

Dated June 10 19 48.  
Received July 20 19 48  
Granted August 14, 19 48.

MEMBERSHIP NO <sup>7253</sup> ~~63~~



In due order  
July 23, 19 48  
H. Gerovai's

THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant..... Glenn Elwood Smith Chapter Pasadena
- B Address of applicant..... 512 North Rosemead Blvd., Temple City, California
- C Applicant proposed by..... Breo Freeman and Burton Romberger
- D Application received with check for \$..... 10.00 on..... July 20 19 48
- E Application returned for correction..... 19 .
- F Application in due order on..... July 23 19 48.
- Record of registration, Form S39, Sent (Cal.) July 21 19 48. Received. July 28, 19 48.
- G Notices sent to chapter executive committee:
  - (a) Form S11, reasonable time ending on..... 19....., on 19 .
  - (b) Form S12, 30-day extension ending on..... 19....., on 19 .
- H Acknowledgments to applicant, proposers, and chapter on..... July 23 19 48
- I Certified resolution of chapter executive committee recommending admission  
\* ~~or that application be denied~~ received on..... July 20 19 48.
- J No report from chapter executive committee on..... 19 .
- K Application sent to The Board of Examiners on..... August 5, 19 48 .
- L The Board of Examiners reported on application on..... August 5, 19 48.
- M Applicant was admitted on..... August 14, 19 48.
- N Notice and certificate to applicant and notice of assignment to chapter and letter  
to proposers on..... August 14, 19 48.
- O Notice of denial of application to chapter and applicant and \$.....  
returned to applicant on..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Glenn Elwood Smith  
to membership in The Institute, and hereby declare him to be a corporate member of The  
Institute and assign him to membership in the Pasadena Chapter.

Date August 14, 19 48.

Secretary

(a)

1-30-48  
THE AMERICAN  
INSTITUTE OF ARCHITECTS  
1948 JUL 20 PM 2:13  
WASHINGTON, D. C.



INSTRUCTIONS

Type in all information carefully and sign with ink.  
Mail this original and check for \$10.00 to The Secretary, The American Institute of Architects, 1741 New York Avenue, N. W., Washington 6, D. C.  
File the duplicate, on yellow paper, with the secretary of the local Chapter of The Institute.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Glenn Elwood Smith**

2. I am a **Natural** citizen of **The United States of America.**

3. My legal residence is in the City of **Temple City**  
County of **Los Angeles** State of **California.**

4. My address in The Institute records will be  
Number **512** Street **N. Rosemead** Blv'd.  
City **Temple City** Zone State **California.**

5. I am engaged in the profession of architecture as **Practicing Architect**

6. I desire to be a member of the (**American Institute of Architects**) Chapter **Pasadena**

7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute.

8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.

9. I enclose my check for \$10.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the *Bulletin of The American Institute of Architects*. It is my understanding that if I am not admitted to membership \$5.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

Date **June 10 1948**

*Glenn Elwood Smith*  
Applicant sign full name in ink

**PAID**  
\$10 - 7/21/48

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2. State whether a natural or a naturalized citizen.

4. State whether residence or office address.

5. State whether as a practicing architect, a teacher or a public official, etc.

STATISTICS

10. Date of birth July 12, 1894 Place of birth Tuscola, Illinois.

11.(a) I am registered or licensed to practice architecture in the following-named states:

California.

(b) I passed the State Board Examination in the following-named states:

California. 20th day July, 1928.

(c) I hold Certificate No. 1935 of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Pasadena High School	Pasadena,	4	1916	Manual Arts.

Also Graduated in a Strength of Materials Course & Architecture Applied Design Night school 2 Years By Prof. C.W. Cook . C.E. L.A.

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

Traveled , Mexico, Canada, Europe-England , Scotland, Wales. & most of the states in The U.S.A.

Major U.S. Army Engineer 2 Years Overseas. World War 2. Combat Zone. E.T.O.

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Employer	Classification	From	To
Architects Myron Hunt	Draftsman,	1918	1919
Sylvanus B. Marston Sr. (Deceased).		1919	..
Joseph Rhodes.		1920	1922
D.M. Renton (Deceased)		1920	1922
Herbert A. Hamm	Chief Draftsman	1922	to 1925.

579 N. Holliston Ave. Pasadena. Sy 6-6248.  
Practicing Architect for 20 Years.

Is Architecture your principal vocation? Yes.

If you are practicing any other vocations will you indicate the nature of the work?

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

From To

As an Individual .
California.Practicing Architect 1928 1948 Inclusive.

BUSINESS AFFILIATIONS

15. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

Reserve Officers Association U.S.Army.
Member of "The Society of American Military Engineers"
American Legion .
"Veterans of Foreign Wars " former Chairman Building Committee.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 16. Member of Institute from to
17. Junior of Institute from to
18. Associate of Chapter from to
19. Junior Associate of Chapter from to
20. Student Associate of Chapter from to
21. Member of State Organization in from to
Charter Member Pasadena Architectural Club.
Member "Architects of San Gabriel Valley"

ENDORSEMENT BY PROPOSERS

(The two proposers must be corporate members of The Institute in good standing.)

I, the undersigned, do hereby certify that I have read the statements made hereinabove by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession, and I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 10 years. I have known the applicant for 4 years.

Signed [Signature] Pres. Signed [Signature] Secretary, ASGV.
Proposer Proposer
President .Architects San Gabriel Valley
28 S. FairOaks Ave. Pasadena, l. 1041 E. Sprou St.
Address Address
Pasadena, Calif.

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THE AMERICAN INSTITUTE OF ARCHITECTS AP No 6353  
JUL 28 AM 8:47  
WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.  
Office of The Secretary

RECORD OF REGISTRATION

OF

Glenn Elwood Smith, Temple City, Cal.  
(Name of Applicant)

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,  
Los Angeles, Cal.

Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date..... July 22 19 48

*Carroll D. Wick*  
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption? .....
3. What was the scope of the examination? Oral Examination
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? ..... If so, give Certificate No. ....
6. Date of ~~last~~ registration July 20 19 48 Registration No. B-1935 Is it current? Yes  
first

*Jeanette Solsherry*  
Executive (Signature of Secretary of Board)

Date July 26 19 48

Calif. State Bd. of Architectural Examiners  
(Name of Board)

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

August 14, 1948

Dear Mr. Smith:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Pasadena Chapter, effective August 14, 1948. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs, you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Secretary

Mr. Glenn Elwood Smith, A.I.A.  
512 North Rosemead Blvd.  
Temple City, California

CWD/ek  
Enclosures

cc to: Proposers - Mr. Breo Freeman, A.I.A.  
Mr. Burton Romberger, A.I.A.



PASADENA CHAPTER

*The American Institute of Architects*

170 EAST CALIFORNIA STREET - PASADENA, CALIFORNIA - SYcamore 6-7601

October 6, 1959

Miss Florence Gervais  
Secretary of Membership and Records  
The American Institute of Architects  
1745 New York Avenue, N. W.  
Washington 6, D. C.

Dear Miss Gervais:

Glenn Elwood Smith of the Pasadena Chapter, being 65 and retired, informs me that he would like to apply for status as a Member Emeritus.

He has not had fifteen consecutive years of membership, but he tells me that he was informed that the period was ten years; I do not know by whom he was so informed.

At any rate, will you send him the application form, so that he can make application for this status?

Thank you.

Sincerely,

*Helen Cady*  
Helen Cady, Executive Secretary

*Selected  
1949*

*dues  
\$50  
for 1959*



FILE COPY - PLEASE RETURN

Members  
Smith, Glenn Elwood

(1948) New Files  
?

October 14, 1959

Mrs. Helen Cady, Executive Secretary  
Pasadena Chapter, A.I.A.  
170 East California Street  
Pasadena, California

Dear Mrs. Cady:

On behalf of Miss Gervais, who is presently on vacation, this is in response to your letter of October 6th concerning the request of Glenn Elwood Smith to be elected a Member Emeritus.

As you know, a period of 15 years of prior membership is required - therefore disqualifying Mr. Smith at this time. However, this requirement can be waived if the chapter so recommends.

I am forwarding to you an application for this change in status instead of sending it directly to Mr. Smith so that the chapter may first decide if it wishes to waive the requirement.

May I also add that Mr. Smith is not in good standing in The Institute, inasmuch as he is indebted for 1959 dues which must be paid should he apply for Membership Emeritus.

Sincerely yours,

Maureen K. Kochis  
Secretary to Miss Gervais





PASADENA CHAPTER

*The American Institute of Architects*

170 EAST CALIFORNIA STREET - PASADENA, CALIFORNIA - SYcamore 6-7601

August 22, 1960

Miss Florence Gervais  
Head, Membership Department  
The American Institute of Architects  
1735 New York Avenue, N. W.  
Washington 6, D. C.

Dear Miss Gervais:

We have a member who wishes to resign his membership. Glenn Elwood Smith has been in ill health, with its attendant expenses. The Executive Committee of this Chapter has voted to require no further dues from him.

I am not sure of the procedure for this request, but I assume you will take up the matter at the national level.

Sincerely,

*Helen Cady*  
Helen Cady  
Executive Secretary

*elective 1949  
 dues \$50 for 1960*

M. 2  
Waiver of Dues  
L. Gervais

August 30, 1960

Mrs. Helen Cady, Executive Secretary  
Pasadena Chapter, A.I.A.  
170 East California Street  
Pasadena, California

Dear Mrs. Cady:

Responding to yours of August 22nd, with regard to Glenn Elwood Smith, A.I.A., advising of his illness and the action of the Chapter Executive Committee in waiving payment of further chapter dues:

There are two alternatives for Institute action, as follows -

- (1) The Chapter may recommend the waiver of Mr. Smith's Institute dues for the duration of his illness
- (2) The Chapter may recommend his election as a Member Emeritus, by requesting waiver of the fifteen years of prior membership usually required.

Forms for use of the Chapter in each of these instances are enclosed and I believe you will find them self-explanatory.

The Application for Membership Emeritus should go to Mr. Smith for his signature and filling out, of course; however, in view of the uncertainty of which course the Chapter will wish to pursue, we ask that if it is decided to have him make such application that you will send the forms to him for execution.

Sincerely yours,

(Miss) Florence H. Gervais  
Head, Membership Department

Enclosures



PASADENA CHAPTER

*The American Institute of Architects*

170 EAST CALIFORNIA STREET - PASADENA, CALIFORNIA - SYcamore 6-7601

September 9, 1960

Miss Florence Gervais  
Head, Membership Department  
The American Institute of Architects  
1735 New York Avenue, N. W.  
Washington 6, D. C.

Dear Miss Gervais:

In regard to your letter of August 30th concerning Glenn Elwood Smith, I am asked to determine from you whether he is in good standing with The Institute itself.

You gave two alternatives for procedure. I should like to ask whether it is not also possible, just simply, to resign. I think Mr. Smith would not be interested in your first alternative, and I do not yet know whether the Chapter is willing to offer Emeritus status.

Sincerely,

*Helen Cady*  
Helen Cady  
Executive Secretary



PASADENA CHAPTER

*The American Institute of Architects*

170 EAST CALIFORNIA STREET - PASADENA, CALIFORNIA - SYcamore 6-7601

September 21, 1960

Miss Florence Gervais  
Head, Membership Department  
The American Institute of Architects  
1735 New York Avenue  
Washington 6, D. C.

Dear Miss Gervais:

In addition to the enclosed recommendation for remission of Glenn Elwood Smith's dues, the Executive Committee of the Pasadena Chapter wishes to recommend, because of Mr. Smith's ill health and his own request, that The Institute accept his resignation of membership in good standing.

Very truly yours,

*Helen Cady*  
Helen Cady  
Executive Secretary

*electd 1948  
dues \$50 for 60*

THE COPY - Please do not

*Jan  
Be Dur*



No M

*Members  
Smith, Glenn Elwood*

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.  
Office of The Secretary

NOTICE OF RESIGNATION OF MEMBERSHIP

To **Glenn Elwood Smith**  
**6110 N. Rosemead Blvd.**  
**Temple City, California**

Your resignation from The Institute, dated **August 22**, 19**60**, is effective both in The Institute and in your chapter, as of **October 15**, 19**60**. ~~the date it was received by The Secretary~~

The Board regrets your decision to withdraw from The Institute, and hopes that you will return to it soon.

Date

, 19

*[Signature]*

Secretary.

**P.S. In accordance with the recommendation of the Pasadena Chapter, The Board of Directors of The Institute was glad to waive your 1960 Institute dues, thus permitting us to accept your resignation as a member in good standing.**

*Copy to Controller's Office*