



The American Institute of Architects
APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 11162

Dated July 15, 19 55
Received November 3, 19 55
Granted December 20, 19 55

MEMBERSHIP NO 11162

- A Name of applicant Richard Roberts Leitch Chapter Pasadena
- B Address of applicant 2545 E. Washington Street, Pasadena 8, California
- C Application received with check for \$ 20.00 on November 3, 19 55
- D Application returned for correction 19 .
- E Application in due order on November 17, 19 55 ✓ JH
- F Acknowledgments to applicant and chapter on November 7, 19 55
- G Certified resolution of chapter executive committee recommending admission
~~xxxx~~ received on November 3, 19 55.
- H Record of registration, Form S39, Sent Calif. Nov. 3, 19 55 Received November 17, 19 55.
- I The applicant has - been examined as to his professional qualifications by California State Board of Architectural Examiners.
- J The applicant is - currently registered as an architect or licensed to practice architecture in the states of California.
- K Application sent to The Board of Examiners on December 13, 19 55.
- L The Board of Examiners reported on application on December 13, 19 55.
- M The applicant was requested to furnish additional evidence of his professional qualifications on or before 19 ., which was received.

REPORT:

As a result of its findings on the evidence submitted The Board of Examiners unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

Date December 13, 19 55

THE BOARD OF EXAMINERS
[Signature]
[Signature]
[Signature]
Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected
Richard Roberts Leitch
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the **Pasadena** Chapter.

Date December 20, 19 55

[Signature]
Secretary

- N Applicant was admitted on December 20 19 55
- O Notice to applicant and notice of assignment to chapter on December 20 19 55
- P Notice of denial of application to chapter and applicant and \$
returned to applicant on 19 .

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Calif
nos. 3



INSTRUCTIONS

Type in all information carefully and sign with ink.
Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Richard Roberts Leitch**
2. I am a **natural** citizen of the United States.
3. State whether a natural or a naturalized citizen.
3. My legal residence is in the City of **Altadena**
County of **Los Angeles** State of **California**
4. My address in The Institute records will be **(office)**
4. State whether residence or office address.
Number **2545** Street **E. Washington St.**
City **Pasadena** Zone **8** State **California**
5. I am engaged in the profession of architecture as **a practicing architect**
5. State whether as a practicing architect, a teacher, a public official, etc.
6. I desire to be a member of the **PASADENA** Chapter.
7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.
9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the *Bulletin of The American Institute of Architects*. It is my understanding that if I am not admitted to membership \$15.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

Date July 15 19 55

Richard R. Leitch
Applicant sign full name in ink

PAID
DATE 11/16/55

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STATISTICS

10. Date of birth 2/3/22 Place of birth California

11.(a) I am registered or licensed to practice architecture in the following-named states:

California

(b) I passed the State Board Examination in the following-named states:

California

(c) I hold Certificate No. C1693 of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

<i>Name of School, College, University</i>	<i>Location</i>	<i>No. of Years</i>	<i>Year of Graduation</i>	<i>Degree</i>
Glendale High School	Glendale	4	1940	
Glendale Junior College	"	$\frac{1}{2}$	1941	
U.C.L.A.	Los Angeles	$1\frac{1}{2}$		
U.S.C.	"	5	1952	B of arch.

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

PROFESSIONAL TRAINING *

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

	<i>From</i>	<i>To</i>
Smith & Williams, Pasadena	1952	1953

* (NOTE: Applications received after July 1, 1953, must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

California From 4/54 To Present

15. Is architecture your principal vocation?
yes

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 17. Member of Institute from to
18. Junior of Institute from to
19. Associate of Chapter from to
20. Junior Associate of Chapter from to
21. Student Associate of Chapter from to
22. Member of State Organization in from to

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing.

A. Quincy Jones Member 8925 Beverly Blvd., Los Angeles Address
Robert Alexander Member 2379 Glendale Blvd., Los Angeles Address
Clayton Baldwin Member 4119 Holly Knoll Dr., Los Angeles Address
Robert H. Ainsworth Reference 1199 E. Walnut Ave., Pasadena Address
John Boylin Reference 20286 Lorencita Dr., Covina Address

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF

Richard Roberts Leitch - Pasadena 8, California
(Name of Applicant)

Richard R. Leitch - 1276 Sunnyoaks Circle, Altadena, Calif.

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,
Sacramento 14, California

Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date November 3, 19 55

Edward L. Wilson
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption?
3. What was the scope of the examination? Written and Oral Exam
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination 2 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? If so, give Certificate No.
6. Date of first registration April 5 19 54. Registration No. C-1693. Is it current? Yes

Richard Roberts Leitch
(Signature of Secretary of Board)

Date Nov. 15 19 55 California State Board of Architectural Examiners
(Name of Board)

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

December 20, 1955

Mr. Richard Roberts Leitch
2545 East Washington Street
Pasadena 8, California

Dear Mr. Leitch:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute. You will receive shortly a certificate of membership duly executed by the officers of The Institute.

You are assigned to the Pasadena Chapter and the California Council of Architects effective December 20, 1955.

I sincerely hope that you will take an active and interested part in your chapter activities since it is through these activities that Institute policies are developed. Your cooperation and participation will contribute to the advancement of Institute objectives and increase the benefits to be derived from Institute membership.

I want you to know that my office is always at your service to the fullest extent of its powers.

Sincerely yours,

Edward L. Wilson
Secretary

Enclosures

RICHARD LEITCH, AIA

A R C H I T E C T

410 WEST COAST HIGHWAY • NEWPORT BEACH; CALIFORNIA

Midway 6-4881

March 18, 1960

The American Institute of Architects
1735 New York Avenue, NW
Washington 6, D.C.


Dear Sir:

Enclosed is my 1960 membership dues in the amount of \$50.00.)

*3/28/60 - ck \$50 - detached
CF.*

This letter is to inform you that I have moved my office and home from Pasadena, California to Newport Beach, California, and I am requesting a change of chapter membership from the Pasadena Chapter to the Orange County Chapter, which I am currently attending as a guest. I would appreciate it if you would expedite this transfer and inform me or the Orange County Chapter so that I may re-establish membership.

Yours truly,



Richard R. Leitch

rrl:jp
encl

PASADENA CHAPTER



The American Institute of Architects

170 EAST CALIFORNIA STREET - PASADENA, CALIFORNIA - SYcamore 6-7601

March 30, 1960

Miss Florence Gervais
Head, Membership Department
The American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D. C.

Dear Miss Gervais:

First of all, Richard R. Leitch, 410 West Coast Highway, Newport Beach, wishes to transfer his membership to the Orange County Chapter. As he is not yet in good standing, the matter can go through channels, and perhaps he will be by the time we receive the usual form.

Please don't disturb yourself about the delayed letter. You should see my pile of unanswered correspondence, - not that I recommend it.

I am sorry not to have been able to come to the Chapter Executives' meeting at the Octagon. But I am going to the convention. Shall I have the opportunity of meeting you there? I hope so.

I am eager to know all that was discussed at that meeting, but have had no chance to talk to Rita Miller. One thing I would have recommended would be to abandon formal headings as above and just use memos for our inter-office communications. The load of correspondence seems to grow constantly. I shall probably have to come to using envelopes with windows.

Hoping to see you next month.

Sincerely,

Helen Cady
Helen Cady
Executive Secretary

*Noted
JAB*



PASADENA CHAPTER

The American Institute of Architects

170 EAST CALIFORNIA STREET - PASADENA, CALIFORNIA - SYcamore 6-7601

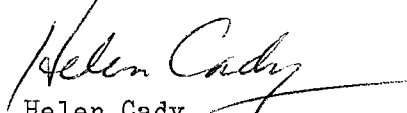
July 6, 1960

Miss Florence Gervais
Head, Membership Department
The American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D. C.

Dear Miss Gervais:

Richard R. Leitch is a member of the Pasadena Chapter in good standing and is eligible for transfer.

Sincerely,


Helen Cady
Executive Secretary

cc: Richard R. Leitch
Richard W. Rose
Orange County Chapter

1300 1/2 W. 11th St. PASADENA, CALIF. 92303

TEL: 792-1100 FAX: 792-1101

WWW.AIA.ORG

*Members.
Leitch, Richard R. J*



THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.
September 20, 1960

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date **September 1, 1960**

TO: *Transferred Member:*

**Richard R. Leitch, A.I.A.
410 West Coast Highway
Newport Beach, California**

55

*Secretary of Chapter
To Which Member is
Transferred*

**Mrs. Ruth Parks, Executive Secretary
Orange County Chapter, A.I.A.
221 Spurgeon Building
Santa Ana, California**

*Secretary of Chapter
From Which Member
Is Transferred*

**Mrs. Helen H. Cady, Executive Secretary
Pasadena Chapter, A.I.A.
170 East California Street
Pasadena, California**

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

[Handwritten Signature]
SECRETARY

Copy to Controller's Office

DIGEST OF THE CAREER AND ACHIEVEMENTS OF
RICHARD ROBERTS LEITCH
NEWPORT BEACH, CALIFORNIA

Design

Richard Leitch is one of the first architects to become involved in Development Housing. He is recognized nationally by the Home Building Industry as a capable design professional. With experience and broad knowledge of developments, he has been able to effectively communicate with builders, lenders, and communities as the design leader of the team of consultants. He has produced successful Planned Unit Developments that have set standards and serve as examples for others.

Urban Design

As a recognized leader in the development field, he has pioneered the architect as the "Leader of the Team". Originated color/sound films, slides, etc., on community planning and Planned Unit Developments for use by municipalities, clubs, civic groups, FHA, etc., and has lectured at architectural schools, universities, National Association of Home Builders, Urban Land Institute and AIA Conventions, seminars, etc., on the architect's role as leader and planner in Urban Design. Conducts tours of planned developments on the West Coast with FHA Officials, Planning Commissions, NAHB, ULI groups, etc., to better communicate advantages of community planning and Urban Design.

Background

Graduate of University of Southern California, Bachelor of Architecture, 1952.
Offices in Pasadena 1953 to 1959, moving to Newport Beach in 1959.

Member of: Orange County Chapter AIA, National Association of Home Builders, Tau Sigma Delta Honorary Architectural Fraternity, AIA Civic Design Committee, "Newport Tomorrow" Goals Committee, Urban Land Institute, American Society of Planning Officials, NAHB Environmental Design Committee, International Federation for Housing & Planning, National Council of Architectural Registration Boards.

Lecturer: NAHB National & Regional Conventions, Pacific Coast Builders Conference, University of California at Irvine, Long Beach State University, California State Polytechnic College.

Awards

Honor Award - Pasadena Chapter AIA 1957 - Leitch Residence
Award of Merit - AIA-Sunset Magazine 1957 - Leitch Residence
Special Award (Planning) AIA-Sunset Magazine - 1957 - Rancho Mirage Subdivision
Award of Merit - Pasadena Chapter AIA 1959 - Desert Sun Development
House & Home Award of Merit (Residential Design & Construction) 1969
Commendation Award (Housing & Planning) - Orange County Chapter AIA - 1962
Honor Award - Architecture & Planning - Orange County Chapter AIA 1966 - "The Bluffs"
Gold Nugget Grand Prize 1966, 1968, 1968 - President Homes
Richard Leitch - Top Performer of 1967 Award - House & Home
Good Housekeeping Home of the Year Award - 1968

NOMINATION

1. Richard R. Leitch, of the Orange County Chapter, (name of nominee) (chapter assignment) and corporate member of the AIA since December 20, 1955, (date of election)

is nominated for fellowship for his notable contribution to the advancement of the profession of architecture. The nomination is made by:

(check and sign either 1a. or 1b.)

1a. Vote of governing Board of Orange County Chapter, AIA (name of component organization)

Walter J. Richardson (signature and title of Chapter President or Secretary) Walter J. Richardson, President

1b. Individual corporate members and/or fellows as follows: (written signature) (typed signature and chapter)

Blank lines for listing individual corporate members and/or fellows.

2. The nominators designate the following member to be the sponsor of this nomination:

Name Robert S. Lowrey Address 2127 North Main Street, Santa Ana, California 92706 Telephone Number (714) 547-6131

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R. R. Lutz

Section 4 - letters to be
submitted in
duplicate

REFERENCES

List the names and addresses of individuals who will be asked by the sponsor to send to the Jury of Fellows a confidential letter relating their experience with the nominee and his achievement (s) by January 15. No more than ten references are permitted. Members of the AIA's Board of Directors may not be asked to be references:

1. Calvin Straub, FAIA ✓
(name)
Arizona State College of Architecture
Tempe, Arizona
(address)
USC Professor and Associate 1953-4 & 1960
(specific activity in which he has
dealt with nominee)
2. A. Q. Jones, FAIA ✓
12248 Santa Monica Blvd.
West Los Angeles, California
USC Professor, AIA Comittee member, Colleague
3. Arthur Gallion, FAIA ✓
University of California at Irvine
Irvine, California
Director of Community Design Seminars (RL lecturer)
Former Dean USC School of Architecture
4. Raymond Watson, FAIA ✓
550 Newport Center Drive
Newport Beach, California
Executive Vice President Land Development Division
The Irvine Company (clients)
5. Richard O'Neill ✓
330 West 42nd Street
New York, New York
Editor House & Home Magazine, major trade
journal for U. S. Home Building Industry
6. W. R. Smith, FAIA
1414 Fair Oaks
South Pasadena, California
Partner Smith & Williams, nominee served
apprenticeship
7. Patrick J. Cusick, AIP ✓
Litchfield Park Properties
Litchfield Park, Arizona
Director of Planning, Goodyear Tire & Rubber Co.
client on Litchfield Park project
8. H. L. Gogerty, FAIA ✓
5025 Maplewood Ave., #14
Los Angeles, California
Long time acquaintance - familiar with nominee's work
9. Walter J. Richardson, AIA ✓
230 East Seventeenth Street
Costa Mesa, California
President, Orange County Chapter AIA
colleague (competitor) in development work -
familiar with nominee's work.
10. Edward H. Fickett, FAIA ✓
7421 Beverly Drive
Los Angeles, California
Long time acquaintance - familiar with nominee's work

EXHIBITS (PHOTOGRAPHIC)

List the photographs which follow this page:

<u>Project</u>	<u>Location</u>	<u>Year of Completion</u>
1. Bluffs Planned Unit Development Master Plan & Architecture	Newport Beach, Calif.	1964 - continuing
2. Bluffs	Newport Beach, Calif.	1964
3. Bluffs	Newport Beach, Calif.	1964
4. Bluffs	Newport Beach, Calif.	1964
5. Bluffs	Newport Beach, Calif.	1964
6. Westlake - Master Plan and Architecture	Westlake Village, Calif.	1968
7. Westlake	Westlake Village, Calif.	1968
8. Westlake	Westlake Village, Calif.	1968
9. Westlake	Westlake Village, Calif.	1968
10. Briarwood Lakes, Master Plan & Architecture	Oak Brook, Illinois	1969
11. Briarwood Lakes	Oak Brook, Illinois	1969
12. Newport Beach Tennis Club	Newport Beach, California	1966
13. Leitch Residence	Altadena, California	1959
14. Ft. Lauderdale Master Plan & Architecture	Ft. Lauderdale, Florida	Now under construction
15. Ft. Lauderdale	Ft. Lauderdale, Florida	Now under construction

Note: This page will be used as a record of the photographs considered by the Jury since the photographs themselves will be returned eventually to the nominee.

DECLARATION OF AUTHORSHIP

The following certification must be signed by anyone in possession of full knowledge concerning EACH separate project illustrated in the photographs. This might be the Chapter President, a member of the Executive Committee of the Chapter, a partner of the nominee, or even the nominee himself. In partnership the signature of another partner would be most significant. If the various examples were developed under different conditions respecting authorship, the various statements below should be keyed to the proper exhibits.

The accompanying photographs show examples of work with which the nominee's connection was as follows:

- The nominee was solely responsible for the design.
- The nominee was largely responsible for the design.
- The design was under the direction of the nominee.
- The nominee's firm executed the design.

(If the above statements do not depict adequately the nominee's participation in any of the projects illustrated in the photographs, add your own brief statement of authorship as follows.)

Signed Walter J. Richardson Title President, Orange County Chapter AIA
Walter J. Richardson, AIA

Name of Nominee Richard Roberts Leitch



THE AMERICAN INSTITUTE OF ARCHITECTS

February 22, 1972

Mr. Richard R. Leitch, FAIA
1730 West Coast Highway
Newport Beach, California 92660

Dear Mr. Leitch:

The Jury of Fellows has asked me to inform you of its great pleasure in elevating you to fellowship for your notable contribution to the advancement of the profession of architecture. With this action, you will be admitted as a member of the College of Fellows.

Those who have been elevated to fellowship will receive their medals, with appropriate ceremony, at the Investiture of Fellows to be held on May 8, 1972, at 6:00 P.M. in Houston, Texas. This event will be followed by the Annual Convocation of Fellows and further details will be sent at a later date.

The Officers of the Institute and the Jury of Fellows join with me in the hope that you will come to receive this honor in person. Please send your reply to the Institute at your early convenience.

Permit me to add my personal congratulations and good wishes.

Sincerely yours,

Preston M. Bolton, FAIA

Enclosures

cc: Robert S. Lowrey, AIA, Sponsor

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February 22, 1980

Mr. Richard R. Leitch, FAIA
P. O. Box 715
So. Laguna, CA 92677

Dear Mr. Leitch:

We note that you are retired.

You may be eligible for Membership Emeritus which would enable you to remain in the Institute with full rights and privileges, while being relieved of dues payments to national and your chapter, except for an annual charge of \$15 if you wish to remain on the AIA mailing list.

Enclosed is a form requesting this change in membership. Please complete and return it to this office.

Sincerely yours,

Maureen Marx, Hon. AIA
Director, Membership Procedures

MM:hrs
Enclosure

cc: Orange County Chapter, AIA

Calif. Council

106

*Invoice
to account 2480
N/C*

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July 24, 1981

Richard R. Leitch
P. O. Box 715
So. Laguna, CA 92677

Dear Mr. Leitch:

There has been no response from you regarding the possibility of changing your membership status to emeritus.

Since the deadline for payment of 1981 AIA dues long passed, we regret to inform you that we are proceeding with the termination of your AIA membership for nonpayment of 1981 dues. This action also terminates all rights and privileges which accompany membership and your Chapter and State are requested to delete your name from the local rolls.

We appreciate your past membership and many years of support and hope that you will rejoin soon. This may be in the emeritus status, if and when eligible, subject to the optional \$15 mailing charge and a \$20 reinstatement fee which applies to all former members who rejoin.

Sincerely yours,

Harry Harmon, FAIA
Secretary

cc: Orange County Chapter, AIA
California Council, AIA



THE AMERICAN
INSTITUTE OF
ARCHITECTS

20156121 MAR 7 1984

No Record

RECEIVED
APR 19 1984

4/19-173

APPLICATION FOR MEMBERSHIP

AIA/SC ACCTG.

(Fill out all parts of this form; read instructions on reverse side carefully.)

Mr. Mrs.
1. Ms. Miss NAME (RICHARD LEITCA FAIA) DATE OF BIRTH 3 FEB 22

2. ADDRESS Residence 1049 OCEAN WAY PHONE 714 497-2940
LAGUNA BEACH CA ZIP CODE 92651
 STREET CITY STATE
P.O. Box 715 92677
with Laguna Ca. Firm or Organization Name RICHARD LEITCA INTERNATIONAL INC.
(Quatadul) DESIGN PLAZA 220 NEWPORT CENTER OR. PHONE 714 120-1048
 STREET COUNTY STATE ZIP CODE
NEWPORT BEACH CA 92660

OK #4

FOR MAILINGS Please use my business residence

My primary field of employment is: Architectural, Architectural-Engineering Firm or Private Practice Commercial/Industrial/Institutional
 Contractor or Builder Government Education Other (please specify) CA Reg-01

3. I am applying for membership in the American Institute of Architects, and assignment to the ORANGE CO. 106 Chapter of the AIA, and understand that upon acceptance, I will also be enrolled as a member of the state organization. California Council

4. I am a legal resident of and am registered to practice architecture in the United States. The state(s) and the month and year of initial registration in each one is as follows: (Please also attach evidence of current registration in one state.)
CALIFORNIA

5. I am or previously have been an AIA member associate member of the AIA?
 YES NO If "YES" give:
ORANGE CHAPTER 1960-7. DATES OF MEMBERSHIP ? REASON FOR TERMINATION

6. AIA's Affirmative Action Programs require that we identify women and Federally-defined minorities. Please check appropriate designation.
 White Black Hispanic Indian/Eskimo/Aleut Asian/Pacific Islander Female Other

7. Honorable standing in the profession and community is verified by the following Sponsors, who are AIA members in good standing, and who must be available for contact by the local Chapter.

MULT WILLSON AIA, and member of ORANGE Chapter _____ SIGNATURE OF SPONSOR
 NAME AND PHONE OF SPONSOR CHAPTER
 _____ AIA, and member of _____ Chapter _____ SIGNATURE OF SPONSOR
 NAME AND PHONE OF SPONSOR CHAPTER

8. I declare that the above information is accurate and complete. I am aware of the statement of Ethical Principles published by the Institute as a voluntary guide for professional performance and behavior. I understand that, as a member, I will be subject to the duties, obligations and responsibilities as set forth in the relevant provisions of the AIA Bylaws, Rules of the Board and policies of the Institute.

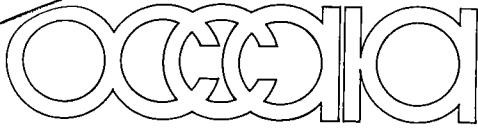
9. I enclose my check for the admission fee and the first year's annual dues of which \$15.00 is for a year's subscription to ARCHITECTURE, the AIA Journal. I understand that if I am not admitted to membership, the dues will be returned to me, and the admission fee retained by the AIA as an examination fee.

 APPLICANT'S SIGNATURE DATE 27 FEB 1984

10. RECOMMENDATION OF CHAPTER ON APPLICATION
 The Executive Committee of the _____ Chapter, AIA, recommends acceptance of this applicant for AIA Membership. (If acceptance is not recommended please attach a statement setting forth reasons why the applicant does not meet the qualifications set forth in the AIA Bylaws.)

GC
 (Signature - must be of Chapter President or Secretary) (Date) 4-12-84

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ORANGE COUNTY CHAPTER/THE AMERICAN INSTITUTE OF ARCHITECTS

April 13, 1984

Maureen Marx, Hon, AIA
Director, AIA Membership Department
1735 New York Avenue, N.W.
Washington, D.C. 20006

Dear Maureen:

The Orange County Chapter, AIA, requests wavier of the \$50.00 re-instatement fee for Richard Leitch, FAIA.

The chapter elected not to request back dues, as is our prerogative. In light of the fact that Mr. Leitch is FAIA, we feel the fee is inappropriate.

Your positive response to this matter is appreciated.

Sincerely,

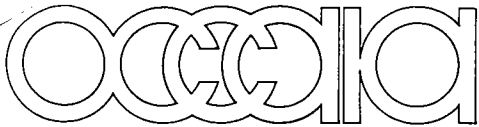
Kathleen L. Davis, Hon. AIA
Executive Director

KLD/mb

cc; AIA/sc Accounting

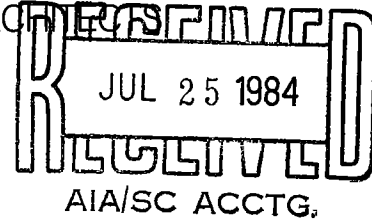
Told her membership board





*Accounting
To batch.*

ORANGE COUNTY CHAPTER/THE AMERICAN INSTITUTE OF ARCHITECTS



July 5, 1984

only on file

Maureen Marx
The American Institute of Architects
1735 New York Ave. N. W.
Washington, D.C, 20006

Dear Maureen:

Enclosed you will find check # 1207 for \$155.00 from Richard Leitch.

I had sent in \$70.00 for his National dues. That was incorrect, it should have been \$130.00. He also owed \$70.00 supplemental, which I didn't realize, and \$25.00 reinstatement fee.

\$130.00	National dues
25.00	Reinstatement fee
70.00	Supplemental dues
<u>\$225.00</u>	Total
-70.00	Paid
<u>\$155.00</u>	owed

I hope this straightens everything out.

In addition Mr. Leitch has had a change of address.

Mr. Richard R. Leitch
P.O. Box 715
South Laguna, CA 92677

Thanks for all your help.

Sincerely,

Michele Blake

Michele Blake
Adm. Assistant

Enclosure

MB/mb





THE
AMERICAN
INSTITUTE
OF
ARCHITECTS

1735 New York Avenue, N.W.
Washington, D.C. 20006
Telephone: (202) 626-7300
Cable Address: AMINARCH
Telex: 710822 1112

August 13, 1984

Mr. Richard Leitch, FAIA
P.O. Box 715
South Laguna, CA 92677

Dear Mr. Leitch:

We are pleased to inform you that your membership in the American Institute of Architects has been restored.

You are assigned to the Orange County Chapter and California Council of the AIA effective this date, and the normal flow of regular AIA mailings will resume within six weeks.

It is a pleasure to welcome you back to AIA membership. Your renewed interest and support are important to the over 40,000 architects who now comprise the AIA. I urge you to take an active part in your Chapter's activities and the programs offered by the Institute, particularly in the areas of professional development, community action programs, and design issues.

Should you have any questions or if we can be of assistance in the future, please feel free to call upon us.

Sincerely yours,

A handwritten signature in black ink, appearing to read "George M. Notter Jr.", written over a white background.

George M. Notter Jr., FAIA
President

cc: Orange County Chapter, AIA
California Council, AIA

56121 - A / RG / R8

12/20/55
Jtd. 9/24/81 RR 8/13/84
D.O.B: 2/3/22



#1

FEB 23 1988

U A R C H I T E C T S

840

APPLICATION FOR MEMBERSHIP EMERITUS

FEB 1, 1988

To the Secretary,
The American Institute of Architects

I hereby apply for Membership Emeritus in the Institute for the following reason:

2193
40

(Check the appropriate reason)

- I am more than 70 years of age.
- I am more than 60 years of age and retired from the profession of architecture.
- I am unable to engage in the profession of architecture because _____

STATE NATURE OF INCAPACITATION

OCAIA ORANGE COUNTY Chapter 1/106.

I have been in good standing in the Institute and the _____ for 15 successive years.

If and when elected to Membership Emeritus, I wish to continue to receive AIA mailings.
Yes No (If Yes, please attach a check for \$40 if your current dues are not paid.)

Name: RICHARD R. LEITCH, FAIA
Address: BOX 715
SO. LAGUNA CA 92677
Phone: 714 997-2940

1 Feb 1988

DATE & SIGNATURE

[Signature]

Information for Applicant: The applicant may supplement the above reasons on a separate sheet. In exceptional circumstances and for adequate cause, the secretary of the Institute may lessen the required period of good standing but the other conditions are immutable.

Upon election to Membership Emeritus, all rights and privileges of membership, including the use of the title Member Emeritus written in full after the initials "AIA" or "FAIA," as the case may be, remain intact while the member is exempted from further dues payments to the Institute and the member's chapter and state.

Members Emeriti have the option to remain on the AIA mailing list for \$40 per year. This fee helps defray mailing costs. Members Emeriti who do not wish to receive AIA mailings and publications need not pay this mailing charge. Membership Emeritus dues rates (\$40) will apply to those members who upgrade their status to Emeritus by March 31 of the current year. After that date, Emeritus dues rates will be effective the year following acceptance to Emeritus status.

CK # 2193
2/3/88

OCCAIA
FEB 12 1988

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April 7, 1988

Your Membership No. Is: 20156121

Richard Leitch FAIA
Richard R Leitch Intl Inc
P O Box 715
South Laguna, CA 92677

Dear Mr. Leitch:

It is a pleasure to inform you that your membership classification has been changed to Member Emeritus.

We are grateful for your many years of support and we hope that your participation and interest will continue, though you are now relieved of further dues payments.

With best wishes.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Philip W. Dinsmore", followed by a long horizontal line.

Philip W. Dinsmore, FAIA
Secretary

cc: Orange County Chapter, AIA
California Council AIA, AIA