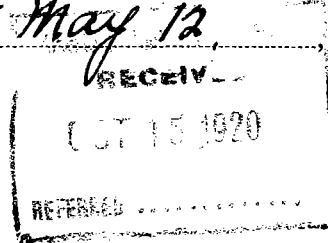


Unanimous - Ex. not required

Application for Membership

Detroit, May 12, 1920

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.



SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name *Keith W. Smith*

Address *1103 Union Trust Building, Detroit Michigan*
[Number and Street] [City] [State]

Place and date of birth *Scarvia, Ontario, October 18, 1884*

Graduate in architecture.....
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture.....
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.....
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter *Michigan Chapter*

If practicing architect, firm name.....

Have been in practice..... years

If draughtsman, employed by *Associate with Stratton & Snyder, 13 years*
[State number of years.]

Collegiate and office training *Registered Architect - Michigan - June 1916 by examination*

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Keith W. Smith
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the *Mich*
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date *March 1917*
[Insert date of election to chapter.]

Halter Maul Acting Secretary
Michigan Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) *J. B. Stratton*
- (2) *Halter E. Lent*
- (3) *James B. Nettleton*

Prelim. Fee	<i>PA \$5.00 1915 fee</i>
Initiation	<i>need not pay</i>
Unan. End.	<i>Yes</i>
Exhibits	<i>not required</i>
On Priv. Com. of	<i>Nov. 17, 1920</i>

The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2-3
December 17, 1920.

My dear Mr. Smith:

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective December 17, 1920.

You have been assigned to the Michigan Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so notified.

No charge for dues has been made against you for the current year and a statement for dues for 1921 will come forward after the first of the year. You will receive in due course the engrossed Certificate of Membership.

May I take this opportunity to say that the Office of the Secretary at the Octagon is for the service of every Institute Member. Should the occasion arise, we will be glad to give you our best co-operation.

Very truly yours,

Executive Secretary.

Mr. Keith W. Smith,
1103 Union Trust Bldg.,
Detroit, Mich.

K:C

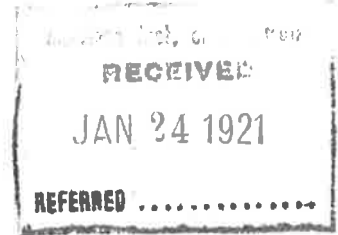
COPY TO

FILES PRESIDENT SECRETARY TREASURER

WM. BUCK STRATTON
DALTON J. V. SNYDER
KEITH W. SMITH

STRATTON AND SNYDER
ARCHITECTS
1103 UNION TRUST BUILDING
DETROIT

January 21, 1921



23

American Institute Of Architects,
Octagon House,
Washington, D. C.

Gentlemen:

I am gratified on my
election to the membership in the American
Institute of Architects. I hope I may be
of service in Institute work.

Yours very truly,

KWS:R

Received Payment
American Institute of Architects
1/24/20 *AM*

WM. BUCK STRATTON
DALTON J. V. SNYDER

STRATTON AND SNYDER
ARCHITECTS
1103 UNION TRUST BUILDING
DETROIT

April 28, 1922.

1-1922

The American Institute of Architects,
The Octagon House,
Washington, D. C.

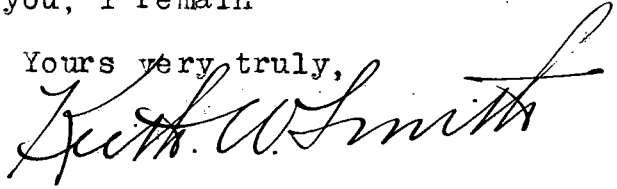
Gentlemen:

I have mislaid my certificate of
membership to the Institute. Will it be possible
for me to obtain a copy of the same?

Thanking you, I remain

Yours very truly,

Keith W. Smith
1103 Union Trust Bldg.,
Detroit, Michigan.



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

Mrs M - Please note:

*K
sent
LW*

23

May 1, 1922.

My dear Mr. Smith:-

In response to yours of April 28, we will be glad to have a duplicate Membership Certificate made for you. However, it will be some few months before it can be forwarded, as our engrosser is overwhelmed with work on account of the continuing increase in Institute Membership.

Very truly yours,

Executive Secretary.

Mr. Keith W. Smith,
Union Trust Building,
Detroit, Michigan.

K:VB

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

COPY TO

FILES PRESIDENT SECRETARY TREASURER

23

May 8, 1922.

18 1922

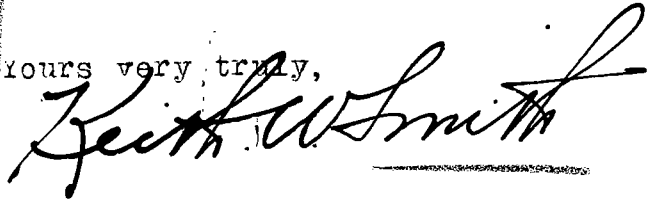
The American Institute of Architects,
Octagon House,
Washington, D. C.

Gentlemen:

A few days ago, I wrote you asking for a copy of my certificate membership in the Institute. I have found my original certificate so would ask you to disregard my former request. Thanking you, I remain

Yours very truly,

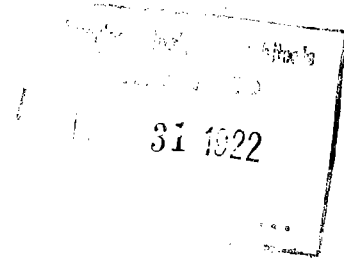
Keith W. Smith,
1103 Union Trust Bldg.,
Detroit, Michigan.



WM. EUCK STRATTON
DAITON J. V. SNYDER

KEITH W. SMITH
ALFRED MITSCHKE
JARVIS G. CLARKSON, ENGINEER

STRATTON AND SNYDER
ARCHITECTS
1103 UNION TRUST BUILDING
DETROIT



May 29, 1922.

The Secretary,
American Institute of Architects,
Octagon House,
Washington, D. C.

Dear Sir:

Is it considered proper and is it
advised by the Institute to put the letters "A.I.A."
following your name on a business card; or would
it be better form to place "Member of the American
Institute of Architects" in some other position on
the card?

Thanking you for this advice, I remain

Yours very truly,

K. W. Smith,
1103 Union Trust Bldg.,
Detroit, Michigan.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

WM. EUCK STP
DAITON J. V.

2-3

May 31, 1922.

My dear Mr. Smith:-

In response to yours of the 29th, the Institute is glad to have its Members designate their affiliation with the Institute by the use of the initials "A. I. A." after their names, or the same can be written out in full as preferred.

Very truly yours,

Executive Secretary.

Mr. Keith W. Smith,
1103 Union Trust Bldg.,
Detroit, Michigan.

K:VB

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

DETROIT CHAPTER

February 1, 1930

Mr. E. C. Kemper, Secretary,
American Institute of Architects,
The Octagon,
Washington, D. C.

Dear Mr. Kemper:

We regret that it is necessary for us to recommend the dismissal from the Detroit Chapter A.I.A. of the following named members for non-payment of dues. In accordance with the by-laws they have all been notified, and all have failed to reply. The names are as follows:

* * *
Orla F. Varney - 724 Michigan Theatre Bldg., Detroit
~~Keith W. Smith - 916 Francis Palms Bldg., Detroit.~~

* * *
An early reply will be appreciated so that our records will be clear in time to make the annual report to the Institute.

Yours very truly,

DETROIT CHAPTER, A. I. A.

(S) B. V. GAMBER

Secretary

BVG:MCP

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

73-A
COPY

2-3

Emerson

March 8, 1930.

Dear Mr. Smith:

You are a member of the Institute and of the Detroit Chapter.

Under the By-Laws of the Institute each member must maintain his Chapter membership as well as his national membership.

We are advised by the Detroit Chapter that you are indebted for Chapter dues.

The Chapter does not want to lose your membership, but it feels in fairness to the other members that the account should be adjusted or that the affiliation should be terminated.

The Institute Executive Committee feels that it must support the Chapter in a matter of this kind, and on the other hand, it never terminates a membership for financial reasons except as a last resort.

We, therefore, write to call the situation to your attention, in the thought that the Chapter indebtedness may be overlooked, and to ask that you make a remittance for Chapter dues to the Secretary, Mr. Branson V. Gamber, of 3500 Union Trust Building, Detroit.

The Institute Executive Committee will meet in Washington on March 21-22, at which time this matter will be acted upon. We hope very much to hear from you to the effect that your account with the Detroit Chapter has been adjusted on or before March 21st.

Sincerely yours,

Executive Secretary.

Mr. Keith W. Smith,
916 Francis Palms Building,
Detroit, Michigan.

K-G

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

✓
April 5, 1930.

My dear Mr. Smith:

We write with regret to advise you of the termination of your membership in The American Institute of Architects and the Detroit Chapter, effective March 21, 1930.

This action was taken on account of non-payment of dues to the Detroit Chapter.

It is hoped that in due course you will consider renewing affiliations with your professional societies.

By direction of the Secretary.

Very truly yours,

Executive Secretary.

Mr. Keith W. Smith,
916 Francis Palms Building,
Detroit, Michigan.

K-G