

Dated May 8 19 41  
Received June 5 19 41  
Granted July 12 19 41

MEMBERSHIP NO 843



THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

*In due order  
July 5, 1941  
J.H. Gerow*

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- A Name of applicant... Adrian Thomas Benjamin..... Chapter... GRAND RAPIDS....
- B Address of applicant. 223 Watson Building - Grand Rapids, Mich.....
- C Applicant proposed by... John P. Baker ..... and Harry L. Mead.....
- D Application received with check for \$ 10.00 ..... on..... June 5 19 41
- E Application returned for correction - additional endorser 6/11 Rec'd June 20 1941.  
exhibits requested 6/23 Rec'd July 5 1941
- F Application in due order on..... July 5 19 41
- Record of registration, Form S39, Sent Mich-June 11... 19 41. Received. June 20 1941.
- G Notices sent to chapter executive committee:
  - (a) Form S11, reasonable time ending on ..... 19... , on 19 .
  - (b) Form S12, 30 day extension ending on ..... 19... , on 19 .
- H Acknowledgments to applicant, proposers, and chapter on..... June 23 19 41 .
- I Certified resolution of chapter executive committee recommending admission  
~~membership application submitted~~ received on ..... June 20 1941 .
- J No report from chapter executive committee on..... 19 .
- K Application sent to The Board of Examiners on..... July 8 1941 .
- L The Board of Examiners reported on application on..... July 8 1941 .
- M Applicant WAS admitted on..... July 12 1941 .
- N Notice ~~and certificate~~ to applicant and notice of assignment to chapter and letter  
to proposers on..... July 12 19 41.
- O Notice of denial of application to chapter and applicant and \$ ..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected Adrian Thomas Benjamin

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the - - - - - Grand Rapids Chapter.

Date July 12 1941 .

*Chas. J. Dyer*  
Secretary



ORIGINAL

File the original with The Secretary of The American Institute of Architects.

File the duplicate, on gray paper, with the secretary of the local chapter of The Institute.

The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Adrian Thomas Benjamin.**

2. State whether a natural or a naturalized citizen.

2. I am a **native** citizen of the United States.

3. My legal residence is in the City of **Grand Rapids.**

County of **Kent** State of **Michigan.**

4. State whether residence or office address.

4. My address in The Institute records will be

Street **223 Watson Building**

City **Grand Rapids**, State **Michigan.**

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as **practising architect.**

6. I desire to be a member of the **Grand Rapids** Chapter.

7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.

8. Receipt required.

8. I file rece mer

(See Reverse)

9. I en star turr

Dat

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THE AMERICAN INSTITUTE OF ARCHITECTS  
1941 JUN -5 PM 1:04  
WASHINGTON, D.C.

A I A  
105 6/5/41



ORIGINAL

File the original with The Secretary of The American Institute of Architects.

File the duplicate, on gray paper, with the secretary of the local chapter of The Institute.

The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Adrian Thomas Benjamin.**

2. State whether a natural or a naturalized citizen.

2. I am a **native** citizen of **the United States.**

3. My legal residence is in the City of **Grand Rapids.**

County of **Kent** State of **Michigan.**

4. State whether residence or office address.

4. My address in The Institute records will be

Street **223 Watson Building**

City **Grand Rapids**, State **Michigan.**

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as **practising architect.**

6. I desire to be a member of the **Grand Rapids** Chapter.

7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.

8. Receipt required.

8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor. I am not indebted to The Institute or to any of its chapters or state association members.

9. I enclose my check for \$10.00, for admission fee and the current annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

Date **May 8.** 19**41.**

*Adrian Thomas Benjamin*  
Applicant sign full name in ink

1.

THE AMERICAN INSTITUTE OF ARCHITECTS  
1941 JUN -5 PM 1:04  
WASHINGTON, D.C.

PAID  
10- 6/5/41

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## STATISTICS

10. Date of birth April 3, 1882 Place of birth Grand Rapids, Michigan.

11. I am registered or licensed to practice architecture in the following named states:

(State or States) *By Examination*

(State or States) *By Exemption*

None

Michigan

(a) I hold a Certificate No. .... of the National Council of Architectural Registration Boards.

## EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

Central High, Grand Rapids, 4 years.

U.S. Naval Academy, Annapolis, Md., 1900, 1901, 1902.

U. S. Army Special Staff and Logistics School, 1936-1938.

U. S. Army Industrial College, 1939, Washington, D.C.

Travelled extensively in United States, Canada, Cuba, Mexico.

## PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Draftsman, Office of Thomas Benjamin, Architect, Grand Rapids,  
1906 - 1909.

Chief Draftsman, Office of Thomas Benjamin, Architect, Grand  
Rapids, 1910 - 1912.

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations and of schools or colleges)

Junior Partner, Benjamin & Benjamin, Architects, Grand Rapids, 1913-1917.

Chief of Construction for U.S. Navy Portable Air Stations, 677 buildings, 1918-1919.

Senior partner, Benjamin & Weemhoff, Architects, Grand Rapids, 1920-22.

Senior partner, Benjamin & Benjamin, Architects, Grand Rapids, 1923-1927.

Senior partner, Benjamin & McLaughlin, Architects, Grand Rapids, 1928-1931.

Reconstruction Supervisor, Home Owners Loan Corporation, 3rd Dist. Michigan, Grand Rapids, 1932-1933.

Operating own office as Adrian Thomas Benjamin, Grand Rapids, 1934 to date.

Commanding officer, laying out U.S. Army Camps, 1940, for Quartermaster General, U.S. Army, Washington, D.C.

Colonel, U.S. Army, Construction Division, Office Quartermaster General, Washington, D.C.  
PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 15. Member of Institute from \_\_\_\_\_ to \_\_\_\_\_
- 16. Junior of Institute from \_\_\_\_\_ to \_\_\_\_\_
- 17. Associate of \_\_\_\_\_ Chapter from \_\_\_\_\_ to \_\_\_\_\_
- 18. Junior Associate of \_\_\_\_\_ Chapter from \_\_\_\_\_ to \_\_\_\_\_

19. Member of State Association in Michigan from 1925 to 1933  
Approximately, and 1941 and onward.

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for him and for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 6 years. I have known the applicant for 6 years.

Signed F. G. Anschutz  
Proposer

Signed John P. Baker  
Proposer

Signed Harry L. Mead  
proposer  
Harry L. Mead  
720 Duane Street  
Grand Rapids

John P. Baker  
756 Crystal Ave NW  
Gr. Rapids  
Mich



THE AMERICAN  
INSTITUTE OF ARCHITECTS

1941 JUN -5 PM 1:04

WASHINGTON, D. C.

GRAND RAPIDS CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS  
GRAND RAPIDS, MICHIGAN

843

June 4, 1941

Charles T. Ingham, Secretary  
The American Institute of Architects  
1741 New York Ave.  
Washington, D.C.

Dear Mr. Ingham:

I am enclosing the application of  
Mr. Adrian Thomas Benjamin of Grand Rapids.

It has been the recent practice of  
the Chapter to call an Executive Committee  
meeting before sending in applications to  
your office. We followed this procedure in  
this case and the Committee voted unanimously  
in favor of Mr. Benjamin's application.

I find that I have exhausted the supply  
of "favorable" forms which generally accompany  
a report of the Executive Committee. If you  
will be kind enough to order some of these  
forms for me I will complete one for this  
candidate and return it at once.

Yours very truly,

Paul Flanagan, Secretary

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

June 11, 1941

Dear Mr. Flanagan:

We are in receipt of your letter of June 4, enclosing the original application of Mr. Adrian Thomas Benjamin for membership in The Institute.

The application is signed by Mr. F. W. Knecht, as one of the proposers. Inasmuch as Mr. Knecht is indebted for Institute dues for the current year, the first installment of which became past due on April 1, his membership is not in good standing. In accordance with the by-laws, members not in good standing have forfeited the right to sign applications for membership.

We would like to expedite the election of Mr. Benjamin, so we are returning the application to you herewith, rather than to Mr. Knecht, for the purpose of obtaining a second signature of a corporate member in good standing in lieu of Mr. Knecht, if you can do so consistently.

Upon the return of the application properly endorsed we will be in a position to proceed.

Your cooperation in expediting this application will be such appreciated.

In accordance with your last paragraph, we send herewith a pad of A.I.A. Form S2 - "Favorable Recommendation of Chapter on Application for Membership."

Sincerely yours,

  
Secretary

Mr. Paul Flanagan, Secretary  
Grand Rapids Chapter, A.I.A.  
634 Lake Drive, S.E.  
Grand Rapids, Michigan

CTI:FS

Enclosures--Appl. No. 843

COPY TO

FILES

PRESIDENT

FOR SECRETARY

TREASURER

Copy to Regional Director, Great Lakes District,  
Mr. Chapman



THE AMERICAN  
INSTITUTE OF ARCHITECTS

1941 JUN 20 AM 9:26

WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

Office of The Secretary

RECORD OF REGISTRATION

OF

Adrien Thomas Benjamin - Grand Rapids, Michigan

(Name of Applicant)

SECRETARY, Michigan

BOARD OF ARCHITECTURAL EXAMINERS,  
307 Transportation Building, Detroit, Mich.

Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date..... June 11 .....19 41

*Chas. J. Ingham*  
Secretary

1. Is the applicant registered or licensed to practice architecture in your state?..... Yes.....
2. Was his registration or licensing by examination?.....or by exemption?..... Yes.....
3. What was the scope of the examination?.....  
.....
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? ..... If so, give Certificate No.....
6. Date of last registration..... Sept. 2 .....19 15 Registration No. 20 Is it current?..... Yes.....

*C. T. Olmsted*  
(Signature of Secretary of Board)

C. T. Olmsted, Secretary, Michigan State Board  
for Registration of Architects, Professional  
Engineers and Land (Name of Board)  
Surveyors.

Date..... June 16 .....19 41





THE AMERICAN INSTITUTE OF ARCHITECTS  
1741 NEW YORK AVENUE, N.W.  
WASHINGTON, D. C.

R. H. SHREVE                      PRESIDENT  
WALTER R. MACCORNACK        VICE-PRESIDENT  
CHARLES T. INGHAM             SECRETARY  
JOHN R. FUGARD                TREASURER

EDWARD C. KEMPER  
EXECUTIVE SECRETARY

June 23, 1941

Dear Mr. Benjamin:

Your application for membership in The Institute and its Grand Rapids Chapter, with your check for \$10.00 attached, has been received. Your desire to become a member of The Institute is appreciated by The Board.

It is requested that you send to this office photographs of two buildings executed by you, as exhibits in support of your application.

The Board of Examiners has the power to waive submission of exhibits by applicants who have been registered to practice by examination in such states as have laws requiring registration or license to practice architecture. Inasmuch as your application states that you are registered by exemption in Michigan, submission of exhibits is requested.

It appears that your application will be in due order after these photographs are received, but should The Board require additional information we shall write you further.

Sincerely yours,

Secretary

Mr. Adrian T. Benjamin  
223 Watson Building  
Grand Rapids, Michigan

CTI:FS

ADRIAN THOMAS BENJAMIN  
A R C H I T E C T  
WATSON BUILDING  
GRAND RAPIDS, MICHIGAN

THE AMERICAN  
INSTITUTE OF ARCHITECTS  
1941 JUL -5 AM 9:27  
WASHINGTON, D. C.

July 2, 1941.

American Institute of Architects,  
1741 New York Ave. N.W.,  
Washington, D. C.

Att: Chas. T. Ingham, Secy.

Gentlemen:

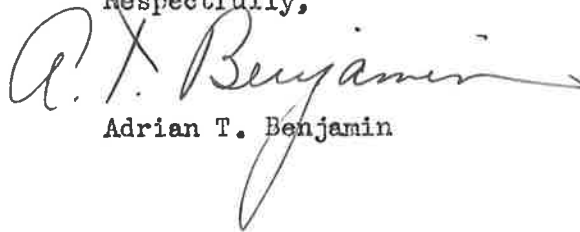
Replying to enclosed request, I submit photographs of two of my buildings, indicative of my work:

Residence of George W. Cannon, of the Campbell Wyant and Cannon Foundry Company, Muskegon, Michigan. This house is located on Bear Lake in Interlaken, the fashionable suburb of Muskegon.

Residence of Lawrence O. Gordon, President of the Muskegon Motor Specialties Company. This house is also located at Interlaken.

Should you desire blue prints of the plans, to substantiate these photographs, I will be pleased to forward same, upon request. Photographs of other types of buildings, will be furnished if desired. The photographs submitted herewith were the most convenient to furnish at this writing.

Respectfully,



Adrian T. Benjamin

ATB:k  
Inc.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

July 5, 1941

Dear Mr. Benjamin:

This will acknowledge receipt of your letter of July 2, transmitting two photographs of buildings executed by you, submitted as exhibits in support of your application for corporate membership in The Institute.

The application is now complete and will be submitted to The Board of Examiners at its meeting on July 8, after which you will be promptly notified of the result of The Board's action thereon.

Sincerely yours,



Secretary

Mr. Adrian Thoms Benjamin  
223 Watson Building  
Grand Rapids, Michigan

• CTI:FS

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COPY TO

FILES

PRESIDENT

SECRETARY

TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

July 12, 1941

Dear Mr. Benjamin:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Grand Rapids Chapter, effective July 12, 1941. You will be a member of that chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely,



Secretary

Mr. Adrian T. Benjamin, A.I.A.  
223 Watson Building  
Grand Rapids, Michigan

CT1:FS

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

May 10, 1944

My dear Col. Benjamin:

The enclosed circular concerning waiver of Institute dues of those in military service is self-explanatory.

According to the record at The Octagon you are indebted for \$15.00 on account of Institute dues and have not requested a waiver of dues on account of military service.

The purpose of this letter is to ask if you desire to apply for waiver, for certainly The Institute does not wish to record your membership as being delinquent, or in line for suspension.

Please let us hear from you using the enclosed addressed envelope, and the bottom of this letter in case more important duties make letter writing difficult.

By direction of The Treasurer.

Sincerely yours,

Assistant Treasurer

Col. Adrian Thos. Benjamin  
1934 Sherman S. E.  
Grand Rapids, Michigan

ECK:ER  
Enclosures

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

*Benjamin*

September 26, 1944

Dear Mr. Mead:

We have received a request from Colonel Adrian Thomas Benjamin, recently at home on leave, for the waiver of his Institute and Chapter dues on account of his military service.

In accord with a resolution adopted by the 1942 Annual Meeting of The Institute, dues of a corporate member serving in the military or naval forces of the United States can be waived - on the recommendation of the chapter to which the member is assigned, and provided his chapter dues have been waived by his chapter for the same reason.

Upon receipt of the certification of the Grand Rapids Chapter that Colonel Benjamin's chapter dues have been waived due to his being in military service, prompt action toward waiving his Institute dues will be taken.

Sincerely yours,

Executive Secretary

Mr. Harry L. Mead, Secretary  
Grand Rapids Chapter, A.I.A.  
341 Michigan Trust Bldg.  
Grand Rapids, Michigan

cc; Colonel Benjamin

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

*Benjamin*

October 9, 1944

Dear Col. Benjamin:

In accord with a letter from the Secretary of the Grand Rapids Chapter, we write to advise as follows:

Your Institute dues have been waived for the duration of the war - beginning January 1, 1943.

The Officers of The Institute hope that it will be possible for you to maintain your interest in the society throughout this war. They send their best wishes for your safe return to the practice of architecture.

By direction of The Secretary.

Sincerely yours,

Executive Secretary

Col. Adrian Thomas Benjamin  
1934 Sherman S. E.  
Grand Rapids, Michigan

ECK:ER  
cc to: Secretary, Grand Rapids Chapter

JUL 1 1 1946

ADRIAN THOMAS BENJAMIN  
A R C H I T E C T  
WATSON BUILDING  
GRAND RAPIDS, MICHIGAN

A.I.A. —

Enclosed is  
Mil. Record Card.  
requested.

Your membership card is enclosed  
herewith.

If you are out of military service  
please advise The Institute of the date  
of separation.

*May 9<sup>th</sup>*  
If not, please advise when it happens.

The American Institute of Architects

*Col. A.T. Benjamin*  
219 Watson Bldg Grand Rapids Mich.



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

Carl Benjamin

July 11, 1946

My dear Colonel Benjamin:

The Institute is pleased to learn of your return to civilian life and - it is hoped - to a constantly improving practice of architecture.

As you may recall, the waiver of a member's dues on account of military service terminates upon his return to civil life - with the provision that such termination shall be on that June 30 or December 31 which follows the date of such return.

Therefore a statement will come to you in due course for your Institute dues beginning July 1, 1946.

We shall continue to use the address indicated on this letter unless you advise us to the contrary.

If The Institute can be of service to you in any way here in Washington, please command.

Sincerely yours,

Assistant Treasurer

ECK:D

cc to: Secretary, Grand Rapids Chapter, A.I.A.

Colonel A. T. Benjamin, A.I.A.  
219 Watson Building  
Grand Rapids, Michigan



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1949

To: Col. Adrian Thomas Benjamin  
219 Watson Building  
Grand Rapids 3, Michigan

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in the chapter of The Institute to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1948. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1949.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

  
Secretary.

Copy of this notice as "Notice" to the following:

~~Mr. Peter Vander Laan~~..... Secretary

~~Western Michigan~~..... Chapter, A.I.A.

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary

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*File*

2-3  
*Noted*  
*P3 P5*

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF RESTORATION OF MEMBERSHIP

To Mr. Adrian Thomas Benjamin ✓  
1919 Wealthy Street  
Grand Rapids 6, Michigan

Payment for your indebtedness for dues to The Institute has been received, and your suspension has been lifted as of the date of this notice. The Board is gratified that you have been able to do this and assures you of its continued good wishes.

Notice of the restoration of your membership has been given to the chapters of which you are a member.

Date ~~March 24,~~ 1940

*Carroll*  
Secretary

Copy of this notice as "Notice" to the following:

~~Mr. Peter Vander Laan~~ Secretary  
~~Western Michigan~~ Chapter, A.I.A.



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1951

To: Col. Adrian Thomas Benjamin  
213 Watson Building  
Grand Rapids 2, Michigan

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1950. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1951.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

  
Secretary

Copy of this notice as "Notice" to the following:

- ~~Mr. Charles O. Bryon~~....., Secretary
- ~~Western Michigan~~..... Chapter, A.I.A.
- ~~Mr. Leo M. Bauer~~....., Secretary
- ~~Michigan Soc. of Archts.~~, State Organization Member

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary



THE AMERICAN INSTITUTE OF ARCHITECTS  
1741 NEW YORK AVENUE, N. W., WASHINGTON 6, D. C.  
Office of The Secretary

**NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP**

To Col. Adrian Thomas Benjamin  
218 Watson Bldg.  
Grand Rapids 2, Michigan

As of January 1 of this year, it was necessary for The Secretary to inform you that, because of your default of dues at the close of the previous year, your membership in The Institute had been suspended.

At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1950 on or before December 31 of this year (1951), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

18  
December 1, 1951.

  
Secretary.

Indebtedness: \$80.00

Copy mailed to secretaries of following named chapters: Western Michigan Chapter, A.I.A.

Note: If you are still in Military Service, this Notice is not effective, provided you advise us of this fact.



2-3  
Benjamin

THE AMERICAN INSTITUTE OF ARCHITECTS

1741 NEW YORK AVENUE, N. W.

WASHINGTON 6, D. C.

March 3, 1952

Dear Mr. Benjamin:

In the event that you are now, and expect to continue throughout 1952, on active duty with any of the Armed Services, you will be interested in the following policy on dues, which was adopted by The Executive Committee of The Board, December 11, 1951:

"Resolved, That dues for members in active military service shall be \$10.00 per year with rights to receive all publications and services of The Institute; or, a member in such service may elect to pay nothing and shall remain on the rolls as a member, but shall not receive publications or other services. (242-E-12-51)."

In view of the foregoing, would you please let us know, on the enclosed card, within 30 days of receipt of this letter, whether you wish to continue to receive publications and services and pay \$10.00 per year dues, or whether you wish to pay nothing and receive no services.

If we do not hear from you it will be assumed that you wish to continue to receive services and publications, and you will be billed accordingly.

Sincerely yours,

*Edmund R. Purvis*  
Assistant Treasurer.

P:M:p  
Encl.  
Mr. Adrian Thomas Benjamin, A.I.A.  
213 Watson Bldg.  
Grand Rapids, Michigan

P. S. Please reply immediately, as we are holding up Termination Notice pending receipt of information in accordance with the above.

*Term  
notice  
mailed  
4-1-52*

ELMER J. MANSON, *President*  
517 N. Washington Ave.  
Lansing 15, Michigan

CHARLES O'BRYON, *Vice-President*  
300 Fulton St., E.  
Grand Rapids, Michigan

RICHARD G. SNYDER, *Secretary-Treasurer*  
1129 Comfort St.  
Lansing 15, Michigan



WESTERN MICHIGAN CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS

September 11, 1952

*Mrs M  
Staters*

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*Form 12-31-51  
paid 1950-51-280*

Office of the Secretary  
The American Institute of Architects  
The Octagon, 1741 New York Avenue, N.W.  
Washington 6, D. C.

*Notice held  
until 4/1/52  
then sent  
Low*

Re: Col. Adrian Thomas Benjamin  
Grand Rapids, Michigan

Gentlemen:

"Notice of Impending Termination of Membership" was sent to the above named member by Secretary Ditchy on December 13, 1951.

The writer does not understand whether termination of this membership took place. Is any further form or "notice" required?

Very truly yours,

*Richard G. Snyder*  
Richard G. Snyder, Secretary

RGS:jlt

cc:Mr. Manson

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

FILE COPY - PLEASE RETURN

Benjamin  
A.T.

Administration Building  
1735 New York Avenue, N.W.

September 22, 1952

Dear Mr. Snyder:

The corporate membership of Col. Adrian Thomas Benjamin of Grand Rapids, Michigan, has been terminated.

He owes for Institute dues for 1950 and 1951 in the total amount of \$50.00.

In March we wrote to him asking if he wished to continue membership with nominal dues of \$10.00 because of his military service, but as he did not respond his membership had to be terminated and he has been so notified.

Copy of that notice should have reached you. No action by the Chapter is necessary, except to remove Col. Benjamin's name from its roster.

Sincerely yours,



J. W. Rankin  
Administrative Secretary

Mr. Richard G. Snyder, Secretary  
Western Michigan Chapter, A.I.A.  
1129 Comfort Street  
Lansing 15, Michigan

JWR/thg