



Dated July 21, 1945.
Received October 3, 1945.
Granted December 15 1945.

MEMBERSHIP NO 3715

*In due order
October 11, 1945
F.H. Gervais*

THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant... John Cooper Funk Chapter Northern California
- B Address of applicant... 21 Columbus Avenue, San Francisco 11, California.....
- C Applicant proposed by... Fred Langhorst and Theodore C. Bernardi....
- D Application received with check for \$.. 10.00... on..... October 3, 1945.
- E Application returned for correction..... 19 .
- F Application in due order on..... October 11, 1945.
- Record of registration, Form S39, Sent (Calif.) Oct. 10 1945. Received. October 29, 1945.
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on..... November 11, 1945, on October 11, 1945.
 - (b) Form S12, 30 day extension ending on..... 19..., on 19 .
- H Acknowledgments to applicant, proposers, and chapter on..... October 11, 1945.
- I Certified resolution of chapter executive committee recommending admission
~~or that application be denied~~ received on..... November 13, 1945.
- J No report from chapter executive committee on..... 19 .
- K Application sent to The Board of Examiners on..... December 4, 1945.
- L The Board of Examiners reported on application on..... December 4, 1945.
- M Applicant was admitted on..... December 15, 1945.
- N Notice and certificate to applicant and notice of assignment to chapter and letter
to proposers on..... December 15, 1945.
- O Notice of denial of application to chapter and applicant and \$.....
returned to applicant on..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

John Cooper Funk

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Northern California Chapter.

Date December 15, 19 45

Alexander C. Sakamoto
Secretary



THE AMERICAN
INSTITUTE OF ARCHITECTS

ORIGINAL

OCT -3 AM 81
WASHINGTON, D.C.

File this original with The Secretary of
The American Institute of Architects.
File the duplicate, on yellow paper, with
the secretary of the local chapter of The
Institute.

The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is John Cooper Funk .

2. State whether a natural or a naturalized citizen.

2. I am a natural citizen of The United States of America .

3. My legal residence is in the City of Berkeley ,
County of Contra Costa State of California .

4. State whether residence or office address.

4. My address in The Institute records will be my office address

Number 21 Street Columbus Avenue

City San Francisco 11 State California

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as a practicing architect

6. I desire to be a member of the San Francisco (Northern Calif.) Chapter.

7. I declare that I have read the by-laws and the Principles of Professional Practice of The American Institute of Architects, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws and Principles of Professional Practice.

8. I have filed the duplicate of this application with the secretary of the chapter above named. I am not indebted to The Institute or to any of its chapters or state association members.

9. I enclose my check for \$10.00 , for admission fee and the first year's annual dues. It is my understanding that if for any reason I am not admitted to membership all of said amount will be returned to me, except five dollars which The Institute will retain as an examination fee.

Date July 21 1945 .

John C. Funk
Applicant sign full name in ink

PAID
DATE #10-10/2/45

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STATISTICS

10. Date of birth Feb. 17, 1908 Place of birth Upland, California

11. I am registered or licensed to practice architecture in the following named states:
(State or States) By Examination California (State or States) By Exemption

(a) I hold a Certificate No. _____ of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

Pomona High School
A.B., M.A. University of California

Canada, England, Scotland, Holland, Belgium, France, Italy,
Austria, Germany, Hungary, Czecho Slovakia, Sweden, Finland,
Norway, Denmark.

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

1934 William C. Hays, Architect S.F. Draftsman
1935 Warren C. Perry, Architect S.F. Draftsman
1935 - 1938 William Wilson Wurster, Architect, S.F. Draftsman

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

1939 - 1945 California

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 15. Member of Institute from to
16. Junior of Institute from to
17. Associate of Chapter from to
18. Junior Associate of Chapter from to
19. Member of State Association in from to

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 9 years.
Signed: Fred Langhorst
Proposer
447 Sutter St SF 8
Address
447 Sutter St.

I have known the applicant for 12 years.
Signed: Theodore C. Bernardi
Proposer
402 Jackson St. SF. 11
Address
Jackson

Note: The two proposers must be corporate members of The Institute in good standing.

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THE AMERICAN
INSTITUTE OF ARCHITECTS
1945 OCT 29 AM 9:38
WASHINGTON, D. C.



AP No

3715

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF
John Cooper Funk, San Francisco, Calif.
(Name of Applicant)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Los Angeles, Calif.
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date October 10, 1945

Alexander C. Robinson III
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? yes
2. Was his registration or licensing by examination? yes or by exemption?
3. What was the scope of the examination? NCARB (written and oral)
4. What was the period of the examination? 4 days. Written examination 32 hours; Oral examination 1 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? no. If so, give Certificate No.
6. Date of last registration 19..... Registration No. C-383 Is it current? yes.....

Jasnette Dalsberry
(Signature of Secretary of Board)

Date Oct. 22 1945

California State Board of Architectural Examiners
(Name of Board)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

December 15, 1945

Dear Mr. Funk:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Northern California Chapter, effective December 15, 1945. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Alexander C. Robinson III.

Secretary

ACR:D
Enclosures

Mr. John Cooper Funk, A.I.A.
21 Columbus Avenue
San Francisco 11, California

cc to Proposers: Mr. Frederick L. Langhorst, A.I.A.
Mr. Theodore C. Bernardi, A.I.A.

J O H N F U N K
A R C H I T E C T

1 2 1 B E A L E S T R E E T S A N F R A N C I S C O 5 , C A L I F O R N I A

20 July 1950

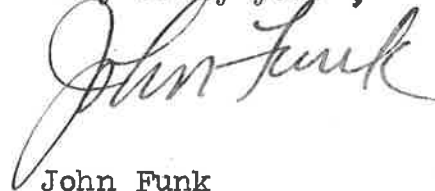
*Over 25 for 1950
John*

American Institute of Architects
1741 New York Avenue, N. W.
Washington 6, D. C.

Gentlemen:

It is with regret that I find I must withdraw from the American Institute of Architects. Would you please cancel my membership in the organization.

Very truly yours,



John Funk

JF:em

August 10, 1950

Dear Mr. Funk:

We are indeed sorry to learn from your letter of July 20 that you wish to discontinue your membership in The Institute and the Northern California Chapter.

The only way in which this can be done is through the acceptance of your resignation.

However, in order to resign a member must be in good standing with The Institute and the Chapter to which he is assigned. We find from our record here that you owe half a year's dues for 1950 in the amount of \$12.50.

Upon receipt of your check, further action will be taken on your resignation.

With every good wish,

Sincerely yours,

Administrative Secretary

Mr. John Funk
121 Beale Street
San Francisco 5, California

R/KKS

cc to: Secretary - Northern California Chapter, A.I.A.

Please advise as to whether or not Mr. Funk is in good standing in the Chapter.

OFFICERS - JULY 1950-1951

RALPH N. POLLACK, PRESIDENT
FRANCIS J. MCCARTHY, VICE-PRESIDENT
WILLIAM B. MCCORMICK, SECRETARY
GEORGE A. DOWNS, TREASURER

DIRECTORS - JULY 1950-1951

JOHN LYON REID, ONE YEAR
WILLIAM HENRY ROWE, TWO YEARS
CHARLES F. MASTEN, THREE YEARS



THE AMERICAN INSTITUTE OF ARCHITECTS
NORTHERN CALIFORNIA CHAPTER
369 PINE STREET • SAN FRANCISCO 4

August 17, 1950

Mr. J. W. Rankin, Administrative Secretary
The American Institute of Architects
1741 New York Avenue, NW
Washington 6, D.C.

Dear Mr. Rankin:

Replying to your inquiry of August 10, 1950
about the standing of Mr. John Funk as a member of
the Northern California Chapter, his records show
that his Chapter dues for 1950 have not yet been
paid.

Very sincerely yours,

Helen H. Ashton, Office Secretary

HHA

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Handwritten notes:
Mrs M
has been paid
1/2 of 1950 dues
Paid 12.50
8-28-50 JH

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

Funk

August 31, 1950

Dear Mr. Funk:

This is with further reference to your pending resignation as a corporate member of the AIA and the Northern California Chapter; and also to thank you for the payment of \$12.50 for one-half of your AIA 1950 dues.

As we advised you previously, to resign a member must be in good standing in the chapter to which he is assigned as well as in The Institute.

We are informed by the Northern California Chapter that you owe for 1950 chapter dues.

It may be that you have taken care of this item by this time, and in that event this letter may be disregarded, as the Chapter will be sure to advise us when the payment is received.

As soon as we have clearance from the Chapter final action may be taken on your resignation.

Sincerely yours,

J. W. Rankin
Administrative Secretary

Mr. John Funk
121 Beale Street
San Francisco 5, California

JWR/fhg

Copy to the Secretary, Northern California Chapter, A.I.A.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2 3
COPY

Funk

November 30, 1950

Dear Mr. McCormick:

We are attempting to clean up some long-pending status cases before the close of the year, and in this connection we find the resignation as a corporate member of the A.I.A. and the Northern California Chapter submitted by Mr. John Funk, 121 Beale Street, San Francisco 5, California.

Mr. Funk has paid his Institute dues for one-half of the year 1950, as his resignation was submitted in July.

On August 17, Miss Helen Ashton, your Office Secretary, advised that he still was indebted for chapter dues.

Of course, his resignation cannot be accepted unless his chapter dues are current also, and we shall appreciate your advice as to whether Mr. Funk has taken care of this indebtedness - at least for the first half of the current year.

We shall appreciate hearing from you at your early convenience.

Sincerely yours,

J. W. Rankin
Administrative Secretary

Mr. Wm. B. McCormick, Secretary
Northern California Chapter, A.I.A.
369 Pine Street
San Francisco 4, California

JWR/fhg

OFFICERS - JULY 1950-1951

RALPH N. POLLACK, PRESIDENT
FRANCIS J. MCCARTHY, VICE-PRESIDENT
WILLIAM B. MCCORMICK, SECRETARY
GEORGE A. DOWNS, TREASURER



2.3
Funk
DIRECTORS - JULY 1950-1951

JOHN LYON REID, ONE YEAR
WILLIAM HENRY ROWE, TWO YEARS
CHARLES F. MASTEN, THREE YEARS

Funk

THE AMERICAN INSTITUTE OF ARCHITECTS
NORTHERN CALIFORNIA CHAPTER
369 PINE STREET • SAN FRANCISCO 4

December 5, 1950

Mr. J. W. Rankin,
Administrative Secretary,
The American Institute of Architects,
1741 New York Avenue, N.W.,
Washington 6, D. C.

Dear Mr. Rankin:

Your letter of November 30, 1950, relative to the status in this Chapter of Mr. John Funk, 121 Beale Street, San Francisco 5, corporate member who wishes to resign, has been received.

The record shows that Mr. Funk is still indebted to this Chapter for his 1950 dues and has paid no part of it.

Yours very truly,

WILLIAM B. MCCORMICK,
Secretary

By- *P. Claiborne*

P. Claiborne,
Office Secretary

PC

*Noted
B*



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1951

To: Mr. John Cooper Funk
121 Beale Street
San Francisco 5, California

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1950. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1951.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

Clair W. Ditchy
Secretary

Copy of this notice as "Notice" to the following:

- Mr. Wm. B. McCormick....., Secretary
- Northern California.....Chapter, A.I.A
- Mr. James Anderson....., Secretary
- California Council of..... State Organization Member
Architects

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary

OFFICERS - JULY 1950-1951

RALPH N. POLLACK, PRESIDENT
FRANCIS J. MCCARTHY, VICE-PRESIDENT
WILLIAM B. MCCORMICK, SECRETARY
GEORGE A. DOWNS, TREASURER



DIRECTORS - JULY 1950-1951
JOHN LYON REID, ONE YEAR
WILLIAM HENRY ROWE, TWO YEARS
CHARLES F. MASTEN, THREE YEARS

THE AMERICAN INSTITUTE OF ARCHITECTS
NORTHERN CALIFORNIA CHAPTER
369 PINE STREET • SAN FRANCISCO 4

May 24, 1951


The American Institute of Architects
1741 New York Avenue, NW
Washington 6, D.C.

Gentlemen:

Continuing our correspondence about Mr. John Cooper Funk who has tendered his resignation as a Corporate Member of The Institute and is also under suspension for non-payment of dues, I am writing to advise you of his present standing in this Chapter.

Mr. Funk has paid no Chapter Dues for 1950 nor for 1951, he evidently considers that his letter of resignation relieves him of all further obligation.

Sincerely yours,


Helen H. Ashton, Office Secretary

HHA

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

Funk

June 4, 1951

Dear Miss Ashton:

Thank you for yours of May 24th, with regard to the status of Mr. John Cooper Funk, who is being carried on the rolls of The Institute as a suspended member.

Last August, after submitting his resignation, he did pay one-half of his A.I.A. 1950 dues, but upon hearing from you that he had not paid any 1950 chapter dues, he was advised of the necessity for so doing in order to permit the acceptance of his resignation.

According to advices received from your office from time to time that indebtedness was not paid; hence, he must be carried on the rolls of members until he pays his past dues and restores his good standing; or, his membership is terminated for the non-payment of dues.

We are sorry Mr. Funk takes this attitude, but there is nothing that can be done under the circumstances and under required procedures.

Sincerely yours,



J. W. Rankin
Administrative Secretary

Miss Helen H. Ashton, Office Secretary
Northern California Chapter, A.I.A.
369 Pine Street
San Francisco 4, California

JWR/fhg

J O H N F U N K
A R C H I T E C T

pc?

1 2 1 B E A L E S T R E E T S A N F R A N C I S C O 5 , C A L I F O R N I A

October 29, 1951

American Institute of Architects
The Octagon, Washington 6, D.C.
Office of the Secretary

Gentlemen:

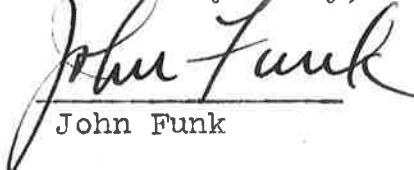
I have received from your office a Notice of Suspension of Membership.

Needless to say I am somewhat surprised in view of the fact that I am no longer a member of the Institute, having resigned last July 1950. Please refer to my letter of July 20, 1950.

At the time of my resignation my financial obligations to the Institute had been paid and as far as I know, I was a member in good standing. The notice is not only embarrassing to me, but also is embarrassing to friends who are still members of the Institute.

Would you please be good enough to give this matter your attention as I don't intend to be listed as a suspended ex-member.

Yours very truly,


John Funk

JF:rym

cc: Northern California Chapter

Handwritten notes:
for
50-1250
30-44
42-50

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2-3
Funk

November 16, 1951

(see 3-2 No. Calif)

Dear Mr. Funk:

We have received your letter of October 29, concerning the notice of suspension of membership which we sent to you. A review of our file reveals that you offered your resignation on July 20, 1950.

On August 10, we wrote you advising that your resignation could not be accepted until you had paid half a year's Institute dues so that you could be in good standing; and also paid whatever Chapter dues might be owing.

On August 17, we received notice from the Northern California Chapter that you had not paid your Chapter dues. On August 31, we wrote to acknowledge receipt of the payment of \$12.50 for one-half of your 1950 Institute dues, and to advise you of the information we had received from the Northern California Chapter that you were not in good standing in that Chapter. We again advised you that you must be cleared by the local chapter as to dues before your resignation could be accepted. Subsequently, we received another letter, under date of December 5, 1950, stating that you still were indebted to the Chapter for 1950 dues.

You can see from the foregoing that at no time were you in good standing with both the Chapter and The Institute. Therefore, your resignation could not be accepted. In the meantime, of course, you have been continued on our rolls as a member, and have been receiving all of the Institute publications and have been entitled to all of its services. You now owe \$42.50 for 1950-51 Institute dues.

We will be pleased to submit your resignation ^{to The Secretary} as soon as you have become a member in good standing in both the Chapter and The Institute.

Yours very truly,

J. W. Rankin
Administrative Secretary

Mr. John Funk, A.I.A.
121 Beale Street
San Francisco 5, California

JWR/hd

OFFICERS - JULY 1951-1952

FRANCIS J. MCCARTHY, PRESIDENT
ALBERT R. WILLIAMS, VICE-PRESIDENT
WENDELL R. SPACKMAN, SECRETARY
HELEN DOUGLASS FRENCH, TREASURER



DIRECTORS - JULY 1951-1952
WILLIAM HENRY ROWE, ONE YEAR
CHARLES F. MASTEN, TWO YEARS
CHARLES S. POPE, THREE YEARS

THE AMERICAN INSTITUTE OF ARCHITECTS

NORTHERN CALIFORNIA CHAPTER

369 PINE STREET, SAN FRANCISCO 4

January 4, 1952

Mr. J. W. Rankin, Administrative Secretary
The American Institute of Architects
1741 New York Avenue, NW
Washington 6, D.C.

Dear Mr. Rankin:

In regard to the "Suspension of Membership" state of our former member, John Cooper Funk, I have at last had an appointment with Mr. Funk and find there is considerable misunderstanding.

I do not know that the details are of importance to you but since we, as a Chapter, are canceling his dues responsibility since July 1, 1950 when he originally made the effort to resign, and since we hope that under the circumstances The Institute will do the same, I shall outline this misunderstanding.

It seems that Mr. Funk wished to resign in good standing until such time as he was free of debt and again able to renew his membership. He still wishes that and I am sure thought sincerely that when he paid (late) his 1949 dues in July 1950 to our Chapter and also paid one half of his Institute dues for 1950 that he had done all that was required. It is unfortunate indeed and we here are most anxious that Mr. Funk resign in good standing and thereby be able to rejoin.

Would you let us hear from you as soon as possible? We regret this cause of extra work for you all and trust in the future that such misunderstandings may be avoided. We need to increase our membership locally and naturally I am always most disappointed to have a member resign.

Sincerely yours,

Helen Douglass French, A.I.A., Treasurer

HDF:HHA

DEPARTMENT OF PUBLIC AND PROFESSIONAL RELATIONS
THE AMERICAN INSTITUTE OF ARCHITECTS
1741 New York Avenue, N. W.
WASHINGTON 6, D. C.

JOHN J. WHITE, JR.

THE OCTAGON

Inter-Office Communication

JWR -

See P.C. on this long-pending case.

Inasmuch as he paid one-half of AIA 1950 dues, and the Chapter is willing, now, to certify to his good standing as of July, 1950, his resignation as a member in good standing could be accepted, retroactive to July, 1950 - if you believe it would be desirable to do so.

Evidently, by so doing we would have nothing to lose, and would gain much good will from Mr. F. in case he comes into the money again. FHG

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

Mar Bank

*2-3
Funds*

January 11, 1952

Dear Mr. Funk:

This letter is in further reference to your attempted resignation of July, 1950.

We have received word from Mrs. Helen Douglass French, Treasurer of the Northern California Chapter, that the chapter is cancelling your dues as of July 1, 1950 and requesting that The Institute do the same, due to the misunderstanding which has arisen in your case.

The Institute hereby waives your dues from July, 1950 to the present date and accepts your resignation in good standing as of July 1, 1950.

We hope that you will be in a position to again join The Institute in the future.

Yours very truly,

Edmund R. Purves
Assistant Treasurer, A.I.A.

Mr. John Funk
121 Beale Street
San Francisco 5, California

P:R:d

cc: Mrs. French
Mrs. Miller