

Application for Membership

February 2nd, 1920

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Richard Robt. Clark

Address 634 Stahlman Bldg. Nashville Tenn
(Number and Street.) (City.) (State.)

Place and date of birth Edinburgh Scotland

Graduate in architecture No.
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture No. - Architect - Carnegie Trust - 3 years
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter

If practicing architect, firm name Amus & Clark

Have been in practice yes Five years

If draughtsman, employed by
[State number of years.]

Collegiate and office training 15 years office training - F. J. Osterling - Pittsburgh Pa.
C. Maurice Trimble - Michael & Elliott - Pittsburgh Pa. Amus & Clark - Nashville Tenn

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Richard Robt. Clark
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the

[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date

[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) Christian G. Amus
- (2) Russell J. Hart
- (3) W. W. Turner

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

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Information Concerning Requirements for Associateship
with a Chapter of the American Institute of
Architects, with Form of Application



The American Institute of Architects

Office of the Secretary
THE OCTAGON, WASHINGTON, D. C.

General Requirements

Candidates for Associateship shall be residents of the United States who are practicing architects, architects engaged in professional education, or architectural draughtsmen over twenty-seven years of age.

They shall be required to submit proofs of personal standing and of professional ability as described below:

They shall have, or shall show promise of attaining within three years, those qualifications which will make them eligible to membership in the American Institute of Architects at the end of their period of Associateship.

Classification of Candidates and Proof of Professional Ability

All applications for Associateship with a Chapter of the American Institute of Architects shall be made under one of the two classes indicated below. These classes imply no distinction after election to the Chapter, and are only designed as a matter of information and guidance.

Class "A."—Graduates in architecture of Massachusetts Institute of Technology, Columbia University, University of Pennsylvania, Cornell University, Harvard University, University of Illinois, University of Michigan, Carnegie Institute of Technology, University of California, Washington University, Syracuse University, and the University of Minnesota, and those who have held accredited scholarships of the American Academy at Rome, Columbia University, Cornell University, Pennsylvania Academy of Fine Arts, Washington University, or holders of the Rotch, McKim or Stewardson Scholarships, the winners of the Paris Prize of the Society of Beaux Arts Architects or the Alumni Fellowship of the University of Pennsylvania, and those who have passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts, shall be considered to show promise of eligibility to Membership in the Institute, but must show indications of that personal standing which is required for such admission.

Class "B."—Practicing architects and draughtsmen of good personal and professional standing, who cannot qualify under *Class "A"*, shall be required to submit exhibits of drawings or photographs of executed work, which shall indicate their eligibility or their promise of eligibility to Institute Membership by the expiration of the period of Associateship.

Applications must be properly made out *in duplicate* on this standard form, which is prescribed by the Institute; ~~and the duplicate application shall be promptly forwarded by the Secretary of the Chapter to the Secretary of the Institute.~~ *which*

Upon the election of the candidate to Associateship with the Chapter, ~~the Secretary of the Chapter shall promptly inform the Secretary of the Institute of the date of said election.~~

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DUPLICATE

NOTE: This Duplicate is to be filled in and signed by the Applicant; and sent by the Secretary of the Chapter to the Secretary of the American Institute of Architects, The Octagon, Washington, D. C.

Standard Form of Application for Associateship
WITH A CHAPTER OF THE AMERICAN INSTITUTE OF ARCHITECTS.

To the Secretary of the Tennessee Chapter of the American Institute of Architects, Nashville - Tennessee, February 2nd, 1919

SIR: I hereby apply for Associateship with the Tennessee Chapter of the American Institute of Architects, under class D (Insert A or B).

I hereby certify that the following statements are correct:

Name: Richard Robb Clark

Address: 634 Stahlman Building

Place and date of birth: Edinburgh - Scotland

Graduate in architecture: No

Holder of Scholarship in architecture: No - Atkin - Carnegie Tech - 3 years

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.

If practicing architect, firm name: Amus & Clark

Have been in practice: Five years

If draughtsman, employed by:

Collegiate and office training: 15 years office training: F. J. Osterberg Cgh. Co. A. Maurice Trimble - Cgh. Co. McDaniel & Elliott - Cgh. Co. Amus & Martin Nashville Tenn

I have carefully examined the Constitution and By-Laws of the Chapter with which I am seeking Associateship and those of the American Institute of Architects, and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected to Associateship with the Chapter, honorably to maintain them.

I further agree, if elected to Associateship with the Chapter, that within three years from the date of such election I will make application for Membership in the American Institute of Architects, under its Constitution and By-Laws then in force; and if I do not become an Institute Member at the end of that period, for any reason whatsoever, I agree that all connection with the Chapter of the Institute of which I may then be an Associate shall, ipso facto, cease and determine.

I further agree, if elected to Associateship with the Chapter, or subsequently to Membership in the Institute, that if at any time my Associateship with the Chapter or Membership in the Institute shall cease, either by my own resignation or by any action taken by the Chapter or by the American Institute of Architects, I will then, by that fact, relinquish all rights of any character that I may have acquired in the property, real or personal, of the Chapter or the American Institute of Architects by reason of Associateship with the Chapter or Membership in the Institute.

Richard Robb Clark (Signature of Applicant.)

We, the undersigned Members of the American Institute of Architects, and of the Tennessee Chapter of the Institute, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally and consider that his work and practice warrant his election to Associateship with the Chapter.

Christian A. Amus, Russell Eckert

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

23

June 2
May 20, 1920.

My dear Sir:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective June 1st, 1920.

You will receive later the Proceedings of the 53rd Convention and the Year Book for 1920.

You have been assigned to the Tennessee Chapter as an Institute member in good standing therein, and the Secretary of the Chapter so notified.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise we will be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Richard Bobb Clark,
634 Stahlman Building,
Nashville, Tennessee.

R:VB

Copy to Mr. Holman, Secretary of Tennessee Chapter.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 20, 1936.

Dear Mr. Clark,

We write with regret to advise you of the termination of your membership in the Institute and the Chapter to which you are assigned, effective December 31, 1935.

As stated in the Notice of December 6th, the Board of Directors extended the time limit for payment of dues in default to January 31. It directed that 1936 dues be not charged against the accounts of those memberships so terminated.

The Officers and Board sincerely hope that as soon as improved conditions enable you to renew your support of the Institute and the Chapter you will apply for reinstatement in the manner indicated on the enclosed excerpt.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K:G
Enclosure

✓
✓ Mr. Richard Robb Clark
1415-1418 Nashville Trust Building
Nashville, Tenn.

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