



Dated March 16 1942.
Received April 3 1942.
Granted May 5 19 42

MEMBERSHIP NO 1253

*In due order
April 3, 1942
J.H. Jensen*

THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant..... Jesse G. Dixon Chapter NORTH TEXAS
- B Address of applicant..... 913 $\frac{1}{2}$ Indiana Avenue - Wichita Falls, Texas.....
- C Applicant proposed by..... John B. Danna..... and... Arthur E. Thomas.....
- D Application received with check for \$.. 10.00... on..... April 3 19 42.
- E Application returned for correction..... 19 .
- F Application in due order on..... April 3 19 42.
- Record of registration, Form S39, Sent Texas-Apr. 3.... 19 42. Received. April 11 1942 .
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on..... 19...., on 19 .
 - (b) Form S12, 30 day extension ending on..... 19...., on 19 .
- H Acknowledgments to applicant proposed to chapter on..... April 7 19 42.
- I Certified resolution of chapter executive committee recommending admission ~~and that application be denied~~ received on..... April 3 19 42.
- J No report from chapter executive committee on..... 19 .
- K Application sent to The Board of Examiners on..... May 5 19 42
- L The Board of Examiners reported on application on..... May 5 19 42
- M Applicant was admitted on..... May 5 19 42
- N Notice ~~and certificate~~ to applicant and notice of assignment to chapter and letter to proposers on..... May 5 19 42.
- O Notice of denial of application to chapter and applicant and \$..... returned to applicant on..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

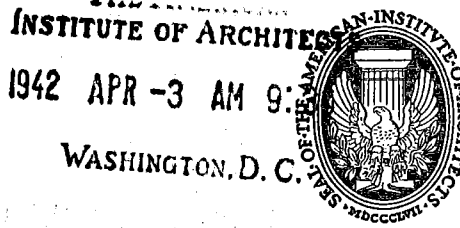
I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

- Jesse G. Dixon -

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the NORTH TEXAS Chapter.

Date May 5 19 42

Chas. J. Ingham
Secretary



ORIGINAL

File the original with The Secretary of The American Institute of Architects.

File the duplicate, on gray paper, with the secretary of the local chapter of The Institute.

The American Institute of Architects

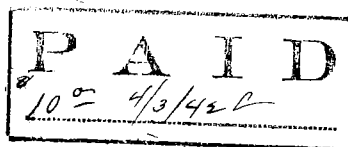
APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Jesse G. Dixon** .
2. I am a **native** citizen of **the United States** .
2. State whether a natural or a naturalized citizen.
3. My legal residence is in the City of **Wichita Falls** ,
County of **Wichita** State of **Texas** .
4. State whether residence or office address.
4. My address in The Institute records will be
Street **913¹/₂ Indiana Avenue**
City **Wichita Falls** , State of **Texas** .
5. State whether as a practicing architect, a teacher, a public official, etc.
5. I am engaged in the profession of architecture as **Partner in Voelcker & Dixon Firm**
6. I desire to be a member of the **North Texas** Chapter.
7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.
8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor. I am not indebted to The Institute or to any of its chapters or state association members.
8. Receipt required.
9. I enclose my check for \$ **10.00** , for admission fee and the first year's annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

✓ Date **March 16th** 19 **42.**

Jesse G. Dixon
Applicant sign full name in ink



THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

STATISTICS

10. Date of birth April 14, 1888 Place of birth Paducah, Kentucky

11. I am registered or licensed to practice architecture in the following named states:

(State or States) By Examination

(State or States) By Exemption

Texas

(a) I hold a Certificate No. of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

Paducah High School, Paducah, Kentucky - 1904.

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Waller, Shaw & Field	- Architects	- Ft. Worth, Tex.	- Draftsman	- 1910.
S.W. Bell Telephone Co.		Dallas, Texas	- Draftsman	- 1910-1912.
C.D.Hill & Company	- Architects	- Dallas & Houston	- Draftsman	- 1913-1914.
A.C. Finn	- Architect	- Houston, Texas	- Draftsman	- 1915-1916.
Russell-Brown Co.	- Construction Co.	Houston, Texas	- Draftsman	- 1917
Voelcker & Dixon	- Architects	- Wichita Falls	- Partner	- 1918 to date.

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations and of schools or colleges)

As a Member of the Firm of Voelcker & Dixon - 1918 to date.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- ✓ 15. Member of Institute from _____ to _____
- ✓ 16. Junior of Institute from _____ to _____
- 17. Associate of _____ Chapter from _____ to _____
- 18. Junior Associate of _____ Chapter from _____ to _____
- 19. Member of State Association in **Texas** from date **1/6** of organization.

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for him and for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for **5** years.

I have known the applicant for **15** years.

Signed John B. Danna

Signed Arthur E. Thomas

Proposer

Proposer

John B. Danna
214 Construction Bldg
Dallas

Arthur E. Thomas
407 Construction Bldg
Dallas



THE AMERICAN
INSTITUTE OF ARCHITECTS

1942 APR 11 AM 11:30
WASHINGTON, D.C.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION

OF

Jesse G. Dixon - Wichita Falls, Texas
(Name of Applicant)

SECRETARY, Texas

BOARD OF ARCHITECTURAL EXAMINERS,
Burt Building
Dallas Address Texas

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date..... April 3 19 42

Chas. J. Saphan
Secretary

1. Is the applicant registered or licensed to practice architecture in your state?..... **yes**.....
2. Was his registration or licensing by examination?.....or by exemption?..... **y es**.....
3. What was the scope of the examination?.....
.....
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? If so, give Certificate No.....
6. Date of last registration..... **July 31** 19**42** . Registration No..... **33** Is it current?**yes**.....

Thos D. Broad
(Signature of Secretary of Board)

Date..... April 9 19 42

Texas Board of Architectural Examiners
(Name of Board)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

May 5, 1942

Dear Mr. Dixon:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the North Texas Chapter, effective May 5, 1942. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely,

Chas. J. Hughes
Secretary

Mr. Jesse G. Dixon, A.I.A.
913 1/2 Indiana Avenue
Wichita Falls, Texas

GTI:ER

cc to Proposer, Mr. John B. Danna
Director, Gulf States District, Mr. Smith

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

November 6, 1944

Dear Mr. Voelcker:

Yours of October 28 came to hand on the 31st and we are sorry to note that neither you nor Mr. Dixon received your Institute membership cards for 1944.

We believe that those sent at the time your dues were paid miscarried and therefore have sent duplicate membership cards on November 2. You should have them by now.

Thank you for notice concerning change of address which is in good time for the new annuary which recently went to the printer.

Under the by-laws of The Institute it is mandatory for each corporate member to be assigned to a chapter of The Institute. However, he has his choice of any Chapter in the state in which he resides or has his principal place of business.

Texas is such a huge state that Dallas may be the nearest chapter headquarters to Wichita Falls.

However, we are pleased to send a roster of chapters and have marked in red each of those located in Texas.

Sincerely yours,

Executive Secretary

Mr. Herbert Voelcker
Voelcker & Dixon
Wichita Falls, Texas

ECK:ER
Enclosure

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

November 29, 1950

Dear Mr. Floore:

We have had some correspondence with Mr. Malin, former Secretary of the Fort Worth Chapter, with regard to the chapter assignment of Mr. Jesse G. Dixon, A.I.A., of Wichita Falls.

Apparently, your Chapter is carrying Mr. Dixon as an assigned member thereof, whereas no transfer has officially been made from the Dallas Chapter and he must, therefore, be considered as an assigned member of the Dallas Chapter.

We wrote to the Dallas Chapter to ask their assistance in clarifying Mr. Dixon's status, and a copy of our letter of October 4th was sent to Mr. Malin. We are just in receipt of a response thereto, to the effect that Mr. Dixon has never requested a transfer and has been carried on its rolls; and further that his 1950 chapter dues were paid in January.

As Mr. Dixon is in good standing in the Dallas Chapter and it appears evident that his transfer to the Fort Worth Chapter would meet with its approval, we hope we can proceed with this transfer before the close of the year.

The Dallas Chapter will take up at its December 12 meeting, the question of approving the transfer, and whether or not it agrees to make it retro-active.

Upon receiving a report of action after that meeting we will write to you further in the matter.

Sincerely yours,

J. W. Rankin
Administrative Secretary

Mr. John W. Floore, Secretary
Fort Worth Chapter, A.I.A.
718 American Fidelity Building
Fort Worth 2, Texas

JWR/fbg
Copy to the Executive Secretary,
Dallas Chapter, A.I.A.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 29, 1950

Dear Mrs. Swank:

Thank you for yours of November 27th, covering several matters.

The various application forms requested are being mailed to you under separate covers.

This letter is with particular reference to the status of Jesse G. Dixon. We can sympathize with you in the situation of the mislaid letter in view of the amount of work which the Texas Society meeting must have entailed, as we have many meetings to handle here and know only too well that days just aren't long enough some times.

We have written to the Secretary of the Fort Worth Chapter concerning your report on Mr. Dixon's chapter membership, and a copy is enclosed. Since this letter is self-explanatory, we will not repeat, here, what is covered therein.

No action will be taken until we receive your report after your December meeting.

The other matters covered in your letter will be taken care of in separate communications.

Yours sincerely,

J. W. Rankin
Administrative Secretary

Mrs. A. B. Swank, Jr., Executive Secretary
Dallas Chapter, A.I.A.
3119 Raleigh Street
Dallas 9, Texas

JWR/fbg
Enclosure

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2
COPY

December 12, 1950

Dear Mr. Floore:

This is with further reference to our correspondence concerning the chapter assignment of Mr. Jesse G. Dixon, A.I.A., of Wichita Falls, and particularly our letter of November 29th.

We just have received advice from the Dallas Chapter that Mr. Dixon's transfer to the Fort Worth Chapter would have its approval, provided, of course, that he makes the request, and the Executive Secretary of that Chapter, Mrs. A. B. Swank, Jr., has so written to Mr. Dixon.

We know that your Chapter approves of his assignment thereto, and upon receipt of Mr. Dixon's request to make the transfer, it can be made promptly.

This should settle this matter satisfactorily to all concerned.

Sincerely yours,

J. W. Rankin
Administrative Secretary

Mr. John W. Floore, Secretary
Fort Worth Chapter, A.I.A.
718 American Fidelity Building
Fort Worth 2, Texas

JWR/fhg

Copy to Mrs. Swank

Thank you for yours of December 9th. By now you must have received my letter of the 5th, explaining about chapter stationery and the availability of The Institute seal for local printing. Let us know if you wish a die sent to you.

JWR

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 26, 1954

Dear Mr. Hueppelsheuser:

We are taking this opportunity to correspond with the chapters of The Institute for the purpose of checking with them any differences which we find between their annual reports and the records here at The Octagon.

Your report agrees with the records at The Octagon, with the following exception:

Dixon, Jesse G. - whose name you have added to your report. According to our records Mr. Dixon is a member of the Dallas Chapter and there is no record of transfer of his membership. Until such a transfer is received and acted upon he should be carried on the Dallas Chapter rolls.

We shall be pleased to hear from you further concerning the above.

Sincerely yours,

(Mrs.) Louise S. Miller
Treasurer's Office

M:F

Mr. Clyde R. Hueppelsheuser, Secretary
Fort Worth Chapter, A.I.A.
1401 W. Lancaster
Fort Worth, Texas

December 6, 1954

Mr. Jesse G. Dixon
P. O. Box 1799
Wichita Falls, Texas

Dear Sir:

I was contacted recently by The Institute concerning your membership. You have been on our roll since April of 1952 and our records show your dues are paid up to date.

At the same time the Dallas Chapter, of which it seems you are member, has been carrying you on their roll. As there has been no transfer and the Dallas Chapter has not heard from you they are making preparations to write The Institute and request that you be dropped from the Institute roll for non-payment of dues.

Our records fail to show how you were added to our roll without a transfer, but in view of the fact that the Dallas Chapter is sending your name in for termination of membership I suggest you request a transfer immediately. I will list the procedure of a transfer below:

1. You should write to the Institute and the Dallas Chapter requesting change of assignment.
2. Letters from the Dallas Chapter to the Institute and the Fort Worth Chapter confirming your good standing and approving the transfer.
3. This Chapter approves it and so informs the Institute.

On item number two, since you will not be in good standing we will write the Dallas Chapter and The Institute advising them that we have been receiving your membership dues since April of 1952.

It is to your advantage to request a transfer as quickly as possible and I will be glad to help in any way I can to hasten your transfer.

Cordially yours,

Clyde Hueppelsheuser, Secretary

cc: Mrs. A. E. Swank, Jr. Dallas, Chapter
cc: American Institute of Architects.—

December 6, 1954

Mrs. A. B. Swank, Jr.
Executive Secretary, Dallas AIA
4690 Versailles
Dallas, Texas

Dear Mrs. Swank:

Thank you for your letter of December 5th, which helps somewhat to clarify Mr. Dixon's situation, although I am still unable to discover how Mr. Dixon was added to our roll without a transfer.

After checking with our Treasurer, I find Mr. Dixon has been paying dues to our chapter since April of 1952 and at the present time is paid up and in good standing.

I have advised him to start procedure on his transfer immediately and have written the Institute informing them of his status with this chapter as I have described above.

I'm sure Mr. Dixon will initiate transfer proceedings at once. This state of confusion is unfortunate but I'm sure Mr. Dixon's request for transfer will set things right again.

Cordially yours,

Clyde Hueppelsheuser, Secretary
Fort Worth Chapter, A. I. A.

CH:ksh

cc: Mr. Dixon
American Institute of Architects
Mr. Lee Stuart

Myin Services !

*Re: Transfer
Annual Report
PC attached*



FORT WORTH CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

December 6, 1954

Mrs. Louise S. Miller
American Institute of Architects
1735 New York Avenue
Washington 6, D. C.

Dear Mrs. Miller:

After receiving your letter of November 26th, 1954 concerning Jesse G. Dixon, I checked with our Treasurer and the Dallas Chapter.

I found that Mr. Dixon has been paying his membership dues here since April of 1952 and that the Dallas Chapter having received no dues payment, were making preparations to submit his name for termination. Our records fail to show how he was entered on our roll without a transfer.

I have written Mr. Dixon advising him to start the procedure for his transfer immediately. Inasmuch as his records will show he is not in good standing with the Dallas Chapter, this letter is to advise you that he is paid up with this Chapter now and has been for the past two years. If you cannot approve his transfer because of this, or need further information, please advise.

Very truly yours,

A handwritten signature in cursive script, reading "Clyde Hueppelsheuser".

Clyde Hueppelsheuser, Secretary
Fort Worth Chapter, A. I. A.

CH:ksh

cc: Mrs. A. B. Swank, Jr.
Mr. Jesse G. Dixon

JESSE G. DIXON, A. I. A.

ARCHITECT

P. O. BOX 1799

WICHITA FALLS, TEXAS
January 7, 1955

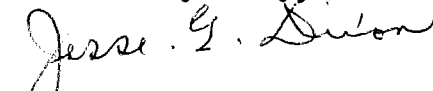
Miss Florence Gervais
American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D. C.

Dear Miss Gervais:

About a year ago I requested the Dallas Chapter of the American Institute of Architects that I be transferred to the Fort Worth Chapter. I received a letter a few days ago from the Fort Worth Chapter stating that I should write a letter to you requesting this transfer.

I hereby request that I be transferred to the Fort Worth Chapter.

Yours very truly,


Jesse G. Dixon, A.I.A.
Architect

JGD:twf

Dallas
Chapter



ROSCOE P. DEWITT, PRESIDENT
2025 CEDAR SPRINGS AVENUE DALLAS 1, TEXAS

L A V E R E B R O O K S, S E C R E T A R Y
1330 NORTH INDUSTRIAL BOULEVARD DALLAS 7, TEXAS

HARRIS A. KEMP, VICE-PRESIDENT
2101 NORTH ST. PAUL STREET DALLAS 1, TEXAS

E. CARLYLE SMITH, TREASURER
POST OFFICE BOX 1088 GRAND PRAIRIE, TEXAS

MRS. ARCH B. SWANK, JR., EXECUTIVE SECRETARY
4690 SOUTH VERSAILLES AVENUE DALLAS 9, TEXAS

THE AMERICAN INSTITUTE OF ARCHITECTS

January 20, 1955

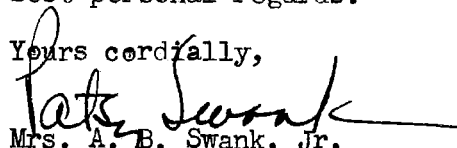
Mr. Edmund R. Purves
Executive Director
The American Institute of Architects
1735 New York Avenue, N. W.
Washington, D. C.

Dear Mr. Purves:

With regard to the transfer of Mr. Jesse Dixon from the Dallas Chapter to the Fort Worth Chapter, this approval was first given in 1950, if my memory serves, and has been waiting for Mr. Dixon's request for it ever since. We will be sorry to lose him, but happy to have his status straight and to have him where he wants to be.

Best personal regards.

Yours cordially,


Mrs. A. B. Swank, Jr.
Executive Secretary

*Bligher
J. J. J.*



THE AMERICAN INSTITUTE OF ARCHITECTS
1741 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.

January 26, 1955

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date - January 1, 1955

TO: *Transferred Member:* Mr. Jesse G. Dixon, A.I.A.
P. O. Box 1799
Wichita Falls, Texas

Secretary of Chapter Mr. Clyde Hueppelsheuser, Secretary
To Which Member is Fort Worth Chapter, A.I.A.
Transferred 1401 West Lancaster
Fort Worth, Texas

From

Secretary of Chapter Mr. LaVere Brooks, Secretary
From Which Member Dallas Chapter, A.I.A.
Is Transferred 1330 North Industrial Boulevard
Dallas 7, Texas

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

George Bain Cummings
SECRETARY

Copy to the Secretary,
Texas Society of Architects, A.I.A.

*Members,
Dixon, Jesse G.
J.G.*



THE COPY - PLEASE RETURN

THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.

January 25, 1956

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date - November 1, 1955

TO: *Transferred Member:*

Mr. Jesse G. Dixon, A.I.A. ✓
P. O. Box 1799
Wichita Falls, Texas

*Secretary of Chapter
To Which Member is
Transferred*

Mr. Ray Arnhold, Secretary
North Texas Chapter, A.I.A.
First Federal Savings & Loan Building
Wichita Falls, Texas

*Secretary of Chapter
From Which Member
Is Transferred*

Mr. Pierrepont Harrell, Secretary
Fort Worth Chapter, A.I.A.
2816 Morton Street
Fort Worth, Texas

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated, and as a Charter Member.

Sincerely yours,

Edward L. Wilson
SECRETARY