

Transcription of scanned letters from Hamilton E. Hand, from Incoming Correspondence files, 1892 and 1893

West Superior, Wis Sept 26/92

Dankman Adler Archt.
Chicago, Ill.

My dear sir

In this mail I send you drawings & photos of my work which I submit as accompanying my application for membership in the A.I.A. The application I have sent to Buffalo for endorsement from which place it will be mailed to you. Enclosed find draft for \$26.00; if application is rejected endorse back to me.
Very truly H. E. Hand

Havelock E. Hand, Architect, West Superior, Wis.
March 27th 1893

Alfred Stone Esq
Providence, R.I.

Dear Sir

Will you kindly send me such information as will be of service in the following matter—I am the only Institute member in this city and am desirous of forming a Chapter. There are 3 or 4 other Architects here who are desirable men and think if I could form a Chapter could get them into the Institute.

Is it necessary they should first be members of the Institute or can we do as above outlined?

I have to acknowledge the receipt of two enclosures from your office, which have been carefully read.

Very truly yours

H. E. Hand

Transcription of reply to 1893 letter, from letterpress book of Outgoing Correspondence, 1893

Dictated April 1, 1893

Mr. Have;pcl E. Hand,
Architect, West Superior, Wis.

Dear Sir:-

Your favor of March 27th received and contents noted. I should advise you to get the three or four architects to whom you allude as desirable men, and form a chapter of the Institute. It is not necessary that they be members of the Institute, but, on the contrary, they must be members of a chapter before they can be members of the Institute, the theory being that a few good men will associate themselves together and form a chapter and increase its membership by inviting other men whom they know to be desirable associates.

After the chapter has been formed any member of the chapter can apply for membership in the Institute and if he receives the indorsement of the officers of the chapter his name will be considered by the Directors of the Institute and he will then be voted upon by letter ballot. I enclose a copy of the Constitution and Bylaws which will give you full details required to become a member of the Institute, and have a circular in the hands of the printers upon this subject, which I should have received from them before this, copies of which I will mail to you as soon as they come to hand. Yours very truly,
Alfred Stone, Sec. A.I.A.

Contemporary in Sept 26/9-
28

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Chicago.. Ill

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HAVELOCK E. HAND, ARCHITECT, WEST SUPERIOR, WIS.

April
1st

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Providence R.I.

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