

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Sanders, Theo. M.
St. Louis Mo.

Exhibits not required

Application for Membership

Nov. 19, 1920

To the Secretary of the American Institute of Architects,
The Octagon, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects under Class A
[Insert appropriate letter.]

I hereby certify that the following statements are correct:

Name Theo. M. Sanders

Address Hollenberg Building Little Rock Ark.
[Number and Street.] [City.] [State.]

Place and date of birth Little Rock Ark. Mch. 13 - 1879

Graduate in architecture University of Illinois 1902
[Give name of institutions and year.—Evidence of Diploma or Certificate of graduation to be submitted with application.]

Holder of Scholarship in architecture.....
[Give name and year.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.....
[State which, and year.—Evidence of Certificate to be submitted with application.]

If an Associate of a Chapter of the Institute, give date of admission thereto.....

If practicing architect, firm name Sanders and Giocchis

Have been in practice fourteen years.....

If draughtsman, employed by.....
[State number of years.]

Collegiate and office training.....

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Theo. M. Sanders
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date.....
[Insert exact date of election to chapter.]

..... Secretary.
..... Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

| | |
|------------------|----------------------------|
| Prelim. Fee | <u>Pl. \$ 5.00 12/1/20</u> |
| Initiation | <u>waived</u> |
| Man. End | <u>no</u> |
| Exhibits | <u>not required</u> |
| On Priv. Com. of | |

Wm. B. Allen
J. B. Adams
Geo. Harding

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to the effect should be made above by the President and Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 10, 1921.

My dear Sir:

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective March 10, 1921.

You have been assigned to the St. Louis Chapter as an Institute member in good standing therein, and the Secretary of the Chapter so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until the dues for the first year have been paid. No charge has been made for first quarter of the current year.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Theodore M. Sanders,
Hollenberg Building,
Little Rock, Arkansas.

Mr. Theo. M. Sanders,
Hollenberg Bldg.,
Little Rock, Arkansas.

K:C

Enclosure

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2-3

April 9, 1921.

My dear Mr. Sanders:-

This will advise you of the formation of the Arkansas Chapter of the American Institute of Architects, effective April 4, 1921. As you signed the Arkansas petition we have transferred you, as an Institute member in good standing, from the St. Louis Chapter to the Arkansas Chapter.

The St. Louis Chapter has been advised and so has Mr. Stern, to whom we are sending Arkansas communications for the time being.

By direction of the Secretary.

Very truly yours,

Executive Secretary.

Mr. Theodore M. Sanders,
Hollenberg Building,
Little Rock, Arkansas.

K:VB

March 1, 1932.

Dear Mr. Sanford:

It is with genuine regret that I write, as Secretary of the Institute, to advise you of the termination of your membership in the Institute and your Chapter, effective December 31, 1931, for non-payment of Institute dues.

The Treasurer, and the Secretary's Office, sent to you various statements of account and letters, in the hope that you would find it possible to make a remittance, in whole or in part, and thereby continue your affiliation with The American Institute of Architects and your Chapter.

It is realized that conditions in the building industry have remained on a most unfavorable basis during the past year, and for that reason the Institute made a special effort to retain your membership as long as possible.

It is believed that you will approve of the action taken. The alternative was to allow the dues to so increase as to make future reinstatement a heavy expense.

I am hoping very much that the circumstances which prevented you from carrying on your Institute membership will speedily change, and that you will soon be thinking of taking up your membership again. When you are ready to do so, I can assure you that the Institute will make the way back very simple and easy. The Board has already made provision whereby the old account can be paid off in installments and over a period of time that will not be onerous to you.

I am going to write to you from time to time, reminding you that the Institute desires your return to its membership and its councils, and so that your return can be worked out to your best convenience.

With best wishes, and with the hope that we may soon regain you as a member of The American Institute of Architects, I am,

Sincerely yours,

Secretary.

Mr. Clarence Morrow Sanford,
212 Scanlan Building,
Houston, Texas.

FCB:GG

WITTEBERG & DELONY

Architects

November 15, 1932

Mr. Edward C. Kemper, Sec.,
American Institute of Architects,
Washington, D. C.

Dear Mr. Kemper:

With reference to the discontinuance of the following
members of the A I A and Arkansas Chapter,

- Chas. L. Thompson
- Theo. M. Sanders
- Frank J. Ginoecchio Jr.
- Harry Wanger
- Hilton King

these members are all in good standing with the Ark. Chapter
and are members of the oldest and best architectural firms in
the city representing the firms of, Thompson Sanders & Ginoecchio
and Mann Wanger & King and regret very much that they feel the
necessity of withdrawing at this time.

Having talked to several of them, they feel that it is a case
of necessity to conserve as there has been no architectural work
here for over a year with not much prospects for the immediate
future so will recommend the acceptance of their resignation
much to my regret.

This makes quite a dent in the Arkansas Chapter but will
watch and see what the future brings forth.

Very truly yours,

(S) LAWSON L. DELONY

Sec-Treas.

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CHARLES L. THOMPSON, A. A. I. A.
THEO. M. SANDERS, A. I. A.
FRANK J. GINOCCHIO, JR., A. I. A.

THOMPSON, SANDERS & GINOCCHIO
ARCHITECTS
HALL BUILDING
LITTLE ROCK, ARKANSAS

February 12, 1936



Mr. Chas. T. Ingham, Secretary
American Institute of Architects
The Octagon,
Washington, D. C.

Dear Sir:

Kindly accept this as my resignation from the American Institute of Architects.

I regret that conditions no longer warrant the expense attached to this membership. My dues have been paid up to January 1, 1936.

Mrs M
Is this correct?
Yes
Red

Very truly,

Theo. M. Sanders

tms;h

Theo. M. Sanders

2 Sanders
usual letters
the member's address
my check for

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

Copy to the Director, Gulf States Division
President, Arkansas Chapter
Secretary, Arkansas Chapter

February 20, 1936

Dear Mr. Sanders:

We are indeed sorry to receive your letter of February 12th, tendering your resignation as a member of The American Institute of Architects. The Officers and Directors of the Institute will be sorry to lose an affiliation which is highly regarded by both the Institute and the Arkansas Chapter.

In order that you may comply with the By-law requirements for the submission of resignations, we wish to call your attention to the attached excerpt from the By-laws, from which you will note that all resignations should be forwarded to the Institute by the Secretary of the local Chapter, with the endorsement of the Executive Committee of the Chapter thereon. Meanwhile, we must continue to send the statements for dues.

There will be a meeting of the Board of Directors of the Institute probably the last week in April at which time we can bring up your resignation for final action, provided the necessary letter from the Secretary of the Chapter, as above mentioned, is at hand.

In the meantime, the sincere hope is expressed that you will find it possible to reconsider the proposed resignation, and that you will continue with the Institute and the Chapter for at least another year.

Sincerely yours,

Executive Secretary.

K/O
Enclosure

Mr. Theodore M. Sanders, A.I.A.,
Hall Building,
Little Rock, Arkansas.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS

THE AMERICAN INSTITUTE OF ARCHITECTS THE OCTAGON, WASHINGTON, D. C.

1715 K Street, N.W.

WASHINGTON, D. C.

20
COPY

MEMORANDUM

Inter-Office Communication

Mr. Theodore M. Sanders

Does not require action, with

June 15, 1936

Chapter approval required.

Dear Mr. Sanders:

This will formally advise you that at the May, 1936, meeting of The Board of Directors of The American Institute of Architects, your resignation as a member in good standing in The Institute and the Arkansas Chapter was accepted, with regret, effective December 31, 1935.

The secretary of the chapter has been so advised.

By direction of The Secretary.

Sincerely yours,

Executive Secretary

K/g

Mr. Theodore M. Sanders,
Hall Building,
Little Rock, Ark.

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

Dated March 11 1942.
Received March 16 19 42
Granted April 11 19 42

MEMBERSHIP NO 1225



THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR ^{REINSTATEMENT TO} MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant Theodore M. Sanders Chapter ARKANSAS
- B Address of applicant Pyramid Building - Little Rock, Arkansas
- C Applicant proposed by Howard Eichenbaum and Geo. H. Wittenberg
- D Application received with check for \$10.00 on March 16 19 42
- E Application held for additional remittance of \$15.- Rec'd March 26 1942.
~~returned for correction~~
- F Application in due order on March 26 1942.
Record of registration, Form S39, Sent Ark.-Mar.17 19 42 Received March 23 1942.
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on 19 . . . on 19 .
 - (b) Form S12, 30 day extension ending on 19 . . . on 19 .
- H Acknowledgments to applicant, ~~proposers~~ and chapter on March 20 1942.
Advice that re-
- I ~~Certification was submitted to~~ chapter executive committee recommending ^S admission or that application be denied received on April 6 19 42
- J No report from chapter executive committee on 19 .
- K Application sent to The Board of Examiners on April 7 1942.
- L The Board of Examiners reported on application on April 7 1942.
- M Applicant was ^{re-} admitted on April 11 19 42
- N Notice ~~of membership~~ to applicant and notice of assignment to chapter and letter to proposers on April 11 19 42
- O Notice of denial of application to chapter and applicant and \$ 19 .
returned to applicant on

^{RE-}
CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly ^{re-} elected

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the ARKANSAS Chapter.

Date April 11 19 42

Chas. J. Ingler
Secretary

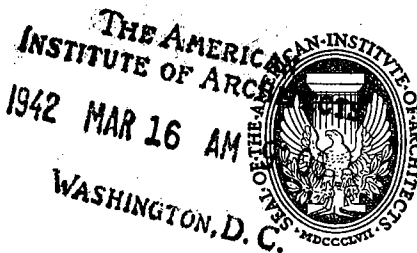
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*In due order
March 26, 1942
H. Eichenbaum*

ORIGINAL

File the original with The Secretary of The American Institute of Architects.

File the duplicate, on gray paper, with the secretary of the local chapter of The Institute.



The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

- 1. My full name is **Theodore M. Sanders**
- 2. I am a **native** citizen of **United States of America**
- 3. My legal residence is in the City of **Little Rock, Arkansas**
County of **Polaski** State of **Arkansas**
- 4. My address in The Institute records will be **Pyramid Building**
Street
City **Little Rock** State **Arkansas**
- 5. I am engaged in the profession of architecture as **practising architect**
- 6. I desire to be a member of the **Arkansas** Chapter.
- 7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.
- 8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor. I am not indebted to The Institute or to any of its chapters or state association members.
- 9. I enclose my check for \$ **10.00** , for admission fee and the current annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

2. State whether a natural or a naturalized citizen.

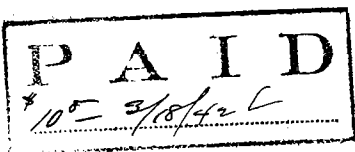
4. State whether residence or office address.

5. State whether as a practicing architect, a teacher, a public official, etc.

8. Receipt required.

Date **March 11** 19**42**

Applicants sign full name in ink



1.

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SI 0-14-40

STATISTICS

10. Date of birth **March 13, 1879** Place of birth **Little Rock, Ark.**
11. I am registered or licensed to practice architecture in the following named states:
(State or States) *By Examination* (State or States) *By Exemption*
Arkansas.

(a) I hold a Certificate No. of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

**Little Rock High School
University of Illinois
Ecole de Beaux Arts.**

England, Germany, France, Italy.

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Apprentice draftsman, Frank W. Gibb, 1896 to 1900

Head draftsman, F.W.Gibb, 1900 to 1902

Head draftsman, Geo.R.Mann, 1902 to 1905.

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states, in which I have practiced architecture as an individual or as a member of a firm or corporation or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations and of schools or colleges)

Since 1910 have practised architecture at Little Rock, Ark.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- ✓ 15. Member of Institute from **1918** to **1933 (approximate)** *Resigned Dec 31-35*
- ✓ 16. Junior of Institute from _____ to _____
- 17. Associate of _____ Chapter from _____ to _____
- 18. Junior Associate of _____ Chapter from _____ to _____
- 19. Member of State Association in _____ from _____ to _____

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for him and for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for ³⁰ years. I have known the applicant for ³² years.

✓ Signed Howard Eichenbaum ✓ Signed Geo. W. Wittenberg
Proposer Proposer

Howard Eichenbaum ³
 113 1/2 W. 3rd St.
 Little Rock Ark

Geo. W. Wittenberg
 807 Pyramus Bldg
 Little Rock Ark



THE AMERICAN
INSTITUTE OF ARCHITECTS

1942 MAR 26 AM 10:54

WASHINGTON, D. C.

R. H. SHREVE PRESIDENT
WALTER R. MACCORNACK VICE-PRESIDENT
CHARLES T. INGHAM SECRETARY
JOHN R. FUGARD TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS

1741 NEW YORK AVENUE, N.W.

WASHINGTON, D. C.

EDWARD C. KEMPER
EXECUTIVE SECRETARY

March 20, 1942

Dear Mr. Sanders:

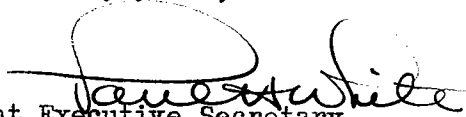
Your application for reinstatement to membership in The Institute, dated March 11, 1942, with your check for \$10.00 attached, has been received. Your desire to renew your affiliation with The Institute is appreciated by The Board.

The application is in due order except that it will be necessary to forward an additional remittance of \$15.00 to make the total of \$25.00 required with applications for reinstatement - \$5.00 for the admission fee and \$20.00 for the first year's dues in advance, if elected.

In enclosing your check for \$10.00 you probably had in mind the recent reduction of dues. However, that schedule of dues applies only to newly-elected members - not to reinstatements.

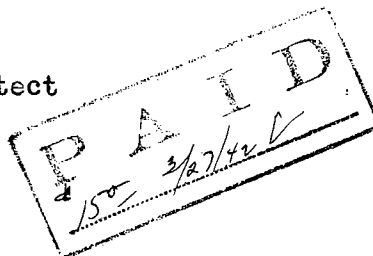
As soon as your check is received the application will be in due order and can be presented to The Board of Examiners at the first opportunity.

Sincerely yours,


Assistant Executive Secretary

Mr. Theodore M. Sanders, Architect
Pyramid Building
Little Rock, Arkansas

W/fs





THE AMERICAN
INSTITUTE OF ARCHITECTS

AP No
1225

1942 MAR 23 AM 9:54

WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION

OF

Theodore M. Sanders - Little Rock, Ark.
(Name of Applicant)

SECRETARY, Arkansas

BOARD OF ARCHITECTURAL EXAMINERS,
Gem Building,
Address Little Rock, Ark.

Dear Sir:

re-election to

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date March 17 19 42

Chas. J. Ingham
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? *Yes*
2. Was his registration or licensing by examination?.....or by exemption? *Yes*
3. What was the scope of the examination?.....
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards?..... If so, give Certificate No.....
6. Date of last registration May 19, 19 39 Registration No. 15 Is it current? *yes* ✓

E. J. Bueggeman
(Signature of Secretary of Board)

Date Mar 20 19 42

Arkansas State Board of Architects
(Name of Board)

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Telephone 2-3185

THE AMERICAN
INSTITUTE OF ARCHITECTS

Wittenberg & Delony
Architects
807 Pyramid Building
Little Rock, Arkansas

1942 APR -6 PM 2:25

WASHINGTON, D. C.

Geo. H. Wittenberg, A.I.A.
Lawson L. Delony, A.I.A.
Julian B. Davidson, A.I.A.
Mary E. Davidson

April 4, 1942.

The Executive Secretary,
The American Institute of Archts.,
The Octagon,
Washington, D. C.

Dear Sir:

I wish to advise that the Arkansas Chapter of
the American Institute of Architects approves
of the reinstatement of Mr. Theo M. Sanders, to
the A.I.A.

Yours very truly,

Lawson L. Delony.

Lawson L. Delony
Secretary
Arkansas Chapter
A.I.A.

LLD/a

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 11, 1942

Dear Mr. Sanders:

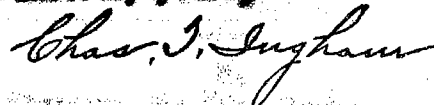
The Secretary is happy to inform you that your application for reinstatement to membership in The Institute was acted on favorably by The Board of Directors and that you were re-admitted to corporate membership in The Institute and assigned to membership in the Arkansas Chapter, effective April 11, 1942. You will be a member of that chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

The Board of Directors welcomes you again to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,



Secretary

Mr. Theodore M. Sanders, A.I.A.
Pyramid Building
Little Rock, Arkansas

GTI:ER

Copy to Proposers: Mr. Howard Eichenbaum
Mr. Geo. H. Wittenberg

" " Director J. FrazerSmith

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COPY TO

FILES

PRESIDENT

SECRETARY

TREASURER