

HECKERT, PRESIDENT  
BESSEMER BUILDING

T. COMES, VICE PRESIDENT  
RENSHAW BUILDING



LOUIS STEVENS, TREASURER  
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STANLEY L. ROUSH, SECRETARY  
CITY-COUNTY BUILDING

PITTSBURGH CHAPTER  
AMERICAN INSTITUTE OF ARCHITECTS  
PITTSBURGH, PA.

April 5 1921

Mr. E. C. Kemper,  
Executive Secretary, A. I. A.

The Octagon, Washington

Dear Sir:-

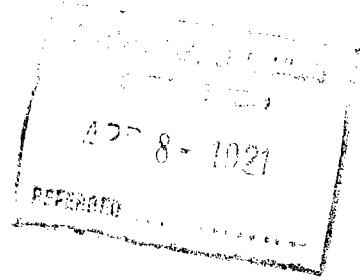
I enclose herewith application of Mr. W. J. Carpenter of the Pittsburgh Chapter, for Institute Membership, also check for \$5.00 attached.

I am mailing you under separate cover his exhibits of executed work, etc.

Yours very truly,

*Stanley L. Roush*  
Secretary

*f*



*Carpenter W. J.  
Pittsburgh Chapter*

*must send Exhibits.  
Jan 23*

Application for Membership

Jan 23, 1921

To the Secretary of the American Institute of Architects,  
The Octagon, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects under Class "C"  
[Insert appropriate letter.]

I hereby certify that the following statements are correct:

Name W. J. Carpenter

Address St. Petersburg Fla. and Pittsburgh Pa.  
[Number and Street.] [City.] [State.]

Place and date of birth London Eng. 1864

Graduate in architecture  
[Give name of institutions and year.—Evidence of Diploma or Certificate of graduation to be submitted with application.]

Holder of Scholarship in architecture  
[Give name and year.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.  
[State which, and year.—Evidence of Certificate to be submitted with application.]

If an Associate of a Chapter of the Institute, give date of admission thereto

If practicing architect, firm name W. J. Carpenter

Have been in practice Twenty years Pittsburgh Pa.

If draughtsman, employed by  
[State number of years.]

Collegiate and office training Apprentice 3 years with English Architect  
& four years in charge of office of E. G. Lind Baltimore Md.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

W. J. Carpenter  
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the Pgh Chapter  
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date Dec 1917  
[Insert exact date of election to chapter.]

Stanley R Roush Secretary.  
Pittsburgh Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Stanley R Roush  
Chas. F. Singham  
James M. Macpherson

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to the effect should be made above by the President and Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

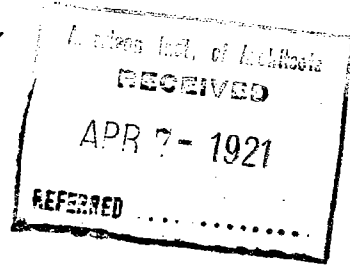
Form with checkboxes: Prelim Fee, Initiation, Union Enroll, Exhibits, On Prov. Com. of. Includes handwritten notes: *Ad \$5.00 4/16/21*, *submitted*, *must send*.

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W. J. Carpenter  
Architect  
Highland Building, Pittsburgh, Pa.

14<sup>th</sup> Ave & 2<sup>nd</sup> St North  
St Petersburg Florida.

Mar 19<sup>th</sup> / 21



Mr Stanley L. Roush  
City Co. Bldg.

My dear Sir:

I am sending you by express as per request  
a few photos of my work. Unfortunately the  
best of my photos are in Pittsburgh, and only  
by chance I found among my books & papers  
here, the few rather dilapidated prints I  
am forwarding - and which I hope will  
serve the purpose desired.

Thanking you for your kind interest  
I remain

Sincerely yours  
W. J. Carpenter.

P.S.

Might I ask you to state  
to the board, the reason  
for the few prints sent and  
their condition?

C

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

2-13

April 9, 1921.

My dear Mr. Carpenter:-

This will acknowledge your letter of March 19, concerning exhibits, which I am sure will be satisfactory.

I return herewith the \$1.00 in currency, enclosed in your letter, since the Institute assumes the expense of returning exhibits.

Very truly yours,

Executive Secretary.

Mr. W. J. Carpenter,  
14th Avenue and 2nd St., North,  
St. Petersburg, Florida.

K-P.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

July 1, 1921.

My dear Mr. Carpenter:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective July 1, 1921.

You have been assigned to the Pittsburgh Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until dues for the first year have been paid. No charge has been made for the first half of the current year.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. W. J. Carpenter,  
Architect,  
Pittsburgh, Pa.

K-P.

Enclosure.

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W. J. Carpenter  
Architect  
Highland Building, Pittsburgh, Pa.

July 15/21

14<sup>th</sup> ave and 2<sup>nd</sup> St., N.  
St Petersburg  
Fla.

RECEIVED  
JUL 18 1921

The Amer. Inst. of Architects..

E. O. Kempster Esq

My dear Sir:-

Thanking you very much for your  
kind communication of 1<sup>st</sup> inst. I enclose  
my check for dues (\$10.)  
Might I request that the photos of works  
submitted - be returned to me here in Florida?  
as I will be engaged here indefinitely  
Thanking you for your kind offer of fellowship  
& cooperation -

I remain  
Very Truly Yours  
W. J. Carpenter

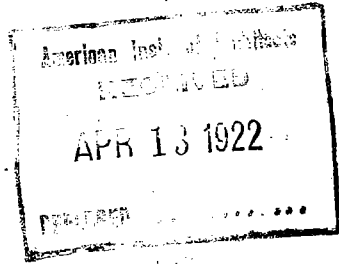
Received Payment  
American Institute of Architects  
7/19/21

W. J. Carpenter

Architect

Highland Building, Pittsburgh, Pa.

1347 4<sup>th</sup> St. S.  
St Petersburg  
Florida



Mr Edward C. Kemper:-  
Washington D. C.

My dear Sir:-

I wish to apologize for non attention to the enclosed acct. - for which I now enclose my check - I have been absent from the City for two months - and your letters through a change in address were not forwarded.

As unfortunately I have no list of Institute members - I would ask you to kindly inform me whether the firm of Ritchie Parsons and Taylor of Boston (I believe) + St Petersburg - are Institute members - I would also like to

ask whether there is a Code of ethics sponsored by the Institute governing the professional relations of architects.

Thanking you in advance

I beg to remain  
Very truly yours

W. J. Carpenter

recd  
3d class  
4-14-22  
Dct

Geo. E. Parsons  
15 Ashburnton Pls.

Mr. Hunt Taylor  
509 Bromfield St.

Geo. H. Ritchie  
15 Ashburnton Pls.,



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

2-3

April 14, 1922.

My dear Mr. Carpenter:

This will acknowledge your recent letter, and check for current dues.

With regard to the firm of Ritchie, Parsons & Taylor, our records show that Messrs. Ritchie and Parsons, 15 Ashburton Place, are members of the Institute. There is no record of Mr. Taylor.

We are sending you, under separate cover, a copy of the Year Book, which will be reprinted after the Convention in June; also one-half dozen copies of the Schedule of Charges and the Canons of Ethics.

Sent  
4-14-22.  
Pye.

From the attached Circular, you can see the entire list of Institute documents. Check any that you may need and we will supply you promptly.

Very truly yours,

Executive Secretary.

Mr. W. J. Carpenter,  
1347 - 4th Street, S.,  
St. Petersburg, Florida.

K:C  
Enclosure



W. J. Carpenter  
Architect  
Highland Building, Pittsburgh, Pa.

May 31 '22

1347 4<sup>th</sup> St S.  
St Petersburg  
Fla.

Mr E. C. Kemper  
Wash. D. C.

Dear Mr Kemper,

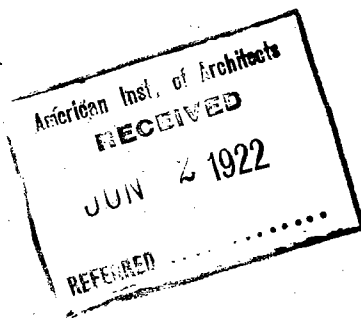
Upon returning home I found various documents you kindly sent me - and in perusing the "Annuary" I find my name is not mentioned either as Chapter member or Institute.

I was unable on account of limited time to call upon the Secretary at Boston, but expect to be there shortly & will certainly call upon him, & I hope have the pleasure of again seeing you.

Thanking you for your favor  
I remain

Very truly

W. J. Carpenter



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

73  
June 15, 1922.

My dear Mr. Carpenter:

The Institute Convention at Chicago has delayed  
a response to yours of May 31st.

Your name will appear in the new Annuary, out  
about August 14th. You came in too late for the present  
volume.

Very truly yours,

Executive Secretary.

Mr. W. J. Carpenter,  
1347 4th Street, S.,  
St. Petersburg, Fla.

K:L

COPY TO

FILES    PRESIDENT    SECRETARY    TREASURER

W. J. Carpenter  
Architect  
Highland Building, Pittsburgh, Pa.

RECEIVED  
DEC 7 1922  
EXCEPTED

W. C. Kemper  
Wash. D. C.

Dec 5/22

Dear Mr. Kemper

Might I call upon you to render me a service that I feel sure you are so well able to perform—

I am very desirous to procure the latest or best work on modern school buildings I have written to several publishers with no results— Would you kindly inform me of the best work published— & if whom, a letter still to save time forward a request to such publisher to send me the work C. O. D. quick—

With kind regards & the hope that I may be able to reciprocate

Very truly yours

W. J. Carpenter  
1947 4<sup>th</sup> St. S.  
Pittsburgh Pa.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

December 8, 1922.

Dear Mr. Carpenter:

Responding to yours of the 5th, I cannot give you definite information about school building books, but I can refer you to some good sources:

The Architectural Forum,  
142 Berkeley St., Boston, Mass.

The American Architect,  
243 W. 39th Street, New York, N.Y.

National Education Association,  
Washington, D. C.

Mr. C. C. Zantzinger, Chairman,  
Committee on Education, A.I.A.,  
112 S. Sixteenth Street,  
Philadelphia, Pa.

Sincerely yours,

Executive Secretary.

Mr. W. J. Carpenter,  
Highland Building,  
Pittsburgh, Pa.

K:L

COPY TO

FILES    PRESIDENT    SECRETARY    TREASURER

W. J. CARPENTER, A. I. A.  
FRANCIS H. BENT  
ASSOCIATE ARCHITECTS  
DELAND, FLORIDA

THE AMERICAN INSTITUTE  
OF ARCHITECTS  
DEC 22 1926  
RECEIVED  
RFD.

My dear Mr Kemper:-

I have just returned from a trip since  
last May - & notices from Pittsburg Chapter  
and Institute were not forwarded me.  
I have sent check to Pittsburgh & if I  
am behind with Institute dues kindly  
notify me.

With kind regards &  
Merry Christmas

Sincerely  
W. J. Carpenter.

owes  
no  
dues to  
Institute.  
lw

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

*Dear Mr. Carpenter:*  
*Thank you for your letter of the 15th inst. regarding the payment of your dues to the Pittsburgh Chapter. We are glad to hear that you have met your obligation to the Chapter. Your Institute dues have been paid to date, and statement for 1927 dues will come forward in due course.*

December 27, 1926.

Dear Mr. Carpenter:-

In response to yours of recent date, we are glad that you have met your obligation to the Pittsburgh Chapter.

Your Institute dues have been paid to date, and statement for 1927 dues will come forward in due course.

Cordially yours,

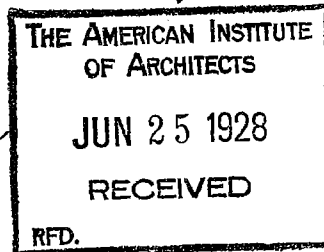
Executive Secretary.

Mr. W. J. Carpenter,  
DeLand, Florida.

K:VB

341 W. 84<sup>th</sup> St  
New York City  
Owes for 1927-1928 - 150  
June 23 1928

Act E  
Amer. Inst. Archts  
Washington



Dear Sir

Would you kindly inform me at above address the amt. I am in arrears for dues to date. I regret exceedingly that the conditions in Florida made it impossible to meet obligations as we would have desired. I wish to see if I can get square now again.

Thanking you  
I remain  
Sincerely  
W. J. Carpenter.

In above  
permanent  
address  
for fr. summary  
?



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

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*Mr. W. J. Carpenter  
341 W. 84th Street  
New York, N. Y.*

RECEIVED  
JUN 26 1928  
EXECUTIVE SECRETARY

June 26, 1928

Dear Mr. Carpenter:-

Permit me to acknowledge your letter of June 23, and to advise that the amount of your Institute indebtedness is \$50.00 - dues for the years 1927 and 1928.

We note your change of address and trust you will advise us promptly if it is permanent as the new Annual is about ready to be released to the printer, and we also want to make sure that the Journal reaches you safely.

Sincerely yours,

Executive Secretary

Mr. W. J. Carpenter,  
341 W. 84th Street,  
New York, N. Y.

K:VB

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

February 7, 1929

Dear Mr. Carpenter:

It is with regret that we write to advise you of the termination of your membership in the American Institute of Architects, and in the Pittsburgh Chapter, effective December 31, 1928.

This action results from the operation of the By-Laws of the Institute which, in 1928, required that the membership of the member who owed for more than one year be terminated, after due notice.

The By-Laws now in effect - as changed at the last Convention - give but one year for the payment of dues, because the Institute has found that it cannot carry on its activities without prompt payment by every member.

If you will permit, we wish to say that the Treasurer, and the Officers of the Institute exceedingly regret to lose your membership for financial reasons. They hope that at some future date you will reconsider, and decide to again affiliate with the American Institute of Architects and the Chapter in your community.

By direction of the Secretary.

Sincerely yours,

Executive Secretary

Mr. W. J. Carpenter,  
512 First National Bank Bldg.,  
DeLand, Fla.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

October 8, 1929.

Dear Mr. Carpenter:

As you may know, the old Florida Chapter has been sub-divided and there are now three new Chapters of The American Institute of Architects in Florida.

DeLand is in the Florida North Chapter. The President is Mr. Rudolph Weaver, University of Florida, Gainesville, Florida; and the Secretary is Mr. W. Kenyon Drake, of 21 Ocean Street, Jacksonville, Florida.

Some of the Florida North men have expressed the hope that you would apply for reinstatement and renew your affiliations with the Institute and the Florida architects.

The procedure for reinstatement is not complicated, and is shown on the marked excerpt of the By-Laws enclosed herewith. If you think of favorably acting in this matter, send the necessary letter to the Secretary of the Florida North Chapter, asking him to forward it to the Secretary of the Institute.

At the time your membership was discontinued there was an indebtedness for Institute dues of \$50., and if financial conditions in Florida are responsible, your letter of application for reinstatement might ask for the remission of this outstanding account.

If there are any questions we would be glad to try to answer them.

Sincerely yours,

Executive Secretary.

Mr. W. J. Carpenter  
512 First National Bank Building,  
DeLand, Florida.

COPY TO

FILES

President

SECRETARY

TREASURER

Encl.