

Dated December 27, 1946.
Received January 24, 19 47
Granted February 14, 19 47

MEMBERSHIP NO 5096



In due order
January 29, 1947
J.H. Mollenkoph

THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant Louis Henry Mollenkoph Chapter . . Cincinnati
- B Address of applicant 4225 Kirby Avenue, Cincinnati 23, Ohio
- C Applicant proposed by . . George F. Roth, Jr. and . . Russell S. Potter
- D Application received with check for \$ 10.00 on January 24, 19 47
- E Application returned for correction 19
- F Application in due order on January 29, 19 47.
- Record of registration, Form S39, Sent (Ohio) Jan. 29, 19 47. Received. February 3, 19 47.
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on 19 19
 - (b) Form S12, 30 day extension ending on 19 19
- H Acknowledgments to applicant, proposers, and chapter on January 31, 19 47.
- I Certified resolution of chapter executive committee recommending admission
~~or that application be denied~~ received on January 24, 19 47.
- J No report from chapter executive committee on 19
- K Application sent to The Board of Examiners on February 6, 19 47.
- L The Board of Examiners reported on application on February 6, 19 47.
- M Applicant admitted on February 14, 19 47.
- N Notice and certificate to applicant and notice of assignment to chapter and letter
to proposers on February 14, 19 47.
- O Notice of denial of application to chapter and applicant and \$
returned to applicant on 19

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected
Louis Henry Mollenkoph
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Cincinnati Chapter.

Date February 14, 19 47.

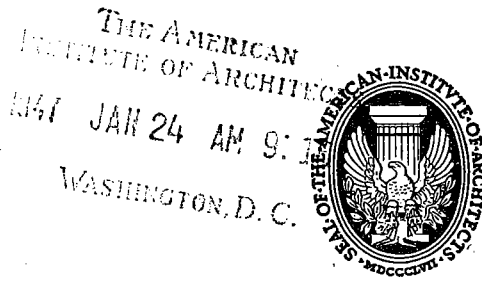
Alexander C. Robinson
Secretary

INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail this original and check for \$10.00 to The Secretary, The American Institute of Architects, 1741 New York Avenue, N. W., Washington 6, D. C.

File the duplicate, on yellow paper, with the secretary of the local Chapter of The Institute.



The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is LOUIS HENRY MOLLENKOPF

2. I am a NATURAL citizen of U.S.A.

2. State whether a natural or a naturalized citizen.

3. My legal residence is in the City of CINCINNATI

County of HAMILTON State of OHIO

4. My address in The Institute records will be

4. State whether residence or office address.

Number 4225 Street KIRBY AVE

City CINCINNATI 23 State OHIO

5. I am engaged in the profession of architecture as a practicing architect

5. State whether as a practicing architect, a teacher, a public official, etc.

6. I desire to be a member of the Cincinnati Chapter.

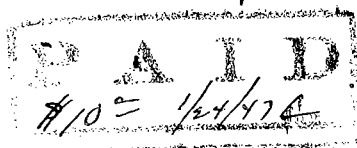
7. I declare that I will comply with the By-laws and the Principles of Professional Practice of The American Institute of Architects, and the Rules and Regulations supplementary thereto, and that I understand the duties, responsibilities, and obligations of a member of The Institute.

8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.

9. I enclose my check for \$10.00, for admission fee and the first year's annual dues. It is my understanding that if I am not admitted to membership \$5.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

Date Dec 27 1946

Louis H. Mollenkopf
Applicant sign full name in ink



STATISTICS

10. Date of birth *June 15 1904* Place of birth *Cincinnati Ohio*

11.(a) I am registered or licensed to practice architecture in the following-named states:

OHIO No. 1222

(b) I passed the State Board Examination in the following-named states:

OHIO

(c) I hold Certificate No.....of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College University	Location	No. of Years	Year of Graduation	Degree
<i>UNIVERSITY OF CINCINNATI</i>	<i>CIN. O.</i>	<i>3</i>	<i>1937</i>	<i>B.S. ARCHITECTURE</i>
<i>CATHOLIC U. OF AMERICA.</i>	<i>WASH D.C.</i>	<i>1</i>		
<i>M.A.T.</i>	<i>BOST. MASS</i>	<i>2</i>		

(b) I have held the following-named scholarships and have traveled in the following-named countries:

EUROPE & ASIA

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

<i>JOHN H DEEKEN</i> <i>CINCINNATI OHIO</i>	<i>1922 - 1926</i>	<i>DRAFTSMAN</i>
<i>GARBER & WOODWARD</i> <i>CINCINNATI</i>	<i>1926 - 1929</i>	<i>DRAFTSMAN</i>
<i>WM. HARRIS MUNICIPAL ARCHITECT</i> <i>WASH. D.C.</i>	<i>1930 - 1932</i>	<i>ENGINEER & DESIGNER</i>
<i>THE CINCINNATI UNION TERMINAL CO</i>	<i>2. 1940 - PRESENT</i>	<i>GENERAL DRAFTING AND DESIGNING</i>

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

BUSINESS AFFILIATIONS

15. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 16. Member of Institute from _____ to _____
- 17. Junior of Institute from _____ to _____
- 18. Associate of _____ Chapter from _____ to _____
- 19. Junior Associate of _____ Chapter from _____ to _____
- 20. Student Associate of _____ Chapter from _____ to _____
- 21. Member of State Organization in OHIO from 1940 to PRESENT

ENDORSEMENT BY PROPOSERS

(The two proposers must be corporate members of The Institute in good standing.)

I, the undersigned, do hereby certify that I have read the statements made hereinabove by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession, and I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 12 years.

I have known the applicant for _____ years.

Signed Geo. F. Roth, Jr.
Geo. F. Roth, Jr.
Proposer

Signed Russell S. Potter
Russell S. Potter
Proposer

35 E 7th St. Cincinnati, Ohio
Address

35 E 7th St. Cincinnati, Ohio
Address
(2)

THE AMERICAN
INSTITUTE OF ARCHITECTS
1947 FEB -3 AM 9:38
WASHINGTON, D. C.



THE AMERICAN
INSTITUTE OF ARCHITECTS
1947 FEB -7 AM 9:38
WASHINGTON, D. C.

AP N^o
5096

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary
RECORD OF REGISTRATION



OF

Louis Henry Mollenkoph, Cincinnati, Ohio
(Name of Applicant)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Columbus, Ohio
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date January 29, 1947

Alexander C. Robinson III
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes (6-15-39)
2. Was his registration or licensing by examination? Yes or by exemption? _____
3. What was the scope of the examination? See attached program.
4. What was the period of the examination? 4 days. Written examination 32 1/2 hours; Oral examination _____ hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? _____ If so, give Certificate No. _____
6. Date of last registration 12-30-46 19____ Registration No. 1222 Is it current? Yes

B. C. Huxton
(Signature of Secretary of Board) ✓
Executive Secretary

Date 1-31-47 19____

Ohio State Board of Examiners of Architects
(Name of Board)

C-1222
Sample
Program
3 2 1/2 Hrs.

February 23, 1937

Application No. _____

Dear Sir:

The Board will examine all applicants by a written examination on March 23rd to 26th, inclusive, 1937, at Brown Hall, Ohio State University, Columbus, Ohio.

March 23rd - First Day:	Architectural Design	9:00 A. M. to 12:00 A. M. 1:00 P. M. to 9:00 P. M.
March 24th - Second Day:	Arch. Composition	8:30 A. M. to 10:30 A. M.
	" History	10:30 A. M. to 12:00 A. M.
	(Graphics) " Engineering	1:00 P. M. to 4:30 P. M.
March 25th - Third Day:	Arch. Construction	8:30 A. M. to 12:00 A. M.
	" Practice	1:00 P. M. to 4:00 P. M.
March 26th - Fourth Day:	Sanitation	8:00 A. M. to 10:00 A. M.
	Heating and Ventilating	10:00 A. M. to 12:00 A. M.
	Electrical Engineering	12:30 P. M. to 2:00 P. M.
	Specifications	2:00 P. M. to 4:30 P. M.

Each participant will provide his own drawing instruments, 36" T. Square, triangles, pencils, erasers, thumb tacks, etc. All necessary paper will be furnished by the Board of Examiners.

Each applicant for examination is instructed to sign and return the enclosed acknowledgment of this notice.

Yours very truly,

STATE BOARD OF EXAMINERS OF ARCHITECTS

R. C. Kempton,
Executive Secretary.

(A-26R)

NOTE: BRING THIS NOTICE WITH YOU.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 14, 1947

Dear Mr. Mollenkoph:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Cincinnati Chapter, effective February 14, 1947. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs, you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Carroll C. Robinson III

ACK:ekp

Secretary.

Mr. Louis Henry Mollenkoph, A.I.A.
4225 Kirby Avenue
Cincinnati 23, Ohio

CC to Proposers: George F. Roth, Jr., A.I.A.
Russell S. Potter, A.I.A.



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

To: **Mr. Louis Henry Mollenkoph**
4225 Kirby Avenue
Cincinnati 23, Ohio

March 1, 1952

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1951. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.


The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1952.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,


Secretary.

Copy of this notice as "Notice" to the following:

- Mr. Walter Sheblessy**....., Secretary
- Cincinnati**.....Chapter, A.I.A.
- Mr. Charles J. Marr**....., Secretary
- Archts. Soc. of Ohio**..... State Organization Member

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary

Member



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF TERMINATION OF MEMBERSHIP

March 1, 1953

To: Mr. Louis Henry Mollenkoph
4225 Kirby Avenue
Cincinnati 23, Ohio

It is with much regret that we send to you, and to those indicated below, this notice of termination of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This termination is effective as of December 31, 1952. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute and to apply for readmission.

The Institute values and needs your active support. The other Officers join with me in the hope that the loss of your membership is only temporary.

Sincerely yours,

Clair W. Ditchy
Secretary.

Copy of this notice as "Notice" to the following:

- Mr. Walter SheblessySecretary
- CincinnatiChapter, A.I.A.
- Mr. Charles J. WarrSecretary
- Archts. Soc. of OhioState Organization Member

This copy of notice to the former member named herein is your official notice of the termination of his membership in The Institute and in the chapter to which he was assigned. Please change your records accordingly.

CLAIR W. DITCHY, Secretary

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006