



The American Institute of Architects

APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 15773

Dated June 6 1960.
 Received Sept. 12 1960.
 Granted Oct. 1 1960.

MEMBERSHIP NO 15773

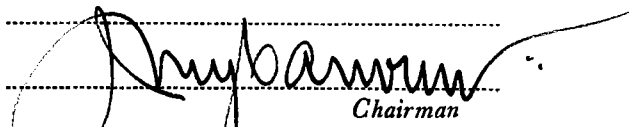
- A Name of applicant James Selfridge Cairns Chapter New York
- B Address of applicant 1756 Loiza - Santurce, Puerto Rico
- C Application received with check for \$ 20.00 on Sept. 12 1960
- D Application returned for correction 19
- E Application in due order on Sept. 12 1960
- F Acknowledgments to applicant and chapter on Sept. 26 1960
- G Certified resolution of chapter executive committee recommending admission
~~or that applicant be denied~~ received on Sept. 12 1960
- H Record of registration received Sept. 12 1960
- I The applicant has been examined as to his professional qualifications by
Bureau of Professional Exam
Puerto Rico Board of Examiners of Architects
- J The applicant is currently registered as an architect or licensed to practice
 architecture in the states of Puerto Rico
- K Application sent to The Committee on Membership 19
Sept. 26 60
- L The Committee on Membership reported on application on 19
Sept. 26 60
- M The applicant was requested to furnish additional evidence of his profes-
 sional qualifications on or before 19, which was received.

REPORT:

As a result of its findings on the evidence submitted The Committee on Membership unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

THE COMMITTEE ON MEMBERSHIP

Date Sept. 26 19 60

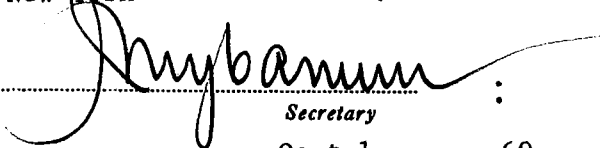

 Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

James Selfridge Cairns
 to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the New York Chapter.

Date Oct. 1 19 60


 Secretary

- N Applicant admitted on Oct. 1 1960
- O Notice to applicant and notice of assignment to chapter on Oct. 1 1960
- P Notice of denial of application to chapter and applicant and \$
 returned to applicant on 19

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A.I.A. Doc. H-309
2500-4-59

*In due order
H. Gervais
Head. Membership
By: A. J. D.*



INSTRUCTIONS

Type in all information carefully and sign with ink.
Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

- 1. My full name is James Selfridge Cairns
- 2. I am a Natural citizen of the United States.
- 3. My legal residence is in the City of Santurce, Puerto Rico
County of State of
- 4. My address in The Institute records will be
Number 1756 Street Loiza
City Santurce, P.R. Zone State
- 5. I am engaged in the profession of architecture as Architect
- 6. I desire to be a member of the New York Chapter.
- 7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.
- 8. I am not indebted to The Institute or to any of its component organizations.
- 9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$5.00 is for a year's subscription to the *Journal of The American Institute of Architects* and the *Memo—a Newsletter*. It is my understanding that if I am not admitted to membership \$10.00 will be returned to me, and \$10.00 retained by The Institute as an examination fee.

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State whether natural or a naturalized citizen.

State whether residence or office address.

State whether a practicing architect, teacher, a public official, etc.

James S. Cairns
Applicant sign full name in ink

Date ~~6th~~ June 1960
PAID
\$20.00 - 9/12/60

STATISTICS

10. Date of birth 23rd Nov. 1930 Place of birth Boston, Massachusetts

11. (a) I am registered or licensed to practice architecture in the following-named states:

Puerto Rico

(b) I passed the State Board Examination in the following-named states:

Puerto Rico

(c) I hold Certificate No. 3713 of the Junta Examinadora de Ingenieros Arquitectos y Agrimensores for having passed their Standard Examination.

EDUCATION

12. (a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Fresno High School	Calif.	4 yrs	1949	Diploma
Stanford University	Calif.	4 yrs	1953	A.B.
Stanford University	Calif.	2 yrs.	1957	Masters

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

None

PROFESSIONAL TRAINING*

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each

Employer's Name-Address	Type of Business	Classification of Position	Period of Employment by month and year
O'Kelly, Mendez & Brunner-A-E	Architecture	Architect	1 Jan. 1960
Wm. F. Sigal	Architecture	Architect	1 June 1959
Hertzka & Knowles	Architecture	Draftsman	27 Feb. 1957
Ernest J. Kump	Architecture	Draftsman	1 June 1955

*(NOTE: Applications must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

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1960 SEP 12 AM 9:58
 THE AMERICAN INSTITUTE OF ARCHITECTS

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

	<i>From</i>	<i>To</i>
O'Kelly, Mendez & Brunner	1 Jan. 1960	Present
Wm. F. Sigal	1 June 1959	1 Jan. 1960
Stanford University	15 Sept. 1956	15 June 1957

15. Is architecture your principal vocation?
Yes

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest.
None

PRESENT OR PREVIOUS MEMBERSHIPS AND APPLICATIONS
IN ARCHITECTURAL ORGANIZATIONS

17. I have previously applied for membership or associateship in the chapter of The American Institute of Architects. The details concerning this application are as follows:

- 18. Member of Institute from _____ to _____
- 19. Junior of Institute from _____ to _____
- 20. Associate of _____ Chapter from _____ to _____
- 21. Junior Associate of Northern California Chapter from Feb 57 to June 19, 1959
- 22. Student Associate of _____ Chapter from _____ to _____
- 23. Member of State Organization in _____ from _____ to _____

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing. Member references must be available for personal contact by the local chapter officers.

<i>ASA</i> Mr. Carlos R. Sanz <i>Member</i>	Puerto Rico <i>Address</i>
<i>ASA</i> Mr. William F. Sigal <i>Member</i>	Puerto Rico <i>Address</i>
<i>ASA</i> Mr. Jorge Julia Passarell <i>Member</i>	Puerto Rico <i>Address</i>
Mr. Robert J. Alderdice <i>Reference</i>	Puerto Rico <i>Address</i>
Mr. Rafael M. Mendez, Jr. <i>Reference</i>	Puerto Rico <i>Address</i>



THE AMERICAN INSTITUTE OF ARCHITECTS

New York

(Chapter)

115 East 40th Street, New York 16, N. Y.

(Address)

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,

Address P. O. Box 3271, San Juan, Puerto Rico

RECORD OF REGISTRATION

OF

James Selfridge Cairns

(Name of Applicant)

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date June 9, 1960

Margot A. Henkel, Exec. Secretary

- 1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? no or by exemption? yes
3. What was the scope of the examination?
4. What was the period of the examination? days. Written examination...hours; Oral examination...hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? no If so, give Certificate No.
6. Date of first registration March 21 19 60 Registration No. 3713 Is it current? yes

Herminio Mendez Herrera, Secretary
Puerto Rico Board of Examiners of Engineers, Architects and Surveyors

Date June 16, 1960

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New York

Name of Chapter

THE AMERICAN INSTITUTE OF ARCHITECTS

FAVORABLE RECOMMENDATION OF CHAPTER
ON APPLICATION FOR MEMBERSHIP

TO BOARD OF DIRECTORS,
THE AMERICAN INSTITUTE OF ARCHITECTS:

I, the undersigned Secretary of The New York Chapter, The American Institute of Architects, do hereby certify that the following is a true copy of a resolution adopted by the Executive Committee of this Chapter at a duly called meeting thereof held on September 7, 1960, vouching for the honorable standing of James Selfridge Cairns in the community, and recommending his admission to membership in The Institute:

RESOLUTION

"Whereas, James Selfridge Cairns an architect having his legal residence principal place of business within the territory of this Chapter duly applied on June 6, 1960 for membership in The American Institute of Architects; and

"Whereas, the Executive Committee of this Chapter has examined the statements made by him in his application for such membership and believes that the statements are true and correct and that the applicant is an architect of integrity and ability and of honorable standing in this community and among his fellow architects and able to undertake the financial obligations of such membership to The Institute and this Chapter; and

"Whereas, the Executive Committee of this Chapter has obtained confirmation from all other chapters in which the applicant has been a member, in any status, certifying to his good standing therein; therefore, be it

"Resolved, That the New York Chapter, The American Institute of Architects, vouches for the honorable character and standing of James Selfridge Cairns an applicant for admission to membership in The Institute, believes him able to undertake the financial obligations of that membership, and recommends to The Board of Directors of The Institute his admission to membership in The Institute and this Chapter."

Date September 7, 1960.

Peter S. Van Bloem

~~President~~
Peter S. Van Bloem Secretary

(Strike out title not applicable)

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Type in name of officer and chapter.

Type in dates and name of applicant.

Type in name of applicant. Strike out the words "legal residence" or "principal place of business" which ever are not applicable.

Type in name of chapter.

Type in name of applicant.

October 1, 1960

Mr. James Selfridge Cairns, A.I.A.
1756 Loiza
Santurce, Puerto Rico

Dear Mr. Cairns:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute.

In approximately two months time you will receive a certificate of membership duly executed by the officers of The Institute.

You are assigned to the New York Chapter and the New York State Association of Architects, A.I.A., effective October 1, 1960.

I sincerely hope that you will take an active and interested part in your chapter activities since it is through these activities that Institute policies are developed. Your cooperation and participation will contribute to the advancement of Institute objectives and increase the benefits to be derived from Institute membership.

I want you to know that my office is always at your service to the fullest extent of its powers.

Sincerely yours,

J. Roy Carroll, Jr., F.A.I.A.
Secretary

Enclosure

JAMES SELFRIDGE CAIRNS
ONE HUNDRED FONT BLVD. - 2A
SAN FRANCISCO 27, CALIFORNIA

September 18, 1963

Miss Connie M. Filos
Supervisor
Accounting Department

Dear Miss Filos:

Because of extenuating circumstances I have found it necessary to close my office in San Juan, Puerto Rico. Hence the change of address. I would appreciate your making this change on your records.

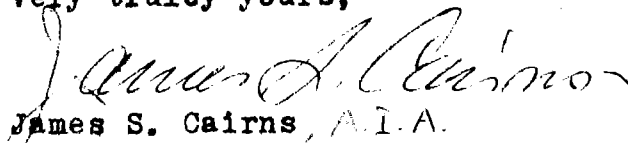
As I am not a "proprietor", nor have any proprietary interest in a firm engaged in Architectural practice, I have enclosed my personal check in the amount of fifty dollars for my 1963 regular dues.

I am in the process of moving my affiliation to the Northern California Chapter, and will be in touch with them shortly.

Thank you for your kind consideration.

For the sake of expidation, I have forwarded a copy of this letter to Miss Florence H. Gervais in the Membership department.

Very truley yours,


James S. Cairns, A.I.A.

cc: Miss Gervais

SEP 19 1963

*Jan. N.Y.
to: No. Carley,*

NEW YORK CHAPTER



THE AMERICAN INSTITUTE OF ARCHITECTS

September 24, 1963

Miss Florence H. Gervais, Secretary
Membership & Records
The American Institute of Architects
1735 New York Avenue, N. W.
Washington 6, D. C.

Dear Florence:

We have received Notice of Request of Transfer of James Selfridge Cairns from the New York Chapter to the Northern California Chapter, A. I. A.

Mr. Cairns is paid up in the New York Chapter until September 30, 1963, which represents the end of the Chapter's fiscal year.

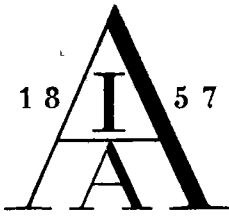
Sincerely yours,

Margot A. Henkel
Executive Secretary

MAH:em

SEP 25 1963

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NORTHERN CALIFORNIA CHAPTER OF THE AMERICAN INSTITUTE OF ARCHITECTS

254 SUTTER STREET • SAN FRANCISCO 94108 • DOUGLAS 2-7397

March 24, 1964

Membership Committee
American Institute of Architects
1735 New York Avenue, N.W.
Washington 6, D. C.

Gentlemen:

In answer to your Notice of Request for Transfer for Mr. James Selfridge Cairns, AIA, from the New York Chapter to the Northern California Chapter, we are writing to inform you that this proposed transfer meets with the approval of our Board of Directors.

Sincerely yours,

Ethel G. Smith
(Mrs.) Ethel G. Smith
Executive Secretary

MAR 26 1964

m
Cairns, James Selfridge

MY COPY - PLEASE RETURN



THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N. W.
WASHINGTON 6, D. C.

March 30, 1964

NOTICE OF TRANSFER OF MEMBERSHIP

G

Effective Date **October 1, 1963**

TO: *Transferred Member:* **Mr. James Selfridge Cairns, AIA
100 Font Blvd. - 2A
San Francisco 27, Calif.**

Transferred to:
Chapter **Northern California Chapter, AIA**
State Society **California Council, AIA**

Transferred from:
Chapter **New York Chapter, AIA**
State Society **N. Y. State Assn. of Archts., AIA**

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

Victor G. ...

SECRETARY

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THE AMERICAN INSTITUTE OF ARCHITECTS



The Octagon • 1735 New York Avenue, N.W. • Washington, D. C. 20006 • EXecutive 3-7050

October 18, 1955

Mrs. Ethel G. Smith, Exec.-Secty.
Northern California Chapter, AIA
254 Sutter Street
San Francisco, California 94108

Re: Death of Mr. J. S. Cairns, AIA
on (date unknown).

Dear Mrs. Smith:

We were very sorry to learn of the death of the member indicated above.

For The Institute's Baldwin Memorial Archive records, it would be appreciated if you would have the enclosed forms filled in. Two copies should be returned to The Institute and the third copy should be maintained in the Chapter's files.

Sincerely yours,

William H. Scheick

William H. Scheick, A.I.A.
Executive Director

Enclosures

ALBION B. COE
CAIRNS,
JAMES S.
BALDWIN MEMORIAL ARCHIVE
of American Architects

NO. _____

Name: James S. Cairns of (address) 100 Font Blvd., San Francisco, Calif.

Born: (age 34) at Died: Big Sur, Calif. at 3/27/65 (approx.)

Parents: _____ and _____

Married: _____ of _____ on _____

Children:

Education: Graduated from Stanford University, 1956

Training; and practice as Principal: (Firm Names, Places, Dates, Specialization)

Professional Memberships and Service: (Institute and Chapter Activities; Teaching)

Transferred from New York Chapter, AIA to No. Calif. Chapter, 1964.

Other Affiliations: (Religious, Fraternal, Political, Social)

Public Service: (Civil and Military; Community, State, National)

Published Material: (Articles and Addresses; Executed Work; Biographical Data)

(OVER)