

Hutchins, William P.
Pittsburgh Chapter

Application for Membership

No. Ex. Reg.
L. Reed

March 4, 1921

To the Secretary of the American Institute of Architects,
The Octagon, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects under Class C.
[Insert appropriate letter.]

I hereby certify that the following statements are correct:

Name William P. Hutchins

Address 46 Bonetoga Bldg. Pittsburgh Pa.
[Number and Street.] [City.] [State.]

Place and date of birth Leith Wales - May 3 - 1883

Graduate in architecture Completed Special Course Univ. of Penna. 1908
[Give name of institutions and year.—Evidence of Diploma or Certificate of graduation to be submitted with application.]

Holder of Scholarship in architecture.....
[Give name and year.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.....
[State which, and year.—Evidence of Certificate to be submitted with application.]

If an Associate of a Chapter of the Institute, give date of admission thereto.....

If practicing architect, firm name William P. Hutchins

Have been in practice six years years.

If draughtsman, employed by.....
[State number of years.]

Collegiate and office training about twenty years

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

William P. Hutchins
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the Pittsburgh
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date Jan 14 1921
[Insert exact date of election to chapter.]

Sturdy Roush Secretary.
Pittsburgh Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

J. Billquist
Chas. W. ...
Frederick ...

Prelim. Fee. Pl. 7.500 3/10/21
Initiation remitted
Unan. End. no
Exhibits must send
On Priv. Com. of.....

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the President and Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 28, 1921.

My dear Sir:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective April 28, 1921.

You have been assigned to the Pittsburgh Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until dues for the first year have been paid. No charge has been made for the first quarter of the current year.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. William P. Hutchins,
46 Conestoga Building,
Pittsburgh, Pennsylvania.

K-P.

R. MAURICE TRIMBLE, PRESIDENT
FERGUSON BUILDING
FREDERICK BIGGER, VICE PRESIDENT
WESTINGHOUSE BUILDING

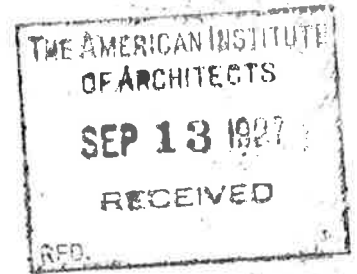


CHARLES J. PALMGREEN, TREASURER
305 SEVENTH AVENUE
THOMAS W. LUDLOW, SECRETARY
305 SEVENTH AVENUE

PITTSBURGH CHAPTER

THE AMERICAN INSTITUTE OF ARCHITECTS
PITTSBURGH, PA.

September 12th, 1927.



Mr. E. C. Kemper,
American Institute of Architects,
The Octagon,
Washington, D.C.

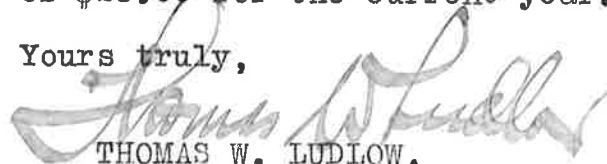
Dear Sir :

I am forwarding herewith the resignation of Mr. William P. Hutchins from the American Institute of Architects, which was accepted by the Directors of the Pittsburgh Chapter at their regular meeting held on September 9th.

I am also enclosing the Chapter's check for \$25.00 in payment of Mr. Hutchins' dues, as he forwarded with his resignation a check drawn to the order of the Chapter in payment of same, and the directors thought it best to accept this check and send you the Chapter's check in payment.

Mr. Hutchins Chapter dues are paid in full, to December 31st, and he assures me that his institute dues were fully paid by his check of \$25.00 for the current year.

Yours truly,


THOMAS W. LUDLOW,
Secretary.

Received Payment
American Institute of Architects
9/13/27 - This pays for
1927 dues.

TWL/EO
ENC.

WILLIAM P. HUTCHINS
ARCHITECT
818 EMPIRE BUILDING
PITTSBURGH, PA.
PHONE GRANT 3433

Sept. 7, 1927.

Thomas W. Ludlow,
Secretary Pittsburgh Chapter,
American Institute of Architects,
Pittsburgh, Pa.

My dear Mr. Ludlow:-

After a very careful study of the rules and regulations as laid down by the American Institute of Architects, in regard to competitions, I find that there are so many loop holes which permit a man to plead ignorance as regards an unauthorized competition, it is to my best financial interest to withdraw from membership in the Pittsburgh Chapter.

There is a competition going on at present, in which members of the Institute are engaged. I called one of these gentlemen by telephone and informed him that he was violating the rules and he pleaded ignorance.

I made an effort to tell the Owners that this method of procedure is wrong, but they would not listen, as they informed me that the other gentlemen have already submitted their sketches, and are fully acquainted with what is going on.

Being a missionary is a very fine thing, but I find that it does not get me anywhere, so therefor, I ask you to accept this letter as my resignation from membership in the Pittsburgh Chapter of the American Institute of Architects.

Very truly yours,

William P. Hutchins

WPH: IH

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

October 24, 1927

Dear Mr. Hutchins:

This will formally advise that at the September meeting of the Institute Executive Committee your resignation was presented, and it was

Resolved, That the resignation of Wm. P. Hutchins be accepted with regret, effective September 28, 1927.

By direction of the Secretary,

Sincerely yours,

Executive Secretary.

Mr. William P. Hutchins,
818 Empire Building,
Pittsburgh, Pa.

K/FHG

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Application for Membership

May 11, 1935

To the Secretary of The American Institute of Architects.

I hereby apply for Membership in The American Institute of Architects, and certify that the following statements are correct:

Name: William P. Hutchins

Address: 818 Empire Bldg. Pittsburgh Pa.

Place and date of birth: Death: 5. Wales, British Isles, May 3, 1883

Graduate in architecture: Special Course University of Pennsylvania 1908

Holder of Scholarship in architecture: [If required in your case, attach evidence (or photostatic copy).]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts. [If required in your case, state which, and attach evidence of Certificate (or photostatic copy).]

If your State has a Registration or License Law and you are not registered, state reasons: Registered

If practicing architect, firm name: William P. Hutchins Registered Architect

Have been in practice 21 years. If draughtsman, employed by:

Collegiate and office training:

Previous application for membership, if any: was a member, resigned in 1928 [Date of Application]

I have carefully examined the Constitution and By-Laws of the Institute and the circular of advice relative to "Principles of Professional Practice," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in The American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of The American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) William P. Hutchins Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the [For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date: (2) [Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my Chapter that this applicant is applying for Institute membership (3) [Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of The American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number. (Essential if Registered)

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed.

(4) [Signature] (5) [Signature] (6) [Signature]

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the applicant proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

(7) E-113 NUMBER

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

HARVEY A. SCHWAB, PRESIDENT
RALPH M. REUTTI, VICE-PRESIDENT
RAYMOND M. MARLIER, SECRETARY
HARRY VIEHMAN, TREASURER



DIRECTORS
LOUIS STEVENS, 1893-1936
CHARLES M. STOTZ, 1934-1937
P. HOWARD STERLING, 1935-1938

PITTSBURGH CHAPTER

THE AMERICAN INSTITUTE OF ARCHITECTS

715 Empire Building Pittsburgh
Pennsylvania



Max M
Status 2
signed 7/27/35
and no dues
have

July 15, 1935

E. C. Kemper, Executive Secretary
The American Institute of Architects
The Octagon, 1741 New York Avenue
Washington, D. C.

Dear Mr. Kemper:

Enclosed herewith is application for membership in the Institute submitted by William P. Hutchins. Mr. Hutchins was a former member of the Institute in the Pittsburgh Chapter. He resigned with all indebtedness to the Chapter paid. His letter requesting reinstatement states that all indebtedness to the Institute is also paid.

This application has received the unanimous approval of the Executive Committee and the Board of the Pittsburgh Chapter, and I understand that it is not to be circularized locally. The Pittsburgh Chapter has waived initiation fee for this reinstatement.

Yours very truly,

Ralph M. Marlier
Secretary

RMM:L
Enc. 1

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

See Bill
(repetition)

August 29, 1935

Dear Mr. Hutchins:

This will formally advise you that, by authority delegated to the Secretary by the Board of Directors, you were reinstated to membership in good standing in The American Institute of Architects and the Pittsburgh Chapter, effective August 27, 1935.

The initiation fee is waived.

The Secretary of the Pittsburgh Chapter has been advised accordingly.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K/g

Mr. William P. Hutchins, A.I.A.,
618 Empire Building,
Pittsburgh, Pa.

RAYMOND M. MARLIER, PRESIDENT
LAWRENCE WOLFE, VICE-PRESIDENT
RALPH M. REUTTI, SECRETARY
ALLAN H. NEAL, TREASURER

DIRECTORS
CHARLES M. STOTZ, 1934-1937
P. HOWARD STERLING, 1938-1939
BRANDON SMITH, 1936-1939



PITTSBURGH CHAPTER

THE AMERICAN INSTITUTE OF ARCHITECTS
5941 BAUM BOULEVARD PITTSBURGH, PA.



Mr. Wm. P. Hutchins was re-instated
August 27, 1935.

September 15, 1936

Owes Institute dues for 1936 - \$20.00

IM

E. C. Kemper, Executive Secretary
The American Institute of Architects
The Octagon, 1741 New York Avenue
Washington, D. C.

Dear Mr. Kemper:

Some time ago, the name of William P. Hutchins was formally reinstated on our Chapter Roster with the expectation that Mr. Hutchins would send his check for dues immediately, as he promised to do in writing. After several letters to Mr. Hutchins requesting the payment of his Chapter dues and receiving no reply, a final request was written, stating that if no reply was received by the first of September, nothing could be done but cancel his reinstatement. The Chapter has found it necessary to do so and requests that the name of Mr. Hutchins be dropped from the Institute membership. There seems to be nothing else we can do about it.

Yours very truly,

Ralph M. Reutti
Secretary

RMR:CEL

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be reprinted, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Wm M

Empire Bldg.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

Rec'd Aug 21 1936
W. H. Ingham
File

Attention
7-21-36

September 29, 1936.

Dear Mr. Hutchins:

We are in receipt of a letter from the Secretary of the Pittsburgh Chapter, dated September 15, advising that you are in default for Chapter dues.

You were reinstated as a member of The Institute on August 27, 1935.

According to the Pittsburgh Chapter, you promised in writing at that time to send your check to cover outstanding chapter dues, which up to this time has not been received.

That section of the By-laws of The Institute covering termination for default of Chapter dues reads as follows:

"The Board shall terminate the membership of any corporate member who is indebted to the chapter to which he was assigned or transferred upon the written request of the governing board of the said chapter. Upon receipt of such request. The Secretary shall give the corporate member written notice of the impending termination, and The Board shall act thereon at its first meeting thirty days or more after the sending of the said notice."

Our records show that you are in default on account of Institute dues for 1936 in the amount of \$20.

That section of the By-laws pertaining to Institute dues in default reads as follows:

"Every member who has not paid two-thirds or more of the annual dues for the then current fiscal year on or before September 1 of said year shall be in default for the unpaid amount."

cc- Mr. Ingham and Mr. Reutti

Page 2.

The Pittsburgh Chapter has requested that your name be dropped from the membership of The Institute.

Please accept this letter as formal notice of the impending termination of your membership.

By direction of The Secretary.

Sincerely yours,

Executive Secretary.

P. S. We hope that you will clear your account with the Pittsburgh Chapter and so advise The Institute prior to December 1st - (just ahead of the next Board meeting) so that your Institute and Chapter membership will be preserved.

PHW*B

Mr. William P. Hutchins, A. I. A.,
818 Empire Building,
Pittsburgh, Pennsylvania.

Mr. Hutchins was elected in 1921 - He resigned September 28, 1927 - was reinstated August 27, 1935. He is now suspended for the non-payment Institute dues of \$20 for 1936.

LM

Copy for Mr. Kemper

January 18, 1937

Mr. William F. Hutchins
Empire Building
Pittsburgh, Pennsylvania

Dear Mr. Hutchins:

In order that there can be no misunderstanding and in accordance with our correspondence, and through your own choice, this is to notify you that your reinstatement as a member of the American Institute of Architects is rescinded due to your not meeting the financial obligation involved. Your name has been removed from the Roster accordingly, with regrets.

Yours very truly,

Ralph M. Reutti
Secretary

RMR:CEL