

**IMPORTANT NOTE**—If you reside or have your principal office in the localities of a Chapter or Chapters of The Institute which are opposed to the "Architects' Roster" or the "Register of Architects Qualified for Federal Public Works", do not answer or fill out the questionnaire.

CITY OF Greensboro  
 STATE OF N. Carolina  
 DATE April 25, 1946

## QUESTIONNAIRE FOR ARCHITECTS' ROSTER AND/OR REGISTER OF ARCHITECTS QUALIFIED FOR FEDERAL PUBLIC WORKS

**TYPING IS MANDATORY. PARTNERSHIPS SHOULD MAKE A JOINT RETURN ONLY.**  
 Pink copy is to be retained by the author; other copies to be mailed to The American Institute of Architects, 1741 New York Avenue, N. W., Washington 6, D. C.

1. (a) **FIRM** ~~Individual or~~ partnership) McMinn & Norfleet - Architects  
 (b) **FORMER FIRM**, if any Leon McMinn - Architect  
 2. **BUSINESS ADDRESS** 920 Guilford Bldg. - Greensboro, N. C.  
 3. **YEAR ESTABLISHED** 1945

4. PERSONAL HISTORIES OF PRINCIPALS	Name of Principal	Name of Principal
	<u>Leon McMinn</u>	<u>Robert Norfleet</u>

Furnish data complete, but keep to essentials. Describe each member of firm individually; if more than two, append extra sheets.

- (a) **Date of Birth** Nov. 9, 1902 July 23, 1907
- (b) **Education** B. Arch- Columbia University Univer. of N. C.  
June 1931 Yale Univer.  
European Travel 31-32-1 Yr.
- (c) **Experience Prior to Own Practice**  
 (Give architect or architectural firm affiliations, positions held, and approximate dates of employment.)
- |   |  |
|---|--|
| <u>Wm. C. Holleyman Jr. - Architect</u> | <u>Cram &amp; Ferguson '30-'32</u>       |
| <u>Greensboro, N. C.</u>                | <u>Designer</u>                          |
| <u>1935-39 Chief Designer</u>           | <u>F.W. Benton, Wilson, N.C. '35-'40</u> |
| <u>Dept. of Parks, New York</u>         | <u>Designer</u>                          |
| <u>1934-35 - Designer</u>               | <u>Leon McMinn, Greensboro '40-'41</u>   |
| <u>Coffin &amp; Coffin Architects</u>   | <u>Designer</u>                          |
| <u>New York</u>                         |  |
| <u>1932-34 Draftsman-</u>               |  |
- (d) **Commenced Practice** Jan - 1939 July - 1942
- (e) **Number of Years a Principal** 7 4

(f) **Architectural Licenses**

(Give State, Number and Year Issued.)

N. Carolina - #346 - 1938

N. C. #446 - 1942

(g) **Professional Societies and Offices Held**

Associate Member A. I. A.

1939-44

(h) **Service in World Wars I and II.** (Append data if desired.)

None

II 27 mos. 15 mos. overseas

(i) **Civic Activities**

Member Rotary Club

Greensboro, N. C.

**5. CONSULTANTS USUALLY EMPLOYED:**

(If a member of your staff, so state)

(a) **STRUCTURAL ENGINEERS**

Name of Firm or Individual J. L. Christian

Business Address 2416 Wright Ave., Greensboro, N. C.

(b) **HEATING & VENTILATING ENGINEERS**

Name of Firm or Individual W. H. Sullivan Co.

Business Address 313 1/2 S. Greene St., Greensboro, N. C.

(c) **ELECTRICAL ENGINEERS**

Name of Firm or Individual Watson & Hart, Engineers

Business Address 216 W. Market St., Greensboro, N. C.

(d) **PLUMBING OR SANITARY ENGINEERS**

Name of Firm or Individual W. H. Sullivan Co.,

Business Address 313 1/2 S. Green St., Greensboro, N. C.

(e) **LANDSCAPE ARCHITECTS**

Name of Firm or Individual Hugh Harris Landscape Archt.

Business Address Jefferson Bldg., Greensboro, N. C.

6. **OTHER REMARKS RE QUALIFICATIONS:**.....  
 (Append extra sheet if necessary).....  
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 .....  
 .....  
 .....  
 .....  
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7. **SUMMARY OF PROJECT COSTS:**

	Largest Single Job	All Jobs Valuation	Annual Average
Work Completed 1930-1940	321,000	2,000,000	1,000,000
Work Completed 1941-1946	200,000	1,000,000	200,000
Current Work under construction or working drawings authorized	600,000	1,500,000	1,500,000

8. **REPRESENTATIVE WORK FOR WHICH YOU WERE ARCHITECT OR WERE ASSOCIATED WITH OTHERS:**

(a) **Three Projects Not Exceeding Cost of \$300,000:**

Name of Project	Cost	Location	Owner
Science Building	250,000	Woman's College U. of N.C. Greensboro, N. C.	University of N.C.
Vocational "	100,000	A. & T. College, Greensboro, N.C.	A&T College
Auditorium	100,000	" " " "	" "

(b) **Three Projects Costing From \$300,000 to \$1,000,000:**

Name of Project	Cost	Location	Owner
Dormitory	321,000	Woman's College U. of N.C. Greensboro, N. C.	University of N.C.

(c) **Three Projects Costing Over \$1,000,000:**

Name of Project	Cost	Location	Owner

**9. PHOTOGRAPHS/PHOTOSTATS:**

The author submits herewith photographs or photostats (size 8" x 10") of several buildings for which he has been the Architect, as follows: (N.C.A.R.B. presentation acceptable.)

Photograph #1	Vocational Bldg.	A. & T. College Greensboro, N. C.
" #2	Dormitory	Woman's College Univ. of N. Car. Greensboro, N. C.

**10. COLLABORATION WITH JUNIOR ARCHITECTS:**

- (a) If an established individual or firm, are you willing to collaborate with other firms or individuals which would permit junior architects to qualify and help further their professional careers?

Yes

- (b) If in private practice at this time, name associates (if additional architects are to be added to your organization) for the purpose of qualifying:

- (c) If **not** in private practice at this time, name established architect or firm with whom you have agreed to collaborate, for the purpose of qualifying:

11.(a)  We wish to be  } included in the **Architects' Roster**  
~~-do-not-wish-to-be~~

(b)  We would like to be  } considered for the **Register of Architects Qualified for Federal Public Works**  
~~-do-not-wish-to-be~~

We hereby certify that the above is a true statement of facts.

Name of Firm or Individual McMinn & Norfleet.

Signed by all Principals:

*Dean Mc Minn*  
*Robert Norfleet*