

Mills, James Laying
New York

~~Duplicate~~

Must send Ep.

Application for Membership

March 27, 1922

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name James Laying Mills

Address 367 Lexington Ave. New York N.Y.
[Number and Street.] [City.] [State.]

Place and date of birth Aug 20 1878 - Allegheny Pa

Graduate in architecture ✓
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation]

Holder of Scholarship in architecture ✓
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts. ✓
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter ✓

If practicing architect, firm name Mills & Greenleaf - James Samble Rogers, 74 W. 42nd St. N.Y.C.

Have been in practice fifteen years

If draughtsman, employed by ✓
[State number of years.]

Collegiate and office training Yale B.S. 1901 - Ecole des Beaux Arts - 3 years - 2nd class, Grand Central Station Architects, Benj. Vista Howard.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

James Laying Mills
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date
[Insert date of election to chapter.]

..... Secretary.

..... Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) James Samble Rogers
- (2) Edward S. Hewitt
- John W. Cross

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

Profile Fee	7.4500 4/5/22
Initiation	remitted
Unsub. Fee	7.00
Expenses	must send
Ch. I. A. Form

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 5, 1922.

My dear Mr. Mills:-

Permit me to acknowledge with gratification, and on behalf of the Secretary, your application for membership in the American Institute of Architects.

In order that prompt action may be taken on your application, it is hoped that you will send at your early convenience the customary routine exhibits.

These should consist of working drawings and photographs of two executed buildings which need not be specially prepared, may be taken from your office files, and will be carefully returned later.

Acknowledgment is also made of your preliminary fee of \$5.00.

Very truly yours,

Executive Secretary.

Mr. James Laying Mills,
367 Lexington Avenue,
New York, N. Y.

K:VB

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

October 13, 1922.

My dear Mr. Mills:-

We will send out on October 25 notice of applicants for Institute membership who are to be passed upon during November.

We would like very much to include your name in this list and I take the liberty of supplementing our letter of April 5, with this personal note, to ask if you will not send the routine exhibits mentioned. These may be gathered from your office files and should represent two executed buildings of any type.

Trusting that we may have an early response, I am,

Cordially yours,

Executive Secretary.

Mr. James L. Mills,
367 Lexington Avenue,
New York, N. Y.

K:VB

P. S. Applicants elected in November will not be required to pay any dues.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 13, 1923.

My dear Mr. Mills:-

On October 13 we wrote to you requesting that you send at your early convenience the customary routine exhibits connected with your application for Institute Membership, and thereby permit the Board of Directors to take final action thereon.

As we have not heard from you, we are inclined to believe that our previous communications miscarried and we therefore take the liberty of sending this note of reminder.

As we are most anxious to dispose and act finally on all pending applications for prior years, we trust you will see your way clear to comply with this requirement, or otherwise advise us if it is your desire to have us continue your application on file.

Bespeaking your prompt, and we trust favorable cooperation in this matter, I am,

Cordially yours,

Executive Secretary.

Mr. James Laying Mills,
367 Lexington Avenue,
New York, N. Y.

K:VB

P. S. The exhibits in question need not be specially prepared, but may be gathered from your office files.

PRACTICE LIMITED TO
MEDICAL INSTITUTIONS

STEVENS & LEE
ARCHITECTS
BOSTON AND TORONTO

EDWARD F. STEVENS, F.A.I.A.
FREDERICK C. LEE
GEORGE A. CURTIN
LLOYD A. PATRICK
J. LAYNG MILLS

45 NEWBURY ST., BOSTON, MASS.

Received by [unclear]

IN RE

October 26, 1926

Edward C. Kemper,
Executive Secretary, A.I.A.,
The Octagon House,
Washington, D. C.

THE AMERICAN INSTITUTE
OF ARCHITECTS
OCT 27 1926
RECEIVED
RFD.

My dear Mr. Kemper:

Early in 1922 I was elected a member of the American Institute of Architects and paid the initiation fee of \$5.00. On October 13th of that year you wrote requesting me to send you the routine exhibits of my work required by the rules of the Institute for qualification. At the time I was engaged in moving my practice to Boston and the plans of the buildings I had executed were either packed for shipment or placed in storage so that they were not then accessible. Since then I have been so occupied with the reorganization of my affairs that I have neglected to follow the matter up, but I should now like very much to have my election confirmed and am writing to ask if you will kindly advise me what procedure will have to be followed to have my name acted upon.

Cordially yours,

Raymond Lee

JLM/2

Paid Per. Sec 4/12/26

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

STEVENS & ASS
ARCHITECTS
1700 K STREET, N.W.
WASHINGTON, D. C.

STEVENS & ASS
ARCHITECTS
1700 K STREET, N.W.
WASHINGTON, D. C.

November 4, 1926

Dear Mr. Mills:

Your letter of October 26th was received promptly, and we have been trying very hard to find your application for Institute membership - and so far without success.

We do find that you paid the preliminary fee which accompanies an application on April 5, 1922.

By some chance, the application may have been returned to you, when the routine exhibits did not come forward.

It does not appear that you were ever fully elected, and, as indicated, the only record we have is of the payment of the preliminary fee of \$5.00.

Under the circumstances I believe it would save time if you made out a new application, a form for which is enclosed, herewith.

Two essentials are the three Institute endorsers, and the routine exhibits of executed work. These should consist of photographs and working drawings of two buildings. They may be taken from your office files, need not be specially prepared, and will be carefully returned later.

Upon receipt of the new application we will credit thereon the preliminary fee paid in 1922 and will put it forward promptly.

Yours very truly,

Executive Secretary,

Mr. J. Layng Mills,
45 Newbury Street,
Boston, Mass.

K/FHG
Enc.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

PRACTICE LIMITED TO
MEDICAL INSTITUTIONS

STEVENS & LEE
ARCHITECTS
BOSTON AND TORONTO

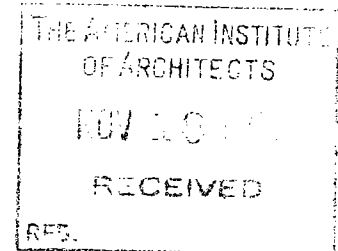
EDWARD F. STEVENS, F.A.I.A.
FREDERICK C. LEE
GEORGE A. CURTIN
LLOYD A. PATRICK
J. LAYNG MILLS

45 NEWBURY ST., BOSTON, MASS.

IN RE

November 9, 1926

Edward C. Kemper,
Executive Secretary,
The American Institute of Architects,
The Octagon, 1741 New York Ave.,
Washington, D. C.



Dear Mr. Kemper:

I have your kind letter of November 4th and, as you suggest, am returning herewith the new application endorsed by Mr. Stevens, Mr. Aldrich and Professor Emerson. Please let me know if letters will be required from these endorsers in addition to their signatures to the application. I am also sending you separately, as requested, the routine exhibit of plans and photographs of two of the buildings I have executed, which I trust will fulfill the Institute's requirements.

Very truly yours,

JLM/2

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Mills, James Layng

Application for Membership

Must send Cop. paid.
Nov. 6th, 1926

New York

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR: I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name.....*James Layng Mills*.....

Address.....~~*45 Newbury St. Boston Mass*~~.....
Number and Street. [City.] [State.]

Place and date of birth.....*Allegheny Pa Aug 20th 1878*.....

Graduate in architecture.....
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture.....
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecolé des Beaux Arts.....
[If required in your case, state which, and attach evidence of Certificate.]

If your State has a Registration or License Law and you are not registered, state reasons.....

If practicing architect, firm name.....*Stevens & Lee*.....

Have been in practice.....*nineteen*..... years

If draughtsman, employed by.....
[State number of years.]

Collegiate and office training.....*Yale B.A. 1901*.....

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) *James Layng Mills*
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date..... (2)
[Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my chapter that this applicant is applying for Institute membership (3).....*Hubert G. Ripley President Boston Chapter*
[Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number. (4) *Edmond F. Loren F.A.A.A.*
(Essential if Registered)

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed. (5) *William L. Aldrich*

(6) *D. Emerson*

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

(7)
NUMBER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

November 30, 1926.

Dear Mr. Mills:-

With further reference to your letter of November 9, I beg to advise that so far we have not received the exhibits which you stated were coming forward under separate cover.

This is just a reminder.

Cordially yours,

Executive Secretary.

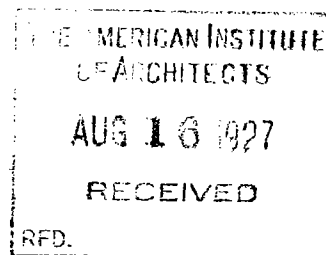
Mr. James Laying Mills,
45 Newbury Street,
Boston, Massachusetts.

K:VB

COPY TO

FILES PRESIDENT SECRETARY TREASURER

WILLIAM RICE PEARSALL ~ ~ JAMES LAYNG MILLS
ARCHITECTS ~ 527 FIFTH AVENUE, NEW YORK, N. Y.



August 15th, 1927.

Mr. Edward C. Kemper, Executive Secretary,
The American Institute of Architects,
1741 New York Avenue,
Washington, D. C.

Dear Mr. Kemper:

On November 11th last I received a letter from you acknowledging my application for membership in the American Institute of Architects and subsequently a letter requesting the exhibits required by your rules to complete this application. At the time I was moving my office from Boston to New York and as a result of the confusion incidental to this move the exhibits were not forwarded to you.

I have recently taken the matter up with Mr. Beers, the secretary of the New York Chapter and he informs me that my moving to New York will not have invalidated my application. I am accordingly sending you the required exhibits and would ask, if favorable action is now taken upon my application, that I be assigned to membership in the New York Chapter.

Very truly yours,

James Layng Mills

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

August 18, 1927.

Dear Mr. Mills:-

In response to yours of the 15th, we shall look forward to receiving in due course your exhibits and your application will then be ready for action at the fall meeting of the Institute Executive Committee, after which time we shall be pleased to advise you concerning the action taken.

Sincerely yours,

Executive Secretary.

Mr. James Laying Mills,
527 Fifth Avenue,
New York, N. Y.

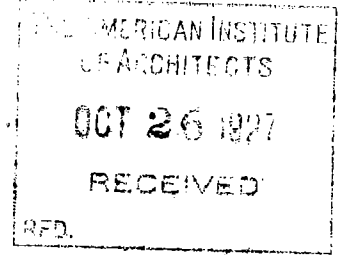
K:VB

P. S. Upon election you would be assigned to the New York Chapter.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

WILLIAM RICE PEARSALL ~ ~ JAMES LAYNG MILLS
ARCHITECTS ~ 527 FIFTH AVENUE, NEW YORK, N. Y.



October 25th, 1927.

Mr. E. C. Kemper,
Executive Secretary,
American Institute of Architects,
1741 New York Avenue,
Washington, D. C.

Dear Mr. Kemper:

In September I sent you by insured mail the exhibits to accompany my application for membership in the Institute, *but* to date I have received no acknowledgement of their receipt.

May I inquire whether they were received by you *and* if so whether final action has as yet been taken upon my name?

Very truly yours,

James Layng Mills

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

October 27, 1927.

Dear Mr. Mills:-

In response to yours of the 25th, the exhibits sent in connection with your application for Institute Membership have been safely received. The application will therefore come before the December meeting of the Institute Board of Directors, after which time we shall be pleased to advise you concerning the action taken.

Sincerely yours,

Executive Secretary

Mr. James Laying Mills,
527 Fifth Avenue,
New York, N. Y.

K:VB

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

January 20, 1928

Dear Mr. Mills:-

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective January 17, 1928. *December 31, 1927.*

You have been assigned to the New York Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter, Mr. Wm. Harmon Beers, has been so notified.

Your subscription to the Institute Journal will begin with the February issue.

The attached statement covering dues for the current year should receive prompt attention.

May I take this opportunity to say that the office of the Secretary at The Octagon is for the service of every Institute member. Should the occasion arise we shall be glad to give you our best cooperation.

Cordially yours,

Executive Secretary

Mr. James Laving Mills,
527 Fifth Avenue,
New York, N. Y.

K:VB
ENCL

P. S. We have made your election effective December 31, 1927, in order to relieve you from paying the new Initiation Fee of \$25.00 which went into effect on January 1, 1928.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

March 1, 1932.

Dear Mr. Mills:

It is with genuine regret that I write, as Secretary of the Institute, to advise you of the termination of your membership in the Institute and your Chapter, effective December 31, 1931, for non-payment of Institute dues.

The Treasurer, and the Secretary's Office, sent to you various statements of account and letters, in the hope that you would find it possible to make a remittance, in whole or in part, and thereby continue your affiliation with The American Institute of Architects and your Chapter.

It is realized that conditions in the building industry have remained on a most unfavorable basis during the past year, and for that reason the Institute made a special effort to retain your membership as long as possible.

It is believed that you will approve of the action taken. The alternative was to allow the dues to so increase as to make future reinstatement a heavy expense.

I am hoping very much that the circumstances which prevented you from carrying on your Institute membership will speedily change, and that you will soon be thinking of taking up your membership again. When you are ready to do so, I can assure you that the Institute will make the way back very simple and easy. The Board has already made provision whereby the old account can be paid off in installments and over a period of time that will not be onerous to you.

I am going to write to you from time to time, reminding you that the Institute desires your return to its membership and its councils, and so that your return can be worked out to your best convenience.

With best wishes, and with the hope that we may soon regain you as a member of The American Institute of Architects, I am,

Sincerely yours,

Secretary.

Mr. James Laying Mills,
527 Fifth Avenue,
New York City.

FCB:GG