

McCord, Leander  
Central New York

Application for Membership

Thank you  
Rec'd

Dec 27 1927

To the Secretary of the American Institute of Architects.

I hereby apply for Membership in the American Institute of Architects, and certify that the following statements are correct:

Name LEANDER MCCORD  
RESIDENCE Address 214 BERKELEY ST. ROCHESTER, NEW YORK  
OFFICE 530 TAYLOR ST. ROCHESTER, N.Y. FEB. 2, 1883.

Graduate in architecture. [Give name of institution and year. Diploma or Certificate of graduation (or photostatic copy) must accompany this application.]

Holder of Scholarship in architecture. [If required in your case, attach evidence (or photostatic copy).]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts. [If required in your case, state which, and attach evidence of Certificate (or photostatic copy).]

If your State has a Registration or License Law and you are not registered, state reasons.

If practicing architect, firm name LEANDER MCCORD

Have been in practice 18 years. If draughtsman, employed by

Collegiate and office training EIGHT YEARS IN OFFICE OF J. FOSTER WARNER

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) Leander McCord [Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the [For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date [Insert date of election to chapter.] (2) [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my chapter that this applicant is applying for Institute membership (3) James P. Tyler Seely [Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number. (4) J. Foster Warner (Essential if Registered) (5) Wm. K. Paulsen

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed. (6) Edwin S. Gordon

(7) 941 NUMBER

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

January 6, 1928.

Dear Mr. McCord:-

Permit me to acknowledge with gratification, and on behalf of the Secretary, your application for membership in The American Institute of Architects, received in late December.

The application is complete in every respect except for the endorsement of three Institute members, provided for at the bottom of the blank; and the customary routine exhibits.

The exhibits should consist of photographs and working drawings of two executed buildings which need not be specially prepared, may be taken from your office files, and will be carefully returned later.

There will be a meeting of the Institute Executive Committee in March and if you will act promptly in completing the formalities mentioned above the application can be acted upon at that meeting. The application and exhibits, however, must first be passed upon by the Board of Examiners who will meet about the middle of January.

Acknowledgment is also made of your check of \$5.00 covering Initiation Fee.

Cordially yours,

Executive Secretary.

Mr. Leander McCord,  
530 Taylor Building,  
Rochester, N. Y.

K:VB  
ENCL

P. S. We are returning your application herewith for the necessary endorsements. For your convenience we are also enclosing a copy of the Annuary, on page 67 of which will be found the roster of the Central New York Chapter. If you will glance through this list we are sure you will find the names of three Institute members with whom you are acquainted and who would be glad to endorse your application.

COPY TO  
FILES PRESIDENT SECRETARY

For full professional services, including supervision:

For commercial work..... 6%  
For residence work..... 7%  
For alteration work.....10%

Until an actual estimate is received, charges are based upon the proposed cost of the work and payments received are on account of the entire fee.

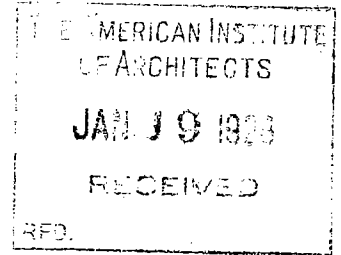
Payment is due upon completion of plans  
For supervision, monthly payments are due as work progresses

**LEANDER MCCORD**

Registered Architect

428-32 TAYLOR BUILDING  
328 MAIN STEET EAST

ROCHESTER, NEW YORK



January 17, 1928.

American Institute of Architects,  
The Octagon, 1741 New York Ave.,  
Washington, D.C.

Edward C. Kemper, Executive Secretary.

Dear Sir:

I have your letter of January 6th regarding signatures and exhibits.

I have secured the necessary signatures and will mail same together with exhibits in the course of a few days.

Cordially yours,

LEANDER MCCORD

LMcC/HW

LEANDER McCORD

Registered Architect

528-32 TAYLOR BUILDING  
328 MAIN STREET EAST

ROCHESTER. NEW YORK

February , 1928.

American Institute of Architects,  
The Octagon, 714 New York Ave.,  
Washington, D. C.

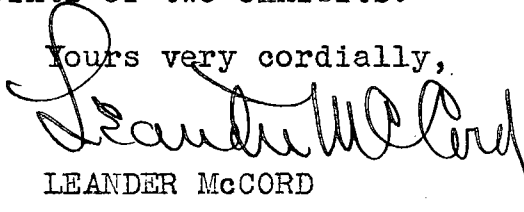
Attention Mr. Edward C. Kemper,

Dear Sir:

Inclosed please find application for  
membership which now has the required signatures.

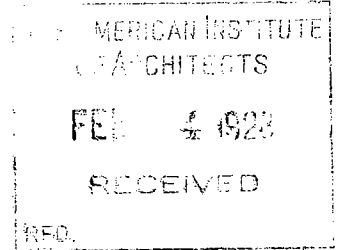
Under separate cover I am mailing  
photographs and blue-prints of two exhibits.

Yours very cordially,



LEANDER McCORD

LMcC/HW



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

May 1, 1928

Dear Mr. McCord:

The formalities of your election to The American Institute of Architects have been completed except in one respect.

The new By-law amendment provides that the dues of the first year must be paid at the time of election. The dues are \$25.00 a year, and in the year of election are applied to the ensuing twelve months following the date of election.

If you will send check accordingly - covering dues for one full year - we will be in a position to send formal notice of election and the engrossed Certificate of Membership.

Very sincerely yours,

Executive Secretary.

Mr. Leander McCord,  
530 Taylor Building,  
Rochester, N. Y.

K/FHG

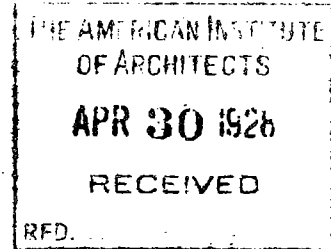
COPY TO

FILES    PRESIDENT    SECRETARY    TREASURER

**LEANDER MCCORD**

**Registered Architect**

**528-32 TAYLOR BUILDING  
328 MAIN STREET EAST  
ROCHESTER, NEW YORK**



April 27, 1928.

The American Institute of Architects,  
The Octagon, 1741 New York Ave.,  
Washington, D. C.

Attention Mr. Edward C. Kemper.

Dear Sir:

I have your notification of my election to  
the American Institute of Architects.

Inclosed please find check for \$25.00, dues  
for the ensuing year.

I count it a great privelege to become a  
member of the Institute and will take pleasure in work-  
ing to fulfill the objects and principles of the  
society.

Yours very truly,

LMcC/HW

LEANDER MCCORD

Received Payment

American Institute of Architects

5/4/28  
[Handwritten initials]

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

May 1, 1928

Dear Mr. McCord:

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective April 26, 1928:

You have been assigned to the Central New York Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter has been so advised.

The engrossed Certificate of Membership is enclosed herewith.

May I take this opportunity to say that the office of the Secretary at The Octagon is for the service of every Institute Member? Should the occasion arise, we shall be glad to give you our best co-operation.

Cordially yours,

Executive Secretary.

Mr. Leander McCord  
530 Taylor Building  
Rochester, N. Y.

K/FHG  
Enc.

COPY TO

FILES    PRESIDENT    SECRETARY    TREASURER

STEPHEN F. VOORHEES, PRESIDENT, NEW YORK  
LOUIS LA BEAUME, 1ST VICE-PRESIDENT, ST. LOUIS  
FRANCIS P. SULLIVAN, 2ND VICE-PRESIDENT, WASHINGTON, D. C.



CHARLES T. INGHAM, SECRETARY, PITTSBURGH  
EDWIN BERGSTROM, TREASURER, LOS ANGELES  
EDWARD C. KEMPER, EXECUTIVE SECRETARY  
WASHINGTON, D. C.

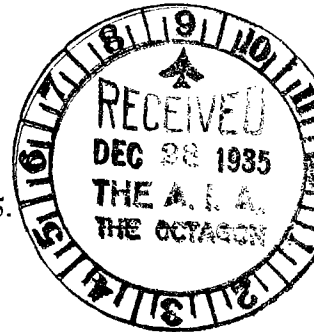
*Form A*

THE AMERICAN INSTITUTE OF ARCHITECTS

The Octagon, 1741 New York Avenue  
WASHINGTON, D. C.

NOTICE

November 30, 1935.



TO EACH MEMBER OF THE INSTITUTE  
DELINQUENT IN PAYMENT OF DUES:

This is a final notice to each member who is in default for dues, bringing to his attention the fact that if his indebtedness be not paid on or before December 31, 1935, his membership in the Institute shall terminate ipso facto on that date, as provided in the By-laws.

This notice is given in conformity with the By-laws and with the action of the Sixty-sixth Convention (1934) which reduced drastically the amounts owed by members in default; permitted the balance to be paid in any way that they preferred; permitted them to remain as members until December 31, 1935, and fixed that date as the limit beyond which delinquent members could not be carried.

Each member in arrears has received four statements of account during the current year, the last as of November 1, 1935.

The Board of Directors sincerely hopes that each member in default will take the action necessary to preserve his membership in the Institute and the Chapter to which he is assigned.

Very truly yours,

CHARLES T. INGHAM,  
Secretary.

To.. Mr. Leander McCord, ...  
214 Berkeley St  
... Rochester, N. Y. ....

*15- 12/28/35  
(amounts 15- on  
for 1935 dues)*

The American Institute of Architects.

Gentlemen:

Enclosed find check for \$15.00 on account of my back dues. Please render statement to-date and balance will be forwarded later.

Very truly yours,

*Leander McCord*

LmcC.:j



THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2 3  
COPY

January 8, 1936.

Dear Mr. McCord:

This will acknowledge your letter, received December 28th, and remittance of \$15.00, which has been credited on account of your dues in default.

The Board appreciates fully the difficulties in which you find yourself, and desires to aid you as far as it can in retaining your membership in the Institute.

There are two ways by which your good standing may be restored: First, by payment of the indebtedness in full.

To help in the first way, the Treasurer is authorized to accept your note in payment of the balance of the indebtedness. Therefore, we are sending herewith a note, without interest, and payable to the Institute on or before December 31, 1936.

If you will sign and return this note to the Treasurer of the Institute, at The Octagon, on or before January 31, 1936 - your membership will be preserved and your good standing as to unpaid dues restored as of January 1, 1936.

To help in the second way, the Board is authorized to remit dues in exceptional instances and for what it deems adequate cause.

If you desire to apply for a remission of the balance of your dues, the note enclosed herewith should be executed and returned on or before January 31st - accompanied by a letter addressed to the Board of Directors and stating the circumstances under which remission of the balance of your dues is requested.

If the remission is granted by the Board, you will be placed in good standing as of January 1, 1936 with respect to dues in default, and the note will be returned to you.

By direction of the Treasurer.

Sincerely yours,

Executive Secretary.

ECK\*G  
Encl.

Mr. Beander McCord,  
214 Berkeley Street,  
Rochester, New York.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

February 20, 1936.

Dear Mr. McCord:

We write with regret to advise you of the termination of your membership in the Institute and the Chapter to which you are assigned, effective December 31, 1935.

As stated in the Notice of December 6th, the Board of Directors extended the time limit for payment of dues in default to January 31. It directed that 1936 dues be not charged against the accounts of those memberships so terminated.

The Officers and Board sincerely hope that as soon as improved conditions enable you to renew your support of the Institute and the Chapter you will apply for reinstatement in the manner indicated on the enclosed excerpt.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K:G  
Enclosure

✓  
✓  
Mr. Leander McCord  
214 Berkeley Street  
Rochester, N. Y.

COPY TO

FILES      PRESIDENT      SECRETARY      TREASURER