

Dated January 23, 19 42  
Received January 30, 19 42  
Granted March 7, 19 42

MEMBERSHIP NO. 1118



THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

*In due order  
January 30, 1942  
H. J. ...*

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- A Name of applicant . . . Alonzo Wood Bailey . . . Chapter . . . Cleveland
- B Address of applicant . . . 700 Prospect Avenue, Cleveland, Ohio
- C Applicant proposed by . . . A. C. Robinson, III . . . and . . . Walter Harrison Smith
- D Application received with check for \$ 10.00 . . . on . . . January 30, 19 42
- E Application returned for correction . . . . . 19 . . .
- F Application in due order on . . . . . January 30 1942.
- Record of registration, Form S39, Sent Ohio - Feb. 20 1942. Received. March 2 1942.
- G Notices sent to chapter executive committee:
  - (a) Form S11, reasonable time ending on . . . . . 19 . . . , on . . . 19 . . .
  - (b) Form S12, 30 day extension ending on . . . . . 19 . . . , on . . . 19 . . .
- H Acknowledgments to applicant, proposers, and chapter on . . . . . 19 . . .
- I Certified resolution of chapter executive committee recommending admission ~~or that application be denied received on~~ . . . . . received on . . . January 30, 19 42
- J No report from chapter executive committee on . . . . . 19 . . .
- K Application sent to The Board of Examiners on . . . . . March 3 1942.
- L The Board of Examiners reported on application on . . . . . March 3 1942.
- M Applicant was admitted on . . . . . March 7 1942.
- N Notice ~~and assignment~~ to applicant and notice of assignment to chapter and letter to proposers on . . . . . March 7 19 42
- O Notice of denial of application to chapter and applicant and \$ . . . . . returned to applicant on . . . . . 19 . . .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

- Alonzo Wood Bailey -

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the CLEVELAND Chapter.

Date March 7 1942 .

*Chas. J. Dyfala*  
Secretary

THE AMERICAN INSTITUTE OF ARCHITECTS

1942 JAN 30 AM

WASHINGTON, D.C.



ORIGINAL

File the original with The Secretary of The American Institute of Architects.

File the duplicate, on gray paper, with the secretary of the local chapter of The Institute.

The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is Alongo, Wood, Bailey

2. State whether a natural or a naturalized citizen.

2. I am a citizen of U.S.A.

3. My legal residence is in the City of Cleveland, Ohio County of Cuyahoga State of Ohio

4. State whether residence or office address.

4. My address in The Institute records will be Street 700 Prospect, Ave., City Cleveland State Ohio

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as Architect Cleveland Chapter.

7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.

8. Receipt required.

8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor. I am not indebted to The Institute or to any of its chapters or state association members.

9. I enclose my check for \$10.00, for admission fee and the current annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

Date Jan 23 1942.

Alongo W. Bailey. Applicant sign full name in ink

PAID \$10.00 1/23/42

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STATISTICS

10. Date of birth <sup>1890</sup> *Sept. 23<sup>rd</sup>* Place of birth *Braddock, Pa.*

11. I am registered or licensed to practice architecture in the following named states:

(State or States) By Examination

(State or States) By Exemption

*Ohio.*

(a) I hold a Certificate No. *586* of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

*1908 School of art. Birmingham, England,*  
*Sutton Tech. School Sutton* " "  
*Apprent. firm of Hickton + Farmer, Walsall, Eng.*  
*Carnegie Tech. Pittsburgh, Pa.*

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

<i>1911</i>	<i>F. J. Osterling - draftsman - Pittsburgh, Pa.</i>		
	<i>MacDure + Spahr.</i>	<i>"</i>	<i>"</i>
	<i>Ingham + Boyd.</i>	<i>"</i>	<i>"</i>
	<i>Louis K. Stevens.</i>	<i>" + ch. drafts.</i>	<i>"</i>
<i>1915</i>	<i>Walker + Weeks</i>	<i>"</i>	<i>Cleveland, Ohio.</i>
	<i>A. Garfield.</i>	<i>"</i>	<i>"</i>
	<i>Bloodgood Tuttle</i>	<i>"</i>	<i>"</i>
<i>1921</i>	<i>H. K. Ferguson Co. designer</i>	<i>"</i>	<i>"</i>
<i>1928</i>	<i>Ohio Bell Telephone Co. Architect.</i>	<i>"</i>	<i>"</i>

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations and of schools or colleges)

*None*

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

15. Member of Institute from \_\_\_\_\_ to \_\_\_\_\_

16. Junior of Institute from \_\_\_\_\_ to \_\_\_\_\_

17. Associate of *None* Chapter from \_\_\_\_\_ to \_\_\_\_\_

18. Junior Associate of \_\_\_\_\_ Chapter from \_\_\_\_\_ to \_\_\_\_\_

19. Member of State Association in \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for him and for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 10 years.

I have known the applicant for 15 years.

Signed *A. C. Coleccion III*  
Proposer

Signed *Walter Harrison Smith*  
Proposer

915 National City Bldg 3.  
Cleveland, Ohio

2400 Lee Road.  
Cleveland Ohio

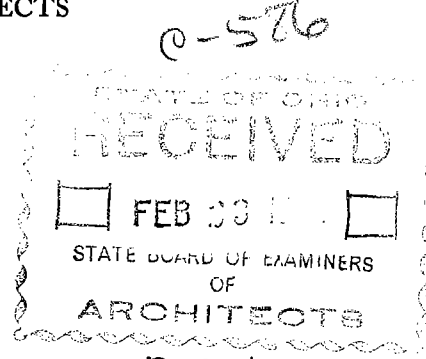
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THE AMERICAN  
INSTITUTE OF ARCHITECTS  
1942 MAR -2 AM 9:51  
WASHINGTON, D. C.



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.  
Office of The Secretary  
RECORD OF REGISTRATION

OF  
Alonzo Wood Bailey - Cleveland, O.  
*(Name of Applicant)*



SECRETARY, Ohio  
BOARD OF ARCHITECTURAL EXAMINERS,  
A.I.U. Building,  
Address Columbus, O.

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date..... Feb. 20 19 42

*Chas. J. Ingraham*  
Secretary

1. Is the applicant registered or licensed to practice architecture in your state?..... Yes
2. Was his registration or licensing by examination?..... No .....or by exemption?..... Exemption
3. What was the scope of the examination?.....
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? ..... If so, give Certificate No.....
6. Date of last registration..... 12-31-41 .....19..... Registration No..... 586 ..... Is it current?..... Yes.....

*W. C. Kumpston*  
*(Signature of Secretary of Board)*

Date..... February 28, 19 42

Ohio State Board of Examiners of Architects  
*(Name of Board)*

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

March 7, 1942

Dear Mr. Bailey:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Cleveland Chapter, effective March 7, 1942. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,



Secretary

Mr. Alonzo W. Bailey, A.I.A.  
700 Prospect Avenue  
Cleveland, Ohio

CTI/fs

Copy to Mr. A. C. Robinson, III



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1947

To: **Mr. Alonzo W. Bailey**  
**715 Prospect Avenue**  
**Cleveland 15, Ohio**

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in the chapter of The Institute to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1946. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute and to restore your good standing before December 31, 1947.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,  
*Alexander C. Robinson III*  
Secretary.

Copy of this notice as "Notice" to the following:

Mr. Joseph Ceruti....., Secretary  
Cleveland.....Chapter, A.I.A.

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP

To **Mr. Alonzo W. Bailey**  
**715 Prospect Avenue**  
**Cleveland 15, Ohio**

As of January 1 of this year, it was necessary for The Secretary to inform you that, because of your default of dues at the close of the previous year, your membership in The Institute had been suspended.

At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1946 on or before December 31 of this year (1947), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

December 1, 1947.

*Alexander C. Robinson III*  
Secretary.

Indebtedness: **\$50.00**

Copy mailed to secretaries  
of following named chapters:

**Cleveland**



SEE  
307  
1-12-47

23 Bailey  
715 Prospect Ave.,  
Cleveland 15 Ohio,  
Dec. 29<sup>th</sup> 1947.

American Institute of Architects  
To The Secretary

Received your form letter 556  
and this last year have debated  
the question of resigning and  
have talked to Mr. Robinson, as  
this cannot be done while  
under suspension so am en-  
closing my check for twenty-  
five dollars (25.00) for 1946.

I will check with the local  
Chapter the first of the year  
and advise you later as to  
what action I intend to take.

Alonzo W. Bailey

WASHINGTON, D.C.

1948 JAN-2 AM 9:33

THE AMERICAN  
INSTITUTE OF ARCHITECTS

PAID  
25.00 1/31/47

for 1946 dues  
(covers 25 for 1947)



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1948

To: Mr. Alonzo W. Bailey  
715 Prospect Avenue  
Cleveland 15, Ohio

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This suspension is effective as of December 31, 1947. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute and to restore your good standing before December 31, 1948.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

.....  
*Secretary.*

Copy of this notice as "Notice" to the following:

Mr. Joseph Ceruti....., Secretary

Cleveland.....Chapter, A.I.A.

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please change your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named may be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, *Secretary*



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1949

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**715 Prospect Avenue**  
**Cleveland 15, Ohio**

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The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

  
.....  
*Secretary.*

Copy of this notice as "Notice" to the following:

**Mr. Edward M. Hodgman**....., Secretary  
**Cleveland**..... Chapter, A.I.A.

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, *Secretary*

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THE AMERICAN INSTITUTE OF ARCHITECTS  
1741 NEW YORK AVENUE, N. W., WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP

To **Mr. Alonso W. Bailey**  
**715 Prospect Avenue**  
**Cleveland 15, Ohio**


As of January 1 of this year, it was necessary for The Secretary to inform you that, because of your default of dues at the close of the previous year, your membership in The Institute had been suspended.

At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1948 on or before December 31 of this year (1949), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

December 1, 1949.

  
Secretary.

Indebtedness: **\$50.00**

Copy mailed to secretaries  
of following named chapters: **Cleveland**

2 3  
Bailey

February 20, 1950

Dear Miss Halvick:

This is with further reference to your letter of February 17th in which you reported the status of ~~various~~ A.I.A. corporate members assigned to the Cleveland Chapter. (We have written to you separately concerning the cases of Messrs. Charles Hyatt Hixson and Robert Smith, Jr.)

Unless their Institute dues should be paid in the interim, on or about March 1st the memberships of the following corporate members will be terminated for non-payment of Institute dues:

Messrs. Miss Victor Johnson, Walter B. MacLennan, and Louis Jean Potman. It is noted these members also are delinquent for past chapter dues.

The following corporate memberships will be suspended for non-payment of their 1949 Institute dues:

Messrs. Patrick Lawrence Ludlow, H. Milton MacMillan, and Clarence W. Bailey. It is noted they also owe for past chapter dues.

Notice of the final action on their status will be mailed to the Cleveland Chapter for its records when released.

In the meantime, no further action is being taken here - unless we receive further, specific request from the Cleveland Chapter.

Sincerely yours,

J. E. Rankin  
Administrative Secretary

Miss Lottie E. Halvick, Secretary  
Cleveland Chapter, A.I.A.  
12429 Cedar Road  
Cleveland 6, Ohio

JEM/ing



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1950

To: **Mr. Alonzo W. Bailey**  
**715 Prospect Avenue**  
**Cleveland 15, Ohio**

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in the chapter of The Institute to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1949. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

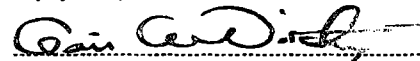
The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1950.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

  
Secretary.

Copy of this notice as "Notice" to the following:

...~~Miss Lottie B. Helwick~~....., Secretary  
...~~Cleveland~~.....Chapter, A.I.A.

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary



THE AMERICAN INSTITUTE OF ARCHITECTS  
1741 NEW YORK AVENUE, N. W., WASHINGTON 6, D. C.  
Office of The Secretary

**NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP**

To **Mr. Alonzo W. Bailey**  
**715 Prospect Avenue**  
**Cleveland 15, Ohio**

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At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1949 on or before December 31 of this year (1950), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

December 1, 1950.

Secretary.

**Indebtedness: \$66.00**

*Copy mailed to secretaries  
of following named chapters:*

**Cleveland Chapter**

715 Prospect Avenue  
Cleveland 15, Ohio

December 20, 1950

The American Institute of Architects  
1741 New York Avenue, N.W.  
Washington 6, D.C.

Attention: Office of The Secretary

Gentlemen:

I have just received a notice of impending termination of membership together with statement of dues past due and for 1950, and wish to resign as of this year.

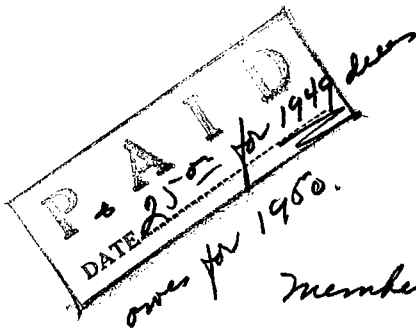
I have never received any bulletins, pamphlets or any other information whatsoever, except statements from the Institute for the past several years; neither have any of my letters been answered or notes mentioned. According to the same form letter I received a year ago, I am under suspension as of December 31, 1949.

Enclosed is a check for \$25.00 bringing me up to 1950. I am sending a copy of this letter to the local chapter.

Very truly yours,

*Alonso W. Bailey*  
A. W. Bailey

AWB:meg



*Members under suspension do not receive publications.*

*AWB*



THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

7 13  
COPY

Bailey

2

January 4, 1951

Dear Mr. Bailey:

Thank you very much for your letter of December 20, 1950, enclosing \$25.00 for your 1949 dues.

The reason for your failure to receive any Bulletins, pamphlets, or other material is that members under suspension are removed from the mailing list until they have been restored to good standing.

As your check only brought you up to date as of the first of 1950, you will remain under suspension until your entire account, both in the Chapter and in The Institute, is paid.

In order to resign, a member must be in good standing, and we cannot, therefore, act upon your requested resignation.

We do not have any records of unanswered correspondence from you and wonder if your letters were directed to this office. If you will give us copies of them, or will advise us as to the nature of your previous inquiries, we shall make every effort to give you a prompt response.

Yours very truly,

*GWR*  
G. W. Rankin  
Administrative Secretary

Mr. A. W. Bailey, A. I. A.,  
715 Prospect Avenue,  
Cleveland 15, Ohio.

JWR:ec

2-3

Bailey

RECEIVED  
1951 JAN 18 AM 9 29  
OFFICE OF THE SECRETARY  
THE AMERICAN INSTITUTE OF ARCHITECTS  
WASHINGTON, D.C.

January 15, 1951

Mr. Alenze W. Bailey,  
715 Prospect Avenue,  
Cleveland 15, Ohio.

Dear Mr. Bailey:

I am in receipt of your letter of December 20, 1950 addressed to the Office of the Secretary, The American Institute of Architects.

In accordance with provisions of the By-Laws of the Institute and those of the Chapter a member becomes in default for the payment of dues on December 1st of the year for which the dues are collectable. The said member may only be carried on the rolls of the Institute and Chapter for 12 months after said default and notice of suspension. Members under suspension shall not be relieved of the payment of annual dues because of such suspension. Therefore you are indebted to the Chapter for both 1949 and 1950 dues in the total amount of \$50.00.

In order that you may resign in good standing I would suggest that you forward your check for \$50.00 (the amount due the Cleveland Chapter) to the Treasurer, Edward A. Flynn and also clear your indebtedness to the Institute for the year 1950.

Your name is being removed from the Chapter membership roll and mailing list as of this date.

Sincerely yours,

LBH/s  
cc: Secretary, The American Inst.  
of Architects.

Lettie B. Helwick, Secretary



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

To: Mr. Alonzo W. Bailey  
715 Prospect Avenue  
Cleveland 15, Ohio

March 1, 1951

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1950. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1951.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

Secretary.

Copy of this notice as "Notice" to the following:

- Miss Lottie B. Helwick ..... Secretary  
Cleveland ..... Chapter, A.I.A.
- Mr. Horace W. Wachter ..... Secretary
- Archts. Society of Ohio ..... State Organization Member

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary

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THE AMERICAN INSTITUTE OF ARCHITECTS  
1741 NEW YORK AVENUE, N. W., WASHINGTON 6, D. C.  
Office of The Secretary

**NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP**

To **Mr. Alonso W. Bailey**  
**715 Prospect Avenue**  
**Cleveland 16, Ohio**

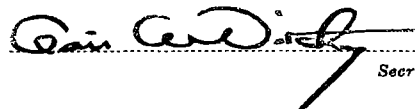
As of January 1 of this year, it was necessary for The Secretary to inform you that, because of your default of dues at the close of the previous year, your membership in The Institute had been suspended.

At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1950 on or before December 31 of this year (1951), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

December <sup>15,</sup> 1, 1951.

  
Secretary.

Indebtedness: **\$80.00**

Copy mailed to secretaries  
of following named chapters:

**Cleveland Chapter, A.I.A.**

OFFICERS 1951-52  
PHILIP CUNNINGHAM, PRESIDENT  
1421 SCHOFIELD BUILDING

JOSEPH CERUTI, VICE PRESIDENT  
7113 EUCLID AVENUE

LOTTIE B. HELWICK, SECRETARY  
3304 ABERDEEN ROAD

JOSEPH A. REGNER, TREASURER  
13124 SHAKER SQUARE



THE CLEVELAND CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS  
AND  
ARCHITECTS SOCIETY OF OHIO  
CLEVELAND, OHIO

EXECUTIVE COMMITTEE  
GEORGE F. DALTON, III - 1954  
LEON M. WORLEY - 1953  
ROBERT A. LITTLE - 1952  
CARL F. GUENTHER - 1952  
PHELPS CUNNINGHAM  
JOSEPH CERUTI  
LOTTIE B. HELWICK  
JOSEPH A. REGNER  
RUSSELL R. PECK - A.S.O. - 1951  
ARTHUR F. BAER - A.S.O. - 1952

December 5, 1951.

Mr. Edmund R. Purves, Executive Director,  
The American Institute of Architects,  
1741 New York Avenue, N.W.,  
Washington 6, D. C.

Re: Alonzo Bailey

Dear Mr. Purves:

A check has been made of both the Secretary's files and those of the Treasurer, Joseph Regner. I am sorry to say at the time a suspension notice was sent to me on March 1st 1951 covering the above I made no reply, for I failed to understand why such a notice should be sent when a notice of termination had already been sent on Dec. 1st 1950 and a letter covering terms under which a member could resign was sent to Mr. Bailey by this Chapter on January 15th, 1951.

A copy of the above mentioned letter was sent to the Institute and to date this Chapter has had no reply from Mr. Bailey nor has it received any dues for 1949 on.

Our records show continual laxity in monetary obligations since 1947 and resultant suspension since that time. As the result of this the Cleveland Chapter has removed Mr. Bailey's name from its roster.

It is the opinion of the Executive Committee that his membership should be terminated, not suspended, as he still owes the Cleveland Chapter for two years dues and has made no attempt to rectify this.

Sincerely yours,

Lottie B. Helwick, Secretary

LBH/s

*Purves a 9 a  
\$50.00*

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

Bailey

December 21, 1951

Dear Miss Helwick:

On behalf of Mr. Purves we are writing to acknowledge receipt of your several letters reporting on the status of corporate members assigned to the Cleveland Chapter.

We have noted that the Chapter Executive Committee recommends the termination of the membership of Mr. Alonzo Bailey for his indebtedness for chapter dues. However, as you will have learned from recent notices sent to you, Mr. Bailey's membership will be terminated for non-payment of his Institute dues if he does not make payment therefor before the close of the year.

Messrs. Edward M. MacMillin and James O. Willard also are in this category. Your letter of December 5th indicated that you wanted to look further into the records in their cases.

If any or all of the above should restore their good standing so far as their Institute dues are concerned, we will communicate with you in regard to their chapter dues at that time and secure further instructions to be taken in the light of the circumstances.

We hope, of course, that all will make the effort to save their memberships.

Sincerely yours,

J. W. Rankin  
Administrative Secretary

Miss Lottie B. Helwick, Secretary  
Cleveland Chapter, A.I.A.  
3304 Aberdeen Road  
Cleveland, Ohio

JWR/fhg

715 PROSPECT AVENUE  
CLEVELAND 15, OHIO

December 28, 1951

The American Institute of Architects  
Office of the Secretary  
1741 New York Avenue, N.W.  
Washington 6, D.C.

Gentlemen:

I received your form letter advising that as of January 1, 1952 I will have been suspended for not having paid my indebtedness to the Institute in the amount of \$80.00 prior to January 31, 1951.

I have been one year in arrears for many years back and have received nothing whatsoever from the Institute but bills - no copies of bulletins or notices of any kind. This has been the most unsatisfactory connection that I have ever had with any organization and I am, therefore, letting my membership lapse.

Years ago I asked for information regarding resigning, however, nothing has been forthcoming.

I have mentioned this to some of our local architects who naturally have urged me to retain my membership, however, I personally see no point in continuing.

Very truly yours,

*Alonzo W. Bailey*  
A. W. Bailey

AWB:meg

CC: Cleveland Chapter





ARCHITECTS

COPY

D. C.

RETURN RECEIPT

2-3  
Bailey

Received from the Postmaster, the Registered or Insured Article, the original number of which appears on the face of this Card.

Alonzo W. Bailey

(Signature) Deliver to Addressee Only

(Signature of addressee) Agent should enter address name on this card

Date of delivery: 1 1 1952

January 5, 1952

Dear Mr. Bailey:

This is in response to your letter of December 28, explaining why you intend to let your membership lapse for non-payment of dues for 1950 and 1951.

You admit that you have been in arrears for many years but have received nothing from The Institute. It is the practice of The Institute to send no ~~letters~~, bulletins, journals, or other publications to members who have been Suspended.

Our records indicate that on January 4, 1951 we acknowledged receipt of your letter of December 20, 1950 and your check in the amount of \$25.00 for your 1949 dues. At that time we also advised you that members under suspension are removed from the mailing list until they have been restored to good standing, which explains your failure to receive Bulletins, pamphlets and other material. Our records also indicate that under date of January 15, a letter explaining the procedure of resigning was sent you by the Secretary of the Cleveland Chapter.

In order to resign, a member must be in good standing, and until your dues in both the Chapter and The Institute for 1950 and 1951 are brought up to date, we cannot act upon your resignation.

If there is any further information you desire, we will be glad to forward it promptly, upon request.

Yours very truly,

J. W. Rankin  
Administrative Secretary

Mr. Alonzo W. Bailey  
715 Prospect Avenue  
Cleveland 15, Ohio

JWR/hd

cc: Director Richards

Miss Helwick

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2-3  
Bailey



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

NOTICE OF TERMINATION OF MEMBERSHIP

March 1, 1952

To: Mr. Alonzo W. Bailey  
716 Prospect Avenue  
Cleveland 15, Ohio

It is with much regret that we send to you, and to those indicated below, this notice of termination of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This termination is effective as of December 31, 1951. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute and to apply for readmission.

The Institute values and needs your active support. The other Officers join with me in the hope that the loss of your membership is only temporary.

Sincerely yours,

*Clair W. Ditchy*  
Secretary.

Copy of this notice as "Notice" to the following:

- ....., Secretary  
Miss Lottie W. Helwick
- ..... Chapter, A.I.A.  
Cleveland
- ....., Secretary  
Mr. Charles J. Marr
- ..... State Organization Member  
Archts. Soc. of Ohio

This copy of notice to the former member named herein is your official notice of the termination of his membership in The Institute and in the chapter to which he was assigned. Please change your records accordingly.

CLAIR W. DITCHY, Secretary