

*Members  
DeLong, J. E.*



THE AMERICAN INSTITUTE OF ARCHITECTS

Application No. 2509  
Dated: January 24, 1966  
Received: June 3, 1966  
Granted: June 15, 1966

To The Secretary and  
The Committee on Membership  
The American Institute of Architects

SUMMARY OF APPLICATION FOR CORPORATE MEMBERSHIP

- A. Name of applicant James Edward DeLong Chapter New York  
House Beautiful Magazine
- B. Address of applicant 572 Madison Avenue, New York, New York 10022
- C. Application held pending receipt of: Received \_\_\_\_\_  
\_\_\_\_\_
- D. Applicant favorably recommended for election by Chapter. Yes  No \_\_\_\_\_

June 8, 1966 \_\_\_\_\_  
DATE *J. E. DeLong*  
MANAGER, MEMBERSHIP PROCEDURES

CERTIFICATION OF ELECTION AND ASSIGNMENT

As the Committee on Membership and the Secretary of the American Institute of Architects, I hereby certify that, under authority vested in me by the Board of Directors, I have this day elected James Edward DeLong and hereby declare him to be a corporate member of the Institute and assign him to membership in the New York Chapter, AIA.

June 15, 1966 \_\_\_\_\_  
DATE *O. H. Thurman*  
SECRETARY

- E. Notice to applicant and notices of assignment to component(s) on June 15, 1966
- F. Notice of denial of application to applicant and chapter and \$ \_\_\_\_\_  
returned to applicant on \_\_\_\_\_

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2509



# THE AMERICAN INSTITUTE OF ARCHITECTS

### INSTRUCTIONS

Type or print all information carefully and sign with ink. Mail both copies to the Secretary of the local Chapter, with check for \$20.00 made payable to The American Institute of Architects.

## Application for Corporate Membership

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is James Edward De Long
2. I am a citizen of the United States. Yes  No   
(If not a citizen, attach explanation and justification for possible waiving of citizenship requirement by The Board of Directors.)
3. My residence address is: Hotel Salisbury 123 West 57th Street  
(NUMBER) (STREET)  
New York City New York 10019  
(CITY) (COUNTY) (STATE) (ZIP CODE)
4. My business address is: House Beautiful Magazine 572 Madison Avenue  
(NUMBER) (STREET)  
New York City New York 10022  
(CITY) (COUNTY) (STATE) (ZIP CODE)

Please use my Business address as my official Institute address  
(BUSINESS) or (RESIDENCE)

5. I desire to be a member of New York Chapter, AIA.
6. I declare that I will comply with the By-Laws and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
7. I am not indebted to The Institute or to any of its component organizations.
8. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$5.00 is for a year's subscription to the JOURNAL of The American Institute of Architects. It is my understanding that if I am not admitted to membership \$10.00 will be returned to me, and \$10.00 retained by The Institute as an examination fee.

Date January 24 19 66

James Edward De Long  
(APPLICANT'S FULL SIGNATURE, IN INK)

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\$20.00  
6/3/66

**STATISTICS**

9. Date of birth November 4, 1921 Place of birth Los Angeles, California

10. I am registered or licensed to practice architecture in the following-named states; with year first registered in each:

California 1965

**EDUCATION**

11. (a) I attended colleges and universities as follows:

NAME OF COLLEGE OR UNIVERSITY	LOCATION	NO. OF YEARS	YEAR OF GRADUATION	DEGREE
University of Nebraska	Lincoln, Neb.	1		
University of California	Berkeley	2		
Taliesin Fellowship	Spring Green, Wis.	2		

(b) I have held the following scholarships or other honor awards, and have traveled in the following-named countries:

England, Scotland, Ireland, Wales, France, Belgium, Netherlands, Germany, Switzerland, Spain, Portugal, Italy, Greece, Morocco, Japan, Mexico, Guatemala, Canada.

**PROFESSIONAL TRAINING AND PRACTICE**

12. I have been employed or in practice during the past three years as follows:  
(NOTE: Be sure to include current status of employment or practice.)

EMPLOYER'S NAME AND ADDRESS	EMPLOYER'S BUSINESS	CLASSIFICATION OF POSITION	PERIOD OF EMPLOYMENT	
			From	To
House Beautiful 572 Madison Ave. New York, N. Y.	Magazine	Editorial Director Architectural Editor	10/1/63	Present

Conducted own design practice since 6/1/47

13. Are you engaged in any manner in building contracting? Explain

No

14. Is your employer engaged in any manner in building contracting? Explain

No

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## BUSINESS AFFILIATIONS

15. Do you participate or own an interest in any business which could prejudice your professional judgment?  
Yes \_\_\_\_\_ No. X (If yes, please explain.)

## PRESENT OR PREVIOUS MEMBERSHIPS AND APPLICATIONS IN ARCHITECTURAL ORGANIZATIONS

16. I have previously applied for membership or associateship in the \_\_\_\_\_  
Chapter of The American Institute of Architects. The details concerning this application are as follows:
17. Member of Institute from \_\_\_\_\_ to \_\_\_\_\_
18. Professional Associate of \_\_\_\_\_ Chapter from \_\_\_\_\_ to \_\_\_\_\_
19. Associate of \_\_\_\_\_ Chapter from \_\_\_\_\_ to \_\_\_\_\_
20. Junior Associate of \_\_\_\_\_ Chapter from \_\_\_\_\_ to \_\_\_\_\_
21. Name of any other architectural organization of which you are a member  
\_\_\_\_\_

## REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing. Member references must be available for personal contact by the local chapter officers.

<u>Edgar Allen Tafel</u> , AIA *MEMBER	<u>14 East 11th Street, NYC</u> ADDRESS
<u>William Kenneth Frizzell</u> , AIA *MEMBER	<u>137 East 19th Street, NYC</u> ADDRESS
<u>Paul K. Y. Chen</u> , AIA *MEMBER	<u>343 Lexington Avenue, NYC</u> ADDRESS
<u>Ulrich Hermann Plaut</u> , AIA MEMBER OR OTHER REFERENCE	<u>8320 Melrose Avenue, Los Angeles</u> ADDRESS
<u>R. Van Buren Livingston</u> , AIA MEMBER OR OTHER REFERENCE	<u>1020 Buena Vista, South Pasadena, Calif.</u> ADDRESS

\* Type or print full names of references



# THE AMERICAN INSTITUTE OF ARCHITECTS

## Record of Registration

NEW YORK

(CHAPTER)

115

~~XXX~~ East 40 Street, N.Y. 10016

(ADDRESS)

SECRETARY, Bruce McKenzie  
BOARD OF ARCHITECTURAL EXAMINERS  
1021 "O" Street  
Room A-510, ~~EX~~  
Sacramento, Calif. 95814  
(ADDRESS)

JAMES EDWARD DE LONG

(NAME OF APPLICANT)

Dear Sir:

To qualify for corporate membership in The American Institute of Architects, an applicant must be registered to practice architecture in one of the United States or its territorial possessions.

The above named applicant for such membership has stated that he is registered or licensed to practice architecture in your State.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date 1/25 19 66

Margot A. Henkel, Exec. (CHAPTER SECRETARY)

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption? \_\_\_\_\_
3. What was the scope of the examination? Written and Oral
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination 1/2 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? \_\_\_\_\_ If so, give Certificate No. \_\_\_\_\_
6. Date of first registration April 13, 19 65. Registration No. C-4578. Is it current? Yes

Edward W. Spinger  
EXECUTIVE (SIGNATURE OF SECRETARY OF BOARD)

Date January 31, 19 66

CALIFORNIA STATE BOARD OF ARCHITECTURAL EXAMINERS  
(NAME OF BOARD)

June 15, 1966

Mr. James Edward DeLong, A.I.A.  
House Beautiful Magazine  
572 Madison Avenue  
New York, New York 10022

Dear Mr. DeLong:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute.

In the near future, you will receive some literature regarding The Institute, which we hope you will find of interest, and a lapel emblem. In approximately two months you will receive a certificate of membership, either directly from The Institute or through formal presentation by the Chapter.

You are assigned to the New York Chapter and the New York State Association of Architects of The AIA, effective June 15, 1966.

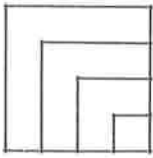
I sincerely hope that you will take an active and interested part in your Chapter's activities. The Chapter is the cornerstone of The Institute's strength where the policies which advance our profession are developed. Members who are active in Chapter affairs gain the most from AIA as professional men and provide the leadership which AIA needs to meet the challenges and opportunities which the future holds for architecture.

I want you to know that the Secretary's Office is at your service to the fullest extent of its powers.

By direction of the Secretary.

Sincerely yours,

William H. Scheick, FAIA  
Executive Director



JAMES DE LONG & ASSOCIATES  
ARCHITECTS · PLANNERS

400 WEST AVENUE 43 · LOS ANGELES, CALIFORNIA 90065 · TELEPHONE: 213/222-9036

12 May 1975

Ms. Maureen Marx  
Director, Membership Procedures  
THE AMERICAN INSTITUTE OF ARCHITECTS  
1735 New York Avenue N. W.  
Washington, D. C. 20006

Dear Ms. Marx:

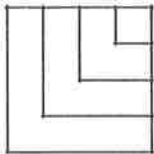
I have moved my architectural practice from New York City to Los Angeles and would like to inform you of my change of address--which is shown above, and which presently comprises both my residence and office addresses.

My national Chapter dues for 1975 have been paid but the dues for my present memberships in the New York City and New York State Chapters are still outstanding. I would like to pay these but have not done so because of my intention to transfer these memberships to the appropriate Chapters here in California.

I have already inquired about local Chapter membership and have sent a request to the Southern California Chapter (copy enclosed) for a waiver of jurisdiction because I am located on the borderline between their Chapter and the Pasadena & Foothill Chapter that I would prefer to join.

Because of this unfortunate situation I expect that I will be classified as a "borderline case" but I can assure you, Ms. Marx, that there is nothing the matter with me matter with me matter with me.

I understand that there are provisions for prorata divisions of dues between old and new chapters, and that established procedures must be followed in making such transfers from

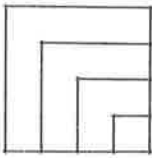


MEMBER, AMERICAN INSTITUTE OF ARCHITECTS

MAY 19 1975

Ms. Maureen Marx . 2

12 May 1975



chapter to chapter. Despite my previous assurance that there is nothing the matter with me, I must confess to being rather retarded in my grasp of such matters and--lest I drown myself inadvertently, along with other innocent bystanders, in a sea of paper--I thought it best to seek your guidance as to the proper procedures before going any further.

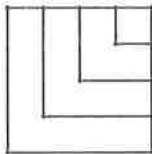
I shall look forward to hearing from you, and hasten to thank you in advance for any help that you can provide.

Sincerely yours,

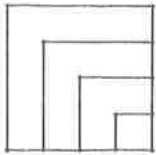
James De Long, A. I. A.  
Architect

jd:ae  
enclosures

cc: Adele Elliott/Executive Secretary







JAMES DE LONG & ASSOCIATES  
ARCHITECTS · PLANNERS

400 WEST AVENUE 43 · LOS ANGELES, CALIFORNIA 90065 · TELEPHONE: 213/222-9036

12 May 1975

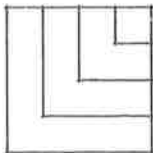
**Executive Committee**  
**Southern California Chapter**  
**THE AMERICAN INSTITUTE OF ARCHITECTS**  
**304 South Broadway, Suite 510**  
**Los Angeles, California 90013**

Gentlemen:

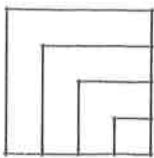
Pursuant to a letter to you of 12 February 1975 from Mr. Wallace L. Haas, Jr., I have been asked to write to you directly regarding my request for a jurisdictional waiver from your Chapter to enable me to transfer my present membership in the New York City Chapter to the Pasadena and Foothill Chapter of The American Institute of Architects.

I have friends and colleagues in both of these local jurisdictions and would gladly serve in either Chapter, but would personally prefer to affiliate with the Pasadena and Foothill Chapter for the following reasons:

- I have lived and worked in and about the Pasadena area for over 40 years, and although my present home address falls within the jurisdiction of the Southern California Chapter, it is physically closer to the Pasadena community where most of my professional, social and family activities are conducted.
- I am currently practicing in a home/office kind of arrangement, but if the present trend of my work should necessitate the opening of a larger office, it is very likely that it will be located in the Pasadena area.
- After a decade of membership in a large metropolitan chapter--which I enjoyed very much--I feel that I



MEMBER, AMERICAN INSTITUTE OF ARCHITECTS



Executive Committee . 2  
Southern California Chapter

12 May 1975

can presently serve the Institute more effectively  
within the framework of a smaller group.

- During the above period, I attended meetings and other functions of the Pasadena and Foothill Chapter as the guest of one of my associates and have come to feel at home there.

I shall look forward to hearing from you with regard to this request at your convenience.

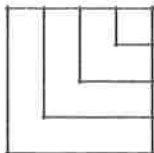
Meanwhile, my sincere thanks to you for your kind consideration.

Very truly yours,

James De Long, A. I. A.  
Architect

jd"ae

cc: Wallace L. Haas, Jr./Director, Commission on Membership  
Adele Elliott/Executive Secretary  
✓ Maureen Marx/Director, Membership Procedures



**June 3, 1975**

**Mr. James De Long, AIA  
400 West Avenue 43  
Los Angeles, CA 90065**

**Dear Mr. De Long:**

**As requested in your letter of May 12, we are proceeding with arrangements for your transfer and hope it will be finalized shortly.**

**It may be necessary to pay a portion of your 1975 New York Chapter dues. We will let you know in this event.**

**Sincerely yours,**

**Maureen Marx, Director  
Membership Procedures**

**MM:hrs**

**cc: Mrs. Wilkins, Southern California Chapter, AIA (w/enclosures)  
Ms. Elliott, Pasadena & Foothill Chapter, AIA**

HELEN: This has been approved by our Membership Committee already.

Leslie



# THE AMERICAN INSTITUTE OF ARCHITECTS

## Notice of Request for Transfer

TO: Mr. James De Long, AIA  
400 West Avenue 43  
Los Angeles, CA 90065

FROM: New York Chapter, AIA

TO: Pasadena & Foothill Chapter, AIA

MEMBERSHIP CLASSIFICATION: Corporate

### TO THE SECRETARIES OF THE ABOVE NAMED COMPONENTS:

The member whose name appears above has requested that his membership be transferred as indicated.

In accordance with the Bylaws of the Institute, we are writing to request if this proposed transfer meets with the approval of the chapter to which he desires to be transferred; also, if he is in good standing in the chapter and state organization to which he is presently assigned. **through June 30, 1975.**

Please give this matter your early attention and send your reply to the Institute.

JUN 13 1975

Date June 3 19 75

*Helen Seward*  
MEMBERSHIP PROCEDURES

cc: New York State Association of Architects, AIA  
Southern California Chapter, AIA

Blind note to Southern California Chapter: We will also need your approval of this request, in accordance with the Bylaws, since Mr. De Long works and lives in your jurisdiction. We request the chapter's early consideration and reply.

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PASADENA & FOOTHILL CHAPTER THE AMERICAN INSTITUTE OF ARCHITECTS

June 10, 1975

Ms. Helen R. Swan  
Membership Procedures  
The American Institute of Architects  
1735 New York Ave., N.W.  
Washington, D.C. 20006

Dear Helen:

Our Chapter has approved the Request for Transfer of James De Long from the New York Chapter to the Pasadena & Foothill Chapter. This of course is subject to the granting of a waiver by both the Southern California Chapter and Hilliard Smith, Jr., as Secretary of the Institute.

This will advise that Robert M. King has paid all dues and assessments owed to our Chapter and has been approved for reinstatement of membership.

Thank you for your assistance. We look forward to Institute confirmation of these Corporate members.

Cordially,

Adele S. Elliott  
Executive Secretary

cc: Wallace Haas, Jr., AIA  
Membership Chairman

JUN 13 1975

# NYSAA | AIA

New York State Association of Architects Inc.

The State Organization of the American Institute of Architects

13 Northern Boulevard  
Albany, New York 12210  
518-449-3334

Roger Hallenbeck, AIA  
President

Bruce Hartwigsen, AIA  
President-Elect

Albert Efron, AIA  
Vice-President

Herman Jessor, AIA  
Vice-President

Kurt Karmin, AIA  
Vice-President

Michael J. Doran, AIA  
Secretary

Abraham Levitt, AIA  
Treasurer

Mortimer J. Murphy, Jr., AIA  
Past-President

Herbert Epstein, FAIA 1975  
AIA Regional Director

Donald J. Stephens, AIA 1976  
AIA Regional Director

James Baker, AIA 1977  
AIA Regional Director

Helene Conroy  
Administrative Director

Bronx Chapter, AIA  
Brooklyn Chapter, AIA  
Buffalo-Western N.Y. Chapter, AIA  
Central New York Chapter, AIA  
Eastern New York Chapter, AIA  
Long Island Chapter, AIA  
New York Chapter, AIA  
New York Society of Architects  
Queens Chapter, AIA  
Rochester Chapter, AIA  
Staten Island Chapter, AIA  
Westchester Chapter, AIA

June 23, 1975

Mr. James De Long, AIA  
400 West Avenue 43  
Los Angeles, California 90065

Dear Mr. De Long:

The New York State Association of Architects is in receipt of your "Notice of Request for Transfer" from the New York Chapter to the Pasadena & Foothills Chapter in California.

In accordance with the By Laws of the Institute, we must confirm in writing your membership in good standing in the state organization through June 30, 1975.

A review of our membership records indicates that to date we have not received your annual NYSAA dues of \$35.00 for 1975, payable in January.

Would you be kind enough to write me a short note to inform me of the accuracy of these records? We will respond to the request from the Institute after receiving notification from you on this matter.

Sincerely,

Kristen Aliotti  
Membership

cc AIA Membership Procedures

JUN 26 1975

New York Chapter  
The American Institute of Architects  
20 West 40th Street  
New York, New York 10018  
(212) 565-1866

MEMBERSHIP DIVISION Mrs. Nicholas Murray ...  
Membership Procedures

FROM: Evelyn B. McGrath  
New York Chapter, AIA

RE: JAMES DE LONG

Received: Notice of Request for Transfer  X   
Letter Requesting Transfer \_\_\_\_\_  
Notice of Request for Reinstatement \_\_\_\_\_  
Application for Member Emeritus \_\_\_\_\_  
Letter Requesting Member Emeritus \_\_\_\_\_  
Notice of Resignation \_\_\_\_\_  
Letter Requesting Resignation \_\_\_\_\_

Please be informed that the above member's dues is

Paid up \_\_\_\_\_  
Not Paid  X  (61.50)

in the New York Chapter, AIA.

Transfer  X  has been approved \_\_\_\_\_  
Resignation \_\_\_\_\_ has not been approved  X   
Reinstatement \_\_\_\_\_

by the Executive Committee, until payment is made.

DATE: 7/14/75



**August 5, 1975**

**Mr. James De Long, AIA  
400 West Avenue 43  
Los Angeles, California 90065**

**Dear Mr. De Long:**

**We have been informed by the New York Chapter that you owe dues in the amount of \$61.50.**

**It is necessary for you to pay these dues before you can be transferred to the Pasadena & Foothill Chapter.**

**Sincerely yours,**

**(Miss) Helen R. Swan  
Membership Procedures**

**HRS/lhs**

**cc: Evelyn McGrath  
New York Chapter, AIA**



# NYSAA | AIA

New York State Association of Architects Inc.

The State Organization of the American Institute of Architects

13 Northern Boulevard  
Albany, New York 12210  
518-449-3334

Roger Hallenbeck, AIA  
President  
Bruce Hartwigsen, AIA  
President-Elect  
Albert Efron, AIA  
Vice-President  
Herman Jessor, AIA  
Vice-President  
Kurt Karmin, AIA  
Vice-President  
Michael J. Doran, AIA  
Secretary  
Abraham Levitt, AIA  
Treasurer  
Mortimer J. Murphy, Jr., AIA  
Past-President

Herbert Epstein, FAIA 1975  
AIA Regional Director  
Donald J. Stephens, AIA 1976  
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James Baker, AIA 1977  
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Helene Conroy  
Administrative Director

Bronx Chapter, AIA  
Brooklyn Chapter, AIA  
Buffalo-Western N.Y. Chapter, AIA  
Central New York Chapter, AIA  
Eastern New York Chapter, AIA  
Long Island Chapter, AIA  
New York Chapter, AIA  
New York Society of Architects  
Queens Chapter, AIA  
Rochester Chapter, AIA  
Staten Island Chapter, AIA  
Westchester Chapter, AIA

September 19, 1975

Maureen Marx, Director  
Membership Procedures  
AMERICAN INSTITUTE OF ARCHITECTS  
1735 New York Avenue, N. W.  
Washington, D. C. 20006

Dear Maureen:

We are in receipt of your "Notice of Request for Transfer" for Mr. James De Long, AIA, from the New York Chapter to the Pasadena & Foothill Chapter.

In accordance with the By Laws of the Institute, we are writing to confirm that Mr. De Long is a member in good standing of the New York State Association of Architects through June 30, 1975.

Sincerely,



Kristen Aliotti  
Membership

KA:nt

cc: Mr. James De Long, AIA

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SEP 22 1975



AIA

PASADENA & FOOTHILL CHAPTER THE AMERICAN INSTITUTE OF ARCHITECTS

6 October 1975

Mrs. Maureen Marx, Director  
Membership Procedures  
The American Institute of Architects  
1735 New York Ave., N.W.  
Washington, D.C. 20006

Dear Maureen:

When I was in your office recently, we discussed briefly the matter concerning James DeLong's transfer from the New York Chapter, AIA to the Pasadena & Foothill Chapter, AIA. As I recall, you mentioned he still owed the New York Chapter \$61, and as of then had not paid it.

To clarify the current status of the transfer, we checked with Mr. DeLong who informed us that the full amount has been paid.

Will you please follow up on this for us at the Institute level so that the transfer can be completed as soon as possible.

Many thanks.

Best regards,

Adele S. Elliott  
Executive Secretary

cc: Wallace Haas, Jr., AIA  
Membership Chairman

OCT 8 1975

*Have not heard from N.Y.*



# THE AMERICAN INSTITUTE OF ARCHITECTS

## Notice of Transfer of Membership

To: Mr. James De Long, AIA  
400 West Avenue 43  
Los Angeles, CA 90065

From: New York Chapter, AIA  
New York State Association of Architects, AIA

To: Pasadena & Foothill Chapter, AIA  
California Council, AIA

MEMBERSHIP CLASSIFICATION: Corporate

EFFECTIVE DATE OF TRANSFER: October 14, 1975

The Secretary of the Institute hereby notifies you that the chapter and state assignment of the above named has been transferred as noted above.

Please adjust your records accordingly.

Date October 14 19 75

(SECRETARY)

*The American Institute of Architects • 1735 New York Avenue, N.W. • Washington, D.C. 20006*

### NOTICE OF TERMINATION OF MEMBERSHIP

EFFECTIVE DATE: 4/21/80 For non-response to Regular Dues \$ 105.00 and/or Supplemental Dues OWES

This notice has been delayed in the hope that you would respond to the Notice of Impending Termination which was forwarded to you approximately sixty days ago. Since there was no reply to this final request for dues payment, we are compelled to terminate your membership in The American Institute of Architects, effective this date.

176715-1  
DE LONG, JAMES  
400 W AVENUE 43  
LOS ANGELES

107

CA 90065

Sincerely,



ROBERT M. LAWRENCE  
*Secretary.*

*The American Institute of Architects*

*(Copy to State and Chapter organizations)*