

Hughes, Raleigh James
North Carolina Chapter

Must be signed by
Ed. [unclear]

Application for Membership

Jan 12, 1921

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Raleigh James Hughes

Address 510-11 American Bank Bldg., Greensboro, N.C.
[Number and Street.] [City.] [State.]

Place and date of birth Suburbs Elmira, N. Y.

Graduate in architecture
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation]

Holder of Scholarship in architecture
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter

If practicing architect, firm name Raleigh James Hughes

Have been in practice fourteen years

If draughtsman, employed by
[State number of years.]

Collegiate and office training

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Raleigh James Hughes
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the _____
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date _____
[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) William H. Lord
- (2) Harry J. Simmonds
- (3) Walter Northrup

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

Encl. Fee Pl. \$5.00

Initials Permitted

Home Ad. no

Exhibits much send

On Prov. Com. of _____

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

January 21, 1921.

My dear Mr. Hughes:-

Permit me to acknowledge with gratification and on behalf of the Secretary your application for membership in the American Institute of Architects.

This will be acted upon early in February, provided we receive before then the required exhibits of executed work.

These exhibits should consist of drawings and photographs of two executed buildings, which need not be specially prepared and may be taken from your office files. They will be carefully returned later.

A receipt to cover the preliminary fee of \$5.00 is enclosed herewith.

Very truly yours,

Executive Secretary.

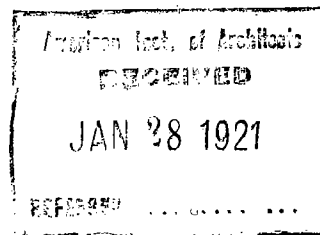
Mr. Raleigh James Hughes,
510-11 American Bank Building,
Greensboro, North Carolina.

E-P.
Enclosure.

Copy to Mr. Mr. Earl G. Stillwell,
Secretary, N. C. Chapter.

RALEIGH JAMES HUGHES
A R C H I T E C T
GREENSBORO, N. C.

J a n u a r y
Twenty-sixth
1 9 2 1



American Institute of Architects,
The Octagon Building,
Washington, D. C.

Attention, Mr. E. C. Kemper.

Dear Mr. Kemper:

In reply to your letter of the twenty-first, with regard to my sending you exhibits of my executed work, will say that I understand that this is not necessarily my own draftsmanship, but work that is designed and executed under my supervision. I do not fully understand just what you want, - whether you want full sets of working drawings or photographs of finished work.

Please supply me with this information and I will try and send you the exhibits promptly.

Yours very truly,

Raleigh James Hughes

RALEIGH JAMES HUGHES
ARCHITECT
GREENSBORO, N. C.

RECEIVED
FEB 18 1921

February 2, 1921.

My dear Mr. Hughes:

Brief illness has delayed acknowledgment of yours
of January 26.

What we require in the way of exhibits are fairly
complete blue prints, showing the main features, and photographs
of exteriors. These exhibits should cover two buildings of any
type. They need not be specially prepared but may be taken from
your office files and will be carefully returned later.

Please send these exhibits at your early conveni-
ence in order that we may get your application acted upon during
the current month.

Very truly yours,

Raleigh James Hughes

Executive Secretary.

Raleigh James Hughes,
Greensboro, North Carolina.

K1C

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RALEIGH JAMES HUGHES
ARCHITECT
GREENSBORO, N. C.

March
Sixteenth
1921.

Mr. N. A.

The American Institute of Architects,
The Octagon House,
Washington, D. C.

American Inst. of Architects
RECEIVED
MAR 18 1921
REFERRED

Attention: Mr. Kemper.

My dear Mr. Kemper:-

In reply to your letter of the 2nd, I am sending you under separate cover, two packages containing exhibits of work of this office in connection with my application for membership in your Institute.

As suggested by you, I took these exhibits from my files and if for any reason they are not satisfactory, I will thank you to advise me and I will try to give you that which will meet your requirements.

Yours very truly,

Raleigh James Hughes

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

April 28, 1921.

My dear Sir:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective April 28, 1921.

You have been assigned to the North Carolina Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until dues for the first year have been paid. No charge has been made for the first quarter of the current year.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

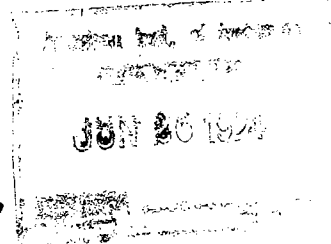
Mr. Raleigh James Hughes,
American Bank Building,
Greensboro, North Carolina.

K-P.

Enclosure.

RALEIGH JAMES HUGHES
A R C H I T E C T
GREENSBORO, N. C.

June 24, 1924.



American Institute of Architects,
The Octagon,
Washington, D. C.

Dear Sirs:-

When a member of a chapter is unethical in his price in the matter of changing the established fee in the section and one that he has been heretofore subscribing to, what is the proper process of correcting the evil?

I ask this confidentially pending a little further investigation, but there is no question in my mind now but what he is guilty of being unethical in this respect, but please let your correspondence be only with me until I see fit to take further action.

Yours very truly,

Raleigh James Hughes.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

RALEIGH JAMES
GREENSBORO

2-3

June 24, 1924.

American Institute of Architects, June 27, 1924.
The Octagon,
Washington, D. C.

Dear Mr. Hughes:-

Responding to your letter of the 24th, I do not believe it is possible, under the Code of the Institute, to sustain charges of unprofessional conduct against a man solely on the ground of price cutting. From the Schedule of Charges enclosed you will see that the fee is advisory and not mandatory.

There is also enclosed a copy of the Disciplinary Rules which shows the procedure to be followed in case charges are filed. Perhaps the man you have in mind is not observing some of the mandatory requirements of the Institute as set forth in the Principles of Professional Practice and the Canons of Ethics. A copy of this document is enclosed.

Often the real price cutter is not playing the game fair in other respects, and it is certainly the duty of every Institute member to call to the attention of the Institute violations of its rules of good sportsmanship.

Sincerely yours,

Executive Secretary.

Mr. Raleigh James Hughes,
510 American Bank Building,
Greensboro, North Carolina.

K:VB
ENCL

RALEIGH JAMES HUGHES
ARCHITECT
GREENSBORO, N. C.

June 27th 1930.

American Institute of Architects,
Washington, D. C.

Dear sirs:

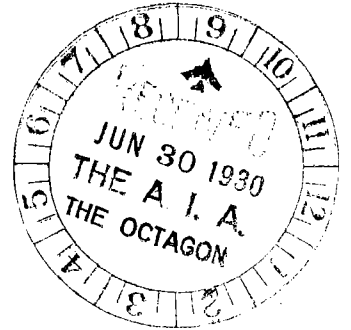
I infer that the Bank notice attached
hereto refers to a note that I gave
you.

I regret to say that owing to the
fact there is no work that I am un-
able to pay it and I havn't anything
on which to base any promise other
than that I will pay it when I get
the money.

I ^{am} perfectly willing to pay interest
at the time I get the money to pay
the principal, but I shall be very
if you can take up the note and hold
it until that time.

Yours very truly,

Raleigh James Hughes



*Note due for 50⁰⁰ June 29, 1930
(for 1928-1929 dues)*

hm

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

July 18, 1930.

My dear Mr. Hughes:

Your letter of June 27th came to hand in due course, with regard to your note for \$50, payable at the Riggs National Bank.

As you will appreciate, we have a required procedure to follow, here at The Octagon. In order to meet the situation we ask that you make out a new note, payable November 1, 1930. Such a note is enclosed herewith, for signature, if you approve of the suggestion.

The Institute does not want to lose your membership, and neither does the North Carolina Chapter. We hope that you will send in the new note, which will permit us to continue you in good standing for the period indicated.

Very truly yours,

Assistant Treasurer.

Mr. Raleigh James Hughes,
Greensboro, N. C.

K-G
Encl.

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

August 1, 1930.

My dear Mr. Hughes:

The Institute Board, at its last meeting, adopted a general resolution that in fairness to the membership at large those members indebted for dues for more than two years should be requested to cut that indebtedness down to at least \$50 - if they desire to retain membership in the Institute and the Chapter.

The Board fully appreciates the present adverse conditions, and it is making a special effort to carry men who have encountered financial stress.

Therefore, if you will send a check for \$25 on account, it will permit this office to hold your membership for the balance of the year. Such a remittance would reduce your account to \$50, and would comply with the resolution above noted.

We have until September 1st, and I would like to express the sincere personal hope that it will be possible for you to take the action suggested above. We would certainly regret to lose you from the American Institute of Architects.

Sincerely yours,

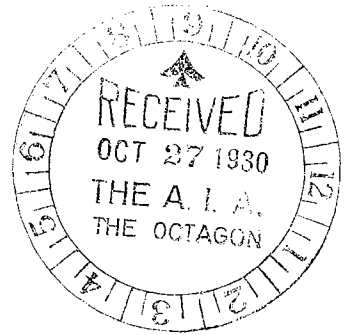
Assistant Treasurer.

Mr. Raleigh James Hughes,
510 American Bank Building,
Greensboro, North Carolina.

K*B

RALEIGH JAMES HUGHES
ARCHITECT
GREENSBORO, N. C.

October 24th 1930.



American Institute Of Architects,
Washington, D. C.

Dear Sirs:

I inclose notice of note due on the
31st.

I regret that my finances are in such
shape that I have recently had to add
interest to the principal in renewing
my notes. I not only cannot curtail,
but I cannot not even pay interest un-
til I get some business.

Those I owe here have been mighty fine
so far, even my grocer, and I hope you
will find away to handle my case with-
out dropping my name from your member-
ship roll. With the present outlook here
I will be very thankful if I can provide
actual necessities this winter.

I can assure you that it will afford me
great pleasure to pay up as soon as I
get the money, but I can't do it before
and it looks as if it might be spring
before I do.

With very high regards and hoping that
the Board meeting next month will find
away to get some of the "emergency releif"
work released from the "tie up" in the su-
pervising architect's office, I am

Your sincere,

Raleigh James Hughes

*Close note for \$50.00
1930 Dec. - 25.00
75.00*

Done

*Mr. M. ...
Necessary ...
at the time ...*

RALEIGH JAMES HUGHES
ARCHITECT
GREENSBORO, N. C.

7C



December 29th 1930.

Mr. Frank C. Balwin, Sec.,
The American Institute of Architects,
Washington, D. C.

My dear Mr. Balwin:

I thank you for the courtesy of your good letter of the 4th.

I regret that my finances have recently been in such bad shape that I got behind with my Institute dues. Not knowing that a serious economic depression was headed my way, I undertook improvements in my home and before they were finished my bank got in bad condition and called my running loan of some size, these two demands took practically all the money I could raise from all sources, and left me very unprepared to cope with practically a complete suspension of my business and only source of income.

I am starting the new year with more than a years unpaid office rent, part of last winters coal bill still unpaid, and several months behind with my Grocer, and this after having borrowed all of the cash value of my life insurance and raised ^{all} that is practicable from every other source without sacrificing any of my property.

It is imposible for me to make any payment on my dues at this time, but I do have some prospects of small work that may materialize in the near future; that is I have preliminaries out for buildings contemplated by people who have the money to go ahead with the work if they can be induced to do it. I hope you will find away to allow me such extensions as necessary to carry me until I can pay up. I am not discouraged for I know that we had to have this period of adjustment, and if there is not continued resistance to readjustment reductions, it will soon be over. The worst of the liquidation is already over, now it is a matter of co-operation in readjustment and we will resume prosperity.

With very high appreciation your courtesies, and with a hopefulness for better business, I am

Your sincere

Raleigh James Hughes

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

October 20, 1931.

Dear Mr. Hughes:

As you know, the Institute is most hopeful that you will maintain your professional society affiliations, both with the national organization and with the North Carolina Chapter.

Your indebtedness for Institute dues at the present time is \$100.00, including the current year.

At the Fall meeting of the Board of Directors, on November 19th, some action must be taken with respect to those delinquents who are indebted for a long period.

This letter is an informal one, to remind you of the situation, and to express the very earnest hope that you can send a check for at least \$25 by November 15th, thus permitting the Board to hold your membership in both the Institute and the Chapter for at least another year.

Please do the best you can to make the suggested payment on account.

Sincerely yours,

Secretary.

Mr. Raleigh James Hughes, A.I.A.,
North Carolina Chapter,
510-11 American Bank Building,
Greensboro, North Carolina.

FCH:8

co-President North Carolina Chapter
Secretary " " "
Regional Director,
South Atlantic Division

7.023

RALEIGH JAMES HUGHES
A R C H I T E C T
GREENSBORO, N. C.

January 2nd 1931.

The American Institute of Architects,
Washington, D. C.

Att'n Mr Edwin Bergstrom
Treasurer.

My dear Mr. Bergstrom:

I regret that I am not at this time in position to pay my dues or any part of the account. If you will find a way to carry it for me a little longer, I will make payments on it as rapidly as practicable.

I should regret to lose my membership and opportunity to help sustain such a high-class type institution, even though I do feel that it has not done its utmost to abolish the antiquated custom of the Government being its own Architect in connection with its medium and smaller type buildings, which would mean so much to the small architect's office in a time like this. I realize that it may be that the Institute feels that it is serving the large offices by not being too aggressive in this matter, but it is the Small offices that are hard hit, the large offices are in better shape to care of themselves without the Government work.

Yours very truly,

Raleigh James Hughes

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

file

March 1, 1932.

Dear Mr. Hughes:

It is with genuine regret that I write, as Secretary of the Institute, to advise you of the termination of your membership in the Institute and your Chapter, effective December 31, 1931, for non-payment of Institute dues.

The Treasurer, and the Secretary's Office, sent to you various statements of account and letters in the hope that you would find it possible to make a remittance, in whole or in part, and thereby continue your affiliation with The American Institute of Architects and your Chapter.

It is realized that conditions in the building industry have remained on a most unfavorable basis during the past year, and for that reason the Institute made a special effort to retain your membership as long as possible.

It is believed that you will approve of the action taken. The alternative was to allow the dues to so increase as to make future reinstatement a heavy expense.

May I venture to express the personal hope that conditions in your locality will soon improve, and that you will then make application for reinstatement in the Institute and the Chapter?

The reinstatement procedure is easy and can be accomplished by addressing a letter to the Secretary of the Institute thru the Secretary of the local Chapter.

With best wishes, and with the hope that we may soon regain you as a member of The American Institute of Architects, I am

Sincerely yours,

Secretary.

Mr. Raleigh James Hughes,
510-11 American Bank Building,
Greensboro, North Carolina.

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RALEIGH JAMES HUGHES
ARCHITECT
GREENSBORO, N. C.

THE AMERICAN
INSTITUTE OF ARCHITECTS

1946 SEP 23 PM 2:30

1134 Jefferson Bldg.
September 22, 1946.

WASHINGTON, D. C.

The American Institute of Architects,
1741 New York Avenue, N. W.
Washington, D. C.

Att'n Mr. Kemper.

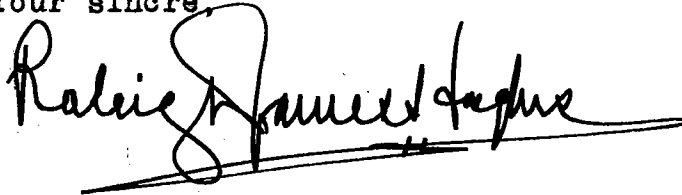
Dear Mr. Kemper:

1. I was asked the other day if Mr. Thomas Waterman is an outstanding authority on Colonial Architecture?
2. Was The Octagon the White House before the White House was built? If so did the Madisons reside there?
3. Can you suggest how one would best go about getting the birth place and family history of Dolly Madison?

See
attached

Assuring you of my high appreciation of any help or suggestion you can conveniently make me in getting at the above information, I am

Your sincere



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

25
COPY

File

September 26, 1946

Dear Mr. Hughes:

This is the first opportunity to respond to your letter of September 22.

Thomas Waterman is an outstanding authority on Colonial Architecture. His recent book "The Mansions of Virginia" has been well received.

Herewith is some material which I believe answers your second paragraph.

With regard to the family history of Dolly Madison we suggest that you write to the President of the North Carolina Daughters of 1812. She is:

Mrs. Charles E. Platt
317 Hawthorne Lane
Charlotte, North Carolina

With kind regards,

Sincerely yours,

Executive Director

ECK:dd
Enclosures

Mr. Raleigh James Hughes
1134 Jefferson Building
Greensboro, North Carolina