

*E. Reid*

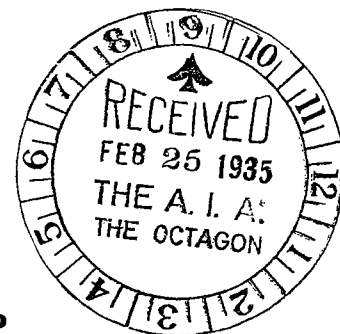
(Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year if it is desired that such proposals be acted upon prior to the second succeeding convention.)

(Issued by the Jury of Fellows)

Confidential

# The American Institute of Architects

The Octagon, 1741 New York Avenue  
Washington, D. C.



## FORM OF PROPOSAL FOR FELLOWSHIP

(Before executing read carefully the accompanying document on Principles of Fellowship)

Name of Member Proposed—

Mr. WALTER T. KARCHER

Street 1520 LOCUST STREET

City PHILADELPHIA

State PENNSYLVANIA

Notice—Use Ink and Write Legibly Throughout.

Chapter of Member Proposed—

PHILADELPHIA  
(Name of Chapter)

Date of Election to Institute—

1921  
(The year is sufficient)

Place of Business—Location of Best Work.

1520 LOCUST ST. - PHILADELPHIA  
(Principal Place of Business past Five Years)

PHILADELPHIA & SUBURBS  
(One or more cities in which best work is located)

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General Conditions of Fellowship: (Chapter II, Article 1, Section 1, By-laws:)

Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States, who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education or public service.

PROPOSAL FOR FELLOWSHIP

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To the Jury of Fellows,  
The American Institute of Architects,  
The Octagon, Washington, D. C.

The following name of WALTER T. KARCHER, a member in good standing,  
is submitted to the Jury of Fellows with a recommendation that he be advanced to Fellowship:

Name WALTER THOMPSON KARCHER  
(In full)

Address PHILADELPHIA, PENNSYLVANIA  
(City and State)

Place and date of birth PHILADELPHIA, AUGUST 23, 1881

Graduate of Architecture UNIVERSITY OF PENNSYLVANIA  
(Name of College, University or School)

1901

Holder of Scholarship in Architecture—

ALUMNI TRAVELLING FELLOWSHIP, UNIV. OF PA.  
(Name of Scholarship)

1905

If practicing architect give firm name or names, and state how long connected with each:

WALTER T. KARCHER & LIVINGSTON SMITH  
(Firm name) (Approximate time)

25 YEARS

## BIOGRAPHICAL SKETCH

Mr. Karcher's grandfather and father designed and manufactured furniture and interior decoration in Philadelphia. He was born in Philada and received early education in the public schools and was graduated B.S. in Arch. from the University of Pennsylvania. During the same period studied for three years in the Night Life Classes at the Academy of the Fine Arts, having received a Scholarship there from the High School. He was elected to Sigma Xi Honorary Society at the University and upon graduation was employed in offices of Robert D. Kohn and Carriere & Hastings in N.Y. In 1902 was appointed to the Design Staff of the St. Louis World's Fair, under E.L. Moqueray, and served for 1½ years. In Philada, again, in the offices of Cope & Stearns and Price & McLanahan. In 1905 won the U. of Pa. Travelling Fellowship. After return from study abroad (part of time under Duquesne, and part of time at American Academy at Rome) was in offices of Price & McLanahan and Horace Trumbauer in Phila and Arnold W. Brunner in N.Y. Since 1910 has been in business with Livingston Smith in Philada. Served for several years on Executive Committee of Philada Chapter A.I.A. and for 3 years was Secretary. During the war served as Project Supervisor in the Housing Division of the Emergency Fleet Corporation, U.S. Shipping Board. Lives in Merion, Pa. Married, 3 children.

ACHIEVEMENT IN DESIGN

1. Architectural Work—

Commercial HOME OFFICE BLDG., VICTOR TALKING MACHINE CO  
Name of Building City or Town  
CAMDEN, N.J.

Monumental U.S. NAVAL HOSPITAL GROUP PHILADA  
Name of Monument Place  
CLOTHIER MEMORIAL AUDITORIUM, SWARTHMORE PA  
BRYN MAWR PRESBYTERIAN CHURCH, B. MAWR PA  
MERION WAR TRIBUTE HOUSE, MERION, PA  
COMMUNITY HOUSE - MOORESTOWN N.J.

Domestic Name of Owner Place  
WM. A. and MARGARET COULTER GREENSBURG, PA.  
HANS NOLDE READING, PA  
MORRIS L. COOKE - CHESTNUT HILL, PHILADA

Special Work Nature of Work Place

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2. Here should follow a description of his work in design, showing special attention to the particular features the proponents believe worthy—

The firm of Karcher and Smith has for many years been recognized for its excellent work in a wide range of practice. Their works of a more public nature invariably indicate a fine knowledge of plan and their design shows individuality and distinction. Their domestic work shows careful study and great individual charm. They were awarded the Gold Medal of the Philadelphia Chapter for their buildings at Swarthmore College, in 1929.

3. Photographs, sketches, or drawings should be submitted of two or three buildings or works—

Photographs. CLOTHIER MEMORIAL AUDITORIUM (WITH FOLDER ON OTHER SWARTHMORE COLLEGE WORK)

BRYN MAWR PRESBYTERIAN CHURCH (INT. & EXT)

MERION WAR TRIBUTE HOUSE

MOORESTOWN COMMUNITY HOUSE

Drawings

CHANCEL - MOORESTOWN CHURCH

RESIDENCE - HANS NOLDE (2 PHOTOS)

" M. L. COOKE

Sketches

U.S. NAVAL HOSPITAL

# ACHIEVEMENT IN CONSTRUCTION

## 1. Engineering Construction

Name of Building

Place

## 2. Books, Treatise, or Articles Written—

Subject

Name of Book or Periodical

## 3. Photographs

Works

Place

## 4. Drawings

Building or Works

Place

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Achievement in Education and Literature—*continued*

2. Here should follow a summary of particular influences that may have been created by any of the works above mentioned if known to the proponents and any recognition accorded by the profession, by societies, or by the public—

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3. Educational Work—

The proponents should direct attention to the position held by applicant, his or her particular force or influence in his or her line of endeavor, and any evidence of recognition by pupils, by the profession, or by the public of his or her achievements.

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4. If under this class applicant has also designed or executed work, then proponents should fill out also the blanks under heading (Achievement in Design)—

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## ACHIEVEMENT IN PUBLIC SERVICE

1. Here should follow a clear statement of the field in which his activities have been directed, the influence of that leadership and what accomplishment has resulted—

**Mr. Karcher has been an active worker in the Philadelphia Chapter, having for a number of years been a member of the Executive Committee, and he was one of the most capable and efficient secretaries in many years. He is a member of the Chapter's Committee on Practice and has been active in civic and municipal affairs.**

2. Recite the positions of trust held by applicant in evidence of his recognition as a civic leader—

Name of Societies or Civic Groups

Place

*(Proposers should sign at top of page 10)*

Signatures: Submitted by  
Group of five Members or/and Fellows—

Date.....

1. Elhas Z. Klaunder
2. Robert R. McGordon
3. James P. Watson
4. John Yall Rankin
5. John P. Sinker

Feb. 19<sup>th</sup> 1935  
Feb. 21<sup>st</sup> 1935  
Feb. 21, 1935  
Feb. 19<sup>th</sup> 1935

BY-LAW PROVISIONS AND RULES OF PROCEDURE CONCERNING  
ADVANCEMENT TO FELLOWSHIP.

ADDRESS COMMUNICATIONS TO THE CHAIRMAN, THE JURY OF FELLOWS  
The Octagon, Washington, D. C.

BY-LAWS OF THE INSTITUTE.

*Chapter II, Article 1. General Conditions of Fellowship.*

**Section 1. Qualifications.**

(a) Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education, or public service.

**Section 2. Prerequisite.**

(a) Membership in the Institute for not less than ten years shall be a prerequisite to fellowship.

**Section 3. Jury of Fellows.**

(a) The Jury of Fellows shall consist of six fellows appointed by the President, two of whom shall serve for periods of one, two, and three years, respectively, and until their successors are appointed. The President shall appoint the chairman of the Jury, and shall fill all vacancies occurring in the Jury of Fellows by death, resignation, expiration of term or otherwise.

**Section 4. Recommendations for Fellowship.**

(a) *Method.* Any group of five or more members may recommend to the Jury for consideration the name of a member whom they deem qualified for fellowship. Such recommendation shall contain a brief statement of the notable service or achievements which, in the opinion of the nominators, justify the nomination.

(b) *Supporting Data.* Names of nominees for fellowship shall be submitted with full and explicit data to the Jury of Fellows on forms prepared for this purpose. The Jury shall then request from the chapter officials, the Directors of the Institute, and such other sources as it deems necessary privileged communications relating to the qualifications of the nominees. All recommendations shall remain on file with the Jury of Fellows for at least twelve months prior to final action.

**Section 5. Rules of Procedure.**

(a) The Jury shall formulate rules for its procedure subject to the approval of the Board of Directors.

*Article 2. Election to Fellowship.*

**Section 1. Procedure.**

(a) *Election.* Election to fellowship shall be by the Jury of Fellows. Fellows may be elected at any regular meeting of the Jury of Fellows.

(b) *Method.* Such election shall be by ballot. Four affirmative votes shall be necessary to elect.

(c) *Announcements.* The names of all fellows so elected shall be announced to the convention.

*Article 3. Nomenclature.*

**Section 1. Nomenclature.**

(a) Fellowship in the Institute shall be designated by the initials "F. A. I. A."

RULES OF PROCEDURE.

1. A meeting of the Jury of Fellows may be held at the call of the Chairman, subject to the approval of the Executive Committee of the Board of Directors, and in any event this meeting should occur at least 60 days prior to the date of the Convention.

2. Suggestions to the Jury for advancement to Fellowship may be made as stated in the By-laws.

3. The validity of any objection raised to any candidate shall rest solely with the Jury, and all communications shall be considered only as informative data.

4. The Jury shall file with the archives of the Institute the original recommendation and a statement of its action with

the reasons for election in each case. Privileged communications shall not be preserved.

5. Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year. All proposals so filed will be considered by the Jury and those selected will be cited for the honor of Fellowship at the second succeeding convention.

6. In the event of failure to act favorably upon any recommendation within three years due notice shall be given to the proponents, the recommendation surrendered and privileged communications destroyed. No recommendation so surrendered shall again be presented within two years from such notice.

This is a revised copy of the Rules of Procedure of the Jury of Fellows as amended and approved by the Board of Directors at its meeting on November 14, 1930.

WALTER T. KARCHER  
AND  
LIVINGSTON SMITH  
ARCHITECTS  
1520 LOCUST STREET, PHILADELPHIA

*File*

March 9, 1936

Mr. Charles T. Ingham,  
Secretary The American Institute  
of Architects, The Octagon,  
1741 New York Avenue,  
Washington, D. C.

Dear Mr. Ingham:

I have your letter of March  
6th advising me that the Jury of Fellows of the  
Institute has elected me to Fellowship.

I appreciate this honor very  
much, I can assure you, as I feel that any honor  
conferred by one's profession is outstanding and  
much more valuable than one conferred by laymen.

As you note that it is  
requisite to attend the Convention in May, I  
will plan to be present.

Thanking you for your letter  
and for your congratulations, I am

Sincerely yours,

*Walter T. Karcher*

WTK:MMM

