

Bollenbacher,  
J.C.

APPLICATION FOR MEMBERSHIP.

Dec. 14, 1915

To the Secretary of the American Institute of Architects,  
The Octagon, Washington, D. C.

SIR:

2-3

I hereby apply for Membership in the American Institute of Architects under Class [A, B, C, or D.]

I hereby certify that the following statements are correct:

Name J. Carlisle Bollenbacher

Address 14 E. Jackson St.

Place and date of birth Bloomington, Indiana Feb. 17, 1884

Graduate in architecture S. B. Massachusetts Inst. of Technology  
[Give name of institutions and year—Evidence of Diploma or Certificate of graduation to be submitted with application.]

Holder of Scholarship in architecture 1909  
[Give name and year.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the École des Beaux Arts.  
[State which, and year—Evidence of Certificate to be submitted with application.]

If practicing architect, firm name Lowe & Bollenbacher

Have been in practice about six years

If draughtsman, employed by \_\_\_\_\_

Collegiate and office training A. B. Indiana University  
[State number of years.]

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

J. C. Bollenbacher  
[Signature of Applicant]

I hereby certify that the signer of this application is a member of Illinois Chapter, A. I. A.

Webster Taulinson Secretary.  
Illinois Chapter, A. I. A.  
[To be omitted when the applicant does not reside in the territory of a Chapter.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

The Illinois Chapter A.I.A. by formal ballot, has unanimously approved the application of J.C. Bollenbacher and endorses him for Institute Membership.

Charles H. Pindroff  
N. Hammond

M. C. Chatton  
[The signatures of three Institute members are here required. In the case of "official endorsement" of candidates by a Chapter, the signatures of its officers only shall be here required.]

Charles H. Pindroff Prest  
Dated, Chicago  
Jan. 14, 1916. Webster Taulinson Secy-

2-3

May 5, 1916.

Dear Sir:

Acting for the Secretary, I take pleasure in advising you of your election to membership in the American Institute of Architects, effective April 18, 1916.

You will receive later, the Annuary and Proceedings for the current year. The former contains the official documents of the Institute.

In accordance with the action of the recent Convention of the Institute with regard to applicants qualifying in 1916, your initiation fee of \$25.00 has been remitted. As you have paid the preliminary fee of \$5.00, the only charge on the Institute books is for dues for the current year. For this item we enclose a formal statement.

May I take this opportunity to say that the office of the Institute at the Octagon is for the service of every Institute member. Should the occasion arise, we will be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. J. C. Bollenbacher,  
14 E. Jackson St.,  
Chicago, Ill.

K:C

GRANGER & BOLLENBACHER

ARCHITECTS

332 SOUTH LA SALLE STREET  
CHICAGO

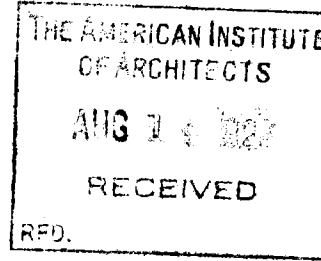
TELEPHONE HARRISON 4353

FRED GRANGER, F. A. I. A.  
J. CARLISLE BOLLENBACHER, A. I. A.

FRANK L. VENNING, A. I. A.  
JOHN O. MERRILL, A. I. A.

August 12th, 1926.

*Mr. M.*



Mr. E. C. Kemper,  
The Octagon,  
Washington, D. C.

Dear Mr. Kemper:

I note in the Annuary just issued the name of my firm is incorrect. Will you kindly correct this on your mailing list.

Very truly yours,

GRANGER & BOLLENBACHER

By *J. C. Bollenbacher*

JCB-FE

2-3  
COPY

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

EDWARD D. BOLLLENBACHER

*Mr. M.  
noted*

August 20, 1926

My dear Mr. Bollenbacher:

This is the first opportunity to acknowledge yours of August 12th and to say that we will not fail to correct the Annuary in the manner suggested.

In fact, the next edition will show a complete check-up of all the architectural firms and partnerships. This is undertaken every two years and is due in 1927.

Sincerely yours,

Executive Secretary.

Mr. J.C. Bollenbacher,  
332 South La Salle Street,  
Chicago, Ill.

K/PHG

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

January 29, 1931.

Dear Mr. Bollenbacher:

We are advised by the Riggs National Bank of Washington that your note, dated December 31, 1929, and payable to the Institute, in the sum of \$100.00, on account of Life Membership, was not paid. The note was due on December 31, 1930, and with accrued interest amounts to \$105.00.

We call this to your attention as a matter of routine, as it may be that you received no notice from the bank.

Sincerely yours,

Assistant Treasurer.

Mr. J. C. Bollenbacher,  
Suite 1002, 333 N. Michigan Avenue,  
Chicago, Ill.

K-G

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	CABLE LETTER
NIGHT LETTER	WEEK END LETTER

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

# WESTERN UNION

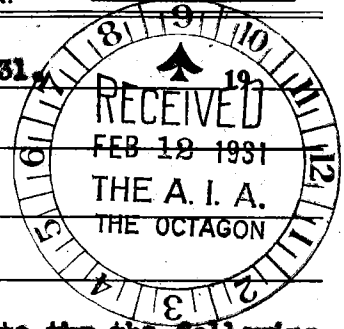
NO.	CASH OR CHG.
CHECK	
TIME FILED	

NEWCOMB CARLSON, PRESIDENT

J. C. WILLEVER, FIRST VICE-PRESIDENT

Send the following message, subject to the terms of the rates, which are hereby agreed to

February 10, 1931



To Mr. Charles Favrot, Chairman  
Jury of Fellows, American Institute of Architects,  
Street and No. The Octagon, 1741 New York Ave.,  
Washington, D. C.  
 Place \_\_\_\_\_

The Executive Committee of the Chicago Chapter, A. I. A. state that the following  
members of our Chapter, Messrs John C. Bollenbacher, Daniel H. Burnham, Hubert  
Burnham and Elmo C. Lowe under consideration for election to Fellowship all are  
men of high integrity and achievement in the profession of architecture, and the  
Executive Committee hopes that the Jury of Fellows of the Institute will elect  
them to Fellowship.

**CARL E. HEIMRODT, Secretary**  
**Chicago Chapter, A. I. A.**

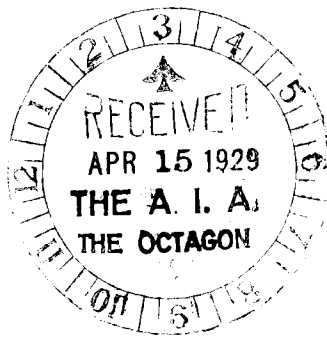
**Night Letter**  
**Chg. to Electric Ass'n - 20 N. Wacker Drive.**  
**(For American Institute of Architects)**

Sender's address for reference

THE QUICKEST, SUREST AND SAFEST WAY TO SEND MONEY  
 IS BY TELEGRAPH OR CABLE

Sender's telephone number

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(Issued by the Jury of Fellows)

Confidential

# The American Institute of Architects

The Octagon, 1741 New York Avenue  
Washington, D. C.

## FORM OF PROPOSAL FOR FELLOWSHIP

(Before executing read carefully the accompanying document on Principles of Fellowship)

Name of Member Proposed—

Mr. John C. Dollembacher

Street 333 No. Michigan Ave.

City Chicago

State Illinois

*Notice—Use Ink and Write Legibly Throughout.*

Chapter of Member Proposed—

Chicago

(Name of Chapter)

Date of Election to Institute—

1914

(The year is sufficient)

Place of Business—Location of Best Work.

Chicago

(Principal Place of Business past Five Years)

Chicago

(One or more cities in which best work is located)

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General Conditions of Fellowship: (Article 1, Section 1, By-laws:)

Fellowship in the American Institute of Architects is conferred upon a member who is a citizen of the United States, who, in the opinion of an authorized Jury of Fellows, shall have notably contributed to the advancement of the Profession in design, construction, literature, education or public service.

PROPOSAL FOR FELLOWSHIP

Mar. 18, 1929

To the Jury of Fellows,  
The American Institute of Architects,  
The Octagon, Washington, D. C.

The following name of John C. Bollenbacher, a member in good standing,  
is submitted to the Jury of Fellows with a recommendation that he be advanced to Fellowship:

Name John Carlisle Bollenbacher  
(In full)

Address Chicago, Illinois  
(City and State)

Place and date of birth Bloomington, Ind. - Feb. 17, 1884

Graduate of Architecture Mass. Inst. of Technology - SB degree 1909  
(Name of College, University or School)

Indiana University - AB degree 1906

Holder of Scholarship in Architecture—

\_\_\_\_\_  
(Name of Scholarship)

If practicing architect give firm name or names, and state how long connected with each:

Lowe & Bollenbacher 1910-1924  
(Firm name) (Approximate time)

Dranger & Bollenbacher 1924-present

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## BIOGRAPHICAL SKETCH

Born Feb. 17, 1884 in Bloomington, Indiana. Attended public schools and Indiana University, graduating from Liberal Arts Dept., majoring in mathematics in June 1906 with A. B. degree. Attended Mass. Inst. of Technology Dept. of Architecture for 3 years graduating in Architecture with S. B. degree in June 1909. Course at M. I. T. included  $\frac{1}{2}$  year extra work in Architectural Design. Employed as Architectural Engineer by C. M. + St. P. Ry. 1909-1910. Engaged in practice of Architecture with Elmo C. Lowe from 1910 to 1924, with exception of 19 months in Army 1917-1919. Mr. Lowe retired in 1924. Associated with Alfred Granger from 1924 to present time. Practice has been very general with no specialization. Very active the last 7 years in Chicago Chapter affairs. Director of 3 corporations and member of University, Architects, Tavern and Quadrangle Clubs.

ACHIEVEMENT IN DESIGN

1. Architectural Work—

Commercial

Cloisters Apartment Bldg. Chicago  
Name of Building City of Town

Indiana Limestone Co. Office Bldg. Bedford, Ind.

American Forge Plant Chicago

Hyde Park Y. M. C. A. Chicago

Monumental

Women's Memorial Hall Bloomington, Ind.  
Name of Monument Place

1st M. E. Church & Community Bldg. Gary, Ind.

Hyde Park Community M. E. Church Cincinnati, O.

Kenyon College Commons Bldg. Gambier, Ohio

Domestic

Kappa Sorority House Bloomington, Ind.  
Name of Owner Place

Sunset Hills Golf Club. Tarpon Springs, Fla.

Special Work

Chicago Club. Chicago  
Nature of Work Place

Wilmington Women's Club Wilmington, Ill.

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2. Here should follow a description of his work in design, showing special attention to the particular features the proponents believe worthy—

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3. Photographs, sketches, or drawings should be submitted of two or three buildings or works—

Photographs *Hyde Park Community, V.C. Church & Community Bldg*

Works

*Women's Memorial Hall*

*The Cloisters, St. Bldg.*

Drawings *Women's Memorial Hall*

Works

*The Cloisters, St. Bldg.*

*Chicago Club*

Sketches *American Agricultural Mart*

Works

*The Chicago Club*

*American Forge Plant*

ACHIEVEMENT IN CONSTRUCTION

1. Engineering Construction *American Forge Plant Chicago*  
Name of Building Place  
*Church + Community Bldg. Gary*  
*The Posters Apt. Bldg. Chicago*

2. Books, Treatise, or Articles Written—  
*Painting + Finishing Work American Architect*  
Subject Name of Book or Periodical

3. Photographs *American Forge Plant Chicago*  
Works Place  
*Church + Community Bldg. Gary, Ind.*  
*The Posters Apt. Bldg. Chicago*

4. Drawings *American Forge Plant Chicago*  
Building or Works Place  
*Church + Community Bldg. Gary*

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5. Here should follow a description of the notable work done by the applicant, with special stress laid on his particular achievements and recognition by societies, or other groups—

Special training is in Architectural Engineering and in business and specification phases of the general practice of architecture.

Engaged since 1910 in general practice of Architecture — as partner of Elmo C. Lowe, A. I. A. for 14 years and of Alfred Grainger, F. A. I. A. for last 5 years.

ACHIEVEMENT IN EDUCATION AND LITERATURE

1. Literary Work—

Books, Treatise, or Articles Written—

Subject	Name of Book or Periodical

Achievement in Education and Literature— *continued*

2. Here should follow a summary of particular influences that may have been created by any of the works above mentioned if known to the proponents and any recognition accorded by the profession, by societies, or by the public—

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3. Educational Work—

The proponents should direct attention to the position held by applicant, his or her particular force or influence in his or her line of endeavor, and any evidence of recognition by pupils, by the profession, or by the public of his or her achievements.

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4. If under this class applicant has also designed or executed work, then proponents should fill out also the blanks under heading (Achievement in Design)—

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## ACHIEVEMENT IN PUBLIC SERVICE

1. Here should follow a clear statement of the field in which his activities have been directed, the influence of that leadership and what accomplishment has resulted—

Served 3 years as Director of Chicago Chapter, A.I.A.  
 " 2 " " 1st. V.P. " " " "  
 " 2 " " President " " " "  
 " 1 " " V.P. Indiana Univ. Chicago Alumni  
 " as Chairman of Building Revaluation Advisory  
 Committee in 1928 in connection with revaluation  
 and re-assessment of all real property in Cook  
 County Illinois. Committee composed of 5 Architects  
 5 Engineers and 5 Builders

Served 17 months (Oct. 1917 to May 1919) in  
 U.S. Air Service (17 months in France) during  
 World War.

2. Recite the positions of trust held by applicant in evidence of his recognition as a civic leader—

President Chicago Chapter A.I.A. 1927-1929 <small style="margin-left: 40px;">Name of Societies or Civic Groups</small>	1927-1929 <small style="margin-left: 10px;">Place</small>
1st. Lieutenant - Air Service during World War.	
Director - General Realty Trust.	
" - General Development Corp.	
" - Clonsters Bldg. Corp.	

Signatures: Submitted by

Group of five Members or/and Fellows—

Date.....

1. *Franklin D. Johnson*
2. *Henry K. Johnson*
3. *Alfred J. Jensen*
4. *H. Max Dunning*
5. *Harry B. Wheeler*  
chairman

BY-LAW PROVISIONS AND RULES OF PROCEDURE CONCERNING  
ADVANCEMENT TO FELLOWSHIP.

ADDRESS COMMUNICATIONS TO THE CHAIRMAN, THE JURY OF FELLOWS  
The Octagon, Washington, D. C.

BY-LAWS OF THE INSTITUTE.

*Art. II, Section 1. General Conditions of Fellowship.*

Fellowship in The American Institute of Architects is conferred upon a Member who is a citizen of the United States who, in the opinion of an authorized Jury of Fellows, shall have notably contributed to the advancement of the Profession in design, construction, literature, education or public service.

Membership in the Institute for not less than ten years shall be a prerequisite to Fellowship.

The Jury of Fellows shall consist of six Fellows appointed by the President, two of whom shall serve for periods of one, two, and three years, respectively, and until their successors are appointed. The President shall appoint the Chairman of the Jury, and shall fill all vacancies occurring in the Jury of Fellows by death, resignation, expiration of term or otherwise.

Any group of five or more Members may recommend to the Jury for consideration the name of a Member whom they deem qualified for Fellowship. Such recommendation shall contain a brief statement of the notable service or achievements which, in the opinion of the nominators, justify the nomination.

Names of nominees for Fellowship shall be submitted with full and explicit data to the Jury of Fellows on forms prepared

for this purpose. The Jury shall then request from the Chapter Officials, the Directors of the Institute, and such other sources as it deems necessary privileged communications relating to the qualifications of the nominees. All recommendations shall remain on file with the Jury of Fellows for at least twelve months prior to final action, except that nominations filed before October 30, 1927, may be acted upon in season for the 1928 Convention.

The Jury shall formulate rules for its procedure subject to the approval of the Board of Directors.

SECTION 2. *Mode of Election.*

Election to Fellowship shall be by the Jury of Fellows. Fellows may be elected at any regular meeting of the Jury of Fellows.

Such election shall be by ballot. Four affirmative votes shall be necessary to elect.

The names of all Fellows so elected shall be announced to the Convention.

SECTION 3. *Nomenclature.*

Fellowship in the Institute shall be designated by the initials "F. A. I. A."

RULES OF PROCEDURE.

1. Meeting of the Jury of Fellows may be held at the call of the Chairman, subject to the approval of the Executive Committee of the Board of Directors.

2. Suggestions to the Jury for advancement to Fellowship may be made as stated in the By-laws.

3. The validity of any objection raised to any candidate shall rest solely with the Jury, and all communications shall be considered only as informative data.

4. The Jury shall file with the archives of the Institute the original recommendation and a statement of its action with the reasons for election in each case. Privileged communications shall not be preserved.

5. In the event of failure to act favorably upon any recommendation within three years due notice shall be given to the proponents, the recommendation surrendered and privileged communications destroyed. No recommendation so surrendered shall again be presented within two years from such notice.

This is a revised copy of the Rules of Procedure of the Jury of Fellows as amended and approved by the Board of Directors at its meeting on May 14, 1927.

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GRANGER & BOLLENBACHER

ARCHITECTS

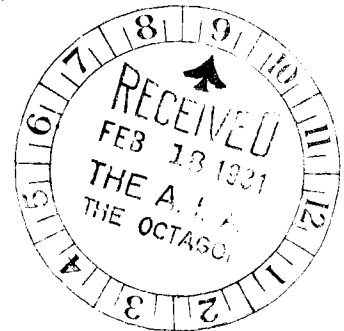
ALFRED GRANGER, F. A. I. A.  
JOHN C. BOLLENBACHER, A. I. A.

333 NORTH MICHIGAN AVENUE  
CHICAGO

TELEPHONE CENTRAL 7884

FRANK L. VENNING, A. I. A.  
JOHN O. MERRILL, A. I. A.

February 16, 1931



Mr. Chas. Allen Favrot,  
Chairman, Jury of Fellows,  
American Institute of Architects,  
Washington, D. C.

Dear Mr. Favrot:

I am pleased to acknowledge receipt of your letter of  
the fourteenth notifying me of election to Fellowship  
in the American Institute of Architects.

Unless something unforeseen arises I will certainly  
be in San Antonio at the next Convention.

Very truly yours,

*J. C. Bollenbacher*

JCB-FE

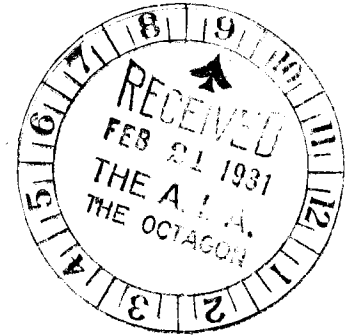
GRANGER & BOLLENBACHER  
ARCHITECTS  
333 NORTH MICHIGAN AVENUE  
CHICAGO

ALFRED GRANGER, F. A. I. A.  
JOHN C. BOLLENBACHER, A. I. A.

TELEPHONE CENTRAL 7884

FRANK L. VENNING, A. I. A.  
JOHN O. MERRILL, A. I. A.

February 19th, 1931



Mr. Geo. T. Heckert,  
Assistant Secretary to the  
Jury of Fellows,  
American Institute of Architects,  
Washington, D. C.

Dear Sir:-

We acknowledge receipt of your letter of February 17th  
and the package of photographs which you returned by  
express.

They were received in good condition and we thank you  
for returning them so promptly.

Very truly yours,

*J. C. Bollenbacher*

JCB-FE

# GRANGER & BOLLENBACHER

ARCHITECTS

333 NORTH MICHIGAN AVENUE  
CHICAGO

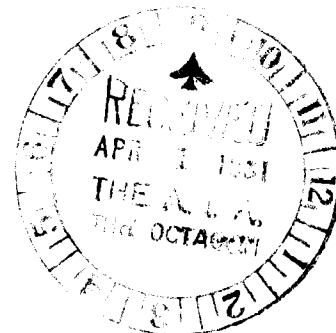
TELEPHONE CENTRAL 7884

ALFRED GRANGER, F. A. I. A.  
JOHN C. BOLLENBACHER, A. I. A.

FRANK L. VENNING, A. I. A.  
JOHN O. MERRILL, A. I. A.

March 30, 1931

*Received*



Mr. E. C. Kemper,  
Executive Secretary,  
American Institute of Architects,  
Washington, D. C.

Dear Mr. Kemper:

I note in the instructions to delegates in the latest Octagon that each delegate should have his membership card for the year 1931 when he attends the convention.

I have made a thorough search of my files and do not believe that I have received my 1931 card.

Will you kindly issue me a duplicate.

Very truly yours,

*J.C. Bollenbacher*

JCB-FE

*Called  
3/31/31  
14 months*

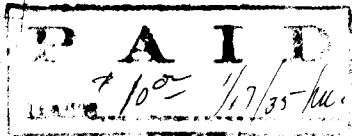
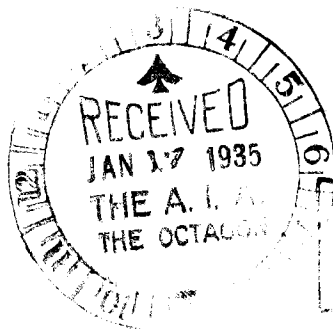
1-15-35

Dear Kemper: -

Here is my address "for the emergency" should you wish to reach me quickly. I am glad to be able to clear up my Institute dues and I hope maintain good standing - in spite of my government job in the Treasury Dept.

With best wishes

John C. Bollenbacher



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

January 23, 1935.

Dear Mr. Bollenbacher:

This will acknowledge your letter of January 15th, and thank you for your remittance of \$10.00 on account of Institute dues.

We have made note of your present address, while in Washington, on our records at The Octagon and unless you advise otherwise, future correspondence will be sent to you accordingly.

Sincerely yours,

Executive Secretary.

✓ old address Chicago, Ill.

ECK\*B

Mr. John C. Bollenbacher, F.A.I.A.,  
1625 Sixteenth Street, N. W.  
Washington, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

Bollenbacher

March 6, 1939.

Dear Mr. Heimbrot:

We acknowledge with deep regret your telegram just received advising us of the deaths of Mr. Herbert Hugh Riddle, on January 27, 1939; and Mr. John C. Bollenbacher on March 4, 1939, both members of the Chicago Chapter.

If you have any material concerning the life and work of either or both of these men which you could let us have for the permanent file here at The Octagon, it would be greatly appreciated.

Sincerely yours,

Assistant Executive Secretary.

W:LF

Mr. Carl E. Heimbrot, Secretary,  
Chicago Chapter, A.I.A.,  
20 North Wacker Drive,  
Chicago, Illinois.

COPY TO

FILES      PRESIDENT      SECRETARY      TREASURER

# THE AMERICAN INSTITUTE OF ARCHITECTS

1741 New York Avenue, N. W.

Washington, D. C.

## THE OCTAGON

*Inter-Office Communication*

April 5, 1939

JOHN C. BOLLENBACHER  
1884-1939

Mr. Bollenbacher was born in Bloomington, Indiana, on February 17, 1884. He became a member of The Institute in 1916 and was elected a Fellow in 1931. He died March 4, 1939.

n.s.