

# THE AMERICAN INSTITUTE OF ARCHITECTS,

THE OCTAGON, WASHINGTON, D. C.

— Form D —

FORM OF APPLICATION TO QUALIFY BY AN EXHIBITION OF EXECUTED WORK FOR CANDIDATURE AS ASSOCIATE MEMBER IN THE AMERICAN INSTITUTE OF ARCHITECTS.

To the Secretary of the American Institute of Architects  
The Octagon, Washington, D. C.

SIR:

I desire to present examples of my executed work together with a statement of my training and practice so as to qualify for Associate Membership in the American Institute of Architects. I have carefully examined the Constitution and By-Laws of the Institute and agree, if elected, to honorably maintain and obey them.

I hereby certify that the following statements are correct:

Name *Charles F. King*

Address *15 West 31st Street New York N.Y.*

Place and date of birth *Dec 22nd 1872 - Washington D.C.*

Firm name *King and Chappell*

having been in practice for *about four* years.

Collegiate and office training

Drawings (six or more) and photographs accompanying application

*The set of 1/4" & 3/4" scale drawings of Georgetown University Expansion.  
Three small photographs of the " " "  
Photographs of Vanderbilt Riding Ring - Newport R.I.  
Photographs of Residence of Richard Tombs Esq. Cedarhurst L.I.*

I hereby certify that the foregoing applicant is a member of  
Chapter, A. I. A., and I endorse his application.

*Passed Committee on  
Examinations & Admissions*

*4/15/07*

*Charles F. King*  
(Signature of Applicant)

*Charles D. Hutchful*  
Secretary

Chapter, A. I. A.  
(To be omitted when the applicant does not reside in the territory of a Chapter.)

We, the undersigned, Fellows or Associates of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be accurate. We know the applicant personally, consider that his work and practice warrant his being admitted to the examinations, and we nominate him for Associate Membership in the Institute, should he pass the examinations.

*John W. Lawrence  
Thomas Hastings  
Geo. B. Rose*

(The signatures of three Institute members are here required.)

*Dr. King 3/16/07*

CARRÈRE & HASTINGS, ARCHITECTS

28 East Forty-first Street  
New York

JOHN M. CARRÈRE  
THOMAS HASTINGS  
OWEN BRAINARD C.E.

Received

MAR 18 1907

Answered

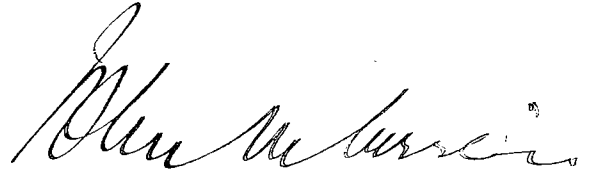
March 8th, 1907.

Dear Mr. Brown:

I am sending you Mr. Charles Ewing's  
application for membership in the Institute.

Mr. Ewing has promised to forward to  
you directly the necessary drawings, photographs,  
etc. He is an ideal candidate who has already  
been heard from and who has already made his mark  
and whom I admire very greatly.

Very truly yours,



Glenn Brown, Esq.,

"The Octagon",

Washington,

D.C.

CARRÈRE & HASTINGS, ARCHITECTS

28 East Forty-first Street  
New York

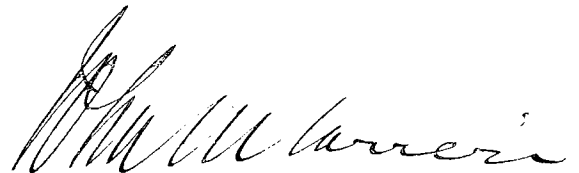
JOHN M. CARRÈRE  
THOMAS HASTINGS  
OWEN BRAINARD C.E.

March 14, 1907.

My dear Brown:

I am informed by Mr. Charles Ewing that his drawings, photographs, etc., in connection with his application for membership in the Institute were sent to you yesterday, and you have no doubt received same by this time.

Very truly yours,



Glenn Brown, Esq.,  
"The Octagon",  
Washington, D. C.

EWING & CHAPPELL, ARCHITECTS

5 West 31st Street

New York

AIA  
Received,

MAR 15 1907

1907

March 14, 1907.

CHARLES EWING

GEORGE S. CHAPPELL

JEROME R. ALLEN

Glenn Brown, Esq.,

Octagon House, Washington, D.C.

Dear Sir:

By direction of Mr. Carrere, I have sent you by express plans and photographs (of work executed by me) in connection with my application for membership in the American Institute of Architects.

May I ask whether these drawings and photographs are to remain in the possession of the Institute or whether they will be returned to me, as in the event of their not being returned, I wish to have others made for the office files.

Very truly yours,

*Charles Ewing*

Dear Mr. Ferguson.

I enclose herewith my  
check for dues to the Institute for  
the present year. I also enclose my  
letter of resignation from the Institute  
with the request that you hand it  
to the Secretary whose name I

unfortunately left at hand.

Very truly yours  
W. H. H.

Walter H. H.  
Feb. 20/93



The American Institute of Architects  
Washington DC.

Dear Sir:

Having for sometime  
been retired from the practice  
of architecture, I wish to  
present my resignation from  
the Institute to take effect  
at the end of the current year.

Member  
since 1907

PAID  
DATE 2/24/31 - 25/1/1931 Dec

Yr. 20 ps.  
750 Center Ave  
W. 17th St. N.W.

Sincerely,  
Charles L. King.

*April Bond*

February 25, 1931

Dear Mr. Ewing:

Please accept our thanks for your note of February 20th, to Mr. Bergstrom, Treasurer, transmitting your check for \$25.00 for your annual dues for 1931.

We also have your note of the same date, indicating your wish to resign your membership in the Institute, now that you have retired from the practice of architecture, effective at the end of the year.

Before a resignation can be acted upon it must come forward to the Secretary of the Institute through the Secretary of your Chapter, Mr. Theodore I. Coe, 101 Park Avenue, New York City.

However, it has occurred to us that inasmuch as you have been a member of the Institute since 1907, you may be eligible to be placed on the roll of retired members, which would relieve you from all financial obligation as to dues to the Institute (but not the Chapter) while still retaining the privileges of full membership. Attached is an excerpt from the By-laws setting forth the conditions of such retired membership.

Perhaps you would prefer to have the matter handled in this way, and thus keep in touch with your professional society.

Please let us hear from you again, at your convenience, as to whether you wish us to proceed with your resignation, or to request retired membership on your behalf.

Sincerely yours,

Assistant Executive Secretary.

Mr. Charles Ewing,  
750 Canton Avenue,  
Milton, Mass.

H/fhg-Enc.

Copy to the Secretary, New York Chapter.

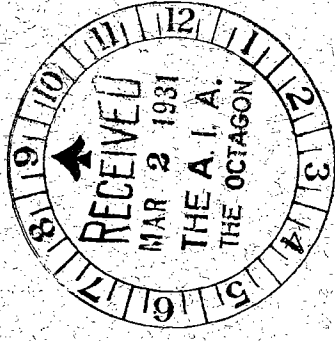


retired - have headed to  
Massachusetts while my old  
office still continues in New York  
and I am engaged in no other  
occupations or projects.

Such high action in this  
matter is taken by the Board  
of Directors. Therefore enclose

an application for retired  
membership addressed to  
the board with the request  
that you present it to them  
for me. Very sincerely yours

Feb 27/1931  
750 Center St. Boston Mass  
Waring.



Dear Mr. Stewart

Thank you very much  
for your courteous letter of  
the 23rd.

No suggestion that I seek  
to get in the roll of retired  
members is most acceptable  
to me. While I am still sure

very far from seventy & am not  
physically disabled, - it is  
true that I have been a member  
of the institute for twenty three  
years - have definitely





The Board of Directors  
of the American Institute  
of Architects  
Gentlemen

As I have definitely  
retired from the practice of  
Architecture & am engaged  
in no other business or  
profession, I request that  
my name be transferred from  
the list of active members to  
the retired membership roll.

Respectfully,  
Charles Waring

Feb 27/31  
Wm. P. Ten

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

March 16, 1931.

Dear Mr. Ewing:

The Minutes of the March meeting of the Executive Committee have been approved and we are now in a position to write the formal letters.

This will advise you that the Committee, by resolution, placed you on the retired list of the Institute, effective December 31, 1931.

This makes no change in your status as an active member except that it relieves you of the payment of Institute dues.

By direction of the Secretary.

Sincerely yours,

  
Executive Secretary.

Mr. Charles Ewing,  
750 Canton Avenue,  
Milton, Mass.

K-G