

Corning, Edw. Burton  
Wash. D. C. Chapter

Must be done  
No - D.C. mon

### Application for Membership

To the Secretary of the American Institute of Architects,  
The Octagon House, Washington, D. C.

January 12, 1921

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

RECEIVED  
JAN 31 1921  
REFERRED

Name Edward T. Burton Corning

Address 1410 H St, N.W., Washington, D.C.  
[Number and Street.] [City.] [State.]

Place and date of birth Washington D.C., Aug. 14, 1889

Graduate in architecture.....  
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation]

Holder of Scholarship in architecture.....  
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.....  
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter.....

If practicing architect, firm name "Arthur B. Heaton, Architect" (partner)

Have been in practice Two years.....

If draughtsman, employed by.....  
[State number of years.]

Collegiate and office training Georgetown University - 2 yrs

Office, Arthur B. Heaton - 10 yrs

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

E. T. Burton Corning  
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....  
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date.....  
[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) Arthur B. Heaton
- (2) Albert P. Harris
- (3) Frank Upman

Prelim. Fee.	<u>\$5.00 2/1/21</u>
Initiation	.....
Unon. End.	.....
Exhibits	<u>Must send</u>
On Priv. Com. of	.....

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

March 10, 1921.

My dear Sir:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective March 10, 1921.

You have been assigned to the Washington, D.C. Chapter as an Institute member in good standing therein, and the Secretary of the Chapter so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until the dues for the first year have been paid. No charge has been made for the first quarter of the current year.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Edward Burton Corning,  
1410 H Street, N. W.,  
Washington, D. C.

K-P.

Enclosure.

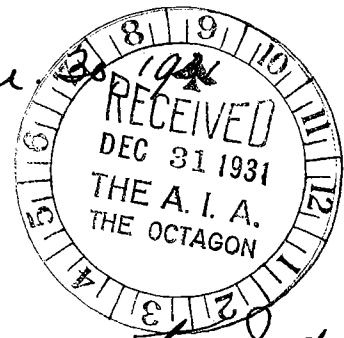
70/1/1/3  
3/1/3

ARTHUR B. HEATON

Architect

E. BURTON CORNING Washington, D.C.

12117 CONNECTICUT AVENUE



Klee

Treasurer  
American Institute of Architects

Received Payment  
American Institute of Architects  
\$15.00 - 12/31/31

Dear Sir,

Regarding status of dues in the Institute, the writer is, at this time, hard pressed, but hopes by payment of enclosed amount, to hold matter open a while longer till he sees what can be done.

He does desire by all means, that name not be dropped. If necessary to resign, he desires to do so in good standing.

Thanking you for courtesy.  
Sincerely

Still owes 35.00 for Balance of 1930, and 1931 dues.  
Arthur B. Heaton

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

December 31, 1933.

Dear Mr. Corning:

We send the enclosed bill for Institute dues for the year 1934, with an explanatory letter from the President, so that you can see just what is proposed by the Board of Directors with respect to a reduction in dues for the year 1934, and readjustment of outstanding dues for the three-year period, 1931-1933.

As you will note, the proposed readjustment with respect to outstanding dues applies back as far as 1931. It does not apply to unpaid dues for the year 1930.

On the record at The Octagon it appears that your indebtedness for 1930 is \$10, and in addition \$75 for the years 1931, 1932, and 1933.

The Officers of the Institute do not wish to lose your affiliation and your moral support at this critical stage of affairs.

They, therefore, express the hope that you will send a check covering the outstanding account for 1930 and thereby be in position to take advantage of the Board's proposal. Such action would reduce the charge against you to \$15 for the year 1934, plus \$5 a year until \$25 has been paid for the period 1931-1933.

The above is on the presumption that the Convention will approve the proposals outlined.

If we do not hear from you by January 30th, we will presume that your wish your Institute membership terminated for non-payment of dues, effective December 31, 1933. We sincerely hope that such will not prove to be the case.

Sincerely yours,

Assistant Treasurer.

Mr. Edward B. Corning, A. I. A.,  
1211 Connecticut Avenue, N. W.,  
Washington, D. C.

ECK\*B  
Enc.

COPY TO  
FILES

cc- Messrs. Trowbridge  
Retelle  
PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

September 10, 1934

Dear Mr. Corning:

This is the first opportunity to write to you with regard to the continuation of your Institute and Chapter membership.

You will recall previous correspondence, with reference to your old account for Institute dues. That account, exclusive of dues for 1930, under the new plan for adjusting dues for 1931-1933, and under the reduction of 1934 dues to \$15.00, is as follows:

1931-1933.....	\$25.00
1934.....	\$15.00
	<u>\$40.00.</u>

Full information is shown on the marked reprint enclosed herewith.

The Treasurer states that he will recommend to the Board that any outstanding dues for 1930, or prior, be entirely remitted.

Your membership in the Institute and the Washington, D. C. Chapter can be maintained by a whole or part payment as set out in the reprint.

We hope that it will be possible for you to send a check on account, or in full, and thereby continue your support of the Institute and the profession during this critical period.

We ask that you respond definitely in this matter not later than November 15th, in order that some final action may be taken by the Board at its meeting shortly after that date.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K:C  
Encl.

Mr. Edward B. Corning  
1211 Connecticut Ave.  
Washington, D. C.

COPIES FOR: Regional Director  
President, Washington, D. C. Chapter  
Secretary, Washington, D. C. Chapter

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

April 17, 1935

Dear Mr. Gorning:

At the March, 1935, meeting of the Executive Committee, your membership in the Institute and the Washington, D. C. Chapter was discontinued for the non-payment of Institute dues, effective December 31, 1934.

The Committee expressed regret at the necessity for taking such action, and it is hoped that when conditions in the architectural profession improve, you will apply for reinstatement to membership.

The Secretary of the Chapter has been advised accordingly.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K:C

Mr. Edward B. Corning,  
1211 Connecticut Ave.  
Washington, D. C.

Miss Gervais

1-9-35

2-3  
COPY

Mr. Heaton's secretary telephoned yesterday about the delinquents in the D. C. Chapter. She also wished to know how much Mr. Corning had to pay to be reinstated, etc.

I think it would be better to write a letter on Mr. Corning's status, don't you?

Mr. Corning was dropped 12-31-34.	He owed dues for	1930	\$10.00
		1931-1933	25.00
	LM	1934	15.00
			<u>\$50.00</u>

January 10, 1936

Dear Mr. Heaton:

At the request of your Secretary, we are writing to let you know the status of Mr. Edward B. Corning's dues account as of the date his membership in the Institute and the Washington, D. C. Chapter was discontinued - December 31, 1934.

Mr. Corning owed dues as follows:

1930 . . . . .	\$10.00	
1931-1933 . . . .	25.00	
1934 . . . . .	<u>15.00</u>	\$50.00

If Mr. Corning wishes to arrange for his reinstatement to membership, under the procedure now in effect if he would pay his dues for the three year period 1931-1933 and for 1934, in the amount of \$40.00, for his Institute dues, his previous indebtedness of \$10.00 for 1930 would be remitted by the Board of Directors.

The procedure to be followed in the filing of an application for re-election to membership in the Institute is shown on the attached excerpt from the By-laws.

Sincerely yours,

Executive Secretary.

K/g  
Enclosure

P.S. - An extra copy of this letter is enclosed as of possible use in advising Mr. Corning.

Mr. Arthur B. Heaton, President,  
Washington, D. C. Chapter, A.I.A.,  
1211A Connecticut Avenue,  
Washington, D.C.