



# The American Institute of Architects

## APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 11017

Dated April 13, 19 55

Received September 15, 19 55

Granted October 20, 19 55

MEMBERSHIP NO 11017

- A Name of applicant Benjamin F. McAdoo, Jr. Chapter Washington State
- B Address of applicant 1718 Olive Way, Seattle 2, Washington
- C Application received with check for \$20.00 on September 15, 19 55.
- D Application returned for correction ..... 19
- E Application in due order on ..... September 21, 19 55. ✓ JHS
- F Acknowledgments to applicant and chapter on ..... September 19, 19 55.
- G Certified resolution of chapter executive committee recommending admission  
~~in that application be denied~~ received on ..... September 15, 19 55.
- H Record of registration, Form S39, Sent Wash. Sept. 15 19 55. Received. Sept. 21, 19 55.
- I The applicant has - been examined as to his professional qualifications by Washington Department of Licenses.
- J The applicant is - currently registered as an architect or licensed to practice architecture in the states of Washington.
- K Application sent to The Board of Examiners on ..... October 11, 19 55
- L The Board of Examiners reported on application on ..... October 11, 19 55
- M The applicant was requested to furnish additional evidence of his professional qualifications on or before 19 , which was received.

### REPORT:

As a result of its findings on the evidence submitted The Board of Examiners unanimously reports that in its opinion the applicant is\* qualified for membership in The American Institute of Architects.\*\*

Date October 11, 19 55

THE BOARD OF EXAMINERS

*[Handwritten Signature]*  
*[Handwritten Signature]*  
*[Handwritten Signature]*  
 Chairman

### CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected  
Benjamin F. McAdoo, Jr.  
 to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Washington State Chapter.

Date October 20, 19 55

*[Handwritten Signature]*  
 Secretary

- N Applicant ~~was~~ admitted on ..... October 20, 19 55
- O Notice to applicant and notice of assignment to chapter on ..... October 20, 19 55.
- P Notice of denial of application to chapter and applicant and \$ .....  
 returned to applicant on ..... 19

Washington  
Sept. 15-

11017



INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.

\$15.00

# The American Institute of Architects

## APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is Benjamin F. McAdoo, Jr.
2. I am a natural citizen of the United States.
3. My legal residence is in the City of Seattle  
County of King State of Washington
4. My address in The Institute records will be 1718 Olive Way, Seattle, Wash. (off.)  
Number 1718 Street Olive Way City Seattle Zone 2 State Washington
5. I am engaged in the profession of architecture as a principal
6. I desire to be a member of the Washington State Chapter.
7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.
9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the Bulletin of The American Institute of Architects. It is my understanding that if I am not admitted to membership \$15.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

State whether natural or a naturalized citizen.

State whether residence or office address.

State whether a practicing architect, a teacher, a public official,

Date 4 - 13 1955

Benjamin F. McAdoo, Jr.  
Applicant sign full name in ink

PAID  
20 9.15.55

REC'D MAY 23 1955

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STATISTICS

10. Date of birth **Oct. 29, 1920** Place of birth **Pasadena, California**

11.(a) I am registered or licensed to practice architecture in the following-named states:

**Washington and Oregon**

(b) I passed the State Board Examination in the following-named states:

**Washington**

(c) I hold Certificate No. . . . . of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

<i>Name of School, College, University</i>	<i>Location</i>	<i>No. of Years</i>	<i>Year of Graduation</i>	<i>Degree</i>
Pasadena High School	Pasadena, Calif.	4	1938	
Pasadena Junior College	Pasadena, Calif.	1	1940	
Univ. Southern Calif.	Los Angeles	1	1941	
Univ. Washington	Washington	3	1946	B.Arch

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

**Canada  
Mexico**

PROFESSIONAL TRAINING \*

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

	<i>From</i>	<i>To</i>
H. J. Bissner, Architect, Pasadena	March 1941	June 1941
T. Pletsch, Architect, Pasadena	June	Sept. 1941
Southeast Housing Architects, Los Angeles	Sept. 1941	July 1942
U. S. Army Engineers(civilian) Camp Roberts	July 1942	1943
Moore & Massar, Seattle	June	Sept. 1945
Chiarelli & Kirk, Seattle	March 1946	April 1947

\* (NOTE: Applications received after July 1, 1953, must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

Washington	<i>From</i> 1946	<i>To</i> present
Oregon	1948	"

15. Is architecture your principal vocation?

Yes

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

Queen City Builder's Corporation. I own 50% of the common stock.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 17. Member of Institute from \_\_\_\_\_ to \_\_\_\_\_
- 18. Junior of Institute from \_\_\_\_\_ to \_\_\_\_\_
- 19. Associate of Washington Chapter from 11-30-<sup>49</sup> to present
- 20. Junior Associate of Chapter from \_\_\_\_\_ to \_\_\_\_\_
- 21. Student Associate of Chapter from \_\_\_\_\_ to \_\_\_\_\_
- 22. Member of State Organization in \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing.

<u>Robert Durham</u> <i>Member</i>	<u>1100 Denny, Seattle</u> <i>Address</i>
<u>Merrill Rich</u> <i>Member</i>	<u>5128 E. 45th, Seattle</u> <i>Address</i>
<u>John Detlie</u> <i>Member</i>	<u>Central Bldg., Washington</u> <i>Address</i>
<u>Fred Bassetti</u> <i>Reference</i>	<u>1621 Boren Ave., Seattle</u> <i>Address</i>
<u>Dietz Robert</u> <i>Reference</i>	<u>1210 Hoge Building, Seattle</u> <i>Address</i>

*The American Institute of Architects*  
*Washington State Chapter*



CHAPTER OFFICE 409 Central Building, Seattle 4

September 13, 1955

Miss Florence H. Gervais  
The American Institute of Architects,  
Secretary to the Board of Examiners  
1735 New York Avenue N. W.  
Washington 6, D. C.

Dear Miss Gervais:

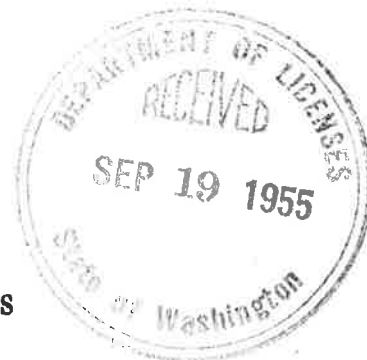
Enclosed please find our check for \$20.00 covering initiation fee and favorable recommendation of the Executive Committee on the corporate application of Benjamin F. McAdoo, Jr.

Sincerely yours,

*Davis Holcomb*  
(Miss) Davis Holcomb  
Executive Secretary

Enclosures





THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

Office of The Secretary

RECORD OF REGISTRATION

OF

Benjamin F. McAdoo, Jr. - Seattle 2, Washington

(Name of Applicant)

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,  
Olympia, Washington

Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date: September 15, 1955

*Edward L. Wilson*  
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption?
3. What was the scope of the examination? Design, Structural, Hist. & Elem., Plumbing, Heating, Electrical, Specifications, Ventilation
4. What was the period of the examination? 4 days. Written examination 30 hours; Oral examination          hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? No. If so, give Certificate No.
6. Date of first registration August 6, 1946. Registration No. 370. Is it current? Yes

*Edw. L. Wilson*  
(Signature of Secretary of Board)

Date: September 19, 1955 Washington Department of Licenses

(Name of Board)

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

October 20, 1955

Mr. Benjamin F. McAdoo, Jr.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute. You will receive shortly a certificate of membership duly executed by the officers of The Institute.

You are assigned to the Washington State Chapter effective October 20, 1955.

I sincerely hope that you will take an active and interested part in your chapter activities since it is through these activities that Institute policies are developed. Your cooperation and participation will contribute to the advancement of Institute objectives and increase the benefits to be derived from Institute membership.

I want you to know that my office is always at your service to the fullest extent of its powers.

Sincerely yours,

Edward L. Wilson  
Secretary

Enclosures

*f*  
*Member*  
*of AIA, Benjamin F. J.*

April 9, 1957 FILE COPY - PLEASE RETURN

Mr. Benjamin F. McAdoo, Jr., A.I.A.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

The Washington State Chapter to which you are assigned has informed us that you have not paid the Centennial Assessment of \$5.00 and therefore the Chapter has recommended that you be suspended.

It is a long-established policy of The Board of The Institute to support the Chapter in such recommendations, but not without making every effort to bring about the restoration of the good standing of the corporate members concerned.

The purpose of this letter is to suggest that you clear your account with The Institute and the Chapter, thus restoring your membership to good standing.

Your response to the above will be greatly appreciated, not later than May 9, 1957, for we must proceed to act on the Chapter's recommendation to suspend your membership at the next meeting of the Committee on Membership held thereafter, if the Chapter assessment is not paid by that date.

The Secretary of the Washington State Chapter is Mr. John L. Rogers, 516 Central Building, Seattle 4, Washington, should you wish to communicate with him in this matter.

Sincerely yours,

(Miss) Florence H. Gervais  
Secretary of Membership and Records

FHG:hrs

cc: Mr. Rogers



Members  
McAdoo Benjamin F.  
(91)

April 25, 1957

Mr. Benjamin F. McAdoo, Jr., A.I.A.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

We have been advised by the Secretary of the Washington State Chapter that you have paid the Centennial Assessment of \$5.00; therefore, the recommendation of the Chapter to suspend your membership has been withdrawn.

We call to your attention, however, that your corporate membership must remain suspended until the balance of \$5.00 for your 1956 Institute dues has been paid.

We hope you will give this matter your attention at an early date which will permit the restoration of your corporate membership to good standing.

Sincerely yours,

(Miss) Florence H. Gervais  
Secretary of Membership and Records

FHG:hrs  
cc: Mr. Rogers

*Mr Eger*

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Benjamin F. McAdoo Jr. Architect  
member american institute of architects

*Mrs Gervais*

April 30, 1957

Miss Florence H. Gervais  
Secretary of Membership and Records  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

Dear Miss Gervais:

Thank you for your letter of April 25 regarding the withdrawal of the Washington State Chapter A. I. A.'s recommendation to suspend my membership due to payment of the \$5.00 Centennial Assessment.

I am enclosing the \$5.00 as called for in your letter to reinstate my corporate membership.

Please let me know as soon as possible that my membership is in good standing once again.

Very truly yours,

*Benjamin F. McAdoo, Jr.*  
Benjamin F. McAdoo Jr.

BFM/mh

Enclosure

Members  
McAdoo, Benjamin F. Jr.  
S

May 9, 1957

Mr. Benjamin F. McAdoo, Jr.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

Your letter of April 30th is received, with your check for \$5.00, sent in response to my earlier letter of April 25th.

I must offer my most sincere apologies, as the statement in my letter that you owed a balance of \$5.00 for your 1956 Institute dues was in error. The amount of the balance due is \$15.00, and my letter should have so stated.

Therefore, we are returning, herewith, your check in the amount of \$5.00 and hope that you will forward a new one for \$15.00 at your early convenience, which will permit the restoration of your corporate membership to good standing.

I am sorry to have put you to this extra trouble.

Sincerely yours,

(Miss) Florence H. Gervais  
Secretary for Membership and Records

Enclosure

Copy to the Secretary,  
Washington State Chapter, A.I.A.

" " Mr. Eger

Members  
McAdoo, Benjamin F.  
Jr.

May 23, 1957

Mr. Benjamin F. McAdoo, Jr., A.I.A.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

Thank you very much for your check in the amount of \$15.00  
for the balance due on account of your 1956 Institute dues.

This payment restores your corporate membership to good  
standing.

With appreciation of your attention to this item,

Sincerely yours,

(Miss) Florence H. Gervais  
Secretary of Membership and Records

FHG:hfs  
cc: Mr. Eger (v/r)

Copy to the Secretary,  
Washington State Chapter, A.I.A.

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EMBASSY OF GHANA  
2139 R STREET, N. W.  
WASHINGTON 8, D. C.  
HOBART 2-7600

January 15, 1958

Ref. EDA/132B

Dear Sir:

I have received a letter from our Department of Recruitment in Accra, Ghana, in connection with an Architect named Mr. B.F. McAdoo of 1718 Olive Way, Seattle 2, Washington, who has applied for an appointment with the Ghana Public Works Department.

According to information given by Mr. McAdoo, he is a graduate in Architecture from the University of Washington, is a member of the American Institute of Architects and is licensed to practise both in Washington and in Oregon.

I have been instructed to verify this and inform the authorities concerned in Ghana. If you would please give me any information relevant to the facts related in paragraph 2 of this letter, I should be grateful.

Yours sincerely,

*W.L. Tsitsiwa*

W.L. Tsitsiwa  
Education Attache

The Secretary,  
American Institute of Architects,  
1735 New York Avenue, N.W.,  
Washington 6, D.C.

(S)

Members  
McAdoo, B. F.

January 21, 1958

Mr. W. L. Tsitsiwu, Education Attache  
Embassy of Ghana  
2139 R Street, N.W.  
Washington 8, D. C.

FILE COPY - PLEASE RETURN

Dear Sir:

Ref. EDA/132B

In response to your inquiry of January 15th, Mr. B. F. McAdoo of 1718 Olive Way, Seattle 2, Washington, is a corporate member of The American Institute of Architects.

He was elected to membership in September, 1955, and in his application he stated that he was a graduate of the University of Washington; and that he was licensed to practice as an architect in the States of Oregon and Washington.

We do have verification of his registration to practice in the State of Washington as of September, 1955, but we had no occasion to check his statement that he was registered also in Oregon.

If you wish to obtain definite or certified statements of such registration, it is suggested that you write to:

Mrs. Margaret Goodin Fritsch, Secretary  
State Board of Architect Examiners  
602 Concord Building, 208 S. W. Stark Street  
Portland, Oregon

Mr. Edward C. Dohm, Acting Director  
Department of Licenses  
Olympia, Washington

By direction of The Secretary.

Very truly yours,

Florence H. Gervais  
Secretary of Membership and Records

Copy to Mr. Rankin (w/f) ✓





THE WASHINGTON STATE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS·INC

Chapter Office: 409 Central Building · Seattle 4 · MAin 2-4938

November 10, 1959

Miss Florence H. Gervais  
Secretary of Membership and Records  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

Dear Miss Gervais:

The Executive Committee of the Washington State Chapter has, this day, directed me to request the suspension of corporate Benjamin F. McAdoo's membership in the Institute, his dues to the Chapter for the third and fourth quarters of 1958 and the first and second quarters of 1959 being in arrears.

Yours very truly,

Talbot Wegg  
Secretary

TW:gm

cc: Benjamin F. McAdoo, Jr., AIA

*elect  
1958  
miss  
50  
for 59*

*1718 Olive Way  
Seattle 2*

November 18, 1959

Mr. Talbot Wegg, Secretary  
Washington State Chapter, A.I.A.  
409 Central Building  
Seattle 4, Washington

Dear Mr. Wegg:

Your letter of November 10th is received and in accordance with the chapter's recommendation to suspend the membership of Benjamin F. McAdoo, we have written to Mr. McAdoo notifying him of this action, as per copy of the enclosed letter.

Inasmuch as Mr. McAdoo is indebted to The Institute for 1959 dues his membership is also liable to suspension by The Institute if payment is not made prior to March, 1960.

Sincerely yours,

(Miss) Florence H. Gervais  
Secretary of Membership & Records

*Dec  
Common*

NOTICE OF PENDING SUSPENSION OF MEMBERSHIP

November 17, 1959

Mr. Benjamin F. McAdoo, A.I.A.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

As you know, every corporate member of The Institute must be assigned to a local chapter and pay dues to that chapter.

When local dues remain unpaid, the chapter may request the Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of the Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Chapter to which you are assigned has requested that your membership in The Institute and the Chapter be suspended for non-payment of chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be greatly appreciated not later than Dec. 15th, for we must proceed to act on the Chapter's recommendation to suspend your membership at the next meeting of the Committee on Membership held thereafter, if past chapter dues are not paid by that date.

Sincerely yours,

Florence H. Gervais  
Secretary of Membership and Records

cc: Mr. Wegg

Benjamin F. McAdoo Jr. Architect  
member american institute of architects

November 24, 1959

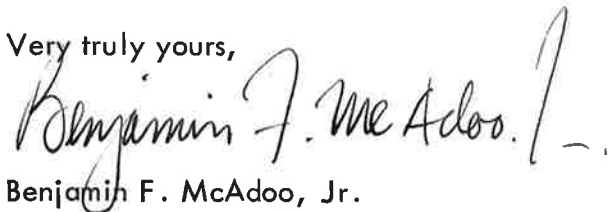
Mrs. Florence H. Gervais  
Secretary of Membership and Records  
The American Institute of Architects  
1735 New York Avenue Northwest  
Washington 6, D.C.

Dear Mrs. Gervais:

Thank you for your letter of November 17, 1959. Payment of my delinquent dues to the Washington State Chapter which resulted in your letter has been made.

I appreciate your calling this matter to my attention.

Very truly yours,



Benjamin F. McAdoo, Jr.

BFM/ap

*Paid ref  
2.*

December 8, 1959

Mr. Benjamin F. McAdoo, Jr., A.I.A.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

We are glad to have your letter of November 24th advising that you have taken care of your delinquent dues to the Washington State Chapter.

I'm sure we shall hear, soon, from the Chapter, authorizing the withdrawal of its previous recommendation that your corporate membership be suspended.

This evidence of your continuing interest in and support of the work the Chapter and the A.I.A. are doing on behalf of the profession is gratefully acknowledged.

Sincerely yours,

(Miss) Florence H. Gervais  
Secretary of Membership and Records

Copy to the Secretary, Washington State Chapter, A.I.A.

We shall appreciate your confirmation of Mr. McAdoo's dues payment - ~~and any others which may have been made since requested suspension filed.~~



MEMBERS  
of McAdoo, Benjamin F. Jr.

THE WASHINGTON STATE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS·INC

Chapter Office: 409 Central Building • Seattle 4 • MAIn 2-4938

December 14, 1959

Miss Florence H. Gervais  
Secretary of Membership and Records  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

FILE COPY - PLEASE RETURN

Dear Miss Gervais:

We are happy to report that Mr. McAdoo has, indeed, paid his full current indebtedness to the Chapter, and accordingly, withdraw our request for his suspension.

Merry Christmas!

Sincerely,

(Miss) Gwen Myer  
Executive Secretary

cc: Benjamin F. McAdoo, Jr., AIA



Members  
McAdoo, Benjamin F., Jr.

NOTICE OF IMPENDING SUSPENSION OF MEMBERSHIP

**January 31, 1961**

**Mr. Benjamin F. McAdoo, Jr.**  
**1718 Olive Way**  
**Seattle 2, Washington**

**Dear Mr. McAdoo:**

As you know, every corporate member of The Institute must be assigned to a local chapter and is obligated to pay dues and assessments levied by that chapter.

When such local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Chapter to which you are assigned has requested that your membership in The Institute and the Chapter be suspended for such non-payment.

The purpose of this letter is to suggest that you make payment of all outstanding obligations, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to **March 1st**, for we must proceed to act on the chapter's recommendation to suspend your membership **if** payment is not made by that date.

Sincerely yours,

(Miss) Florence H. Gervais  
Head, Membership Department

cc: Miss Myer



THE WASHINGTON STATE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS · INC

Chapter Office: 810 Central Building · Seattle 4 · MAIn 2-4938

January 27, 1961

J. Roy Carroll, Jr., FAIA, Secretary  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

Dear Mr. Carroll:

On January 24, 1961, the Executive Committee of the Washington State Chapter voted to request the Institute's suspension of Benjamin F. McAdoo's membership, in consequence of non-payment of Chapter dues. Should Mr. McAdoo's suspension become effective, may we request that it become retroactively effective to January 1, 1961?

At this time, Mr. McAdoo is in arrears for dues of the fourth quarter, 1959 and the whole of 1960. Should his suspension become effective as of January 1, 1961, with termination scheduled for January 1, 1962, it will be necessary that Mr. McAdoo take positive action to protect his membership before an impossibly large sum will have become due.

Yours very truly,

(Miss) Gwen Myer  
Executive Secretary

cc: Miss Florence H. Gervais  
Benjamin F. McAdoo

JAN 30 1961

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*Suspense*

NOTICE OF IMPENDING SUSPENSION OF MEMBERSHIP

January 31, 1961

Mr. Benjamin F. McAdoo, Jr.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

As you know, every corporate member of The Institute must be assigned to a local chapter and is obligated to pay dues and assessments levied by that chapter.

When such local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Chapter to which you are assigned has requested that your membership in The Institute and the Chapter be suspended for such non-payment.

The purpose of this letter is to suggest that you make payment of all outstanding obligations, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to March 1st, for we must proceed to act on the chapter's recommendation to suspend your membership if payment is not made by that date.

Sincerely yours,

(Miss) Florence H. Gervais  
Head, Membership Department

cc: Miss Myer

Benjamin F. McAdoo Jr. Architect

member american institute of architects

February 21, 1961

Miss Florence H. Gervais  
Head, Membership Department  
American Institute of Architects  
The Octagon  
1735 New York Avenue, NW  
Washington 6, D.C.

Dear Miss Gervais:

In reply to your letter of January 31, I have forwarded a check for my dues to the Washington State Chapter for payment through the third quarter of 1960.

I believe that this will now make me current and it will not be necessary for the National to consider this matter any further.

Sincerely yours,

  
Benjamin F. McAdoo Jr.

BFM/mw

cc: Miss Gwen Myer

FEB 28 1961

1718 olive way, seattle 2, washington

● telephone east 2-3881



THE WASHINGTON STATE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS · INC

Chapter Office: 810 Central Building • Seattle 4 • MAin 2-4938

March 10, 1961

Miss Florence H. Gervais  
Head, Membership Department  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

Dear Miss Gervais:

Our member Benjamin F. McAdoo, Jr. having paid in full his back dues for the fourth quarter of 1959 and the first three quarters of 1960, the Washington State Chapter asks that its earlier request for his suspension be withdrawn.

Mr. McAdoo's check completing payment on the above period was received in this office today; a check for partial payment was sent the Chapter on February 21, the same day that Mr. McAdoo advised you regarding payment of his dues.

Yours very truly,

(Miss) Gwen Myer  
Executive Secretary

cc: Benjamin F. McAdoo, Jr.

MAR 14 1961

FILE COPY - PLEASE RETURN

Members  
McAdoo, Benjamin F. Jr.

March 22, 1961

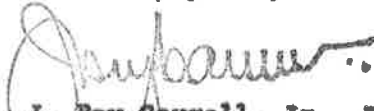
Mr. Benjamin F. McAdoo, Jr., A.I.A.  
1718 Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

The Executive Secretary of the Seattle Chapter has informed us that you paid your chapter dues in arrears. Therefore, the chapter's recommendation to suspend your corporate membership has been withdrawn.

This is gratifying news and the Officers and Directors join with me in extending appreciation for this action which indicates your continuing interest in and support of the work now being done by The Institute and its Chapters on behalf of the profession.

Sincerely yours,



J. Roy Carroll, Jr., F.A.I.A.  
Secretary

cc: Miss Gwen Myer



*For Notice of Impending Suspension*



THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS • INC

Chapter Office: 810 Central Building • Seattle 4 • MAin 2-4938

February 7, 1962

Miss Florence H. Gervais, Head  
Membership Department  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

Dear Miss Gervais:

In accord with the direction of this Chapter's Executive Committee at its meeting of January 9, 1962, suspension of Corporate member Benjamin F. McAdoo is requested, effective January 1, 1962.

A copy of the letter sent McAdoo relative to his membership's status is enclosed; although the Executive Committee understands that McAdoo has been appointed Housing Administrator for Jamaica by the Agency for International Development and that he expects to be in Jamaica until 1964, it never-the-less desires to request his suspension.

Yours very truly,

Handwritten signature of Gwen Myer in cursive script.

(Miss) Gwen Myer  
Executive Secretary

Enclosure

*Elected 1955*  
*Owes 1961 dues*

FEB 9 1962

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THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS • INC

Chapter Office: 810 Central Building • Seattle 4 • MAin 2-4938  
January 19, 1962

*member  
McAdoo Benjamin  
F.*

*A*

Benjamin F. McAdoo, Jr., AIA  
1718 Olive Way  
Seattle 22, Washington

AIR MAIL (.26 to Jamaica)  
forwarding requested

Dear Mr. McAdoo:

(envelope marked 'URGENT')

Because your dues to this Chapter are in arrears for the fourth quarter of 1960, and the first second and third quarter of 1961, and owing for the fourth quarter, 1961, your membership became subject to suspension on January 1, 1962, as our Executive Secretary discussed with you in December.

The Chapter is hopeful that your good standing in the Chapter and the Institute may be preserved and, accordingly, it will not request your suspension until February 2, 1962. If the dues presently due are paid by that date, suspension will not be requested of the Institute and your membership's good standing will be unaffected. If they are not paid, on February 2 the Chapter will ask your suspension, effective January 1, 1962.

You will not be billed for such dues as would become payable for the period you are in Jamaica, however unless payment is arranged for those due as of January 1, 1962, your suspension and termination will proceed in your absence.

Yours very truly,

Gene Martenson, AIA  
Treasurer

GM:mf  
Enclosure: dues statement

FEB 9 1962

*McAdoo*  
*Susp*

February 12, 1962

NOTICE OF IMPENDING SUSPENSION OF CORPORATE MEMBERSHIP

Mr. Benjamin F. McAdoo, Jr.  
1718 Olive Way  
Seattle 22, Michigan

Dear Mr. McAdoo:

As you are aware, every corporate member of The Institute must be assigned to a local chapter and pay dues and assessments levied by that chapter.

When local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Chapter to which you are assigned has requested that your corporate membership be suspended for non-payment of chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to March 12, for we must proceed to act on the chapter's recommendation to suspend your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

*Florence H. Gervais*

(Miss) Florence H. Gervais  
Head, Membership Department

Copy to: Miss Gwen Myer, Exec. Secy.  
Seattle Chapter, A.I.A.  
810 Central Building  
Seattle 4, Washington

*WTA*



*Ed. of Directors*

THE AMERICAN INSTITUTE OF ARCHITECTS  
1735 NEW YORK AVENUE, N.W., WASHINGTON 6, D.C.  
Office of The Secretary

**NOTICE OF SUSPENSION OF MEMBERSHIP**

To **Mr. Benjamin F. McAdoo, Jr.**  
**1718 Olive Way**  
**Seattle 22, Washington**

March 23, 1962  
Date

In accordance with the request of the **Seattle Chapter, A.I.A.** Chapter that your membership be suspended for your indebtedness to it, The Board, as required by the provisions of Chapter I, Article 2, Section 4, paragraph (b-2), of The Institute by-laws, suspended your membership in The Institute and in all its chapters and state organizations of which you are a member, effective

*Secretary*

**March 15, 1962**

In this connection, your attention is called to the provision of the By-laws of The Institute which reads:

"A corporate member is not in good standing in The Institute or in any of its component organizations if he is under suspension. Immediately upon the suspension of a corporate member, his rights in The Institute and in any of its chapters or state organizations shall be withdrawn until he is restored to good standing."

Your dues to The Institute and the chapter will continue during the period of your suspension.

The purpose of The Institute in permitting a membership to be suspended for default of dues rather than terminated forthwith is to enable the member in default to restore his membership within the period of one year from the date of suspension, without paying a readmission fee and without applying therefor. The period of grace in your case terminates one year from the date of your suspension unless your indebtedness for dues is taken care of in the interim.

If your good standing is not restored before the end of this period then your membership in The Institute and its component organizations may be terminated by The Board of The Institute upon recommendation of the Chapter.

The Board regrets your suspension and hopes that you will soon restore your good standing by payment of all outstanding indebtedness for Institute and/or chapter dues.

*[Handwritten Signature]*  
Secretary

*cc: Accounting*

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THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS • INC

Chapter Office: 810 Central Building • Seattle 4 • MAin 2-4938

March 26, 1962

J. Roy Carroll, Jr., FAIA, Secretary  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

Dear Mr. Carroll:

We are today in receipt of a notice of member Benjamin F. McAdoo, Jr.'s suspension, as a result of Institute Board action on March 15, 1962.

In-as-much as the notice of suspension reads "in accordance with request (of) February 7, 1962," and this request asked that suspension, should it take place, be retroactive to January 1, 1962...and, in-as-much as the Institute Board has previously observed our requests for retroactive suspension dates, we understand that January 1, 1962 is the effective date for Mr. McAdoo's suspension and have marked our records accordingly.

Perhaps, however, we should have a more definite confirmation of the date from the Institute.

Yours very truly,

(Miss) Gwen Myer  
Executive Secretary

cc: Miss Florence H. Gervais

MAR 28 1962

FILE COPY - PLEASE RETURN

*M.*  
*McAdee, Benjamin F. Jr.*

*Bd. Sec.*



THE AMERICAN INSTITUTE OF ARCHITECTS  
1735 NEW YORK AVENUE, N.W., WASHINGTON 6, D.C.  
Office of The Secretary

**NOTICE OF SUSPENSION OF MEMBERSHIP**

To **Mr. Benjamin F. McAdee, Jr.** **March 23, 1962**  
**12 1718 Olive Way** Date  
**Seattle 22, Washington**

In accordance with the request of the **Seattle Chapter, A.I.A.** Chapter that your membership be suspended for your indebtedness to it, the Board, as required by the provisions of Chapter I, Article 2, Section 4, paragraph (b-2), of The Institute by-laws, suspended your membership in The Institute and in all its chapters and state organizations of which you are a member, effective

**January 1, 1962**

In this connection, your attention is called to the provision of the By-laws of The Institute which reads:

"A corporate member is not in good standing in The Institute or in any of its component organizations if he is under suspension. Immediately upon the suspension of a corporate member, his rights in The Institute and in any of its chapters or state organizations shall be withdrawn until he is restored to good standing."

Your dues to The Institute and the chapter will continue during the period of your suspension.

The purpose of The Institute in permitting a membership to be suspended for default of dues rather than terminated forthwith is to enable the member in default to restore his membership within the period of one year from the date of suspension, without paying a readmission fee and without applying therefor. The period of grace in your case terminates one year from the date of your suspension unless your indebtedness for dues is taken care of in the interim.

If your good standing is not restored before the end of this period then your membership in The Institute and its component organizations may be terminated by The Board of The Institute upon recommendation of the Chapter.

The Board regrets your suspension and hopes that you will soon restore your good standing by payment of all outstanding indebtedness for Institute and/or chapter dues.

*[Signature]*  
Secretary

*cc City office*





THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS • INC

Chapter Office: 810 Central Building • Seattle 4 • MAin 2-4938

September 28, 1962

Clinton Gamble, FAIA, Secretary  
The American Institute of Architects  
1735 New York Avenue, Northwest  
Washington 6, D. C.

Sept 1-1

Dear Mr. Gamble:

We are today in receipt of a check for \$45 submitted by suspended  
Institute member Benjamin F. McAdoo, Jr. in payment of his Chapter  
dues for the fourth quarter of 1960 and the four quarters of 1961.

In-as-much as Mr. McAdoo is now employed outside the continental  
United States, and left this country late in 1961 or early in 1962, he  
will be expected to pay no further Chapter dues until his return to the  
U.S. Accordingly, the Chapter requests that his current suspension  
be lifted.

Yours very truly,

*William J. Bain, Jr.*

William J. Bain, Jr.  
Treasurer

Recd. by Chap 11/1/62

WJB:gm  
cc: Benjamin F. McAdoo, Jr.

(29-05-62)

State Dept. mailroom  
C/O U.S. Aid Mission  
Kingston, Jamaica

OCT 1 1962

PLEASE COPY - PLEASE RETURN

8

*McAdoo, Benjamin F. Jr.*



THE AMERICAN INSTITUTE OF ARCHITECTS  
1735 NEW YORK AVENUE, N.W., WASHINGTON 6, D.C.  
Office of The Secretary

NOTICE OF RESTORATION OF MEMBERSHIP

To **Benjamin F. McAdoo, Jr., AIA**  
**State Department Mailroom**  
**c/o U.S. Aid Mission to Jamaica**  
**Kingston, Jamaica**

**Oct. 10, 1962**  
Date

Advice of payment for your indebtedness for dues to the **Seattle**  
Chapter of The Institute has been received, and your suspension has been lifted as of the  
date of this notice. The Board is gratified that you have been able to do this and assures  
you of its continued good wishes.

Notice of the restoration of your membership has been given to the chapter and state  
organization of which you are a member.

*Clinton Sauffe*

Secretary.

Copy of this Official Notice is being sent to the following:

- Miss Gwen Myer** ..... **Exec. Secretary**
- Seattle** ..... Chapter, A.I.A.
- Nelson J. Morrison** ..... Secretary
- Washington** ..... State Organization, A.I.A.

March 28, 1963

Mr. Clinton Gamble, FAIA, Secretary  
The American Institute of Architects  
1735 New York Avenue, N.W.  
Washington 6, D.C.

Dear Mr. Gamble:

On December 27th of 1961 I was sworn in as a Chief, Housing Advisor with the Department of State, U.S. Agency for International Development. Since January 14th of 1962, I have been stationed in Kingston, Jamaica serving as head of the USAID Mission to Jamaica Housing Division.

During 1962 my office in Seattle operated under an associate who keep things going mainly to complete work already contracted. The office is now closed for all intents and purposes. My associate is still available for correspondence and phone messages as necessary.

Because of this changed condition in my status, the Seattle Chapter, A.I.A. retains my name as a member in good standing but is not requiring the payment of dues until my return to active practise. I believe that a similar arrangement would be in order insofar as my relationship to the national body of A.I.A. is concerned.

Please let me know whether I have any membership dues currently owing and if the arrangement for my membership suggested in the above paragraph can be made.

Sincerely,

*Benjamin F. McAdoo*

Benjamin F. McAdoo, Jr., Chief, Housing Advisor  
U.S.A.I.D. Mission to Jamaica  
c/o American Embassy  
Kingston, Jamaica

*Owes 1962 + 1963 - \$1.00 -*

*Suspended*



PLEASE RETURN

THE AMERICAN INSTITUTE OF ARCHITECTS

1735 NEW YORK AVENUE, N.W.

WASHINGTON 6, D. C.

Office of The Secretary

March 5, 1963

FILE COPY PLEASE RETURN

NOTICE OF SUSPENSION OF MEMBERSHIP

To: Benjamin F. McAdoo, Jr.  
State Dept. Mail Room  
Kingston, Jamaica

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of nonpayment of Institute dues described as follows: Regular Dues , Supplemental Dues .

This suspension is effective as of December 31, 1962. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to restore his membership within the period of suspension, without applying therefore and without paying a readmission fee. The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1963.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

*Clinton Gause*  
SECRETARY

Copy of this notice as "Notice" to the following:

- ..... Mrs. Joan Whinihan ..... Exec., Secretary
- ..... Seattle ..... Chapter, A.I.A.
- ..... Helen Morrison ..... Secretary
- ..... Wash. State Council of Archts. .... State Organization Member

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

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To Rankin

WHS

Ken What do you think? Wm

APR 17 1963

April 8, 1963

MEMORANDUM -

To: J. W. Rankin  
 From: F. H. Gervais  
 Re: Benjamin F. McAdoo, Jr., AIA - Membership Status

Think Mr. Schwick should see this in that I do not know if we ever break our ground rules in such cases  
 Ken

The answer to Mr. McAdoo's inquiry in his letter attached is, of course, there is no arrangement available whereby he might be relieved from AIA dues payments because of his location abroad.

His membership has been suspended, as he owes for his 1962 and 1963 dues in the total amount of \$100.00.

However, in view of his position, I am bringing this to your attention in case you think he should get some kind of a special letter from someone else of the staff, particularly someone who is interested in his work as Housing Advisor to Jamaica.

No. - Letter from Secretary

F. H. Gervais

Enclosure

Mr. Gamble should be furnished with info. for an appropriate reply. If his arrangements with Seattle Chapter are in order, then the only question is the national dues. It seems to me he should be advised he must pay them. This looks like a matter having enough precedent to be settled between Admin Services division and Secretary

WHS

FHG

April 29, 1963

Mr. Benjamin F. McAdoo, Jr.,  
Chief, Housing Advisor  
U.S.A.I.D. Mission to Jamaica  
c/o American Embassy  
Kingston, Jamaica

Dear Mr. McAdoo:

I am responding to your letter of March 28 concerning your status in The Institute. Our records indicate that you owe national dues for 1962 and 1963. Your membership has been suspended, as you have been advised.

In order to bring your membership into good standing, you should pay The Institute the amount of your outstanding dues--\$100.00. At that point, you may wish to resign while you are on foreign duty and then return to membership when you come back to the United States. However, there is no general provision for waiver of Institute dues while a member is out of the country.

If I can answer any further questions or be of assistance, please let me know.

Yours very truly,

Clinton Gamble, FAIA

CG:hrs  
cc: Membership Dept.



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON 6, D. C.  
Office of The Secretary

October 19, 1964

NOTICE OF RESTORATION OF MEMBERSHIP

To B. F. McAdoo, Jr., AIA  
800 4th Street, S.W., Apt. 814  
Washington, D. C.

FILE COPY - PLEASE RETURN

Payment for your indebtedness for dues to The Institute has been received, and your suspension has been lifted as of the date of this notice. The Board is gratified that you have been able to do this and assures you of its continued good wishes.

Notice of the restoration of your membership has been given to the chapters of which you are a member.

Date...October 19....., 1964...

*O. H. Thorson*

Secretary.

Had been suspended for 1962 regular dues.

Copy of this notice as "Notice" to the following:

- Joan Whinitian.....Executive....., Secretary  
Seattle..... Chapter, A.I.A.
- Victor L. Wulff.....Secretary....., Secretary  
Washington..LState..Council..of..Archit..State Organization Member

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THE AMERICAN INSTITUTE OF ARCHITECTS



The Octagon • 1735 New York Avenue, N.W. • Washington, D. C. 20006 • Executive 3-7050

April 19, 1965

NOTICE OF IMPENDING SUSPENSION OF CORPORATE MEMBERSHIP

Mr. Benjamin McAdoo  
General Services Administration  
Design & Construction Division  
Auburn, Washington 98002

Dear Mr. McAdoo:

As you are aware, every corporate member of The Institute must be assigned to a local chapter and pay dues and assessments levied by that chapter.

When local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Chapter to which you are assigned has requested that your corporate membership be suspended for non-payment of Chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to May 19, 1965, for we must proceed to act on the Chapter's recommendation to suspend your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

(Mrs.) Maureen Marx  
Manager, Membership Procedures

MM/pg

P. S. The Secretary of the Seattle Chapter is Mr. Paul G. Carlson, 610 Central Bldg., Seattle 4, Wash., should you wish to contact him regarding the matter.

cc: Mr. Carlson

12



THE AMERICAN INSTITUTE OF ARCHITECTS  
1735 NEW YORK AVENUE, N.W., WASHINGTON 6, D.C.  
Office of The Secretary

*Handwritten initials*

**NOTICE OF SUSPENSION OF MEMBERSHIP**

To **Mr. Benjamin McAdoo**  
**General Services Administration**  
**Design & Construction Division**  
**Auburn, Washington 98002**

May 20, 1965  
Date

In accordance with the request of the **Seattle** Chapter that your membership be suspended for your indebtedness to it, The Board, as required by the provisions of Chapter I, Article 2, Section 4, paragraph (b-2), of The Institute by-laws, suspended your membership in The Institute and in all its chapters and state organizations of which you are a member, effective

**May 19, 1965.**

In this connection, your attention is called to the provision of the By-laws of The Institute which reads:

"A corporate member is not in good standing in The Institute or in any of its component organizations if he is under suspension. Immediately upon the suspension of a corporate member, his rights in The Institute and in any of its chapters or state organizations shall be withdrawn until he is restored to good standing."

Your dues to The Institute and the chapter will continue during the period of your suspension.

The purpose of The Institute in permitting a membership to be suspended for default of dues rather than terminated forthwith is to enable the member in default to restore his membership within the period of one year from the date of suspension, without paying a readmission fee and without applying therefor. The period of grace in your case terminates one year from the date of your suspension unless your indebtedness for dues is taken care of in the interim.

If your good standing is not restored before the end of this period then your membership in The Institute and its component organizations may be terminated by The Board of The Institute upon recommendation of the Chapter.

The Board regrets your suspension and hopes that you will soon restore your good standing by payment of all outstanding indebtedness for Institute and/or chapter dues.

*Handwritten signature*

Secretary



THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS • INC

Chapter Office: 555 Central Building • Seattle 98104 • MAin 2-4938

June 2, 1966

Mrs. Maureen Marx, Manager  
Membership Procedures  
American Institute of Architects  
1735 New York Avenue, Northwest  
Washington, D. C. 20006

Dear Mrs. Marx:

Upon becoming three quarters in arrears of his dues payments, Benjamin F. McAdoo was sent a notice with his dues statement mailed October 1965, which requested that he pay his dues in full to avoid being terminated for non-payment of dues. Members of the Executive Board made innumerable telephone calls urging payment and finally, at the April 27, 1966, Executive Committee meeting, the Board voted to write Mr. McAdoo of his pending termination and at the same time to give him an additional extension of time or until June 1, 1966, in which to pay his dues. There has been no response from Mr. McAdoo that would indicate any intention of taking care of his dues which are now six quarters in arrears.

The Executive Board feels that Mr. McAdoo has been given more than adequate time in which to take care of his dues obligations and should, therefore, be terminated without further delay retroactive to April 1, 1966.

Yours very truly,

*Joan Whinihan*  
(Mrs.) Joan Whinihan  
Executive Secretary

JW:mf

*Elected 10/20/55  
Age: Oct 1920  
Dues<sup>n</sup> owes \$50 for 1966*

*5407 148 S.E.  
Bellevue, Wash.  
98004*

*6/6/66*

July 7, 1966

Form  
Susp

June 7, 1966

NOTICE OF IMPENDING TERMINATION OF CORPORATE MEMBERSHIP

Mr. Benjamin F. McAdoo, Jr.  
5407 148th, S. E.  
Bellevue, Washington 98004

Dear Mr. McAdoo:

As you are aware, every corporate member of the Institute must be assigned to a local chapter and pay dues and assessments levied by that Chapter.

When local dues and assessments remain unpaid, the chapter may request the Institute to terminate the membership.

It is a long-established policy of the Board of Directors of the Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Seattle Chapter has requested that your corporate membership be terminated for non-payment of Chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to July 7, 1966, for we must proceed to act on the Chapter's recommendation to terminate your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

Maureen Marx, Manager  
Membership Procedures

MM/pg

P. S. The Executive Secretary of the Seattle Chapter is Mrs. Joan Whinihan, 555 Central Building, Seattle, Washington, should you wish to contact her regarding this matter.

cc: Mrs. Whinihan

June 7, 1966

To: Joan Whinihan  
From: Maureen Marx  
Re: Membership of Benjamin F. McAdoo, Jr.

This may be presumptuous on my part, but from your letter in which you request Mr. McAdoo's termination, I gather that the Chapter wishes to have this done without delay and therefore without issuing the customary notice of impending termination to him.

Actually, we are obliged by the Bylaws to send these notices. Although the previous editions were more specific in this connection, the intent of the governing provision in the present 1963 edition has not changed even though it has been re-worded somewhat. The Secretary cannot terminate a corporate membership for nonpayment of Institute or Chapter dues unless the member has been notified of this impending action and such notification must come from the Institute.

We know how frustrating it is when members are consistently in arrears. Nevertheless, they are permitted certain rights which we must honor.

If I am barking up the wrong tree and you expected us to write Mr. McAdoo, I hope you will forgive this undue explanation.



THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS • INC

Chapter Office: 555 Central Building • Seattle 98104 • MAin 2-4938


July 8, 1966

Mrs. Maureen Marx, Manager  
Membership Procedures  
The American Institute of Architects  
1735 New York Avenue, N. W.  
Washington, D. C. 20006

Dear Mrs. Marx:

On July 4, 1966, Mr. Benjamin F. McAdoo, Jr. sent the Seattle Chapter payment for four of the seven quarters membership dues now owing so that we withdraw our request for termination.

Sincerely,

  
(Mrs.) Joan Whinihan  
Executive Secretary

P.S. Sorry to have missed the national and the opportunity of meeting you personally. I am looking forward to attending the national in 1968 when it is held in Portland and then perhaps I will also have the pleasure of seeing you.



7/11/66



*Member  
McAdoo, Jr., B. A.*

THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

July 11, 1966

Mr. Benjamin F. McAdoo, Jr., AIA  
5407 148th, S. E.  
Bellevue, Washington 98004



Dear Mr. McAdoo:

Your Chapter has advised us that you have paid part of your dues which were in arrears. Therefore, its recent recommendation to terminate your corporate membership has been withdrawn.

We are most appreciative of this action you have taken which indicates your continuing interest in the work being done by AIA and its components.

Sincerely yours,

Maureen Marx, Manager  
Membership Procedures

MM/g

cc: Mrs. Joan Whinihan, Exec.-Secty., Seattle Chapter, AIA



The American Institute of Architects • 1735 New York Avenue, N.W. • Washington, D. C. 20006



## NOTICE OF TERMINATION OF MEMBERSHIP

DECEMBER 31 1966

EFFECTIVE DATE: \_\_\_\_\_ For non-response to Regular Dues \$\_\_\_\_\_ and/or Supplemental Dues

This notice has been delayed in hopes that you would have responded to the Notice of Impending Termination which was forwarded to you via certified mail approximately sixty days ago. Since there was no reply to this final request, we are compelled to terminate your membership in The American Institute of Architects effective this date.

Sincerely,

REX WHITAKER ALLEN  
Secretary,

The American Institute of Architects

B F MC ADOO JR  
5407 148 SE  
BELLEVUE

AIA

266

WA 98004

(Copy to State and Chapter organizations)

Benjamin F. McAdoo Jr. Architect

member american institute of architects

June 6, 1967

Mr. Rex Whitaker Allen, Secretary  
The American Institute of Architects  
1735 New York Avenue, N.W.  
Washington, D.C. 20006

Dear Mr. Allen:

In response to 1966 Regular Dues Invoice, I mailed my check number 9558 in the amount of \$50.00 by certified mail on December 30, 1966 to your Washington, D.C. office. This check covered my 1966 membership dues in full.

In spite of this payment (the check was cashed), I received a notice terminating my membership in the Institute.

Under the circumstances, I am requesting that my membership be reinstated without delay and that the local chapter be informed of this action. It should be noted that I was not responsible for supplemental dues when the above \$50.00 payment was made. Since I understand there has been some confusion on this point with other members, such may be the case with my situation.

Thank you for your assistance.

Sincerely,



Benjamin F. McAdoo, Jr.  
BFM/bm

6/9/67

1718 e. olive way seattle 2, washington

5-8240  
telephona east ~~2-3881~~

# THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

June 14, 1967

Mr. Benjamin F. McAdoo, Jr.  
1718 E. Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

We are pleased to receive your letter of June 6 indicating your wish to be readmitted.

Your membership was terminated for not reporting that you were not liable for 1966 supplemental dues.

Recognizing that the matter has caused much confusion among the members and chapters, the Secretary has agreed to waive the readmission fees (\$10) of people whose memberships terminated as of December 31st for not reporting that they were not liable for supplemental dues, provided, of course, that they do apply for reinstatement within a reasonable period after the termination was effected, as you have done.

Therefore, if you will send us \$50 for one year's dues in advance subject to readmission, we shall reinstate your membership without delay. (Actually, even if you were now a member, you would be liable for these regular dues. If you re-election takes place between July 1st and December 31st, one half of these dues, \$25, will be applied towards 1968.)

The above procedure for reinstatement is contingent on your good standing with the Seattle Chapter as of December 31st. We trust all is in order on this score.

Sincerely yours,

Maureen Marx, Manager  
Membership Procedures

cc: Exec.-Secty., Seattle Chapter

blind note to Mrs. Turner:

Please advise us of Mr. McAdoo's standing as of December 31, 1966.

OK pd.  
July 26 67

ok



THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS, INC.

Chapter office: 555 Central Building Seattle 98104 MA 2-4938

June 21, 1967

Maureen Marx, Manager,  
Membership Procedures,  
The Octagon,  
1735 New York Avenue, N. W.  
Washington D. C.

Dear Mrs. Marx,

This letter is to inform you that as of December 31, 1966  
Mr. Benjamin F. McAdoo, Jr. was a member in good  
standing of the Seattle Chapter, American Institute of  
Architects.

Sincerely,

Shirley Turner,  
Executive Secretary.

7/5/67

THE AMERICAN INSTITUTE OF ARCHITECTS



The Octagon • 1735 New York Avenue, N.W. • Washington, D. C. 20006 • EXecutive 3-7050

April 19, 1967

*McAdoo, Ben F.*

Mr. Robert B. Martin, Director  
Northwest Region, AIA  
P. O. Box 212  
Lincoln City, Oregon 97367

Dear Bob:

We acknowledge yours of April 10th concerning the dues status of Mr. Benjamin F. McAdoo.

Mr. McAdoo was terminated in February of 1967 for failure to respond to five inquiries forwarded to him during 1966 including a registered notice of impending termination on November 1, 1966.

Bob, I cannot under the structural rules of the Institute simply put him back on the list and thereby restore him to good standing.

Mr. McAdoo will be required to re-apply to the Chapter for re-admission to National membership and also is required to pay his 1967 dues in advance at the time of his re-admission.

This procedure may seem unduly cumbersome to you but to allow members to be taken off our rolls and restored without some degree of discipline would result in complete chaos. Also the Chapters insist that we process restorations back through them in order that they are totally aware of what we are doing.

Sincerely,

*WGW*

William G. Wolverton  
Controller, AIA

cc: Mrs. Marx - Membership Procedures ✓

WGW:jd

4/20/67



# THE AMERICAN INSTITUTE OF ARCHITECTS

Application No. #4167  
Dated: June 6, 1967  
Received: June 9, 1967  
Granted: August 1, 1967

To The Secretary and  
The Committee on Membership  
The American Institute of Architects

## READMISSION

### SUMMARY OF APPLICATION FOR CORPORATE MEMBERSHIP

- A. Name of applicant Benjamin F. McAdoo, Jr. Chapter Seattle
- B. Address of applicant 1718 E. Olive Way - Seattle 2, Washington
- C. Application held pending receipt of: advance dues Received July 26, 1967
- D. Applicant favorably recommended for election by Chapter. Yes  No

July 26, 1967

DATE

MANAGER, MEMBERSHIP PROCEDURES

### CERTIFICATION OF ELECTION AND ASSIGNMENT

As the Committee on Membership and the Secretary of the American Institute of Architects, I hereby certify that, under authority vested in me by the Board of Directors, I have this day <sup>re</sup> elected

Benjamin F. McAdoo, Jr.  
and hereby declare him to be a corporate member of the Institute and assign him to membership in the Seattle Chapter, AIA. I have also waived the readmission fee of \$10 for Mr. McAdoo.

July 27, 1967

DATE

SECRETARY

- E. Notice to applicant and notices of assignment to component(s) on August 1, 1967
- F. Notice of denial of application to applicant and chapter and \$ \_\_\_\_\_ returned to applicant on \_\_\_\_\_

# THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon • 1735 New York Avenue, N. W. • Washington 6, D. C. • EXecutive 3-7050

August 7, 1967

Mr. Benjamin F. McAdoo, Jr., AIA  
1718 East Olive Way  
Seattle 2, Washington

Dear Mr. McAdoo:

The Board of Directors of the American Institute of Architects takes pleasure in informing you that it has acted favorably on your application for readmission and welcomes you to corporate membership in the Institute again.

You are re-assigned to the Seattle Chapter and the Washington State Council of Architects, effective August 1, 1967, and will remain assigned to these component organizations of the AIA until your membership terminates; or unless you wish to have your assignment transferred elsewhere should the opportunity arise.

I sincerely hope that you will take an active and interested part in your Chapter's activities. The Chapter is the cornerstone of the Institute's strength where the policies which advance our profession are developed. Members who are active in Chapter affairs gain the most from AIA as professional men and provide the leadership which AIA needs to meet the challenges and opportunities which the future holds for architecture.

I want you to feel free to call on any of the Institute officials or staff members any time the need arises.

Sincerely yours,

Robert L. Durham, FAIA  
President



Summary of Application and Dues

READMISSION

Membership Number: \_\_\_\_\_

Name and Address: McAdoo, Benjamin  
1718 East Olive Way  
Seattle, WA 98102

\* Membership Type: AIA Membership

Address Format: \_\_\_\_\_ 1

\* Region Name: Northwest  
\* Sex: Male  
\* Chapter Name: Seattle Chapter and Washington State Council  
\* Election Date: August 28, 1980  
Qualification Code: \_\_\_\_\_  
Qualification Key: \_\_\_\_\_  
\* Qualification Source: 1  
\* Qualification Job: 500

Subscription Mail Code: \_\_\_\_\_ 0  
Subscription Type Code: \_\_\_\_\_ 7  
Subscription Firm: \_\_\_\_\_ 12  
Subscription Order Code: \_\_\_\_\_ 001

\* Amount of Dues and Fee Attached: \$262.50  
Personal Check \_\_\_\_\_ Other \_\_\_\_\_

If other, give name: \_\_\_\_\_

Other members included with check \_\_\_\_\_  
\_\_\_\_\_

\*\* Regular Dues Billed: \_\_\_\_\_  
\*\* Regular Dues Paid: \_\_\_\_\_  
Regular Dues Rate Code: \_\_\_\_\_  
\* Social Security No.: \_\_\_\_\_

	Account No.	*Amount
Admission Fee	#304-000-000	
Readmission Fee	#302-000-000	\$20.00
Current Year's Regular Dues	#301-000-000	52.50
Current Associate Dues	#316-000-000	
Prior Year's Regular Dues	#302-000-000	
Deferred Regular Dues	#239-000-000	
Deferred Associate Dues	#238-000-000	
Current Year's Supplemental Dues	#311-000-000	190.00
Prior Year's Supplemental Dues	#312-000-000	
Other		

Remarks: \_\_\_\_\_

Total Remittance \$ 262.50

### NOTICE OF TERMINATION OF MEMBERSHIP

EFFECTIVE DATE: 4/30/78 For non-response to ~~Regular Dues XXXXXXXXXX~~ Supplemental Dues OWES

This notice has been delayed in the hope that you would respond to the Notice of Impending Termination which was forwarded to you approximately sixty days ago. Since there was no reply to this final request for dues payment, we are compelled to terminate your membership in The American Institute of Architects, effective this date.

Sincerely,



ROBERT M. LAWRENCE  
Secretary,

The American Institute of Architects

504245-1  
MC ADDO JR, BENJAMIN F  
1718 E OLIVE WAY  
SEATTLE WA 98102

266

(Copy to State and Chapter organizations)

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THE SEATTLE CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS, INC.

311 1/2 Occidental Avenue South Seattle 98104 622-4938

RECEIVED  
JUL 15 1980  
BENJ. F. McADOO, JR.  
ARCHITECT

July 10, 1980

Benjamin McAdoo, AIA  
1718 East Olive Way  
Seattle Washington 980102

98102

Dear Ben,

We are so glad you decided to continue your membership in the AIA. I think it is a wise move and I am quite serious about hearing from you on the matter of suggestions for consideration by the nominating committee for 1981 (and on any other matter you feel is important).

The bad news is as follows:

Naitonal Dues which should be sent to:

The American Institute of Architects  
1735 New York Ave North West  
Washington, D.C. 20006

are as follows:

Base Dues 1980	105.00
Supplemental	70.00
Supplemental dues for: 1 Registered member	
2 Registered Non-AIA	<u>310.00</u>
TOTAL	485.00
Divided by 2 for one-half year	242.50
Reinstatement fee	20.00

Send to National AIA ----- \$262.50

Chapter and Washington State Council Dues:

Base Dues 1980 1st and 2nd qtr	81.50
Supplemental:	
1 Registered AIA	35. X 2 = 70.00
2 Registered Non-AIA	45. X 2 X 2 = 180.00

TOTAL LOCAL DUES 331.50

Hope to hear from you soon,  
Sincerely,

*Dorothy A. Johnston*  
Dorothy A. Johnston, Executive Director  
Seattle Chapter  
American Institue of Architects

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JUL 21 1980

310  
190  
23  
268

paid 7/16  
45.00  
262.50

August 25, 1980

Mr. Benjamin McAdoo, AIA  
1718 East Olive Way  
Seattle, WA 98102

Dear Mr. McAdoo:

We are pleased to inform you that your membership in the AIA, its Seattle Chapter and Washington State Council of Architects has been restored effective this date.

The normal flow of mail should resume within a month from now.

It is a pleasure to welcome you to membership again. We look forward to your renewed interest, support and active participation in AIA, Chapter and State activities.

Sincerely yours,

Robert M. Lawrence, FAIA  
Secretary

RML/gom

cc: Seattle Chapter, AIA  
Washington State Council of Architects, AIA

**Benjamin F. McAdoo & Company**

MEMBER AMERICAN INSTITUTE OF ARCHITECTS

ARCHITECTURE / PLANNING / ENVIRONMENTAL IMPACT STATEMENTS / PROGRAM STUDIES

November 17, 1981

The American Institute of Architects  
1735 New York Avenue Northwest  
Washington, D.C. 20006

Attn: Membership Committee

Re: Benjamin F. McAdoo, Jr., AIA  
Member No. 008507

Gentlemen:

We are in receipt of the enclosed 1982 Dues Invoice for Benjamin F. McAdoo. We are sorry that your office was not notified earlier that Mr. McAdoo passed away on June 18, 1981.

Mr. McAdoo was proud to be a member of The American Institute of Architects and the young architects in this office are planning to join your organization, if possible.

Sincerely,

BENJAMIN F. McADOO & COMPANY

*Carol E. Axtman*

Carol E. Axtman, Office Manager

CEA:cm  
Enclosures

008507  
1-1  
266