

Application of Charles T. Mathews for Admission to the  
AMERICAN INSTITUTE OF ARCHITECTS, as a Fellow.

To the Board of Directors: November 29<sup>th</sup> 1894

My full name is Charles Thompson Mathews

My business address is 150 5<sup>th</sup> Avenue

The name of my firm is Five years.

I have practiced the profession of architecture for Five years.

The accompanying ~~photographs~~ drawings, numbered respectively 1, 2 and 3, show completed buildings erected from my plans and under my supervision.

No. 1 is a (here give general description of building) Elevation and Perspective of Church of the Holy Trinity, remodelled in 1891.

No. 2 do. Elevation and perspective of Hotel to be erected at Park Hill.

No. 3 do. Perspective of bridge drawing for Racquet Club.

The accompanying drawings are (here enumerate and describe such drawings as the candidate desires to submit)

We, Fellows of the American Institute of Architects, hereby indorse Mr. \_\_\_\_\_'s application for Fellowship. We know him personally; we know his work; we believe him to be worthy of membership.

Of the \_\_\_\_\_ and is recommended to Fellowship in the \_\_\_\_\_  
said Charles \_\_\_\_\_

Mr. Charles T. Mathews New York

Edw. H. Kendall  
William J. Barr

These drawings may be seen, if necessary at any time at the office of Mr. Edward H. Kendall, 150 5<sup>th</sup> Avenue, New York City.

Pd - 20<sup>00</sup> - Jan 9, 1926  
Pd - 5<sup>00</sup> - Sept 7, 1926  
2.50

METROPOLITAN CLUB  
FIFTH AVENUE & SIXTIETH STREET  
NEW YORK

THE AMERICAN INSTITUTE  
OF ARCHITECTS  
SEP 23 1926  
RECEIVED  
RFD.

Edward Bergstrom Esq (Treas)  
The Octagon  
Washington, D.C.

Dear Sir:

With all the willingness in the world I confess that I cannot understand the methods of your book-keeper.

Last January I received a bill for dues, amounting to \$20.

This I paid, and your receipt is before me, (as I write), dated Jan 9<sup>th</sup>, 1926.

While in Europe last summer I received another bill for the "Journal", amounting to \$2<sup>50</sup>, although my receipt states that this subscription is included in the above \$20.

This, nevertheless, I also paid, by check dated August 22<sup>nd</sup>, 1926, which I assume was received.

I now receive the enclosed bill for \$25<sup>00</sup>, as though nothing had been paid during the year.

Do I understand that, as a Fellow of the Institute for something like 35 years, I am now expected to pay dues of \$47<sup>50</sup> per year? If so I think I had better resign.

Thanking you in advance for a prompt reply, I am,  
Very Sincerely Yours  
Charles T Matthews

P.S. I have taken the liberty of registering this letter in order to avoid error in straightening out the matter.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

September 27, 1926

My dear Mr. Matthews:

Your registered letter of September 22nd is at hand this morning, and acting for the Treasurer I wish to offer you an earnest apology.

According to the books of the Institute you paid your Institute dues on January 9, 1926, in the sum of \$20.00, and later, on September 7th, you paid the additional \$2.50 on account of the increase in dues.

These two remittances made your account with the Institute absolutely current, including the subscription to the Journal which was covered in the remittance of \$20.00 made in January.

The sending of the statement of September 1st to you, for \$25.00, was an error on the part of this office for which we are very sorry. At the beginning of each year there are more than three thousand of these individual accounts and the increase in dues, which was made effective on July 1st, greatly added to the bookkeeping business of the office.

Sincerely yours,

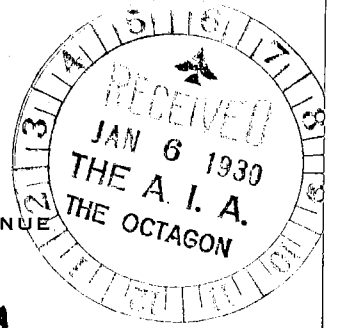
Assistant Treasurer.

Mr. Charles T. Mathews,  
812 Fifth Avenue,  
New York, N. Y.

K/PHG



EIGHT HUNDRED AND TWELVE FIFTH AVENUE



Edwin Bergstrom Treas. AIA  
The Octagon, Washington, D.C.

Dear Sir:

As I recall it, I have been  
a Fellow of the Institute since  
the early nineties.

I believe there is some rule,  
that when one has paid dues  
for over 25 or 30 years, the ob-  
-ligation to do so ceases.

Is this so? And can you  
tell me anything about it?

Thanking you in advance for  
a prompt reply, I am,

Very Sincerely Yours

Charles T. Mathews

Jan 4<sup>th</sup>/30

P.S. I enclose stamped self-addressed  
envelope.

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

January 7, 1930

Dear Mr. Mathews:

On behalf of the Treasurer, we wish to acknowledge your letter of January 4th, with regard to retirement.

According to our records you have been a Fellow of The American Institute of Architects since 1895, and as you will note from the attached marked copy of extracts from the By-laws, members may be retired after ten years, under certain conditions.

If you find that you are eligible for retirement under these conditions and will let us know, we shall be glad to bring up the matter at the next meeting of the Executive Committee, which will probably be held in March, for action.

Yours sincerely,

Assistant Treasurer.

Mr. Charles T. Mathews,  
812 Fifth Avenue,  
New York, N. Y.

K/fhg

Enc.



EIGHT HUNDRED AND TWELVE FIFTH AVENUE

E. C. Kemper Esq  
Ass't Treasurer A.I.A.  
The Octagon, Washington, D.C.



Dear Sir:

Many thanks for your letter of the 7<sup>th</sup>,  
and its enclosure!

After carefully reading the latter, I should say,  
that I am entirely "eligible for retirement", having been  
a Fellow of the Institute since 1895, and retired from  
active practice over ten years ago.

The only contradiction that I can think of, (a purely  
technical one), is that I have been paying two dollars  
a year at Albany for registration, in case I should ever  
wish to return to the profession.

Should that be considered an obstacle in any way,  
kindly let me know, and oblige

Yours Very Truly  
Charles T. Matthews

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

2-3  
COPY

59-13

Exec Com  
noted  
✓

January 21, 1930

Dear Mr. Mathews:

This will acknowledge your letter of January 17th, with regard to your application for retirement as a member of The American Institute of Architects.

We shall be glad to place your letter before the Executive Committee at its next meeting, and shall advise you of the action taken, in due course.

Sincerely yours,

Executive Secretary.

Mr. Charles T. Mathews,  
812 Fifth Avenue,  
New York, N. Y.

K/fhg

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

23  
COPY

✓  
April 3, 1930.

My dear Mr. Mathews:

The March Minutes of the meeting of the Executive Committee have been approved and we are now in a position to write the formal letters.

This will advise you that the Committee, by resolution, placed you on the Retired List of the Institute, effective January 1, 1930.

This makes no change in your status as an active member of the Institute except that it relieves you of the payment of dues.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

Mr. Charles T. Mathews,  
812 Fifth Avenue,  
New York, N. Y.

K-G