department will make a report, which I will send on to you as soon as it is received.

Mr. William J. Style Trib Yours. LCI Mariotta Surest Building, Atlanta, Sa.

Executive Secretary.

Mr. Wm. J. Saymard, 101 Marietta Street Bldg., Atlanta, Georgia.

3.04

K:VB



September 11, 1925.

Dear Mr. Saymard:-

With further reference to your letter of August 26, I enclose herseith copy of a letter of September 10 from the Third Assistant Postmater General and its enclosure, with a marked copy of the regulations for fourth class mail.

This is the usual Departmental stuff and if there is some angle to it on which I might take further action do not hesitate to advise.

Very truly yours,

Executive Secretary.

Mr. Wm. J. Saymard. 101 Marietta Street Building, Atlanta, Georgia,

K:YB

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Post Office Department

C. D. No.

91120

THIRD ASSISTANT POSTMASTER GENERAL

Washington

September 10, 1925.

Mr. Edward C. Kemper,
Executive Secretary, The American
Institute of Architects,
The Octagon,
Washington, D. C.

SEP 11 1925
RECEIVED

My dear Sir:

Referring to your call today, submitting the inclosed letter from Mr. William J. Sayward, Director, The Seventh Regional District, The American Institute of Architects, Atlanta, Georgia, in regard to the classification of and rate of postage chargeable on parcels containing blue prints in which are inclosed blue print specifications, I am inclosing for your information a copy of a letter sent the postmaster at Atlanta, Georgia, on the 24th ultimo, with respect to the matter.

I may add in this connection that this office has just received a letter from Messrs. Edwards and Sayward, stating that they are pleased with the classification.

Sincerely yours,

Third Assistant Postmaster General

WHB mm

May 13, 1926

Dear Mr. Sayward:

No doubt you have been advised of your election to Fellowship in the American Institute of Architects. The engrossed cartificate of Fellowship will reach you in due course, through the President of your Chapter.

In the meantime, we are returning to you, transportation prepaid, the exhibits which were on file at the Octagon.

Please advise if not received safely or promptly.

Very truly yours,

Executive Secretary.

Mr. William J. Sayward, 101 Marietta Street Building, Atlanta, Ga.

K/FHG

American Institute of Architects

Inter-Office Communication

Subject

From

 T_{Λ}

Date

E.C.K.

Wm.J.Sayward

Dec. 22, 1926

Dear Mr. Sayward:

In preparing my accounts for the recent meetings I have an item showing two loans of \$10.00 - one to you and one to C.H.W. One of you paid me, but I forget which one. I as writing to you first, because I know you son't be sensitive in case you are the one who paid.

Sincerely yours.

K/PHG

MILTON B. MEDARY, JR. PRESIDENT, PHILADELPHIA
WILLIAM EMERSON, IST. VICE-PRESIDENT, BOSTON
C. HERRICK HAMMOND, 2ND. VICE-PRESIDENT, CHICAGO



FRANK C. BALDWIN, SECRETARY, WASHINGTON EDWIN BERGSTROM, TREASURER, LOS ANGELES

EDWARD C. KEMPER, Executive Secretary, Washington, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS WASHINGTON, D. C.

the seventh regional district wm. J. sayward, director, 101 marietta street building atlanta, georgia $\begin{array}{c} \text{Atlanta, georgia} \\ \textbf{January} & 6 \,, & 1927 \,. \end{array}$

CEMICAN INSTITUTE
CEMICANTECTS

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RECEIVED

Mr. E.C. Kemper, Exec-Sec., The Octagon, Washington, D.C.

Dear Mr. Kemper:

Replying to yours of the 22nd ultimo, concerning the two loans of \$10.00 each, it seems to me I recall the repayment of same during our trip.

If C.H.W. is clear enough as to his own position, let me know and I will be very grad to remove the vagueness. In other words, we wont fet were about it.

I do think, however, that I paid the loan.

WJS:C

Very truly yours,

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ERVICE SYMBOL

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GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE SYMBOL
TELEGRAM .
DAY LETTER BLUE
NIGHT MESSAGE MITE
NIGHT LETTER N.L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

The filling time as shown in the date line on full-rate telegrams and day letters, and the time of receipt at destination as shown on all messages, is STANDARD TIME.

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ATLANTA GA JAN 11 1927, 1048A

NEWCOMB CARLTON, PRESIDENT.

E C KEMPER

SECY THE OCTAGON WASHINGTON DC
WILL YOU KINDLY SEND THE FOLLOWING TELEGRAM IF YOU APPROVE LETTER
FOLLOWS JOHN H CATHEY MAYOR ASHEVILLE NC EDWARDS AND SAYWARD OF
ATLANTA GA ARE ARCHITECTS OF HIGH STANDING AND SKILL IN THE PROFESSION OF EMPLOYED FOR YOUR SCHOOL WORK YOU MAY EXPECT HONORABLE DEALINGS
AND SUCCESSFUL RESULTS E C KEMPER EXECUTIVE SECRETARY A I A

EDWARDS AND SAYWARD

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CLASS OF SERVICE DESIRED
TELEGRAM
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WESTERN UNION WESTERN UNION TELEGRAM

GEORGE W. E. ATKINS, PIRST VICE-PRESIDENT

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NEWCOMB CARLTON, PRESIDENT

Wr. John H. Suther, Mayor, Asbertille, North Careling.

Survey 11, 1987

EDMARDO AND <u>EATHARD OF ATLANTA GROUGEA ARE ARGUITHOUS OF RIGH STANDING</u>
AND SKILL IN THE PROPERSION IF EMPLOYED FOR YOUR SCHOOL WORK YOU MAY
REPROT ROMORANDS DEALERS AND SUCCESSIVE RESULTS.

A. C. PENTRY, Excentifie Secretary American Institute of Architects, Machinetes, D. C.

GEARGE TO AKENICAN INSCRESS: ANDMITERIES.

THE AMERICAN INSTITUTE OF PARTIES OF PRINCIPLE OF PUBLISHED WITHOUT ATTEMPT OF PUBLISHED WITHOUT ATTEMPT OF THE OFFICE OFFICE OF THE OFFICE OF

EDWARDS AND SAYWARD

ARCHITECTS

WILLIAM A.EDWARDS.A.I.A.

ATLANTA, GEORGIA
WILLIAM J.SAYWARDS.A.I.A.

ROBERT B. LOGAN

January 11, 1927.

EDWARD D.FITCHNER

ASSOCIATE

TALIAHASSEE, FLA.

JAT 1 8 1927

RECEIVED

RFD.

Mr. E.C. Kemper, The Octagon, Washington, D.C.

Dear Mr. Kemper:

We send you herewith confirmation of our request that you send telegram to Hon. John H. Cathey, Mayor, Asheville, N.C., which we hope you complied with and marked it paid.

Please immediately let us have the telegraphic charges, so that we may reimburse you without delay and oblige us.

with kind regards, we are,

Yours very truly,

HDWARDS & SAYWARD

By Wth Edwards

WAÆ: C-encl.

EDWARDS AND SAYWARD

ARCHITECTS

WILLIAM A. EDWARDS, A.J.A.
WILLIAM J.SAYWARD, A.J.A.

ROBERT B. LOGAN

Atlanta, Georgia
January 18, 1927.

EDWARD D.FITCHNER
ASSOCIATE
TALLAHASSEE, FLA.

mr. E.C. Kemper, The Octagon, washington, D.C.

Dear Mr. Kemper:

OF ARCHITECTS

JAN 20 1927

RECEIVED

We thank you very much for your attention in wiring Mr. Jno. H. Cathey, of Asheville, N.C.

With kindest regards, we

are.

Yours very truly,

EDWARDS & SAYWARD

WAH: C

By Wa Edwards

MILTON B. MEDARY, JR. PRESIDENT, PHILADELPHIA
WILLIAM EMERSON, IST. VICE-PRESIDENT, BOSTON
C. HERRICK HAMMOND, 2ND. VICE-PRESIDENT, CHICAGO



FRANK C. BALDWIN, SECRETARY, WASHINGTON EDWIN BERGSTROM, TREASURER, LOS ANGELES

EDWARD C. KEMPER, EXECUTIVE SECRETARY, WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS WASHINGTON, D. C.



THE SEVENTH REGIONAL DISTRICT
WM. J. SAYWARD, DIRECTOR, IOI MARIETTA STREET BUILDING
ATLANTA, GEORGIA

July 30, 1927.

AUG 1/927
RECEIVED

Mr. E. C. Kemper, The Octagon, Washington, D. C.

Dear Kemper:

I was pleased to receive recently your enclosures marked "As of interest." Somehow I appreciate very much this familiar legend and I wish to assure you that there is nothing in the world of greater interest from my point of view.

I regret very much that I was unable to accept the recent proffer of the Chairmanship of the Committee of Practice, but, as I tried to explain, it seemed wholly unwise, under conditions as they existed, for the time being.

I want you to feel, however, that my interest is right where it has been and if there is anything that I am able consistently to do I will be more than glad to be with you.

With kind personal regards,

I am

WJS:q

Very July yours,

THE AMERICAN INSTITUTE OF ARCHITECTS THE OCTAGON, WASHINGTON, D. C.



August 29, 1927.

Dear Mr. Sayward:

We are short a copy of the Minutes of the Board meeting of May, 1926.

Can you help us out by contributing your copy for the good of the cause!

Of course if you have maintained an unbroken file we would not ask you to break it. But if the Minutes have been placed in your files without special reference to a set you might be willing to part with the record for May of last year. As you know, the document is in printed form in the usual Institute style.

Sincerely yours,

Executive Secretary.

Mr. William J. Sayward, 101 Marietta Street Building, Atlanta, Ga.

K-G

EDWARDS AND SAYWARD

ARCHITECTS

WILLIAM A.EDWARDS, A.J.A.
WILLIAM J.SAYWARD, A.J.A.

ATLANTA, GEORGIA

ROBERT B. LOGAN
ASSOCIATE

August 31, 1927.

THE IMERICAN INSTITUTE CFARCHITECTS

SEP 2 1927

RECEIVED

[유편

Mr. E. C. Kemper, Executive Sect'y., The Octogon, 1741 New York Ave., Washington, D. C.

Dear Mr. Kemper:

In reply to yours of the 29th inst., I have searched carefully through my files for a copy of the May, 1926 minutes.

sometime ago I sent all the extra copies I had to you and suspect that the above mentioned minutes was among them.

out in this i stance.

Yours Pery truly

WJS:q

THE AMERICAN INSTITUTE OF ARCHITECTS FREDERICK W. GARBER, F. A. I. A.

ARCHITECT 504 Union CENTRAL BUILDING CINCINNATI 2 April 12, 1946

1946 APR 15 AM 10: 06 WASHINGTON, D. C.

Personal

Mr. Edward C. Kemper, Executive Secretary The American Institute of Architects 1741 New York Avenue, N.W. Washington 6, D. C.

Dear Ed:

JOHN POSTLER, A. I. A.

ASSOCIATES

LAWRENCE J. LEFKEN, A. I. A.

I cut the enclosed clipping from a class report of 1901, M.I.T. I thought you would be interested. He was not only a good friend of yours but mine also.

In the class of 1902, I found that we lost Ellis Lawrence of Fortland.

I am not in the habit of looking at the vital statistics. I just happened to fall upon these two.

I am still doubtful as to whether or not I can make the convention, and goodness knows I would like to go to it.

I hope I have cleared up everything to your satisfaction on the Fellowship Committee. This, as you know, is my last year, however, I expect to keep in touch with you.

As always, with very best wishes,

Frederick W. Garber

FWG/mh Enc.

I regretrully report the deaths of two classmates: William J. Sayward on December 21 at his home in Decatur, Ga.; and Ralph Whitman on February 3 at his home in Danbury, Conn.

The following report of the career of William Sayward was sent by C. A. Smith '99 of Atlanta to L. H. Turner '99,

Smith '99 of Atlanta to L. H. Turner '99, Secretary of the Atlanta Alumni Association, and forwarded by Professor Locke '96, Alumni Secretary: "William J. Sayward, 70, nationally known architect; died . . . at his home, 403 Candler Street, Decatur,

[Ga.] on Dec. 21, '45. He was born in Woodstock, Vt., the son of the late Charles Woodbury and Melissa Follansbee Sayward. He received his B.S. at the University of Vermont in 1897, later winning his B.S. in architecture from . . . Technology in 1901. In 1904 he married Miss Clara Louise Purple. Mr. Sayward began his architectural career in New York City in 1901, later going to Seattle, and moving to Atlanta in 1913. He became a member of the Edwards and Sayward firm here in 1914, and upon the death of Mr. Edwards in 1939, the name of the firm was changed

association with the firm until his death.

"Among buildings designed by Mr. Sayward's firm were: structures at the University of Florida; the Florida State College for Women; Winthrop College; Columbia Seminary; Agnes Scott College, Decatur; Atlanta Girls' High School; York, S.C., County Court House, and the bank of Tifton, Ga. In addition he designed the

to Sayward and Logan. He continued the

Decatur City Hall.

"Mr. Sayward was a member of the Decatur Board of Education and the University Housing Projects. Formerly vice-president of the American Institute of Architects, he was also ex-chairman of the Affiliated Technical Societies of Atlanta. He was past president of the Camp Fire Girls and a director of the Boys' Club. He was a Mason, Shriner and member of the Atlanta City Club; a member of the Atlanta Civitan Club; and a member of the Atlanta Athletic Club. Survivors include his wife; two daughters, Miss Madeline Sayward and Mrs. Mary S. Rogers, both of Atlanta; and a grandson, Sayward Rogers."