

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Application for Membership—A. I. A.

No. E-120 Chapter: Philadelphia  
Name: Spencer, Margaret F.  
Initiation Fee: Paid 10/23/35  
Annual Dues: \$15.00- Paid 10/23/35  
5.00- 1/9/36  
Exhibits, ~~Exhibits~~ Exhibits Rec'd  
Acknowledgment by O.K.  
~~Secretary~~ President  
Endorsements: O.K.  
Board of Examiners: Nov. 1935 meeting  
Board of Directors or Dec. " "  
~~Executive Council~~  
The Octagon: Nov. " issue  
Privileged: No  
Elected: Jan. 1, 1936  
Exhibits Returned: 1/15/36  
Remarks:

Application for Membership

October 15, 1935

Institute of Architects.  
American Institute of Architects, and certify that the following state-

M. Spencer  
Philadelphia [City.] Pennsylvania [State.]

[Diploma or Certificate of graduation (or photostatic copy) must accompany this application.]  
[If required in your case, attach evidence (or photostatic copy).]  
Royal Institute of British Architects, or the examinations for the first  
[If required in your case, state which, and attach evidence of Certificate (or photostatic copy).]  
Law and you are not registered, state reasons.

Self  
draughtsman, employed by

Collegiate and office training Three years Mass Inst. of Technology  
Previous application for membership, if any in New York School of Applied Design  
[Date of Application] Three years European Study

I have carefully examined the Constitution and By-Laws of the Institute and the circular of advice relative to "Principles of Professional Practice," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in The American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of The American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) Margaret F. Spencer  
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the

Chapter, A. I. A., on the following date (2) \_\_\_\_\_  
[Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my Chapter that this applicant is applying for Institute membership (3) Arthur A. Brockie  
[Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of The American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number.  
(Essential if Registered)

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed.

(4) Edmund D. Rivers  
(5) Genevieve Pope Heatman  
(6) Wm. P. B. Smith

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the applicant proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

Pennsylvania (7) EX-1185  
NUMBER  
New Jersey C-1872

Application for Membership

October 15, 1935

To the Secretary of The American Institute of Architects.

I hereby apply for Membership in The American Institute of Architects, and certify that the following statements are correct:

Name Margaret F. Spencer

Address New Hope Penna

Place and date of birth Philadelphia Penna

Graduate in architecture

Holder of Scholarship in architecture

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts

If your State has a Registration or License Law and you are not registered, state reasons

If practicing architect, firm name Self

Have been in practice 20 years. If draughtsman, employed by

Collegiate and office training Three years Mass Inst. of Technology

Previous application for membership, if any New York School of Applied Design and Architecture

I have carefully examined the Constitution and By-Laws of the Institute and the circular of advice relative to "Principles of Professional Practice," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in The American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of The American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) Margaret F. Spencer [Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the

Chapter, A. I. A., on the following date [Insert date of election to chapter.] (2) [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my Chapter that this applicant is applying for Institute membership (3) Arthur H. Brockie [Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of The American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (4) Edmund B. Myers
(5) Gertrude Pope Heatman
(6) W. P. B. ...

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed.

Pennsylvania 27 EX-1185 NUMBER
New Jersey C-1872

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the applicant proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

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MARGARET F. SPENCER  
REGISTERED ARCHITECT  
NEW HOPE, PENNSYLVANIA



October 17, 1935

Mr Kemper  
Executive Secretary  
American Institute of Architects  
The Octagon  
Washington D.C.

Dear Mr Kemper:

*Rec'd*

Under separate cover I am sending you plans and photographs of two completed buildings, and Mrs Mc Coy of the Philadelphia chapter is sending you my application, for membership in the A.I.A. Enclosed find check for \$20 for initiation and dues.

I suppose it will take some time for the application to be acted upon, but could you give me an idea at what time it is likely to be completed? I have work to do, and expect to have an office in Philadelphia this winter and in future.

Also, might I trouble you as to where I might get information in regard to women architects in America, how many, where situated, when and where registered, their work, how many at present members of the Institute, and the dates of their entry, etc. All this as I am asked to give a talk in Princeton this Fall on that subject and I am going to be pressed for time (and interesting information, I fear!) I should be most grateful for any advice or addresses that you would give me. For instance the address in Chicago of the Womens Architectural Club, and the address of the National Registration Board, the names of all states demanding registration of Architects, and the names and addresses

Received Payment  
1935  
10/23/35  
M.F.S.

of the secretaries of such, I promised this talk last year when I wasnt terribly busy; now I dont see how I am ever going to get all this data together in time.

Very truly yours,

Margaret F. Spencer

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

Copy to the Director,  
Middle Atlantic Division.

October 23, 1935

Dear Miss Spencer:

We have received with gratification, and on behalf of the Secretary wish to acknowledge your application for membership in The American Institute of Architects, received through the office of the Philadelphia Chapter.

The material which you sent as exhibits of your work has been received; also, check for the initiation fee and first year's dues - subject to election.

Your application is complete and will be submitted to the Board of Examiners at its meeting in November. Thereafter, final action will be taken by the Board of Directors, scheduled to meet early in December. We should be able to notify you of the action taken sometime during the month of December.

Sincerely yours,

K/g

Executive Secretary.

Miss Margaret F. Spencer,  
New Hope,  
Pennsylvania.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

October 20, 1935

Dear Miss Spencer:

We have acknowledged, in a separate letter, the receipt of your exhibits of your work, in connection with your application for Institute membership, and check for the initiation fee and first year's dues included with your letter of October 17th.

With reference to the information you request regarding women architects in this country, we can only advise as to the names of those who are members of the Institute. The copy of the Annuary, sent herewith, has been checked in red to indicate those of its members who are women, and opposite each name is the date of election to the A.I.A.

We do not have the address of the Women's Architectural Club in Chicago, but undoubtedly the Secretary of the Chicago Chapter could inform you. He is Mr. Carl Heimbrodt, 20 North Wacker Drive, Chicago.

Enclosed is the latest compilation of information on the states having registration laws for the practice of architecture. We have added those states passing such laws since this document was printed. The address of the National Council of Architectural Registration Boards is included therein.

Recently we have received a request from Miss Jean Lyon, of the staff of "The Sun", 280 Broadway, New York, for data on women architects. She advises she is preparing an article on women architects for their Woman's Page. We have sent her what we can, and it is possible she may already have gathered some information which she would be willing to pass along to you. Miss Lyon gave her home address for prompt attention - 116 Waverly Place, New York, N. Y.

We regret that we can give you no more definite information.

Sincerely yours,

Miss Margaret F. Spencer,  
New Hope,  
Pennsylvania.

Executive Secretary.

COPY TO  
FILES

K/g-Encs.

PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

January 6, 1936

Dear Miss Spencer:

We are prepared to advise you formally of your election to the Institute, but due to the action of the Board of Directors at its December meeting, in increasing the annual dues from \$15.00 to \$20.00, we write to ask for an additional payment of \$5.00 to cover in full your annual dues for the year 1936.

You will recall that the check, which accompanied your application, paid the annual dues for 1936 on the basis of \$15.00.

A By-law requirement makes this letter necessary, so please do not think that we are too technical.

Sincerely yours,

Executive Secretary.

K/G

Miss Margaret F. Spencer,  
New Hope,  
Pennsylvania

MARGARET F. SPENCER  
REGISTERED ARCHITECT  
NEW HOPE, PENNSYLVANIA



Mr Edward C. Kemper  
Executive Secretary  
American Institute of Architects  
The Octagon, Washington, D.C

Dear Mr Kemper:

Enclosed find \$5.00 to cover the additional amount due for annual dues for the year 1936.

I want to thank you also for the information which you sent me some time ago in regard to women architects. The lecture date has been put off until April but I expect to write to the various women members of the A.I.A. in the near future, for data; are there any new members since the list you sent me?

*1/9/36*  
*Spencer*

Sincerely yours,

*Margaret F. Spencer*  
[*Mrs. Robert Spencer*]



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

January 18, 1936

Dear Mrs. Spencer:

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective January 1, 1936.

You have been assigned to the Philadelphia Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter has been so advised.

We have received your letter with check for \$5.00 for the additional payment required for your 1936 Institute dues, and a Membership Card is enclosed herewith.

An engrossed Certificate of Membership in The American Institute of Architects will be sent to you as soon as it is completed.

The exhibits which you sent to The Octagon, in connection with your application, will be returned to you under separate cover. If they are not received within a reasonable time, please let us know.

May I take this opportunity to say that the office of the Secretary at The Octagon is for the service of every Institute Member. Should the occasion arise we shall be glad to give you our best cooperation.

Sincerely yours,

Executive Secretary.

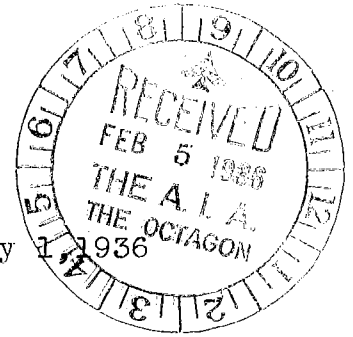
Mrs. Robert Spencer,  
New Hope, Penn.

K/G-Enc.

COPY TO

FILES      PRESIDENT      SECRETARY      TREASURER

MARGARET F. SPENCER  
REGISTERED ARCHITECT  
NEW HOPE, PENNSYLVANIA



February 1, 1936

Mr Edward C. Kemper  
Executive Secretary  
American Institute of Architects  
1741 New York Avenue  
Washington D.C.

Dear Mr Kemper:

I wish to acknowledge your letter informing me of my election to the Institute, and to thank you for offering the use of your facilities.

I am getting together the last of the data for a lecture and an article to be published on the activities of women architects, for which the information you sent me some time ago has been of the greatest help. Now may I ask you one thing more? Just exactly how many women are members of the A.I.A. at this time? There are twelve in the Annuary of 1934-1935, I suppose others have been elected since them. If it is not too much to ask would you send me their names and addresses so that I may include them in my list?

Thanking you for your help in this matter, I am

Sincerely yours,

*Margaret F. Spencer*

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2 3  
COPY

February 6, 1936

Dear Mrs. Spencer:

Responding to yours of February 1st:

The enclosed list of women members of The American Institute of Architects is complete, except for your own name. No women members have been elected since the 1934-1935 Anniversary was printed, excepting your own election.

It may be of interest to you to learn that Miss Marion Blood is now serving as Secretary for the Grand Rapids Chapter.

We shall be glad to receive copies of the articles you are preparing when they are completed, as we have been receiving several calls, lately, for just this sort of information.

Sincerely yours,

Executive Secretary

K/g  
Enclosure

Mrs. Robert Spencer,  
New Hope,  
Pennsylvania.

*Margaret F. Spencer, A. I. A.*

*ARCHITECT*

*New Hope, Pennsylvania.*

December 6, 1937

The Secretary  
American Institute of Architects  
Octagon House  
Washington, D.C.



Dear Sir:

Mr Cope, the Secretary of the Philadelphia Chapter, of which I am a member, advises me that I should communicate with you in regard to changing to another chapter. I have moved to Arizona and am registered there and practising in Tucson, and do not expect to be in the East except for short visits, so that it would seem to be best to transfer to the Arizona Chapter. Are any formalities required, or will this serve? My dues are paid up to January 1938, I should like to change before the new dues become payable, to avoid duplicate payments to two chapters.

I have met one or two of the Arizona architects, but have not spoken of changing to that chapter, as to tell the truth I had forgotten about it until I came East a fortnight ago; I suppose however that it is a routine matter.

Very truly yours,

*Margaret F. Spencer*

My address in Arizona is (Rancho Cuesta Solana, Anklam Road)  
P.O. Box 2549, Tucson, Arizona.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

December 13, 1937

Dear Miss Spencer:

In accordance with your letter of December 6th, we beg to advise that you have been formally transferred, as an Institute member in good standing, from the Philadelphia Chapter to the Arizona Chapter, effective December 31, 1937.

Both Chapters have been advised.

The Secretary of the Arizona Chapter is Mr. N. H. Starkweather, 40 West Congress Street, Tucson, Arizona, and we suggest that you get in touch with him concerning the next meeting and other matters of interest.

Sincerely yours,

Executive Secretary

K/G

Miss Margaret F. Spencer, A.I.A.,  
Rancho Cuesta Solana,  
Anklam Road, P. O. Box 2549,  
Tucson, Arizona.

Mrs. Spencer owes dues for 1939 - \$20.00

LM

*Rancho Cuesta Solana*  
Tucson - Arizona  
Tel. 0278 R1 P.O. Box 2549

RECEIVED

MAY 10 1939 AM 9:11

THE AMERICAN INSTITUTE  
OF ARCHITECTS  
WASHINGTON, D.C.

The Secretary  
American Institute of Architects  
The Octagon  
Washington D.C.

Dear Sir:

Due to the financial situation, I find that I will not be able to continue my membership payments in the Institute, and I therefore regretfully hereby tender my resignation.

Very truly yours,

*Margaret F. Spencer*

*Mrs Robert Spencer*

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

*Spencer*

May 13, 1939

Dear Mrs. Spencer:

It is with much regret that we have received your letter of May 10, tendering your resignation as a member of The Institute and the Arizona Chapter.

In order that The Secretary may accept your resignation, we must certify that you are not indebted for dues to The Institute or to the chapter. The first installment of Institute dues is payable on or before March 31; therefore, to clear your account, this payment in the amount of \$7.00 should be made at this time.

Upon receipt of your check The Secretary will be able to take further action on your resignation.

Sincerely yours,

Executive Secretary

Mrs. Robert Spencer, A.I.A.,  
P.O. Box 2549,  
Tucson, Arizona.

W:DC



This is to certify that

Margaret F. Spencer  
is a Member of

The American Institute of Architects

FOR  
YEAR ENDING  
DECEMBER 31

1939

Mar 31, *Chas. J. Ingham*  
Secretary

541



N INSTITUTE OF ARCHITECTS  
TAGON, WASHINGTON, D. C.  
Office of The Secretary

THE AMERICAN  
INSTITUTE OF ARCHITECTS

1939 OCT -2 PM 2:38

WASHINGTON, D. C.

NOTICE OF RESIGNATION OF MEMBERSHIP

To Mrs. Robert Spencer,  
P. O. Box 2549,  
Tucson, Arizona.

Your resignation from The Institute, dated May 10, 1939, is  
effective both in The Institute and in your chapter, as of June 20,  
1939, the date it was received by The Secretary.

The Board regrets your decision to withdraw from The Institute, and hopes that  
you will return to it soon.

Date June 27, 1939.

*Chas. J. Ingham*  
Secretary

Note:

Please return the certificate of membership and any  
other certificates which may have been issued to you by The  
Institute, for cancellation as required in the By-laws.

*Dear Mr Ingham: This was not forwarded to  
my Eastern address and I have just  
received it - I do not know when the  
original certificate of membership was  
sent to, in my moving out here but will  
send it on as soon as I can locate it.  
M. F. Spencer.*

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for \$7.00 payment of fees due.*



2-3



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The American Institute of Architects

FOR  
YEAR ENDING  
DECEMBER 31  
1939

Chas. J. Ingham  
Secretary



THE AMERICAN  
INSTITUTE OF ARCHITECTS  
1939 OCT -2 PM 2:38  
WASHINGTON, D. C.

N INSTITUTE OF ARCHITECTS  
TAGON, WASHINGTON, D. C.  
Office of The Secretary

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M. F. Spencer

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