

Cohen, Herbert
Hawaii

Must send Exp.
1/27

Application for Membership

Feb. 5, 1927.

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Herbert Cohen

Profession	<u>Architect</u>
Initials	
Under	
Exhibits	<u>must send</u>
On File, Com. of	

Address 324 S. M. Damon Bldg Honolulu Terr. Hawaii
[Number and Street] [City.] [State.]

Place and date of birth Pottsville, Pa. Sept. 11, 1882

Graduate in architecture Graduate A.B. Univ. of Chicago
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture.....
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecolè des Beaux Arts.....
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter.....

If practicing architect, firm name Herbert Cohen

Have been in practice eight years.....

If draughtsman, employed by.....
[State number of years.]

Collegiate and office training Graduate Univ of Chicago - A.B 1902
Draftsman & Supt. of Construction, Supervising Archt. Treas. Dept. U.S.A. & other Archts.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Herbert Cohen
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date.....
[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number.

If the applicant resides or has his principal place of business in a Registration or License law state the current number of his Registration or License should be noted here.

113
NUMBER

- (1) W. H. Wood
- (2) Ralph A. Fishburne
- (3) Robert A. Quinn

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there are no negative votes. No other form of unanimous endorsement will be accepted.]

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

July 31, 1927.

Dear Mr. Cohen:

Acting for the Secretary I am pleased to advise you of your election to Membership in the American Institute of Architects, effective July 31, 1927.

You have been assigned to the Hawaii Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so notified.

The enclosed statement covering dues for the last half of the current year should receive prompt attention.

May I take this opportunity to say that the Office of the Secretary at The Octagon is for the service of every Institute Member. Should the occasion arise we shall be glad to give you our best cooperation.

Cordially yours,

Executive Secretary.

Mr. Herbert Cohen,
324 S.M. Damon Building,
Honolulu, T. H.

K-G
Enc.



THE AMERICAN INSTITUTE OF ARCHITECTS
HAWAII CHAPTER
HONOLULU, HAWAII

A p r i l
6th
1 9 3 2 .

The Secretary,
American Institute of Architects,
The Octagon,
Washington, D. C.

Dear Sir:-

At a recent meeting of the Hawaii Chapter, the Secretary was directed to address a letter to your office expressing the opinion of the Hawaii Chapter that in view of the present economic conditions, consideration should be given by the Directors of the Institute to a reduction in the amount of annual dues.

It is the feeling of our Chapter that by economizing the expenses of the Institute may be curtailed to meet the reduced income which would result.

Very truly yours,

HAWAII CHAPTER:
AMERICAN INSTITUTE OF ARCHITECTS

BY


Secretary-Treasurer.

HCC:JO

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

23
COPY

E. Bergstrom

April 19, 1932.

Dear Mr. Cayton:

This will acknowledge your letter of April 6th, to the Secretary, with regard to a reduction in the annual dues.

The Treasurer, Mr. Bergstrom, is here at The Octagon, in connection with the whole financial situation, which will be covered in his reports to the Board of Directors and to the Convention.

I am turning your letter over to him, and hope that he can find opportunity to make a more specific reply.

Sincerely yours,

Executive Secretary.

Mr. Herbert C. Cayton, Secy-Treas.,
Hawaii Chapter, A. I. A.,
324 S. M. Damon Building,
Honolulu, T. H.

ECK*B

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

June 6, 1945

Dear Mr. Cayton:

The Executive Committee of the Hawaii Chapter calls attention to your indebtedness for chapter dues and asks that The Institute consider the termination of your membership on that account.

It may be that the item has escaped your attention and we write on behalf of The Treasurer of The Institute, Mr. Cellarius, to express the sincere hope that you will clear the account with the Hawaii Chapter at some early convenient date.

There will be a meeting of The Executive Committee of The Institute on August 1, in Washington, and we trust that you can respond by that time.

The Secretary-Treasurer of the Hawaii Chapter is Mr. V. N. Ossipoff of Honolulu.

Sincerely yours,

Assistant Treasurer

ECK:dd

cc to: Mr. Ossipoff

Mr. Herbert C. Cayton, A.I.A.
254-A Ohua
Honolulu, T.H.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

John F. Surprenant - ~~AS~~
Notes

October 9, 1945

Dear Mr. Cayton:

On June 6, 1945 we wrote to you concerning the recommendation of the Hawaii Chapter, that your Institute membership be terminated for non-payment of Chapter dues.

That recommendation came before The Executive Committee of The Institute at its August meeting. A resolution was adopted stating that unless the Hawaii Chapter has been paid in full by December 31, 1945 your membership in The Institute and the Chapter must be terminated as of that date.

We hope very much that the account has received your attention and that you will so advise The Institute; or will ask the Secretary of the Hawaii Chapter, Mr. Ossipoff, to do so.

We are sending this letter by airmail and trust very much to hear from you before the end of the year.

By direction of The Secretary.

Sincerely yours,

Executive Secretary

ECK:dd
cc to: Mr. Ossipoff

Mr. Herbert C. Cayton, A.I.A.
254-A-Ohua
Honolulu, T.H.

413-B So. Spalding Drive
Beverly Hills, California

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Handwritten notes:
7/19



THE AMERICAN
INSTITUTE OF ARCHITECTS
1946 JAN -5 AM 9:30
WASHINGTON, D.C.

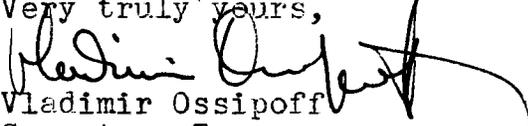
THE AMERICAN INSTITUTE OF ARCHITECTS
HAWAII CHAPTER
HONOLULU, HAWAII

December 12, 1945

Edward C. Kemper, Executive Secretary
American Institute of Architects
1741 New York Avenue, N.W.
Washington 6, D.C.

Dear Mr. Kemper:

Mr. Herbert C. Cayton's check for delinquent dues, dated November 30, 1945, has been received. Together with the check Mr. Cayton is tendering his resignation from this chapter as his permanent address now is 413 S. Spalding Drive, Beverly Hills, California.

Very truly yours,

Vladimir Ossipoff
Secretary-Treasurer

VO/ah

cc. Mr. H.C. Cayton

Eck
*Believe you have
PC on this. It
was in response*

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2 3
COPY

*In Reply -
Feb 1st -*

January 8, 1946

Dear Mr. Cayton:

With reference to the letter of December 12, 1945 to the undersigned from Mr. Vladimir Ossipoff, Secretary of the Hawaii Chapter, of which you received a copy:

That letter advises that your dues to the Hawaii Chapter have been paid in full and that you are now located in Beverly Hills, California.

It is presumed that you desire to transfer your membership to the Southern California Chapter.

If you will write a letter making that request we shall complete the procedure making the transfer effective January 1, 1946.

Sincerely yours,

Executive Secretary

ECK:dd

cc to: Mr. Vladimir Ossipoff, Secretary
Hawaii Chapter, A.I.A.

Mr. Herbert C. Cayton, A.I.A.
413 B So. Spalding Drive
Beverly Hills, California

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

[Handwritten initials and scribbles]

June 21, 1946

Dear Mr. Cayton:

Will you please refer to our letter of January 8 and advise us if you desire to have your Institute membership transferred from the Hawaii Chapter to the Southern California Chapter, inasmuch as you are now located in Beverly Hills, California.

We shall appreciate an early response and assure you that as soon as we have such a request your transfer will be completed.

Sincerely yours,

Executive Director

Mr. Herbert C. Cayton, A.I.A.
413 B So. Spalding Drive
Beverly Hills, California

K:msd

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

August 22, 1947

Dear Mr. Sims:

In place of the former "Annuary," The Institute will have a new Membership Directory which we hope to mail early in October. It will list all corporate members alphabetically and by chapters.

We are striving to have it as nearly current as possible, the final proof must be released to the printer on September 10, and we ask your aid in clearing the status of the following members:

Herbert H. Cayton. He is officially assigned to the Hawaii Chapter and must so continue unless he is transferred to some other chapter or his membership is terminated by Institute action.

As an assigned member of the Hawaii Chapter he should pay Chapter dues. If an assigned member does not pay his dues to the chapter, then the chapter may request termination of his Institute membership and chapter assignment for that reason.

If the Chapter has any recommendation to make concerning Mr. Cayton's status, we should greatly appreciate hearing from you.

We have written to Mr. Cayton as per enclosed copy of letter.

Sincerely yours,

Executive Director

Mr. James G. Sims, Secretary
Hawaii Chapter, A.I.A.
904 S. E. Dunes Building
Honolulu 10, T. H.

ENCLOSURE
Enclosure

Via Airmail

COPY TO

FILES PRESIDENT SECRETARY TREASURER

Copy to Mr. Herbert H. Cayton



THE AMERICAN
INSTITUTE OF ARCHITECTS
1947 AUG 29 AM 9:02
WASHINGTON, D. C.

P.C.

THE AMERICAN INSTITUTE OF ARCHITECTS
HAWAII CHAPTER
HONOLULU, HAWAII
August 26, 1947

Mr. E. C. Kemper
Executive Director
The American Institute of Architects
1741 New York Avenue, N. W.
Washington 6, D. C.

Dear Mr. Kemper:

According to our files, on May 7, 1945 the Executive Committee of the Hawaii Chapter advised the termination of membership of Mr. Herbert C. Cayton - "No dues paid since 1940. Has not been present at any meetings since 1943".

Then, in December, 1945, Mr. Cayton paid up his past dues and was reinstated as a member. No dues have been paid since that time and he has not attended a meeting. We understood that he had transferred to the Beverly Hills section.

[We understand that Mr. Cayton is in very poor health with nurses on constant duty at his bedside. This probably accounts for any negligence of action on his part.

Very truly yours,

James C. Simms

James C. Simms
Secretary Treasurer

jcs bb

THE AMERICAN
INSTITUTE OF ARCHITECTS
1947 AUG 29 PM 1:35
WASHINGTON, D. C.

August 26, 1947

The American Institute of Architects
1941 New York Ave., N. W.
Washington 6. D. C.

Attention: Mr. Edward C. Kemper

Dear Sir:

Am in receipt of your letter to Mr. Herbert Cayton
of August 22, 1947.

Mr. Cayton has been very ill for two years. He has
been in and out of the hospital six times in the
last year. At present he is in the hospital and
has been for the last two and half months. The
Doctors say he cannot recover.

Under the circumstances I take it upon myself to
tender his resignation as a member of The American
Institute of Architects.

He has been unable to attend to correspondence for
some time.

I am

Yours very truly,

Mrs Herbert Cayton

413 B So. Spalding Dr.
Beverly Hills, Calif.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

September 17, 1947

My dear Mrs. Cayton:

Meetings here have delayed a response to your letter of August 26.

We are indeed sorry to hear of the illness of Mr. Cayton and in accordance with your suggestion shall recommend that his resignation be accepted as a member in good standing.

Sincerely yours,

Assistant Treasurer

Mrs. Herbert Cayton
413-B South Spalding Drive
Beverly Hills, California

ECK:MSD

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COPY TO

FILES PRESIDENT SECRETARY TREASURER



THE AMERICAN
INSTITUTE OF ARCHITECTS
1947 SEP 25 PM 2:08
WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS
HAWAII CHAPTER
HONOLULU, HAWAII
September 23, 1947

Mr. E. C. Kemper
Assistant Treasurer
The American Institute of Architects
1741 New York Avenue, N. W.
Washington 6, D. C.

Dear Mr. Kemper:

In answer to your letter of September 19, in regard to the status of Mr. Herbert C. Cayten - The Executive Committee of the Hawaii Chapter has voted to waive the 1946 dues and accept Mr. Cayten's resignation "in good standing" as of December 31, 1946.

Thank you for your prompt action on this matter.

Very truly yours,

James C. Simms

James C. Simms, Secretary

bb

Cayton

[Handwritten signature]



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

NOTICE OF RESIGNATION OF MEMBERSHIP

To **Mr. Herbert Cayton**
413-B South Spalding Drive
Beverly Hills, California

Your resignation from The Institute, dated **August 26**, 19**47**, is effective both in The Institute and in your chapter, as of **December 31**, 19**46**.

The Board regrets your decision to withdraw from The Institute, and hopes that you will return to it soon.

Date **September 25**, 19**47**. Alexander C. Robinson III
Secretary

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[Handwritten initials]



THE AMERICAN
INSTITUTE OF ARCHITECTS

1947 SEP 29 PM 2:56

WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS

HAWAII CHAPTER

HONOLULU, HAWAII

September 25, 1947

Mr. E. C. Kemper
Executive Director
The American Institute of Architects
1741 New York Avenue, N. W.
Washington 6, D. C.

Dear Mr. Kemper:

We have today received word of the death of Mr. Herbert
C. Cayton and thought you would like to know about it.

Very truly yours,

James C. Simms
TS

James C. Simms
Secretary

bb

*This resignation was completed
a few days ago JHS*