

MONTANA CHAPTER  
AMERICAN INSTITUTE OF ARCHITECTS  
OFFICE of THE SECRETARY  
BOZEMAN, MONTANA

March 23, 1931



The American Institute of Architects  
Office of the Secretary  
The Octagon  
Washington, D. C.

Dear Sir:

I enclose herewith applications of Norman B. DeKay and G. G. Cottier for membership in the A. I. A. Both of these men have been given the unanimous endorsement of the Chapter. At the last meeting of the Chapter all those present were in favor of their election and I have since canvassed the Chapter by written ballot for those not present and the vote was unanimous.

I enclose each of their checks for \$50.00 to cover membership and the first year's dues.

Very truly yours,

WRP:LL

W. R. Plew  
Secretary-Treasurer

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# Application for Membership

FEB 6, 1931

To the Secretary of The American Institute of Architects.

I hereby apply for Membership in The American Institute of Architects, and certify that the following statements are correct:

Name Norman Bradley De Kay

Address 309 HOLYER ST. HELENA MONTANA  
[Number and Street.] [City.] [State.]

Place and date of birth IDA GROVE, IOWA MARCH 22, 1901

Graduate in architecture MONTANA STATE COLLEGE - JUNE 10, 1925  
[Give name of institution and year. Diploma or Certificate of graduation (or photostatic copy) must accompany this application.]

Holder of Scholarship in architecture \_\_\_\_\_  
[If required in your case, attach evidence (or photostatic copy).]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecolé des Beaux Arts. \_\_\_\_\_  
[If required in your case, state which, and attach evidence of Certificate (or photostatic copy).]

If your State has a Registration or License Law and you are not registered, state reasons. \_\_\_\_\_  
LICENSED ARCHITECT IN WASHINGTON & MONTANA 1928

If practicing architect, firm name NORMAN B. DE KAY

Have been in practice 3 years. If draughtsman, employed by \_\_\_\_\_

Collegiate and office training 4 YEARS COLLEGE 6 YEARS OFFICE

I have carefully examined the Constitution and By-Laws of the Institute and the circular of advice relative to "Principles of Professional Practice," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in The American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of The American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) Norman B. De Kay  
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the \_\_\_\_\_  
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date \_\_\_\_\_ (2) \_\_\_\_\_  
[Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my chapter that this applicant is applying for Institute membership (3) W. R. Plew, Sec.  
[Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number. \_\_\_\_\_  
(Essential if Registered)

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed.

(7) 95  
NUMBER

(4) W. R. Plew  
(5) Chandler Cochran  
(6) Mr. H. Willson

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the applicant proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

June 20, 1931.

Dear Mr. DeKay:

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective June 20, 1931.

You have been assigned to the Montana Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter has been advised.

A Membership Card is enclosed herewith.

An engrossed Certificate of Membership in The American Institute of Architects will be sent to you in due course.

May I take this opportunity to say that the office of the Secretary at The Octagon is for the service of every Institute Member? Should the occasion arise we shall be glad to give you our best cooperation.

Cordially yours,

Executive Secretary.

Mr. Norman Bradley DeKay,  
309 Holter Street,  
Helena, Montana.

K:L  
enc.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

February 20, 1936.

Dear Mr. DeKay:

We write with regret to advise you of the termination of your membership in the Institute and the Chapter to which you are assigned, effective December 31, 1935.

As stated in the Notice of December 6th, the Board of Directors extended the time limit for payment of dues in default to January 31. It directed that 1936 dues be not charged against the accounts of those memberships so terminated.

The Officers and Board sincerely hope that as soon as improved conditions enable you to renew your support of the Institute and the Chapter you will apply for reinstatement in the manner indicated on the enclosed excerpt.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K:G  
Enclosure

Mr. Norman Bradley DeKay,  
309 Holter Street  
Helena, Montana

COPY TO

FILES

PRESIDENT

SECRETARY

TREASURER