

Butterfield, Emily H.  
Detroit

Application for Membership

July 5, 1927

To the Secretary of the American Institute of Architects,  
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name EMILY H. BUTTERFIELD,

Address 15 W. Lawrence St., Pontiac, Mich.  
(Number and Street) (City.) (State.)

Place and date of birth Algonac, Mich. Aug. 4, 1884

Graduate in architecture Syracuse University - 1907  
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture.....  
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecolè des Beaux Arts.....  
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter.....

If practicing architect, firm name Butterfield and Butterfield

Have been in practice about 13 years as member of firm.

If draughtsman, employed by.....  
[State number of years.]

Collegiate and office training 4 years arch. dept. Syracuse University  
degree B. A. office training Revels & Hallenbeck Syracuse  
Wells D. Butterfield, Detroit.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Emily H. Butterfield  
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....  
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date.....  
[Insert date of election to chapter.]

Without endorsement, I hereby take note on behalf of my Chapter that this applicant is applying for Institute membership Cas. W. Ditcher Secretary not Chapter A. I. A. Secretary.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that ~~his~~ her work and practice warrant his admission to Membership.

Registration or License Number.

If the applicant resides or has his principal place of business in a Registration or License law state the current number of his Registration or License should be noted here.

( 317 )  
NUMBER

- (1) J. F. O'Leary
- (2) W. L. Malcomson
- (3) Cas. W. Ditcher

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there are no negative votes. No other form of unanimous endorsement will be accepted.]

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# Syracuse U

TO ALL WHO READ THESE PRE

Emily Helen Bur

has honorably completed the studies and

Therefore

We, the Trustees of the  
by the authority vested in us, have conf

Bachelor of Archit

together with all the rights, privileges, hon  
which everywhere pro

Whereof let this Diploma with the Seal

Given at Syracuse in the State of New York.

JUNE XII, A. D. MCMVII.

*James*

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# University

PRESENTS, GREETING

(A.S.)  
Butterfield

and duties prescribed to a candidate.

Before  
this University.

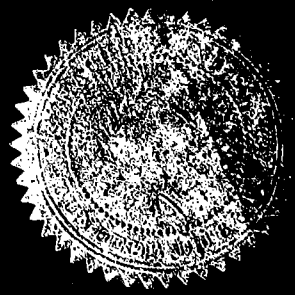
conferred upon her the Degree of  
Architecture

honors and marks of distinction  
pertain thereto.

Part of the University bear witness.

James Rosecrance Day 178, D.C.K., L.L.D.

Chancellor.



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

March 31, 1928

Dear Miss Butterfield:

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective December 31, 1927.

You have been assigned to the Detroit Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter has been so advised.

The enclosed statement covering dues for the current year should receive prompt attention.

May I take this opportunity to say that the office of the Secretary at The Octagon is for the service of every Institute Member? Should the occasion arise, we shall be glad to give you our best cooperation.

Sincerely yours,

Executive Secretary.

Miss Emily H. Butterfield,  
15 West Lawrence Street,  
Pontiac, Mich.

K/PHG  
Enc.

COPY TO

FILES    PRESIDENT    SECRETARY    TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

March 1, 1932

Dear Miss Butterfield:

It is with genuine regret that I write, as Secretary of the Institute, to advise you of the termination of your membership in the Institute and your Chapter, effective December 31, 1931, for non-payment of Institute dues.

The Treasurer, and the Secretary's Office, sent to you various statements of account and letters, in the hope that you would find it possible to make a remittance, in whole or in part, and thereby continue your affiliation with The American Institute of Architects and your Chapter.

It is realized that conditions in the building industry have remained on a most unfavorable basis during the past year, and for that reason the Institute made a special effort to retain your membership as long as possible.

It is believed that you will approve of the action taken. The alternative was to allow the dues to so increase as to make future reinstatement a heavy expense.

I am hoping very much that the circumstances which prevented you from carrying on your Institute membership will speedily change, and that you will soon be thinking of taking up your membership again. When you are ready to do so, I can assure you that the Institute will make the way back very simple and easy. The Board has already made provision whereby the old account can be paid off in installments and over a period of time that will not be onerous to you.

I am going to write to you from time to time, reminding you that the Institute desires your return to its membership and its councils, and so that your return can be worked out to your best convenience.

With best wishes, and with the hope that we may soon regain you as a member of The American Institute of Architects, I am

Sincerely yours,

Secretary

Miss Emily H. Butterfield  
15 West Lawrence Street  
Pontiac, Michigan

FCB:mb

THE AMERICAN  
INSTITUTE OF ARCHITECTS

1944 FEB 11 AM 10:03

WASHINGTON, D. C.

February 8, 1944

Mr. Talmadge Hughes  
American Institute of Architects  
Detroit, Mich.

Dear Mr. Hughes:

If it is agreeable to the Chapter,  
at this time I would like to have  
my membership in the A. I. A. re-  
established.

Enclosed is a check for the amount  
now due, I believe.

Thanking you, I remain,

Very truly yours

*Emily H. Butterfield*  
Emily H. Butterfield

EHB/efc

OFFICERS

WILLIAM EDWARD KAPP  
PRESIDENT  
 RICHARD H. MARR  
VICE-PRESIDENT  
 JOSEPH W. LEINWEBER  
SECRETARY  
 RALPH R. CALDER  
TREASURER  
 TALMAGE C. HUGHES  
EXECUTIVE SECRETARY



THE AMERICAN  
INSTITUTE OF ARCHITECTS  
 1944 FEB 11 AM 10:03

DIRECTORS

ROBERT B. FRANTZ  
KENNETH C. BLACK  
EMIL LORCH, F. A. I. A.  
FREDERIC A. FAIRBROTHER

DETROIT CHAPTER WASHINGTON, D. C.  
 THE AMERICAN INSTITUTE OF ARCHITECTS  
 TALMAGE C. HUGHES, EXECUTIVE SECRETARY  
 120 MADISON AVENUE  
 DETROIT, MICHIGAN

Feb. 9, 1944

The American Institute of Architects,  
Washington, D. C.

Gentlemen:

This is to certify that the Detroit Chapter has remitted past due indebtedness of Emily H. Butterfield. It approves of her request for reinstatement in the Institute and Detroit Chapter, and requests the Institute to remit her past due indebtedness to the Institute in the amount of \$33.33 for the years 1930 and 1931.

Yours very truly,

*Talmage C. Hughes*  
 Talmage C. Hughes,  
 Executive Secretary

PAID  
 \$25.00  
 7/11/44c

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

February 25, 1944

Dear Miss Butterfield:

Your request for readmission to membership in The Institute and its Detroit Chapter, with check for \$25.00 attached, has been received. Your desire to become a member of The Institute again is appreciated by The Board.

At its meeting in March, 1942, The Board voted to remit your indebtedness for past Institute dues for 1930 and 1931 in the amount of \$33.33, provided that the Detroit Chapter remitted chapter dues for the same period, and that you applied for readmission to membership.

As both of these conditions have been fulfilled, the action of The Board in remitting your back dues has been made effective.

Accordingly, your application is in due order and The Secretary will do everything he can to expedite its progress.

You will be notified promptly of the result of The Board's action on your application.

Sincerely yours,

Alexander C. Robinson III  
Secretary

Miss Emily H. Butterfield  
Box 293  
Algonac, Michigan

ACR/G

Copy to the Director, Great Lakes District;  
Secretary, Detroit Chapter

COPY TO

FILES

PRESIDENT

SECRETARY

TREASURER



Dated February 8, 1944.  
Received February 11, 1944.  
Granted March 14, 1944.

MEMBERSHIP NO 2279



THE AMERICAN INSTITUTE OF ARCHITECTS  
READMISSION TO  
APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

*In due order  
February 11, 1944  
H. J. Gerovis*

- A Name of applicant *Emily H. Butterfield* Chapter *Detroit*
- B Address of applicant *Box 293, Algonac, Michigan*
- C Applicant proposed by *--* and *--*
- D Application received with check for \$ *25.00* on *February 11, 1944*  
(Back dues remitted by The Board, March, 1942)
- E Application returned for correction *19*
- F Application in due order on *February 11, 1944*  
Record of registration, Form S39, Sent *(Mich.) Feb. 25, 1944*. Received. *March 2, 1944*
- G Notices sent to chapter executive committee:
  - (a) Form S11, reasonable time ending on *19*., on *19*
  - (b) Form S12, 30 day extension ending on *19*., on *19*
- H Acknowledgments to applicant, proposers, and chapter on *February 25, 1944*  
Advice of
- I Certified resolution of chapter executive committee recommending admission  
~~or that application be denied~~ received on *February 11, 1944*
- J No report from chapter executive committee on *19*
- K Application sent to The Board of Examiners on *March 7, 1944*
- L The Board of Examiners reported on application on *March 7, 1944*
- M Applicant was admitted on *March 14, 1944*
- N Notice ~~and certificate~~ to applicant and notice of assignment to chapter and letter  
to proposers on *March 14, 1944*
- O Notice of denial of application to chapter and applicant and \$  
returned to applicant on *19*

RE- RE-  
CERTIFICATION OF/ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

*Emily H. Butterfield*

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the *Detroit* Chapter.

Date *March 14, 1944*

*Alexander C. Robinson III*  
Secretary

THE AMERICAN  
INSTITUTE OF ARCHITECTS

1944 MAR -2 AM 9:25

WASHINGTON, D. C.



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.  
Office of The Secretary

RECORD OF REGISTRATION

OF

Emily H. Butterfield, Algonac, Mich.  
(Name of Applicant)

SECRETARY,  
BOARD OF ARCHITECTURAL EXAMINERS,  
Detroit, Michigan  
*Address*

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date February 25, 19 44.

Alexander C. Robinson II  
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination?.....or by exemption? Yes
3. What was the scope of the examination?.....
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards?..... If so, give Certificate No.....
6. Date of last registration Jan. 26 19 16 Registration No. 317 Is it current? Yes

Watts D. Shelly  
(Signature of Secretary of Board)

Michigan State Board of Registration  
for Architects, etc.  
(Name of Board)

Date Feb. 28 19 44

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THE AMERICAN INSTITUTE OF ARCHITECTS

COPY

PLEASE SIGN AND RETURN THIS RECEIPT CARD

THE SECRETARY  
THE AMERICAN INSTITUTE OF ARCHITECTS  
WASHINGTON, D. C.

I acknowledge receipt of my *Certificate of Membership* in The American

Institute of Architects on June 23, 1944  
(Date)

Emily H. Butterfield A. I. A.  
(Name)

Box 293  
(Address)

Algonac, Mich.  
(City)

March 14, 1944

1.M-5-14-42

Dear Miss Butterfield:

The Secretary is happy to inform you that your application for reinstatement to membership in The Institute was acted on favorably by The Board of Directors and that you were re-admitted to corporate membership in The Institute and assigned to membership in the Detroit Chapter, effective March 14, 1944. You will be a member of that chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

The Board of Directors welcomes you again to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely,

Alexander C. Robinson II

Secretary

Miss Emily H. Butterfield, A.I.A.  
Box 293  
Algonac, Michigan

ACR:bdh  
Enc.

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Memo:

Miss Butterfield's membership  
liable to termination  
She owes for 1946 147  
a. s. a. dues.  
No resignation rec'd  
here. JPH

*file*

THE AMERICAN  
INSTITUTE OF ARCHITECTS

1948 JAN -5 AM 9:38

WASHINGTON, D. C.

*Mrs G -  
Do we have regy?*

Dec. 31, 1947

Miss Emily H. Butterfield, AIA,  
Box 893,  
Algonac, Mich.

Dear Miss Butterfield:

Thank you for your letter of Dec. 29, explaining the situation with regard to your Institute membership.

I am sure that you would prefer to resign from the Institute, in good standing, and so I am suggesting that you give a note to the Institute in the amount of \$50 and one to the Detroit Chapter in the amount of \$30.

For the Detroit Board I can say that this would be agreeable and would carry with it their recommendation that the Institute also accept a note and your resignation as of Dec. 31, 1947.

If you agree, will you please sign and return the Chapter note to me and the other to the Institute in Washington.

In fact, should you see your way clear to continue your membership, after executing these notes, it would not be necessary for you to resign, provided the notes could be met in 1948.

My very best wishes to you for 1948.

Yours sincerely,

Talmage C. Hughes

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF TERMINATION OF MEMBERSHIP

March 1, 1948

To: ~~Miss Emily H. Butterfield~~ ✓  
Box 203  
Algonac, Mich.

It is with much regret that we send to you, and to those indicated below, this notice of termination of your corporate membership in The Institute, and in the chapter of The Institute to which you are assigned—because of non-payment of Institute dues.

This termination is effective as of December 31, 1947. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute and to apply for readmission.

The Institute values and needs your active support. The other Officers join with me in the hope that the loss of your membership is only temporary.

Sincerely yours,

*Clair W. Ditchy*  
Secretary.

Copy of this notice as "Notice" to the following:

- ~~Mr. Talmage C. Hughes,~~..... ~~Exec.,~~ Secretary
- ~~Detroit~~..... Chapter, A.I.A.
- ....., Secretary
- ..... State Association Member

This copy of notice to the former member named herein is your official notice of the termination of his membership in The Institute and in the chapter to which he was assigned. Please change your records accordingly.

CLAIR W. DITCHY, Secretary

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THE AMERICAN INSTITUTE OF ARCHITECTS  
1735 NEW YORK AVENUE, N. W.  
WASHINGTON 6, D. C.

*Members*

*Butterfield, Emily Helen*

FILE COPY - PLEASE RETURN

September 3, 1957

Mr. Richard D. Butterfield  
998 Farmington Avenue  
West Hartford 7, Connecticut

Dear Mr. Butterfield:

Your letter of August 27 to Mr. Purves has been referred to me for reply.

Emily Helen Butterfield was a member of the A.I.A. from 1927 to about 1931 and again from 1944 to 1947. Her address in 1947 was: Box 293, Algonac, Michigan.

Her father was Wells D. Butterfield, June 10, 1859 to July 10, 1936.

He was also an architect and the two practiced together under the name of "Butterfield & Butterfield" from 1915 until the time of his death. His office was in Detroit and he was apparently quite competent in church work. A sketch of his life appears in Withey's "Biographical Dictionary of American Architects (deceased)" 1956.

I hope this will be of some interest to you.

Sincerely yours,



George F. Pettengill  
Librarian

GEF:lrh

cc: Mr. Purves