

Metcalf, Markemus &
Brooklyn

Application for Membership

Feb 23rd, 1926

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Mathew Dickerson Metcalf

Address 1310 Bedford Ave. Brooklyn New York City.
[Number and Street.] [City.] [State]

Place and date of birth Brooklyn N.Y. Sept. 5. 1880.

Graduate in architecture Pratt Institute. 1899-
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture.....
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecolè des Beaux Arts.....
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter New York

If practicing architect, firm name Mathew Dickerson Metcalf

Have been in practice..... 14 years

If draughtsman, employed by.....
[State number of years.]

Collegiate and office training was Deputy State Architect. New York 1911 to 19
was Associate Architect Board of Education City of N.Y. - 1923 to 192

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Mathew Dickerson Metcalf
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the New York

Chapter, A. I. A., on the following date September 25, 1925
[Insert date of election to chapter.]

W. H. Beers Secretary.

New York Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number.

If the applicant resides or has his principal place of business in a Registration or License law state the current number of his Registration or License should be noted here.

(.....)
NUMBER

- (1) Franklin P. Ware
- (2) Edmond
- (3) Harry Wiley Corbett

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed, and in which there are no negative votes. No other form of unanimous endorsement will be accepted.]

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 25, 1926.

Dear Mr. Metcalfe:-

Permit me to acknowledge with gratification, and on behalf of the Secretary, your application for membership in the American Institute of Architects, received by reference from the New York Chapter.

The application is complete in every respect except for:

Your Registration Number to practice in the State of New York, and the customary routine exhibits.

The exhibits should consist of working drawings and photographs of two executed buildings which need not be specially prepared, may be taken from your office files, and will be carefully returned later.

Acknowledgment is also made of your remittance of \$5.00 to cover the Preliminary Fee.

Cordially yours,

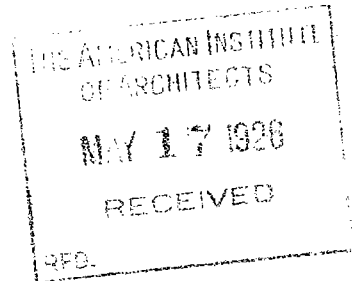
Executive Secretary.

Mr. Mortimer Dickerson Metcalfe,
1310 Bedford Avenue,
Brooklyn, New York.

K:VB

MORTIMER DICKERSON METCALFE
ARCHITECT
SUNRISE AVE. & COUNTY ROAD
PALM BEACH, FLA.

May 13th, 1926.



Mr. Edward C. Kemper, Executive Secretary,
The American Institute of Architects,
Octagon House,
Washington, D. C.

Dear Sir:-

In the absence of Mr. Metcalfe, I am forwarding to you under separate cover and for your consideration: drawings of the New Palm Beach Hotel with photographs of same; also working drawing of St. Edward's Church.

Enclosed is a copy of letter which is self-explanatory.

Very truly yours,

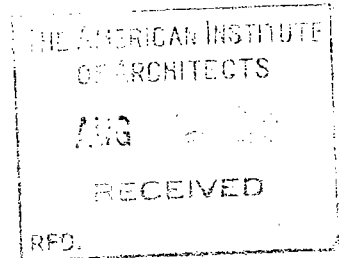
Julius C. Metzler.
Office Manager
M. D. METCALFE, ARCHITECT.

JM:JP

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MORTIMER DICKERSON METCALFE
ARCHITECT
SUNRISE AVE. & COUNTY ROAD
PALM BEACH, FLA.

July 30th, 1926.



The American Institute of Architects,
E. C. Kemper, Executive Secretary,
The Octagon, 1741 New York Avenue,
Washington, D. C.

My dear Sir:-

I have enclosed a check for \$12.50 as per
your request and also check for \$5.00 for the member-
ship pin.

I note what you say about having assigned
me to the Brooklyn Chapter. I have been a member of
the New York Chapter since 1911, so kindly send a
notice to the New York Chapter, and oblige,

Yours very truly,


MORTIMER DICKERSON METCALFE.

Received Payment
American Institute of Architects
8/3/26

MDM:JP
encls.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2.3
COPY

MORTIMER DICKERSON METCALFE
PRESIDENT
SUNRISE AVE. & COUNTY ROAD
PALM BEACH, FLA.

August 5, 1926

Dear Mr. Metcalfe:

Thank you for your letter of July 30th, with regard to the Chapter assignment. We will adjust this just as fast as the various Institute requirements permit and I hope to be able to advise you, shortly, of your assignment to the New York Chapter.

Very truly yours,

Executive Secretary.

Mr. Mortimer Dickerson Metcalfe,
Sunrise Ave. & County Road,
Palm Beach, Fla.

K/PHG

encls.

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

22
COPY

September 3, 1926

My dear Mr. Metcalfe:

With reference to the question of your Chapter assignment, we have a letter of August 24th from the Assistant Secretary of the New York Chapter advising that your reassignment to that Chapter is entirely satisfactory.

Please accept this as notice of your reassignment to the New York Chapter, effective at once. We have notified the Secretary of the Brooklyn Chapter, and also the Assistant Secretary of the New York Chapter.

Very truly yours,

Executive Secretary.

Mr. Mortimer D. Metcalfe,
Sunrise Ave. & County Road,
Palm Beach, Fla.

K/FHG

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 20, 1936.

Dear Mr. Metcalfe:

We write with regret to advise you of the termination of your membership in the Institute and the Chapter to which you are assigned, effective December 31, 1935.

As stated in the Notice of December 6th, the Board of Directors extended the time limit for payment of dues in default to January 31. It directed that 1936 dues be not charged against the accounts of those memberships so terminated.

The Officers and Board sincerely hope that as soon as improved conditions enable you to renew your support of the Institute and the Chapter you will apply for reinstatement in the manner indicated on the enclosed excerpt.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K:G
Enclosure

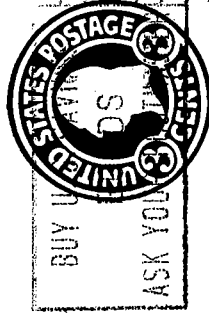
*No photo
address?*

✓ Mr. Mortimer Dickerson Metcalfe
1310 Bedford Avenue
Brooklyn, N. Y.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
The Octagon, 1741 New York Avenue
WASHINGTON, D. C.



REASON FOR RETURN
 Not known at address
 No such number
 Firm dissolved - No order
 Carrier's initials
 Route No. *211*
 Deceased
 Refused

RETURNED TO SENDER
By Brooklyn, N. Y. P. O.
UNDELIVERABLE AS ADDRESSED
FEB 20 1936

Termination Notice of Feb. 20, 1936

Returned - Undelivered

Mr. Mortimer Dickerson Metcalfe
1310 Bedford Avenue
Brooklyn, N. Y.

DO NOT POST AGAIN IN THIS ENVELOPE OR WRAPPER