

In due order
December 20, 1943
H. G. ...

Dated (Undated) 19 .
Received December 6, 1943 .
Granted February 15, 19 44



THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant Arthur C. Runzler Chapter Wisconsin
- B Address of applicant 728 North Jefferson Street, Milwaukee 2, Wisconsin
- C Applicant proposed by Leigh Hunt and Alexander H. Bauer
- D Application received with check for \$ 10.00 on December 6, 19 43.
- E Application returned for correction (To fill in page 4 of app.) December 9, 19 43.
- F " " with " on page 4 December 20, 19 43.
- F Application in due order on December 20, 19 43.
- Record of registration, Form S39, Sent (Wisc.) Dec. 9, 19 43. Received December 16, 19 43.
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on January 9, 19 44, on December 9, 19 43.
 - (b) Form S12, 30 day extension ending on February 9, 19 44 on January 10, 19 44
- H Acknowledgments to applicant, proposers, and chapter on December 9, 19 43.
- I Certified resolution of chapter executive committee recommending admission ~~on that application by dated~~ received on January 15, 1944 .
- J No report from chapter executive committee on 19 .
- K Application sent to The Board of Examiners on February 8, 1944 .
- L The Board of Examiners reported on application on February 8, 1944 .
- M Applicant was admitted on February 15, 1944 .
- N Notice ~~and certificate~~ to applicant and notice of assignment to chapter and letter to proposers on February 15, 1944 .
- O Notice of denial of application to chapter and applicant and \$ 19 .
returned to applicant on

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Arthur C. Runzler

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Wisconsin Chapter.

Date February 15, 1944 .

Alexander C. Coleman
Secretary

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A member, by virtue of his membership in The Institute, becomes a member of the chapter of The Institute within the territory of which he resides or has his place of business, as he elects, but he pays an admission fee to The Institute only. The admission fee to membership in The Institute normally is twenty-five dollars. (For 1936 this fee was reduced to five dollars.)

A member pays annual dues both to The Institute and to the chapter. The annual dues to The Institute normally are twenty-five dollars (for 1936 Institute dues were reduced to twenty dollars) and those to the chapter are fixed in its by-laws.

Normally the period between the time of filing

an application and the time it is acted on by The Board of The Institute is four months. The period will be longer if the application must be returned to the applicant for corrections or if additional exhibits of the applicant's work are required by The Board of Examiners.

If an application is denied, the amount prepaid by the applicant for annual dues and for admission fee, less five dollars for examination fee, will be returned to him.

An applicant whose application has been denied without prejudice may reapply for admission to membership a year or more after the date of The Secretary's notice to him of his non-admission.

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is *Arthur C. Rungler*

2. State whether a natural or a naturalized citizen.

2. I am a *natural* citizen of *U.S.*

3. My legal residence is in the City of *Elm Grove*

County of *Waukesha* State of *Wisconsin*

4. State whether residence or office address.

4. My address in The Institute records will be

Street *728 N. Jefferson St - Zone 2*
City *Milwaukee* State *Wis.*

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as *Practicing architect*

6. I desire to be a member of the *Wisconsin* Chapter.

7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules, and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.

8. Exhibit required.

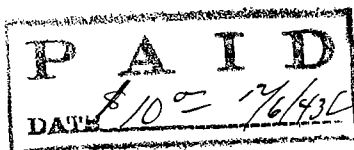
8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor.

9. I enclose my check for \$ *10.00*, for admission fee and the current annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

Date 19 .

ARungler

Sign full name in ink



STATISTICS

10. Date of birth *July 31, '90* Place of birth *Milwaukee, Wis*

11. I am registered or licensed to practice architecture as follows:
States *Wisconsin* Registration or license numbers *A 1296*

EDUCATION

12. I attended the following schools:

- | | | | | | | |
|---------------------------|----------------------|-----------------------|------------------|---------------------|--------|--|
| (a) High School | <i>West Division</i> | City <i>Milwaukee</i> | State <i>Wis</i> | Graduation year | | (c) (d) (e) Write in initials of degree. |
| (b) Private School | Name of School | City | State | Graduation year | | |
| (c) College or University | <i>Wisconsin</i> | | | for <i>4</i> years. | | <i>B.A.</i> |
| | Graduation Year | <i>1912</i> | | | | Degree |
| (d) College or University | <i>Pennsylvania</i> | | | for <i>3</i> years. | | |
| | Graduation Year | <i>1918</i> | | | | Degree |
| (e) Post-graduate at | | | | for | years. | <i>B.S.</i> |
| | | | | | | Degree |

13. I held the following named scholarships:

- | | | |
|-----|--|------|
| (a) | | Year |
| (b) | | Year |

14. I have traveled in the following countries:

- | | | |
|---|------|-------------|
| in <i>Italy, Germany, England, Switzerland, Holland</i> | Year | <i>1914</i> |
| in <i>Italy, Switzerland, France, Spain</i> | Year | <i>1925</i> |
| in <i>Mexico</i> | Year | <i>1935</i> |
| <i>Cuba</i> | | <i>1942</i> |

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The record period

PROFESSIONAL TRAINING

15. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Classification	From	To	Name of Employer	City
Draftsman	1918	1919	Zantymen Borie, Urdary	Philadelphia
"	1919		Clarence Brazier	N. Y. & Chester Pa.
"	1920		John T. Windrim	Philadelphia
"	1920	1921	H. B. Baumring	Philadelphia
"	1921		Fitzhugh Scott	Philadelphia

Write in Classification Column the word Student, Junior, or Senior, to indicate your classification as draftsman in each case.

PROFESSIONAL PRACTICE

16. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation:

State	From	To	Name of Firm or Corporation
Wisconsin	1922	1943	Self

If your practice was individual do not write in the last column to the right.

17. I have taught architecture or the arts and sciences allied therewith as follows:

State	From	To	Name of School or College	My Title
Wisconsin	1943		Univ. of Wis.	
			Am giving a course in domestic architecture	

18. In my capacity of architect, I have held the public offices listed below:

Title of Office	City and State	From	To
None			

19. I list below and attach photographs of two or more of the buildings or other works of which I am the author.

<i>Name of Work</i>	<i>City</i>	<i>State</i>
School & Church - St. Monica Cong.	Milwaukee	Wis.
Glennou Apt's	"	"

Exhibits required.

MEMBERSHIP IN NON-ARCHITECTURAL ORGANIZATIONS

20. I am a member of civic or semi-public organizations listed below:

<i>Name of Organization</i>	<i>City</i>	<i>State</i>
-----------------------------	-------------	--------------

21. I have held offices in non-architectural organizations as follows:

<i>Office</i>	<i>Name of Organization</i>	<i>Year</i>
---------------	-----------------------------	-------------

22. I have written the following papers relating to architecture and the arts and sciences allied therewith:

<i>Title</i>	<i>Publication</i>	<i>Year</i>
--------------	--------------------	-------------

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MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

From

To

Reason for Termination

23. Member of Institute

24. Junior of Institute

25. Associate of following Chapters:

26. Member of State Association in _____ from _____ to _____
State

27. I have held offices in the architectural organizations listed below:
 _____ *Office* _____ *Architectural Organization* _____ *Year*

28. I am not indebted to The Institute or to any of its chapters or state association members.
 (If there are exceptions, state details)

I certify that each and all of the foregoing statements are true and correct.

Signed (See signature on page 1)
Applicant

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for him and for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor. I have known the applicant for _____ years. I have known the applicant for _____ years.

✓
 Signed James A. Hunt
Proposer

✓
 Signed Alexander H. Bauer
Proposer

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THE AMERICAN
INSTITUTE OF ARCHITECTS
1943 DEC 16 AM 9:43
WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION

OF

Arthur C. Runzler, Milwaukee
(Name of Applicant)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Madison, Wisconsin
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date December 9, 1943

Alexander C. Robinson III
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination?.....or by exemption? Graduation plus experience
3. What was the scope of the examination? No examination - except of records and qualifications
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? No. If so, give Certificate No.....
6. Date of last registration July 12, 1921. Registration No. A-1296. Is it current? Yes

Josephine V. Hughes
Act. Sec. (Signature of Secretary of Board)

Wisconsin Registration Board of Architects and Professional Engineers.....
(Name of Board)

Date Dec. 13, 1943

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THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

February 15, 1944

Dear Mr. Runzler:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to the Wisconsin Chapter, effective February 15, 1944. You will be a member of that chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Alexander C. Robinson III

Secretary

Mr. Arthur C. Runzler, A.I.A.
728 North Jefferson Street
Milwaukee 2, Wisconsin

ACR:RR

Enc.

cc to: Director Provine

A. I. A. MEMBERSHIP DIRECTORY

Important and only Notice

The membership records at The Octagon are now being checked. Your name and address should be correct in every respect.

Your permanent mailing address now on record at The Octagon is below.

Please correct and return this card *not later than April 1, 1952*; otherwise the address below will be used for all communications sent to you by The Institute; and in the new *Membership Directory of the A.I.A. to be published this summer.*

Mr. Arthur C. Runzler
728 No. Jefferson St.,
Milwaukee 8, Wisconsin

Firm Name

(If you are associated with others as a *partner or legal member* of a firm, please insert your firm name above; or check or correct it if it appears above.)



THE AMERICAN INSTITUTE OF ARCHITECTS

1741 NEW YORK AVENUE, N. W.

WASHINGTON 6, D. C.

To the Member of The Institute

whose card is enclosed:

The card is self-explanatory. Please read it carefully, check or correct as need be, and return to The Octagon as soon as you can conveniently — in any case not later than April 1.

We should very much like to have the new Directory of the members of The Institute contain your name, firm name, and address in current form.

Sincerely yours,

EDMUND R. PURVES,

Executive Director.

Several months ago I retired from the practice of Architecture and submitted my resignation as an A I A Member to the Wisconsin Chapter at that time.

AC Runzler

Elected 1944

Runzler

April 29, 1952

Dear Mr. Hunt:

Recently we received a note from Mr. A. C. Runzler, A.I.A.,
728 North Jefferson Street, Milwaukee, Wisconsin, stating that:

"Several months ago I retired from the practice of Architecture and submitted my resignation as an A.I.A. Member to the Wisconsin Chapter at that time."

We have no record of having received Mr. Runzler's resignation here and shall appreciate it if you will forward it to us for attention with the advice of Mr. Runzler's standing in the Chapter.

Sincerely yours,

J. W. Rankin
Administrative Secretary

Mr. Leigh Hunt, Secretary
Wisconsin Architects Association, A.I.A.
3800 North Humboldt Avenue
Milwaukee 12, Wisconsin

JWR:G:w

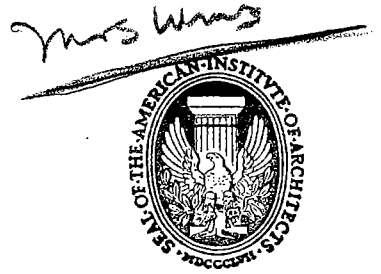
cc: Mr. Arthur C. Runzler

Wisconsin Architects Association

a chapter of

The American Institute of Architects

July 15, 1952



Reply to:

LEIGH HUNT, Secy.-Treas.
1759 N. MILWAUKEE ST.
MILWAUKEE 2, WISCONSIN

Mr. J. W. Rankin
Administrative Secretary
American Institute of Architects
1741 New York Avenue, N. W.
Washington 6, D. C.

Dear Mr. Rankin:

In regard to your letter of April 29, concerning the resignation of Arthur C. Runzler, his letter was dated February 28, 1952 and regretfully accepted at the Board Meeting of April 26.

He was a member in good standing through 1951.

I apologize for not having sent you this information before.

Yours very truly,

Leigh Hunt
Per B. X.

LH:bl

*Return to
M. Williams*

July 17, 1952

Dear Mr. Hunt:

This will acknowledge and thank you for your letter of July 15th regarding the resignation of Mr. Arthur C. Runzler. Your attention is called to the fact that resignations cannot be accepted by the Chapters, but must be processed from the headquarters of The Institute.

If you will forward Mr. Runzler's letter of resignation to us, we will proceed accordingly.

It was indeed good to see you at the Convention in New York City.

With all good wishes,

Sincerely yours,

J. W. Rankin
Administrative Secretary

Mr. Leigh Hunt, Secretary
Wisconsin Architects Association, A.I.A.
3800 North Humboldt Avenue
Milwaukee 12, Wisconsin

JWR:mw

Wisconsin Architects Association

a chapter of

The American Institute of Architects

July 21, 1952



Reply to:

LEIGH HUNT, Secy.-Treas.,
759 N. MILWAUKEE ST.
MILWAUKEE 2, WISCONSIN

Mr. J. W. Rankin
Administrative Secretary
American Institute of Architects
1741 New York Avenue, N. W.
Washington 6, D. C.

Dear Mr. Rankin:

As per your letter of July 17th, I am enclosing the letter of resignation of Arthur C. Runzler.

Also, will you please note my correct address.

Yours very truly,

Leigh Hunt

Per B.L.

LH:bl

A.C. RUNZLER - ARCHT.
728 NO. JEFFERSON ST.
MILWAUKEE, WIS.
DALY 4849

Feb 28 1952

Mr Leigh Hunt
3800 N Humboldt Blvd
Milwaukee Wis

Dear Leigh,

Inasmuch as it appears that I have become a rather permanent fixture in California and my interests here are such that I have no intention of practicing architecture as such, I see no reason for continuing my membership in the Wisconsin Chapter and would appreciate it if you would submit my resignation.

If I owe any dues on my 1952 membership, please advise me.

Yours very truly,

A.C. Runzler

*40.00 for 1952
Should pay for
1st installment
4/1/52 or*

*Accepted
F.R. 1
F.G. 2 4*

*9.00 (if available)
6 25 on dues
Run*

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, 1741 NEW YORK AVENUE, N.W., WASHINGTON 6, D. C.

July 25, 1952

Dear Mr. Runzler:

We have just received a copy of your letter of February 28, addressed to Mr. Leigh Hunt, Secretary of the Wisconsin Architects Association, in which you submit your resignation in the Wisconsin Chapter.


We would like to know if you intended thereby to also submit your resignation in The Institute, since you must maintain membership in a chapter as well as in the national body, or resign from both.

If it was your intention to resign from The Institute, I must advise you that your resignation cannot be accepted until you are current in your dues to The Institute. As of the date of your letter, February 28, 1952, you owed the Institute \$14.00 for 1952 dues, based on the regular \$40.00 per year payment. If you are entitled to make the \$25.00 per year payment, your indebtedness as of February 28 would be \$9.00.

Upon receipt of advice from you concerning your wishes in this matter, we shall be pleased to take whatever action is indicated.

With best wishes for success in your new work.

Yours very truly,


J. W. Rankin

Administrative Secretary

Mr. A. C. Runzler, A.I.A.
728 No. Jefferson Street
Milwaukee, Wisconsin

JWR/hd

Box 612
Los Gatos, Cal
Oct 6 52

American Inst of Architects
Washington D.C.

Dear Sirs,

Inasmuch as I closed my office in Milwaukee last January and hence my income from my practice has been insufficient to warrant the higher rate of dues, I am enclosing my check for \$9.00 in accordance with your enclosed letter.

I am sorry that in the confusion of the last year I have not attended to this sooner.

Yours very truly,

AC Runyon

PAID
\$9- 10/13/52
for 1952 dues

member
Rungler, A. C.
DUPLICATE

March Bk



No M

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

NOTICE OF RESIGNATION OF MEMBERSHIP

To **Mr. A. C. Rungler**
Box 612
Los Gatos, California

See

Your resignation from The Institute, dated **February 26**, 19**52**, is effective both in The Institute and in your chapter, as of **July 22**, 19**52**, the date it was received by The Secretary.

The Board regrets your decision to withdraw from The Institute, and hopes that you will return to it soon.

Date **October 14**, 19**52**

Carroll W. Dwyer
.....
Secretary