

Adams, Carleton H.
West Texas

Application for Membership

November 7th, 1925

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

PAID 7/5
11/16/25

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name ADAMS & ADAMS, Carleton W. Adams,

Address 701-702-703 Builders Exchange Building, San Antonio, Texas.
[Number and Street.] [City.] [State.]

Place and date of birth Alma, Nebraska.

Graduate in architecture Completed certificate course in Columbia university, but thesis not completed.
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture _____
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts _____
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter _____

If practicing architect, firm name ADAMS & ADAMS,

Have been in practice sixteen (16) years

If draughtsman, employed by _____
[State number of years.]

Collegiate and office training Columbia University, and early training in several offices.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Carleton W. Adams
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the _____
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date _____
[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number.

If the applicant resides or has his principal place of business in a Registration or License law state the current number of his Registration or License should be noted here.

(.....)
NUMBER

- (1) Malcolm G. Simmons
- (2) Emmeline Jackson
- (3) Arthur B. Gray

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there are no negative votes. No other form of unanimous endorsement will be accepted.]

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 18, 1925.

Dear Mr. Adams:-

Permit me to acknowledge with gratification, and on behalf of the Secretary, your application for membership in the American Institute of Architects, received by reference from the Secretary of the West Texas Chapter, Mr. Silber.

We note that you did not entirely complete the course at Columbia, so in order to save time we are going to ask that you be good enough to submit the customary routine exhibits.

These should consist of working drawings and photographs of two executed buildings which need not be specially prepared, may be taken from your office files, and will be carefully returned later.

Acknowledgment is also made of your remittance of \$5.00 to cover the Preliminary Fee.

Very truly yours,

Executive Secretary.

Mr. Carleton W. Adams,
701 Builders Exchange Building,
San Antonio, Texas.

K:VB

COPY TO

FILES PRESIDENT SECRETARY TREASURER

ADAMS & ADAMS ARCHITECTS

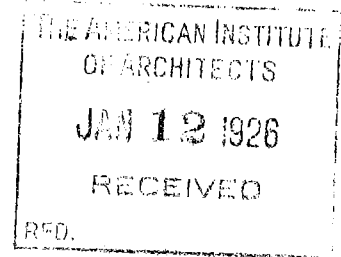
PHONES CROCKETT 423
AND CROCKETT 5153



701-702-703 BUILDERS
EXCHANGE BUILDING

SAN ANTONIO, TEXAS

January 9, 1926.



American Institute of Architects,
Octagon Building,
Washington, D. C.

Gentlemen:-

In accordance with your recent request, we are to-day mailing under separate cover, plans for the Magnolia Petroleum Company, the Y. M. C. A. Building and residence for Mrs. G. A. Stowers. These plans consist of working drawings for general construction, engineering plans and schedules, mechanical plans, and specifications. The photographs will be sent in a few days.

We ask that you kindly consider this a joint exhibit of work for Mr. C. W. Adams and Mr. Max C. Frederick as it is all work from the same office.

Yours very truly,

ADAMS & ADAMS

Carleton W. Adams

Max C. Frederick

CWA:EW

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 1, 1926

Dear Mr. Adams:

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective April 1, 1926.

You have been assigned to the West Texas Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so notified.

The enclosed statement covering dues for the last three quarters of the current year should receive your prompt attention.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Carleton W. Adams,
701-3 Builders Exchange Building,
San Antonio, Texas.

K/FHG

Enc.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

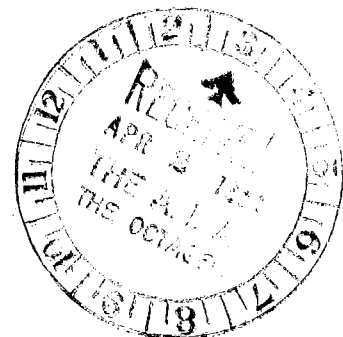
ADAMS & ADAMS
ARCHITECTS

A. I. A.



SAN ANTONIO, TEXAS

March 30, 1931



Mr. Edward C. Kemper
Executive Secretary of
The American Institute of Architects
Washington, D. C.

Dear Sir:-

We write to request your assistance in regard to a program for the San Antonio Rotary Club, April 17th, following the A. I. A. Convention.

Realizing that we will have in San Antonio, a number of the nationally known architects, it has occurred to us that the outstanding visiting architects could not only provide a fine program for the Rotary Club and other local clubs but that the occasion could be made of great value locally, in bringing a vital architectural message to the citizens of San Antonio.

In as much as you know most of the men who are coming and at least the men on the A. I. A. program for addresses, may we ask that you choose a man and send him a copy of this letter, asking that he accept the call to be a speaker upon the above date.

Our program committee has expressed a preference that the Rotary Club members be told something of the new approach to architectural problems with explanation of tendencies in planing and construction, and with special reference to the development of new materials, or the new and enlarged use of old materials, with predictions as to what shall be the character of our buildings in twenty-five years from today. We have seen recent interesting articles along this line and if one of the convention speakers is to give this subject, will you ask that he repeat his subject before the Rotary Club.

If you cannot think of anyone who would be willing to talk along this line, please use your judgement in suggesting someone who would talk on any timely and interesting subject regarding architecture.

The Rotary Club of San Antonio has an average attendance of 275. I can assure you and the speaker great appreciation on the part of the local Rotarians, as well as local architects, for any effort that may be put forth in working out this program.

Thanking you and hoping that it will be practicable to get a speaker settled upon before your actual coming to San Antonio, I am,

Yours Very truly,

Carleton W. Adams
Carleton W. Adams

(In charge of Rotary Program for April 17, 1931.)

CWA:FO

I am sending copy to Mr. Kobner.

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	XX FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	CABLE LETTER
NIGHT LETTER	WEEK END LETTER

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

COPY OF WESTERN UNION TELEGRAM

STRAIGHT MESSAGE

WASHINGTON, D. C. APRIL 3, 1931 -4:00 P. M.

MR. CARLETON W. ADAMS
ARCHITECT
SAN ANTONIO, TEXAS.

BEST SUGGESTION WE CAN MAKE ON YOUR LETTER MARCH THIRTIETH IS LOUIS LABEAUME SEVEN SIXTEEN AMERICAN TRUST BUILDING SAINT LOUIS MISSOURI HE IS RETIRING MEMBER OF INSTITUTE BOARD AND EXCELLENT SPEAKERAS WELL AS DISTINGUISHED ARCHITECT THIS IS SUBJECT TO ANY OTHER SUGGESTION THAT MAY REACH YOU FROM MR. KOHN.

E. C. KEMPER

PAID- Charge a/c:
The American Institute of Architects,
1741 New York Avenue, N. W.
Washington, D. C.

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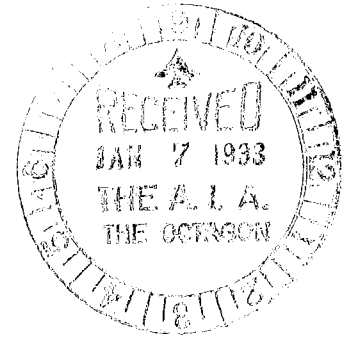
ADAMS & ADAMS
ARCHITECTS

A. I. A.



SAN ANTONIO, TEXAS

Jan. 4, 1933.



P. A. I. D.
10/10/33
11/10/33

American Institute of Architects
1741 New York Avenue
Washington, D. C.

Att: Mr. Edwin Bergstrom

Gentlemen:

I enclose herewith check for \$10.00 in part payment of account. I regret that I cannot send more. With prospects as they are I have very little hope of being able to make payment of dues, and if as suggested, it is found necessary to drop my name from the rolls, I make no complaint.

There is one item that has bothered me considerable and although it contains the criticism of the office of the Institute, I am going to get it off my chest: This is the third letter I have written during the last two or three years to make an inquiry as to the price and buying of A.I.A. documents. I have not had the courtesy of a reply to either of the previous letters.

In the Handbook of Architectural Practice the price list quotes 18¢ for General Conditions without Agreement. We have been buying these documents in San Antonio through the blue print supply houses and have been paying 35¢ each for the General Conditions without Agreement. We have been told that the Institute raised the price from 18¢ to 35¢ and even if we bought from you, the price would be 35¢ each. We want to know if this is true. If the Institute is charging 35¢ for the General Conditions, they are certainly making a handsome profit, and more than I think should be charged in times like these. For the specifications for the State Highway Building alone, we bought 67 sets of General Conditions at 35¢ each. We feel that we should get them near the right price, or at least get a statement from you on the matter.

Again, for the Form of Agreement between Owner and Contractor, plus the form for the bond furnished by the Contractor, and cover, we pay 27¢. Your printed list quotes these items at 16¢, yet the supply houses explain to us that during these times you have raised the price to 27¢.

Please advise us how to buy the standard documents at as reasonable prices as possible.

Yours very truly,
ADAMS & ADAMS

C. W. Adams

CWA/L

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

January 18, 1933.

Dear Mr. Adams:

We much regret that you have occasion to state, as in your letter of January 4th, that your previous letters during the past few years have received no reply.

It is one of our earnest endeavors to reply to all inquiries of members and we have, therefore, made a careful check of the files covering the past several years. We are, however, unable to find the letters to which you refer.

We believe that you will have no occasion in the future to call a similar matter to our attention.

You are, no doubt, aware that the latest edition of the Handbook is now several years old and the price list of the Standard and Other Documents of the Institute contained therein has been superseded. The Board of Directors at its November, 1931, meeting directed that the standard contract documents be sold at prices indicated on the circular enclosed. Members, however, are entitled to a 25% discount on lots of one hundred. These lots of one hundred may be in the various documents, including covers, which makes it possible in most instances for a member to order that number without a material surplus and at a considerable saving.

Whether or not you have any difficulty in obtaining these documents through your local dealer, we shall be glad to receive your order at any time, and will give it prompt attention.

Sincerely yours,

Mr. C. W. Adams, A.I.A.,
1011 Western National Bldg.,
San Antonio, Texas.

Executive Secretary.

K:H:B

Enc.

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

23
COPY

January 18, 1933.

Dear Mr. Adams:

Acting for the Treasurer, Mr. Bergstrom, we write to acknowledge and thank you for your letter of January 4th and the check for \$10 on account of Institute dues.

The Institute and its Officers greatly appreciate your action in this matter, as evidence of your very definite and helpful support of the Institute at this time.

Sincerely yours,

Executive Secretary.

Mr. C. W. Adams, A. I. A.,
1011 Western National Bldg.,
San Antonio, Texas.

K:H:B

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COPY TO

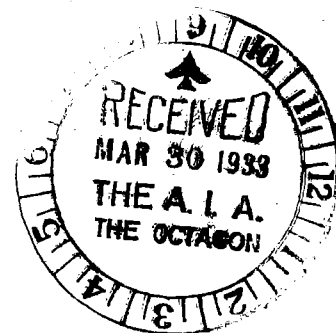
FILES PRESIDENT SECRETARY TREASURER

ADAMS & ADAMS
ARCHITECTS
A. I. A.



SAN ANTONIO, TEXAS

March 27, 1933.



American Institute of Architects
1741 New York Avenue
Washington, D. C.

Gentlemen:

This is the fourth letter that we have written to the American Institute of Architects over a period of two years in reference to a pertinent question and as yet we have received no reply.

The thing is getting under our skin and we are going to insist on hearing from you. Please refer to our letter of Jan. 4, 1933 written to the attention of Mr. Edwin Bergstrom, and give us the best prices on A. I. A. Documents.

I know the letter of January 4th was received because the check therein was cashed, but no answer was ever given to our questions.

We are,

Yours Very Truly,

ADAMS & ADAMS

C. W. Adams

CWA:DWL

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2 3
COPY

Note- complete
set sent to
Mr. Cameron

Files

March 30, 1933.

Dear Mr. Adams:

Your letter of March 27th is at hand today.

It disturbs me considerably because we take pride not only in answering all letters from Institute members, but in answering them promptly.

I sincerely hope you do not feel that we have received your letters and have intentionally neglected them.

Before going into the record, let me ask you to be my guest at lunch when you are next in Washington, or when I am next in San Antonio, if you can find a copy of any letter to the Institute - within the past two years - to which we have not responded!

The file immediately at hand shows your letter of January 4th, addressed to Mr. Bergstrom, and two replies of January 18th, copies of which are attached.

In the longer letter, you will note that we enclosed with it a circular which gave full information about the prices on the standard documents. Another such circular is attached.

The other letter, of January 18th, was to acknowledge your check on account of Institute dues.

In December, 1931, full information concerning the price changes in the Standard Documents was printed in THE OCTAGON, as per enclosed copy of reprint.

But all of this is not important compared with the performance of duty involved.

As a member of the Institute you should have prompt and complete acknowledgment to every letter, and if that is not the case there is a fault somewhere in our system which we must correct.

Page 2.


As a favor, please check back in your files for the copies of the four letters mentioned, and send them to me, marked "personal," so that I may make a thorough investigation, and report to you.

Sincerely yours,

Executive Secretary.

Mr. C. W. Adams, A. I. A.,
1011 Western National Building,
San Antonio, Texas.

LCK*B
Encs.

ADAMS & ADAMS
ARCHITECTS
A. I. A.
INSURANCE  BUILDING
SAN ANTONIO, TEXAS

CARLETON W. ADAMS

1492

1939 MAY 15 AM 9 40

May 12, 1939

American Institute of Architects,
The Octagon,
Washington, D.C.

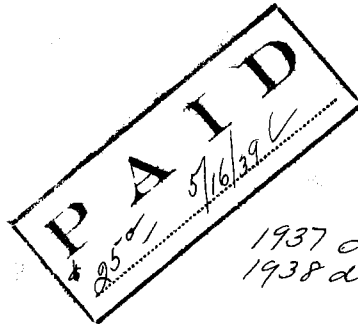
Gentlemen:

We are enclosing herewith check for \$25.00 for dues.

We regret that we have been unable to send this in before.

Sincerely yours,

Carleton W. Adams.



1937 dues - 10.00
1938 dues - on 9c 15.00

25.00

(Balance due for 1938 - 25.00)

Mr. Adams' membership was terminated on December 31, 1938.

Adm by 4610-1 500 - 6 - 25th

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THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

Copy to: Mr. Glenn C. Wilson, Secretary
West Texas Chapter, A.I.A.

May 17, 1939

Dear Mr. Adams:

Thank you very much for your letter of May 12 together with your check in the amount of \$25.00, which we have applied to your back dues for 1937 in the amount of \$10.00 and the balance of \$15.00 to your back dues for 1938, leaving a balance of \$5.00 yet to be paid for 1938.

We hope that you are contemplating reinstatement to membership in The Institute. It is not necessary for a former member to fill out an application form in order to be readmitted to membership.

A letter may be addressed by him to The Secretary of The Institute requesting reinstatement, stating that he is professionally engaged in the practice of architecture, and transmitting a check covering outstanding indebtedness, with an additional amount of \$25.00. This covers the admission fee (\$5.00) and dues in advance for the first year following re-election (\$20.00).

Upon receipt of such a letter a communication will be sent to the Chapter to which the applicant will be assigned upon election, requesting the Chapter to certify that the applicant is not indebted to it for dues and that his readmission is recommended, or otherwise, as the case may be.

When the Chapter has responded, final action can be taken by The Institute.

Trusting that you will renew your affiliation with The Institute, and with assurance of our interest and cooperation to that end,

By direction of The Secretary.

Sincerely yours,

Executive Secretary.

Mr. Carleton W. Adams,
Insurance Building,
San Antonio, Texas.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

Kina

OFFICERS

HARVEY P. SMITH, PRESIDENT
NATIONAL BANK OF COMMERCE BUILDING
SAN ANTONIO

DAHL DEWEES, 1ST VICE PRESIDENT
GUNTER BUILDING, SAN ANTONIO

BARTLETT COCKE, 2ND VICE PRESIDENT
MAVERICK BUILDING, SAN ANTONIO

ARTHUR FEHR, 3RD VICE PRESIDENT
AND PRESIDENT OF AUSTIN BRANCH
CHAPTER, AUSTIN, TEXAS

GLENN C. WILSON, SECRETARY-TREASURER
404 W. LAUREL PLACE, SAN ANTONIO



EXECUTIVE COMMITTEE

HARVEY P. SMITH
DAHL DEWEES
BARTLETT COCKE
GLENN C. WILSON
ARTHUR FEHR
ATLEE B. AYRES '38
RALPH H. CAMERON '38, '39
MARVIN EICKENROTH '38, '39, '40

1492

WEST TEXAS CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS
SAN ANTONIO, TEXAS

Membership terminated 12-31-38.
He owes Institute dues for balance 1938 - \$5.00.

LM

September 6, 1939.

Executive Secretary
American Institute of Architects
The Octagon,
Washington, D. C.

Dear Sir:

The local Chapter dues of Mr. Carlton Adams,
are paid in full, through the year 1939. He is not
indebted to this chapter, in any way, and is eligible
for reinstatement in the A. I. A.

Very truly yours,

Glenn C. Wilson
Secretary

cc; Mr. Adams

THE AMERICAN
INSTITUTE OF ARCHITECTS
1939 SEP -9 AM 9:18
WASHINGTON, D.C.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

1492

September 9, 1939

Dear Mr. Wilson:

This will acknowledge your letter of September 6th, advising that Mr. Carleton W. Adams has paid his indebtedness for chapter dues in full and therefore is eligible for reinstatement to Institute membership.

Mr. Adams is still indebted for Institute dues in the amount of \$5.00, for his 1938 dues.

Also, he has not filed a request that he be reinstated, as suggested to him in our letter of May 17th, copy of which was sent to you.


If and when his application is received we shall be glad to do all we can to expedite its consideration.

Sincerely yours,

Executive Secretary

Mr. Glenn C. Wilson, Secretary,
West Texas Chapter, A.I.A.,
404 West Laurel Place,
San Antonio, Texas.

K/g

ADAMS & ADAMS
ARCHITECTS
A. I. A.
INSURANCE  BUILDING
SAN ANTONIO, TEXAS



Carlton W. Adams

25

The American Institute of Architects,
The Octagon,
Washington, D.C.

PAID
#25-02 1974/39

\$5.00 for 1938 dues and
\$20.00 for dues in advance

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

October 11, 1939

Dear Mr. Adams:

We are in receipt of your check in the amount of \$25.00 - \$5.00 for the balance due on your Institute dues for 1938, and \$20.00 for one year's dues in advance.

It is presumed that you wish to renew your membership in The Institute and the West Texas Chapter, but we should have a letter from you requesting that you be re-elected to such membership and stating that you are professionally engaged in the practice of architecture. Such brief letters are accepted by The Secretary in lieu of requiring a former member to fill in again the formal application for corporate membership in The Institute.

Also, we should have a further check in the amount of \$5.00 for the admission fee.

Upon receipt of the above items we shall be glad to present your request for re-admission to The Board for consideration and action.

Sincerely yours,

Executive Secretary

Mr. Carleton W. Adams,
Insurance Building,
San Antonio, Texas.

K/g

Copy to the Secretary,
West Texas Chapter, A.I.A.

Wp



THE AMERICAN INSTITUTE OF ARCHITECTS

1492

1942 SEP -9 PM 12:13

WASHINGTON, D. C.

R. H. SHREVE	PRESIDENT
WALTER R. MACCORNACK	VICE-PRESIDENT
CHARLES T. INGHAM	SECRETARY
JOHN R. FUGARD	TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
 1741 NEW YORK AVENUE, N.W.
 WASHINGTON, D. C.

EDWARD C. KEMPER
 EXECUTIVE SECRETARY

March 30, 1942

Dear Mr. Adams:

We write to ask if you are still interested in re-admission to corporate membership in The Institute.

In September, 1939, you sent us check for \$25.00, \$5.00 of which was for back dues and the balance of \$20.00 was presumed to be payment of one year's dues in advance in connection with application for reinstatement.

In our letter of October 11 acknowledging this remittance it was pointed out that your application for reinstatement had not been received and that all that was necessary was a letter to The Secretary requesting reinstatement, stating that you are professionally engaged in the practice of architecture, together with check for \$5.00 for the admission fee.

We hope to hear from you along the above lines, for, as always, The Institute needs the cooperation of all architects in the work it is doing on behalf of the profession.

Sincerely yours,

E. Kemper
 Executive Secretary

Mr. Carleton W. Adams, Architect
 630 Gunter Building
 San Antonio, Texas

Sept 6. 42

K/fs

Mr. Chas T. Ingham, Secy.
In accordance with the above I request
reinstatement. I am professionally engaged in
the practice of architecture.
Thanking you, I am - yours very truly
Carleton W. Adams

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PAID
 502 9/12/42



Dated September 6 19 42
Received September 9 19 42
Granted December 12 19 42

MEMBERSHIP NO 1492

THE AMERICAN INSTITUTE OF ARCHITECTS
REINSTATEMENT TO
APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

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Handwritten note:
June order
September 12, 1942
H. H. Garrison

- A Name of applicant... Carleton W. Adams..... Chapter... WEST TEXAS
- B Address of applicant... 630 Gunter Building - San Antonio, Texas
- C Applicant proposed by..... and
- D Application received with check for \$ 5.00..... on..... Sept. 9 19 42
(Bal. of \$20.00 previously rec'd on October 4, '41.)
- E Application returned for correction..... 19 ..
- F Application in due order on..... Sept. 12, 1942 .
Record of registration, Form S39, Sent Texas -- Sept. 14 19 42 Received. Sept. 28 1942 .
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on..... October 15 19 42 on Sept. 14 1942 .
 - (b) Form S12, 30 day extension ending on..... November 16 19 42 on Oct. 15 19 42 .
- H Acknowledgments to applicant, proposers, and chapter on..... Sept. 14 19 42
- I Certified resolution of chapter executive committee recommending admission or that application be denied received on..... 19 ..
- J No report from chapter executive committee on..... November 16 19 42
- K Application sent to The Board of Examiners on..... December 8 19 42
- L The Board of Examiners reported on application on..... December 8 19 42
- M Applicant was ^{re-} admitted on..... December 12 19 42
- N Notice ~~and assignment~~ to applicant and notice of assignment to chapter and letter to proposers on..... December 12 19 42
- O Notice of denial of application to chapter and applicant and \$..... 19 ..
returned to applicant on.....

^{RE-}CERTIFICATION OF/ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly ^{re-} elected
- Carleton W. Adams -
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the WEST TEXAS Chapter.

Date December 12 19 42

Handwritten signature: Charles J. Lytle
Secretary

(a)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

September 14, 1942

Dear Mr. Adams:

This will acknowledge your application for reinstatement to corporate membership in The Institute, dated September 6, accompanied by your remittance of \$5.00 - the \$20.00 balance required having been remitted in October, 1941.

Your desire to become reinstated to membership in The Institute and its West Texas Chapter is appreciated by The Board.

The application is in due order and The Secretary will do everything he can to expedite its progress.

Sincerely yours,

Assistant Executive Secretary

Mr. Carleton W. Adams, Architect
630 Gunter Building
San Antonio, Texas

W/fs

Copy to Mr. Simmons, Secy, West Texas Chapter

COPY TO

FILES PRESIDENT SECRETARY TREASURER



THE AMERICAN
INSTITUTE OF ARCHITECTS
1942 SEP 28 AM 10:13
WASHINGTON, D. C.

AP No
1492

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF

Carleton W. Adams - San Antonio, Texas
(Name of Applicant)

SECRETARY, Texas
BOARD OF ARCHITECTURAL EXAMINERS,
Burt Building
Dallas, Address Texas

Assume that this is Sr. Adams. We also
have a Carleton W. Adams, Jr. Neither file
reveals A. I. A. status.

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date..... Sept. 14 19 42

Chas. J. Ingraham
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? yes
2. Was his registration or licensing by examination?.....or by exemption? yes
3. What was the scope of the examination?.....
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards?.....
..... If so, give Certificate No.....
6. Date of last registration... November 1937..... Registration No. 393..... Is it current? yes

Thos. D. Bues
(Signature of Secretary of Board)

Date..... 9-22-1942 19.....

Texas Board of Architectural Examiners
(Name of Board)

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THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

December 12, 1942

Dear Mr. Adams:

The Secretary is happy to inform you that your application for reinstatement to membership in The Institute was acted on favorably by The Board of Directors and that you were re-admitted to corporate membership in The Institute and assigned to membership in the West Texas Chapter, effective December 12, 1942. You will be a member of that chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

The Board of Directors welcomes you again to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely,

Chas. J. Ingham
Secretary

Mr. Carleton W. Adams, A.I.A.
630 Gunter Building
San Antonio, Texas

CTI:ER

cc to: Regional Director Staub

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

*Temporary
File*

*8th Service Command
Santa Fe Bldg., Dallas, Texas*

March 9, 1943

Dear Mr. Simmons:

We have a notice from the Post Office Department to the effect that they are unable to deliver mail to Mr. Carleton W. Adams, at the Gunter Building in San Antonio, and that his present address is unknown.

That address is the one we have and we last heard from Mr. Adams last September.

Can you help us out by supplying his present address?

Sincerely yours,

Executive Secretary

Mr. G. C. Simmons, Secretary
West Texas Chapter, A.I.A.
Majestic Building
San Antonio, Texas

K/g

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*4-20-43
Mrs M. Adams
You may get on
letter re: Adams
91*

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

Adams

May 6, 1943

United States Post Office
San Antonio, Texas

Gentlemen:

In response to your postcard of March 4, 1943, attached, we have just succeeded in learning of the present location of Mr. Carleton W. Adams, for whom you are holding mail sent from this office.

It will be appreciated if you will forward that mail to Mr. Adams at the following address:

8th Service Command
Santa Fe Building
Dallas, Texas

Very truly yours,

Executive Secretary

K/g
Enclosure



West Texas Chapter

THE AMERICAN INSTITUTE OF ARCHITECTS

San Antonio, Texas

March 1, 1951

Mr. J. W. Rankin, Administrative Secretary
American Institute of Architects
1741 New York Avenue, N. W.
Washington, D. C.

Dear Mr. Rankin:

With reference to your notice of request for transfer, February 7, 1951, of Mr. Charleton Adams, this is to advise that Mr. Adams is in good standing in this Chapter and that the Executive Committee in meeting February 26, 1951 gave its approval of the proposed transfer.

Yours truly,

E. I. Freeborn

E. I. Freeborn, Secretary-Treasurer
2806 N. Main Avenue

Copy to: Mr. Carleton Adams, AIA
P. O. Box 283
College Station, Texas

Copy to: Mr. Richard Vander Straten, Secretary-Treasurer
Texas Society of Architects
Milam Building
San Antonio, Texas

EIF:djf

Adams



THE AMERICAN INSTITUTE OF ARCHITECTS
1741 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date **February 15, 1951**

TO: *Transferred Member:*

**Mr. Carleton Adams, A.I.A.
P. O. Box 283
College Station, Texas**

*Secretary of Chapter
To Which Member is
Transferred*

**Mr. E. I. Freeborn, Secretary-Treasurer
West Texas Chapter, A.I.A.
2806 North Main Avenue
San Antonio, Texas**

from

*Secretary of Chapter
From Which Member
Is Transferred*

**Mr. Clifford Lane, Secretary
Dallas Chapter, A.I.A.
4801 Lemmon Street
Dallas, Texas**

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

Carleton Adams
SECRETARY

Copy to the Secretary,
Texas Society of Architects, A.I.A.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY
Adams

December 19, 1951

(Sep 236)

Dear Mr. Adams:

The Institute will be most pleased to have a copy of your original membership certificate engrossed for you, although it will be impossible to have it signed by the original officers, both of whom are deceased.

We will send the certificate, without charge, as soon as it is engrossed.

Yours very truly,

J. W. Renkin
Administrative Secretary

Mr. Carleton W. Adams, A.I.A.
518 W. Davis
Dallas, Texas

JWR/hd

2-3
Adams

December 19, 1951

TO: MRS. MILLER

FROM: J. W. RANKIN

Please have a membership certificate engrossed for Carleton W. Adams as soon as possible. This is a replacement, and Mr. Tolley will have to also sign the names of the officers at the time. (1926)

Please give the certificate to me when it is ready.

JWR/hd

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

January 17, 1952

Dear Mr. Adams:

I am pleased to advise you that we are sending your duplicated membership Certificate in The Institute under separate cover today.

Please again accept our congratulations on having three members of your family in The Institute. It is a record which may very well be the equal of that of any in the entire organization.

With best wishes for success,

J. W. Rankin
Administrative Secretary

Mr. Carleton W. Adams, A.I.A.
~~P. O. Box 283~~ 518 W. Davis
~~College Station, Texas~~
Dallas

JWR/hd

ARCHITECTS adams & adams

SAN ANTONIO, TEXAS

May 11, 1953

The American Institute of Architects
The Octagon
1741 New York Avenue
Washington, D. C.

Gentlemen:

I write to request transfer of my membership from the Dallas Chapter to the West Texas Chapter in San Antonio, Texas.

Some months ago, I moved from Dallas to San Antonio and wrote to both the West Texas Chapter and the Dallas Chapter that I wished to make transfer of my A.I.A. membership. I was informed that the transfer should originate in your office upon my request for such change.

Yours very truly,



Carleton W. Adams

CWA:mft

cc: West Texas Chapter

Dallas Chapter

C O P Y

DALLAS CHAPTER, A.I.A.

June 1, 1953

Mr. J. W. Rankin
The American Institute of Architects
1741 New York Avenue, N. W.
Washington, D. C.

Dear Mr. Rankin:

Lots of business, today. I am enclosing the chapter approval of the application of Jacob Anderson. We would appreciate it if you can grant us a similar delay on the application of Carl Weber, as we have not had time to get a good dossier (2 s's?-- always sounds like the FBI) on him. We'll attend to completing that one as soon as possible.

We have had your notice, also a letter from Mr. Carleton Adams about transferring to the West Texas Chapter. We hate to lose him, but can only approve the transfer if he wishes it. He is in good standing; he has not yet paid his 1953 dues, but this, he has explained, is because he was planning the transfer.

Shall we just stop worrying about Mr. Walter Cook? Your nice letter has had no effect, and our patience is quite run out. We are dropping him from our rolls and request that the Institute do the same.

Would you ask whoever it is why I have stopped getting the notices of election to membership of our boys? This last batch got their engraved certificates before I even knew they were in. Doesn't matter to me, except I try to keep the records all clear on them, and that particular sheet is such a nice finish to all these pages and pages of character reference.

I am having sent to you, under separate cover, copies of the newspaper sections which announced the opening of the house which we designed on last year's television show "So You Want To Build". We have gotten a big swath of publicity out of the house, which is pretty wonderful for us. I sent Miss Aaron similar copies, as she had requested material on the show itself.

We are planning to attend the convention--Arch is even a delegate, but there seems to be some doubt if we will make it, due to his having (simultaneously) a nasty infected throat and a perfectly tremendous clutch of work that has to be finished before we can leave. We hope to make it, though, and it will be nice to see you then.

Yours sincerely,

/s/ Patsy Swank

Mrs. A. B. Swank, Jr.
Executive Secretary



West Texas Chapter

THE AMERICAN INSTITUTE OF ARCHITECTS

San Antonio, Texas

June 6, 1953

Edmund R. Purvis
Executive Director
American Institute of Architects
Washington 6, D. C.

Dear Sir:

In reply to the Notice of Request for Transfer, dated May 13, 1953, of Mr. Carleton W. Adams, A.I.A., from the Dallas Chapter to the West Texas Chapter, please be advised that such request meets with the approval of the Executive Committee of the West Texas Chapter.

Yours very truly,

Clarence Rinard, Secretary.
West Texas Chapter, A.I.A.

member
Adams, Carlton W.



FILE COPY - PLEASE RETURN

THE AMERICAN INSTITUTE OF ARCHITECTS
1741 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.

July 13, 1953

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date: January 1, 1953

TO: Transferred Member:

Mr. Carlton W. Adams, A.I.A.
634 Rayburn Drive
San Antonio, Texas

Secretary of Chapter
To Which Member is
Transferred

Mr. Clarence Rinard, Secretary
West Texas Chapter, A.I.A.
1526 Alamo National Building
San Antonio 5, Texas

Secretary of Chapter
From Which Member
Is Transferred

Mr. Norman Crittenden, Secretary
Dallas Chapter, A.I.A.
2814 Fairmount
Dallas, Texas

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

George Bain Cummings
SECRETARY

Copy to the Secretary,
Texas Society of Architects, A.I.A.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

member
Adams - Carleton
COPY

January 14, 1953

Dear Mr. Adams:

This will acknowledge receipt of your letter of December 25, enclosing check in the amount of \$12.00 which was to replace a previous check in the amount of \$26.00 which you felt was an overpayment.

However, according to our records, we find no payment made in May, and only the one in July in the amount of \$14.00.

We have therefore credited your account in full with the \$26.00 check and are returning your \$12.00 check herewith.

Sincerely yours,

RAD

Assistant Treasurer.

P:M:p
Enclosure

Mr. Carleton W. Adams, A.I.A.
634 Rayburn Drive
San Antonio, Texas

P. S. If you have your cancelled check, please send it to us and we shall be glad to make a further search of the records - whereupon it will be immediately returned to you.

TEXAS SOCIETY OF ARCHITECTS

JOHN G. FLOWERS, Jr. Executive Director
PERRY - BROOKS BUILDING
A U S T I N , T E X A S

16 March 1962

Miss Florence Gervais, Head
Membership Department
The American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D. C.

Dear Miss Gervais:

A review of the Texas Society of Architects membership records, verified by the individual chapters, revealed that the below named Corporate members are delinquent for the years 1960-61 and their membership in the AIA should be terminated:

Term 12/31/61 — Bernard Cornelius Brady, Jr. ^{Houston} ~~Dallas Chapter~~ *Houston*
" " — James Robert Goodrum, ~~Dallas Chapter~~
Over 1961 & 62 Robert A. Irvine, Dallas Chapter — *Suspended*
1961 Pd — William Robert Jenkins, Dallas Chapter
1961 Pd — Theodore Louis Paul, Dallas Chapter
Term 12/31/61 — Daniel Perkins, ~~Dallas Chapter~~ *Houston*
Term " " — Gordon C. McCutchan, West Texas Chapter
— Fred C. Stone, Southeast Texas Chapter
Term 12/31/61 — Irwin Don Meyers, Coastal Bend Chapter
1961 Pd — Carleton W. Adams, Sr., San Antonio Chapter
1961 " — Neal Thomas Collins, San Antonio Chapter
1961 " — William Frans Mickelson, San Antonio Chapter
1961 " — A. B. Peery, San Antonio Chapter
— Malcolm G. Simons, San Antonio Chapter

Our records also indicate that the below named Corporate members have passed away during the years 1960-61. Your records probably reflect these matters accurately, but we find that oftentimes the Society is slow in receiving notifications of the death of members:

William Morris Neel, Fort Worth Chapter
Worth Cottingham, Jr., Central Texas Chapter
Goldwin Goldsmith, Central Texas Chapter

MAR 20 1962

HEADQUARTERS: 327 PERRY-BROOKS BLDG. • AUSTIN 1, TEXAS

*Adams
Serr*

March 26, 1942

NOTICE OF IMPENDING TERMINATION OF CORPORATE MEMBERSHIP

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*Deleted 1942
San Antonio Chapter*

Mr. Carlotta W. Adams, Sr.
P.O. Box 10878
San Antonio, Texas

Dear Mr. Adams:

As you are aware, every corporate member of The Institute must be assigned to a local chapter and pay dues and assessments levied by that Chapter.

When local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The chapter to which you are assigned has requested that your corporate membership be terminated for non-payment of Chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to April 15, 1942, for we must proceed to act on the recommendation to terminate your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

Copy to: Mr. John C. Flowers, Exec. Dir.
Texas Society of Architects, A.I.A.
Ferry-Bowling Building
Austin, Texas

M Adams, Carlleton W. Sr.
DUPLICATE
No M

Adams



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

NOTICE OF TERMINATION OF MEMBERSHIP

To **Mr. Carlleton W. Adams, Sr.**
P. O. Box 10278
San Antonio, Texas

In accordance with the request of the **Texas Society of Architects**
(Name of Chapter)

~~Chapter~~ that your membership be terminated for your indebtedness to it, The Board,
as required by the provisions of Chapter I, Article 2, Section 4, paragraph (d-2), of
The Institute by-laws, terminated your membership in The Institute and in all its
chapters of which you were a member, effective **April 26**, 19 **62**.

The Board regrets your withdrawal from membership and hopes that you will soon
return to The Institute.

Date **May 1**, 19 **62**.

[Signature]
Secretary.

San Antonio Chapter
cc: Accounting

*members
Adams, Carlton W.*

March 28, 1962

Mr. Carlton W. Adams, Sr.
P.O. Box 10278
San Antonio, Texas

San Antonio Chap

Dear Mr. Adams:

We regret that we were obliged to send notice of impending termination of your corporate membership on March 26th as a result of the request of the Texas Society of Architects, A.I.A.

This letter is being sent with the idea that you may be eligible for Membership Emeritus in The Institute in view of your many years of membership.

Enclosed is a form to be used for requesting this change in status if you find you are eligible under any of the conditions described therein.

A Member Emeritus retains all the rights and privileges of an active corporate member, while being exempted from the payment of any further dues to the Institute, the Chapter and the State organization.

If you should wish to apply for Membership Emeritus, it will be necessary that your chapter dues are paid in full. In any event, we hope that you will find this possible to maintain your long standing affiliation with the A.I.A.

Sincerely yours,

(Miss) Florence H. Garvais
Head, Membership Department

Enclosures

ccs: Texas Society of Architects, A.I.A.
San Antonio Chapter, A.I.A.

ARCHITECTS adams & adams

SAN ANTONIO, TEXAS
February 20, 1963

Miss Florence H. Gervais
Membership Department
American Institute of Architects
1735 New York Avenue, NW
Washington 6, D. C.

*P.O. Box 21,100
San Antonio, Tex*

Dear Miss Gervais:

This letter is for the purpose of inquiring whether or not an appropriate effort has been completed in the local chapter to receive for me approval of "Membership Emeritus" in the Institute, as you kindly suggested was available in your letter of March 28, 1962.

Has your office received my application, and is it in good order, and in the process of being approved?

I wish you to know that after receipt of your letter I promptly reported to Mr. Douglas Lansing, Secretary-Treasurer, San Antonio Chapter, that I was interested in such membership, under reason "a. I am more than 70 years of age." I requested statement as to the amount of dues that should be paid to put the application in good order. Time elapsed, however, I was advised that the required amount was \$211.00, and on May 4, 1962, I sent Mr. Lansing the required check, which was cashed.

I requested him to assist me in securing the desired membership if it was appropriate and proper, for I am still in active practice. He said he would check into it on a local basis and advise me.

Time elapsed. Finally, after numerous inquiries, he said it was all right and that he would prepare the required papers; also that certain other members in this chapter were going to make application for the same classification. I suggested that he proceed without delay and before more dues would have to be paid.

But time did elapse, until finally I went to his office, signed the papers, and paid him five dollars, (the amount he requested to put all papers in good order). This was December 7, 1962.

He reported he would handle the matter locally and send the application to Washington. I requested that it be done promptly, and before the end of 1962, if possible.

FEB 21 1963

Time elapsed. Upon inquiry he reported local approval of the application, and stated that it would be forwarded without delay. I inquired as to whether or not there were any additional dues required, since making the application had taken so much time in preparation. He reported that no additional payment was necessary.

Approximately a month ago, upon inquiry, Mr. Lansing reported that the application, (approved locally) had been forwarded to Washington for action, and that I could expect word direct from Washington that the application had been approved and recorded. I await the word.

Miss Gervais, this letter is addressed to you personally because if the record is clear and in order I prefer that this inquiry not be made a part of your office files, (and I authorize you to destroy it). However, if my application is not before you and in good order I do wish this letter to be made a matter of record. The long delay is not of my making. I do wish to maintain membership in the American Institute of Architects. If action on my part is required I wish to take it and get the record straight.

Thanking you again for your interest in my behalf and your letter of March 28, 1962, I am

Sincerely yours,


Carleton W. Adams

March 21, 1963

Mr. Carleton W. Adams
P. O. Box 21100
San Antonio, Texas

Dear Mr. Adams:

We apologize for the delay in acknowledging receipt of your letter dated February 20th. This is the busiest season for this Department and this is the first opportunity we have had to reply.

Your letter was received by this office on February 21st and on March 4th the San Antonio Chapter submitted to The Institute your application for readmission to corporate membership and a check in the amount of \$5.00 covering the readmission fee, in accordance with established procedure.

The reason various complications and delays have arisen in processing the matter is that your corporate membership was terminated for non-payment of T&A and Chapter dues on April 26, 1962. On May 4, 1962, when we received your letter informing us that you paid your dues which were in arrears and wished to apply for Membership Emeritus, your name had already been eliminated from the rolls of The AIA, its San Antonio Chapter and Texas Society of Architects because of non-payment of dues - as per our notice to you of May 1, 1962.

In such cases, in order to become a member of The AIA again, one must reapply for admission in the same manner as an original applicant would, unless the chapter recommends that another course of action be taken.

There still remains some additional data we need from the chapter before final action can be taken on your new application for corporate membership and as soon as it is received such action can be taken.

Again, we express our regrets for this delay. However, we must be governed by The By-Laws of The Institute which set forth the procedures which must be followed.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

FHG/m

18758

INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.



The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

Readmission

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Carleton W. Adams**
2. I am a **natural** citizen of the United States.

State whether natural or a naturalized citizen.
3. My legal residence is in the City of **Adams Ranch**
County of **Medina** State of **Texas**
4. My address in The Institute records will be
 Number **P. O. Box 21100** Street
 City **San Antonio** Zone State **Texas**
State whether residence or office address
5. I am engaged in the profession of architecture as **Practicing Architect**
State whether as a practicing architect, a teacher, a public official, etc.
6. I desire to be a member of the **San Antonio** Chapter.
7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
8. I am not indebted to The Institute or to any of its component organizations.
9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$5.00 is for a year's subscription to the *Journal of The American Institute of Architects* and the *Memo—Newsletter*. It is my understanding that if I am not admitted to membership \$10.00 will be returned to me, and \$10.00 retained by The Institute as an examination fee.

MAR 4 1963

Date Def. 3 3/4/63
 \$8.00 - 3/4/63
 \$5.00 - 4/28/63

Carleton W. Adams
Applicant sign full name in ink

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STATISTICS

ALMA, NEBR

10. Date of birth Nov. 26, 1885 Place of birth Alma, Nebraska

11. (a) I am registered or licensed to practice architecture in the following-named states:

Texas

(b) I passed the State Board Examination in the following-named states:

(c) I hold Certificate No. of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12. (a) I attended high schools, private schools, colleges, universities, as follows:

<i>Name of School, College, University</i>	<i>Location</i>	<i>No. of Years</i>	<i>Year of Graduation</i>	<i>Degree</i>
--	-----------------	---------------------	---------------------------	---------------

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

PROFESSIONAL TRAINING *

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each

<i>Employer's Name-Address</i>	<i>Type of Business</i>	<i>Classification of Position</i>	<i>Period of Employment by month and year</i>
--------------------------------	-------------------------	-----------------------------------	---

*(NOTE: Applications must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

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PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

From

To

15. Is architecture your principal vocation?

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS AND APPLICATIONS IN ARCHITECTURAL ORGANIZATIONS

17. I have previously applied for membership or associateship in the chapter of The American Institute of Architects. The details concerning this application are as follows:

- 18. Member of Institute from to
19. Junior of Institute from to
20. Associate of Chapter from to
21. Junior Associate of Chapter from to
22. Student Associate of Chapter from to
23. Member of State Organization in from to

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing. Member references must be available for personal contact by the local chapter officers.

Handwritten references: Douglas B. ... (Member), Bruce B. ... (Member), William D. Jones (Member), Thomas J. ... (Reference), Harry T. ... (Reference)

Handwritten addresses: 111 Coyle San Antonio, 8922 Kellum San Antonio, 905 NBC Building, 2002 N. ST. MARYS, 905 NBC Bldg

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THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

March 20, 1963

Mr. Douglas M. Lansing, Second Vice President
San Antonio Chapter, AIA
P. O. Box 12083
San Antonio 12, Texas

Dear Mr. Lansing:

We are in receipt of the application for readmission of Mr. Carleton W. Adams, and are under the impression that Mr. Adams was eligible for election as a Member Emeritus at the time his membership was terminated for non-payment of Chapter and TSA dues.

Is it the chapter's intention that Mr. Adams be readmitted as a Member Emeritus?

If so, we should receive advice to that effect in addition to a recommendation that either of the following courses be taken:

1. That his previous termination of membership be rescinded in which case we will return the check for \$5.00 which accompanied his application; or
2. That his dues in advance and five dollars of the readmission fee be waived to permit such an election. In this case we will need a record of Mr. Adams' registration (M-315) - since he will have to meet all of the qualifications of corporate membership as an original applicant would.

The method described in Item 1 above would seem less complicated.

We will hold the check for \$5.00 which accompanied Mr. Adams' application until we receive further instructions from you as to what course of action the Chapter recommends, and hope such advice will be forthcoming.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

cc: Exec.-Secty., Texas Society of Architects, AIA
Secretary, San Antonio Chapter, AIA

We assume that the dues owing the TSA by Messrs. Adams and Peery have been paid. If not, please let us know.

In Due Order
W. H. E. April 15, 1963
Head
Membership Dept.
A. I. A.

Mr. Paul Hesson
Secretary-Treasurer
San Antonio Chapter
American Institute of Architects
8031 Broadway
San Antonio, Texas

Dear Sir:

Herewith is check in the sum of \$55.00 for payment in full for AIA dues, according to statement dated March 1, 1963. I request action on re-instatement as "regular AIA member," without unnecessary delay.

I hereby withdraw my application for AIA membership on the "Emeritus" basis, and request that no action be taken in that matter.

Yours very truly,

Carleton W. Adams

Encl
Check

CARLETON W. ADAMS

cc American Institute of Architects
The Octagon
Washington, D. C.

APR 17 1963

Read

April 23, 1963

Mr. Carleton W. Adams
P. O. Box 21100
San Antonio, Texas

Dear Mr. Adams:

Thank you for sending copy of your letter of April 15th to the Secretary of the San Antonio Chapter, Paul Hesson, concerning your application for readmission to corporate membership in The Institute and that Chapter.

As you have stated, we shall handle your application for readmission as a regular member, instead of for membership emeritus.

When we receive further information needed from the Chapter to complete the application, we shall be pleased to proceed promptly with its consideration.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

Copy to Mr. Paul Hesson, Secretary-Treasurer
San Antonio Chapter, AIA



SAN ANTONIO CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

8031 Broadway

May 23, 1963

Miss Florence Gervais
Head, Membership Department
The American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D.C.

Dear Miss Gervais:

The Executive Committee of our Chapter has rescinded the termination of membership, upon receipt of current TSA and Chapter dues, of Mr. Carleton W. Adams. Mr. Adams elected to remain an active Corporate member, which action was approved by the Board.

I trust you will return his check for \$5.00, which you mentioned in your letter of March 20, and initiate any further action which is necessary for complete readmission.

If further information is necessary, please advise us.

Yours very truly,

SAN ANTONIO CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

By: Paul Hesson
Paul Hesson, Secretary-Treasurer

PH:jnl

cc: Exec.-Secty., Texas Society of Architects, AIA

June 3, 1963

Mr. Paul Hesson, Secretary
San Antonio Chapter, AIA
8031 Broadway
San Antonio, Texas

Dear Mr. Hesson:

We have received your letters dated May 23rd regarding the former memberships of Messrs. Allison Boyd Perry, Malcolm Simons and Carleton W. Adams.

The request of the Chapter to cancel the previous termination of membership of Allison Boyd Perry will be presented to the Secretary of The AIA for final consideration at the first opportunity whereupon you will be notified.

Similar action will be taken, subject of course to The Secretary's approval, in the case of Malcolm Simons. In addition his request for Membership Emeritus will also be considered by the Secretary.

If Mr. Adams' readmission is to be handled in the routine manner as he specifically requested in his letter to you dated April 15, 1963, we will need the check for \$55.00 which we forwarded to you at that time and a record of his registration (AIA Form H-315). Upon receipt of these items we can proceed with further action.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

FHG/m

ARCHITECTS adams & adams

SAN ANTONIO, TEXAS

June 6, 1963

Miss Florence H. Gervais
American Institute of Architects
The Octagon - Washington, D.C.

Re: Membership of Carleton W. Adams

Dear Miss Gervais:

Mr. Paul Hesson, Secy-Treas, S.A. Chapter of A.I.A. advised me two weeks or more ago that a full report of action and data required by your office in reference to my membership had been forwarded to your office, in a manner that will not require another application.

Assuming that his statement was correct, will you please advise me of any and all requirements of your office, including dues and/or other obligations of mine. Please help me in getting this matter cleared as soon as possible. I thank you for your several letters on this subject.

If the data from the San Antonio Chapter is lacking in anything, please let me know as well as the local Chapter.

With appreciation for your help, I am

Yours very truly,



Carleton W. Adams

CWA/lz

JUN 12 1963

June 13, 1963

Mr. Carleton W. Adams
P. O. Box 21100
San Antonio, Texas

Dear Mr. Adams:

In response to your letter dated June 6th, your application for readmission to corporate membership is presently pending receipt of your check in the amount of \$55.00 which was forwarded to the San Antonio Chapter in your letter of April 15th; and a record of your registration to practice architecture in Texas.

The check is probably in the hands of the Secretary of the Chapter and was overlooked when he submitted the chapter's recommendation that you be readmitted; and the record of registration is an item which the chapter must secure from the Texas Board of Architectural Examiners. These records of registration are required to accompany all applications for corporate membership, including those for readmission.

The Chapter was informed these items were needed in our letter of June 3, 1963, and upon their receipt final action may be taken on your re-election as quickly as possible.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

FHG/m

cc: Mr. Paul Hesson, Secretary
San Antonio Chapter, AIA



SAN ANTONIO CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

8031 Broadway

June 14, 1963

Miss Florence H. Gervais
Head, Membership Department
The American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D.C.

Dear Miss Gervais:

In your letter of June 3, you requested that we forward Mr. Carleton W. Adams check for \$55.00 to you. This check was in payment of San Antonio Chapter dues and was deposited to the Chapter account when received, TSA dues have also been forwarded to Austin.

Please clarify this matter for us inasmuch as we do not understand why Mr. Adams check should be forwarded to you.

We are processing his record of registration and will forward it to you as soon as possible.

Any help you can give us in clearing up this matter will be appreciated.

Yours very truly,

SAN ANTONIO CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

By: Paul Hesson
Paul Hesson, Secretary-Treasurer

PH:jnl

CC: Mr. Carleton W. Adams, Sr.
P. O. Box 21100
San Antonio, Texas

JUN 18 1963

June 18, 1963

Mr. Paul Hesson, Secretary
San Antonio Chapter, AIA
8031 Broadway
San Antonio, Texas

Dear Mr. Hesson:

This is in response to your letter dated June 14th regarding the pending application for readmission of Carleton W. Adams, Sr.

In our letter dated March 20th, we informed you of two methods which could be used in effecting Mr. Adams' re-election. However, both types of action were based under the assumption that Mr. Adams wished to be readmitted as a Member Emeritus, in accordance with his letter dated May 4, 1962, whereby he would be exempted from further dues payments.

Contrary to these suggestions, Mr. Adams wrote as follows:

"Herewith is check in the sum of \$55.00 for payment in full for AIA dues, according to statement dated March 1, 1963. I request action on re-instatement as 'regular AIA member', without unnecessary delay."

"I hereby withdraw my application for AIA membership on the 'Emeritus' basis, and request that no action be taken in that matter.

In view of this, it seemed evident that Mr. Adams did not wish to be readmitted as a Member Emeritus and wanted his application to be handled in the same manner that applications for readmission are, and therefore, the matter of dues payments is involved.

Process for readmission is the same as for an original applicant except that the new application should be accompanied by a check in the amount of \$60.00 (\$50.00 - one year's dues in advance subject to readmission; and \$10.00 - readmission fee). In cases where the applicant was owing The AIA at the time the membership terminated, those dues in arrears must also be paid prior to re-application; however, this was not the case with Mr. Adams as he was in good standing as far as Institute dues are concerned when his membership terminated

Paul Hesson, Secretary
San Antonio Chapter, AIA

-2-

June 18, 1963

In addition to the applicant's check the new application must be accompanied by the chapter's recommendation and record of the applicant's registration. Of these items, the only things lacking are Mr. Adams' check and record of registration.

On March 4, 1963, a check in the amount of \$5.00 was received with his application which has been applied towards the readmission fee. This leaves a balance of \$55.00 needed to complete the application (\$5.00 - balance of readmission fee; \$50.00 - one year's dues in advance).

Admittedly, we added considerably to the confusion in assuming the \$55.00 he forwarded to you was for Institute dues, particularly since this was the amount needed as indicated above.

We sincerely hope that all is clear now and the needed items will be received shortly whereupon Mr. Adams' re-election may be effected.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

cc: Mr. Carleton W. Adams, Sr.



SAN ANTONIO CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

8031 Broadway

June 26, 1963

Mr. Florence H. Gervais
Head, Membership Department
The American Institute of Architects
1735 New York Avenue, N.W.
Washington 6, D.C.

Dear Miss Gervais:

Please refer to your letter of June 18th., regarding the readmission of Carleton W. Adams, Sr.

We are enclosing "Record of Registration" for Mr. Adams, and in a telephone conversation with him today he promised to mail his check for \$55.00 to you.

Please notify me if further information is needed.

Yours very truly,

SAN ANTONIO CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS

By:

Paul Hesson

Paul Hesson, Secretary-Treasurer

PH:jnl

Enclosure/ Record of Registration - 1 copy

JUL 1 1963



THE AMERICAN INSTITUTE OF ARCHITECTS

San Antonio Chapter
(Chapter)

8031 Broadway
(Address)

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,

Address

RECORD OF REGISTRATION

OF

Carleton W. Adams (S.A.)
(Name of Applicant)

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date June 14, 1963

Paul Hesson
Chapter Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? or by exemption? Yes
3. What was the scope of the examination?
4. What was the period of the examination? days. Written examination hours; Oral examination hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? If so, give Certificate No.
6. Date of first registration Jan. 8, 1938 Registration No. 393 Is it current? Yes

John S. Flowers, Jr.
(Signature of Secretary of Board)

Date June 18, 1963

TEXAS BOARD OF ARCHITECTURAL EXAMINERS
(Name of Board)

JUL 1 1963

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ARCHITECTS adams & adams

SAN ANTONIO, TEXAS

June 26, 1963

Miss Florence H. Gervais
Membership Department
The American Institute of Architects
The Octagon
1735 New York Avenue, N.W.
Washington 6, D. C.

Dear Miss Gervais:

Reference is made to your letter dated June 18, 1963, to Mr. Paul Hesson, Secretary of the San Antonio Chapter, copy of which you forwarded to me.

In accordance with the letter, I am enclosing check for \$55.00 in payment of A.I.A. dues.

Mr. Hesson has advised me that today he is mailing you my 1963 record of registration, and that the other requirements of his office have been previously forwarded to your office.

If there is any "hitch" please advise me; if not I trust the records will be completed very soon.

Thanking you again, I am

Yours very truly,



Carleton W. Adams

JUN 28 1963

July 1, 1963

Mr. Carleton W. Adams
P. O. Box 21100
San Antonio, Texas

Dear Mr. Adams:

This will acknowledge receipt of your letter dated June 26th along with check in the amount of \$55.00 covering the balance of the readmission fee and dues in advance subject to readmission.

Today we received from the Chapter the record of your registration as an architect in Texas.

The file is ready for presentation to The Secretary of The AIA for final consideration and action and we hope to notify you in the near future (around July 15th) of the action taken by The Secretary.

Sincerely yours,

(Miss) Florence H. Gervais
Head, Membership Department

FHG/m

cc: Secretary of the San Antonio Chapter, AIA

FHG/m

July 15, 1963

Mr. Carleton W. Adams, AIA
P. O. Box 21100
San Antonio, Texas

Dear Mr. Adams:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application for readmission and welcomes you to corporate membership in The Institute again.

You are re-assigned to the San Antonio Chapter and the Texas Society of Architects, effective July 15, 1963, and will remain assigned to these component organizations of The AIA until your membership terminates; or unless you wish to have your assignment transferred elsewhere should the opportunity arise.

I sincerely hope that you will take an active and interested part in your Chapter activities. The Chapter is the cornerstone of The Institute's strength where the policies which advance our profession are developed. Members who are active in Chapter affairs gain the most from AIA as professional men and provide the leadership which AIA needs to meet the challenges and opportunities which the future holds for architecture.

I want you to know that The Secretary's Office is at your service to the fullest extent of its powers.

By direction of The Secretary.

Sincerely yours,

William H. Scheick, AIA
Executive Director