

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Greenley, Howard
N.Y. Chapter Application for Membership

Ex not required

November 16, 19 20

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

11/22/20

Name Howard Greenley

Address 175 Fifth Avenue New York New York
[Number and Street.] [City.] [State.]

Place and date of birth Itasca New York May 14 1874

Graduate in architecture Ecole des Beaux Arts Diploma June 1901
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation.]

Holder of Scholarship in architecture No
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts Ecole des Beaux Arts, Nov 1897
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter.....

If practicing architect, firm name Howard Greenley - also firm of F.H. Dewey & Co

Have been in practice New York City years Seventeen

If draughtsman, employed by.....
[State number of years.]

Collegiate and office training Trinity College Hartford Conn BS 1894
Carrere & Hastings, New Bruner.

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Howard Greenley
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....

[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date.....
[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

- (1) *H. J. ...*
- (2) *Benjamin O. Morris*
- (3) *Thomas Hewlett*

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

Prelim. Fee	<i>Ad \$5.00 11/22/20</i>
Initiation	<i>remitted</i>
Unon. End.	<i>no</i>
Exhibits	<i>not required</i>
On Priv. Com. of	

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 10, 1921.

My dear Sir:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective March 10, 1921.

You have been assigned to the New York Chapter as an Institute member in good standing therein, and the Secretary of the Chapter so notified.

The enclosed statement for dues should receive early attention, as the engrossed Certificate of Membership is not sent until the dues for the first year have been paid. No charge has been made for first quarter of the current year.

May I take this opportunity to say that the office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Howard Greenley,
175 Fifth Avenue,
New York City.

K-P.

Enclosure.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

THE AMERICAN INSTITUTE
OF ARCHITECTS
MAY 22 1925
RECEIVED

One Madison Avenue, New York, N.Y.
May 21, 1925

Mr. Howard Greenley,
129 East 54th Street,
New York, N.Y.

Dear Howard:

I am sorry that there was a slip
in the appointment of the Committee to attend the
French Exposition. I hope you will receive your
credentials tomorrow. If not, please let me
know.

I am sailing Saturday on the Leviathan.
When do you?

Sincerely yours,

DEW/AK

CC Mr. Kemper

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

May 13, 1926.

Dear Mr. Greenley:

No doubt you have been advised of your election to Fellowship in the American Institute of Architects. The engrossed certificate of Fellowship will reach you in due course through the President of your Chapter.

In the meantime, we are returning to you, transportation prepaid, the exhibits which were on file at the Octagon.

Please advise if not received safely or promptly.

Very truly yours,

Executive Secretary.

Mr. Howard Greenley,
129 East 54th Street,
New York, N. Y.

K-G

HOWARD GREENLEY - 129 EAST 54TH STREET - NEW YORK

May 17th, 1926

THE AMERICAN INSTITUTE
OF ARCHITECTS
MAY 18 1926
RECEIVED

Edward C. Kemper, Esq.,
Executive Secretary, American Institute of Architects,
Washington, D. C.

Dear Mr. Kemper:

I had not as yet been advised, until the receipt of your letter, of my election to Fellowship in the American Institute of Architects, and am greatly indebted to you for your courteous announcement.

I note that you are returning the exhibits which were on file at the Octagon.

With many thanks, believe me,

Very sincerely yours,



HG:LC

THE ARCHITECTURAL LEAGUE OF NEW YORK

115 EAST FORTIETH STREET TELEPHONE CALEDONIA 8401-2-3-4-5



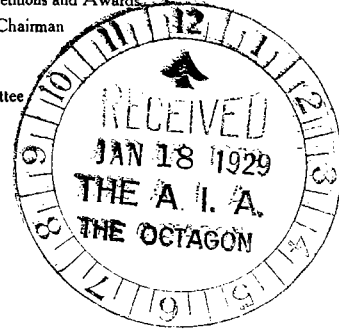
KENNETH M. MURCHISON, President
ERNEST PEIXOTTO, First Vice-President
C. PAUL JENNEWEIN, Second Vice-President
ALFRED GEIFFERT, JR., Third Vice-President

HENRY F. BULTITUDE, Fourth Vice-President
WM. F. LAMB, Fifth Vice-President
F. LIVINGSTON PELL, Treasurer
WALTER D. BLAIR, Secretary
A. M. SIMPSON, Assistant Secretary

RAYMOND M. HOOD, Chairman
Committee on Architecture
ERNEST PEIXOTTO, Chairman
Committee on Decorative Painting
C. PAUL JENNEWEIN, Chairman
Committee on Sculpture
ALFRED GEIFFERT, Jr. Chairman
Committee on Landscape Architecture

RALPH THOMAS WALKER, Chairman
Committee on Current Work
ROGER H. BULLARD, Chairman
Committee on Catalogue

HENRY F. BULTITUDE, Chairman
Committee on Craftsmanship
A. F. BRINCKERHOFF, Chairman
Committee on Competitions and Awards
FREDERICK G. FROST, Jr., Chairman
House Committee
WM. F. LAMB, Chairman
Membership Committee



January 16, 1929.

E. C. Kemper, Esq., Executive Secretary,
American Institute of Architects,
The Octagon,
Washington, D. C.

Dear Sir:

At the request of Mr. Howard Greenley I
am writing to ask that you change his address in the
A. I. A. Annuary from 129 East 54th Street to 115 East
40th Street.

Will you be kind enough in some forthcoming
issue of the Journal to insert a short notice to the effect
that he has retired from the active practice of Architecture
and would be grateful to have his name taken off the mailing
lists of manufacturers and material men.

Thanking you for your attention to this
matter, I am,

Yours very truly,

Assistant Secretary.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

January 23, 1929.

Dear Miss Simpson:

This will acknowledge your letter of January 16th, and in accord therewith we have changed Mr. Greenley's address on all Institute records from 129 East 54th Street to 115 East 40th Street.

As The Journal of the Institute was discontinued with the December number, we suggest that the notice concerning Mr. Greenley's retirement from active practice and his desire to have his name removed from the mailing list of manufacturers and material men, be sent by you, or by him, to Pencil Points, to The American Architect, and to The Architectural Forum.

We would send such notices from this office but do not like to presume without some word from Mr. Greenley. I, therefore, leave the matter in your hands.

Sincerely yours,

Executive Secretary.

Miss A. M. Simpson, Assistant Secretary,
The Architectural League of New York,
115 East 40th Street, New York, N. Y.

K-G

(ORIGINAL)

January 1, 1931

TO THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

Edwin Bergstrom, Treasurer

DR.

ANNUAL DUES, January 1, 1931, to December 31, 1931, inclusive.....
Annual Dues shall be due and payable on the first day of the fiscal year
and if not paid within three months thereafter, shall be in default. (Over)

\$25 00

~~Mr. Howard Greenley,
125 ... Street,
...~~

PAID
DATE 1/15/31 - 1931/02

Remittances received after the 28th not credited hereon.
Please call attention to any change in your address.

Jan 14/31
Edwin Bergstrom Treasurer
American Institute of Architects.
Washington D.C.

*In record of
letter
from
elected March 10, 1921*

Dear Sir

*In paying my annual dues last year
I particularly inquired if the fact of my
retirement from the practice of architecture
made any difference in the amount of the dues.
It would seem as if I were entitled to the
courtesy of an answer. Very truly yours
Howard Greenley*

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

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Mr. Howard Greenley
115 East 40th Street
New York, N. Y.

January 19, 1931.

Receipt acknowledged after the 25th not enclosed to return
Please not return to address in care of office

Dear Mr. Greenley:

This will acknowledge your check covering Institute dues for the year 1931.

We have made a search to see if we could find the letter which you mention, with regard to retirement from practice, and so far have not been successful. Was it by any chance addressed to the New York Chapter rather than the Institute? In any event, there is enclosed an extract from the By-Laws, showing conditions of retirement, which exempts from the payment of dues but makes no other change in the status of membership.

If you are eligible, please address a letter to the Secretary in order that proper action may be taken at the next meeting of the Executive Committee (March 6th and 7th), in Washington.

Sincerely yours,

Assistant Treasurer.

Mr. Howard Greenley,
115 East 40th Street,
New York, N. Y.

K-G
Encl.

COPY TO

FILES PRESIDENT SECRETARY TREASURER

April 8/32

American Institute of Architects
The Octagon
Washington D.C.

Mr Edwin Ceretson, Treasurer.

Dear Sir

Received Payment
American Institute of Architects
\$25.00 - 4/8/32 prof.

I enclose check for 25⁰⁰ for
Annual dues ¹⁹³². The reason my
dues are in default is because
this is the first & only notice
I have received this year.
I shall be obliged to you if
my name shall be placed on
The retired list and that
I be excused from further
payment of dues in accordance
with the provisions of your by-laws.

I retired from ^{the} active practice
of architecture nearly three years
ago. Please note that my
address is, York Harbor, Maine
and that all communications
should be sent to me there.

Very Truly Yours
Howard Crosby

noted
by

R.H. will review
this through
committee. Has
elected 1921

How Greenley

May 23, 1932

Dear Mr. Greenley:

Please accept our thanks for your letter of April 8th, and your check for \$25.00 in payment of your annual dues for 1932.

Due to the meetings of the Board of Directors and the Convention of the Institute the latter part of April, this is the first opportunity we have had to respond to your letter.

We have noted your change of address, and no doubt this is the reason for the non-receipt of the annual dues bills previously mailed to you.

We have noted your request that you be placed on the retired list and excused from the payment of further membership dues to the Institute, inasmuch as you have retired from the practice of architecture.

It appears that you are eligible to have your name placed on the retired list under Section 1 (a) of Article 10, Chapter I of the By-laws (see extract attached); but you will note that only those members applying for retirement under Section 2 (a) may be exempted from the payment of dues.

We would appreciate it if you would let us know whether you have reached the age of seventy years, or were compelled to retire from active practice by reason of physical disability, so that we may submit your application for retirement to the Board of Directors under the proper section of the By-laws.

Sincerely yours,

Mr. Howard Greenley,
York Harbor,
Maine.

Executive Secretary.

K/fng
Enc.

*Copy to Secretary
N. Y. Chapter*

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON HOUSE, WASHINGTON, D. C.

-b

C O P Y

YORK HARBOR
MAINE
June 6, 1932.

Dear Mr. Kemper:

Many thanks for your letter of May 23d relative to my retirement from practice and exemption from dues. I don't see that the situation is clarified in the least and with all due respect to the author of the By-Laws the conditions are that one must be 70 years old and or be physically disabled, neither of which categories would include me for the present at least.

What it amounts to is that one is expected to make a contribution of \$40.00 annually to the Institute, counting Chapter and Institute dues together, or in other words one is forced to remain in the active practice of architecture until one is 70 years old or disabled irrespective of one's inclination to retire or any change in one's place of residence or one's ability to pay these charges. It seems to me an expensive privilege. The only way out seems to either resign or be expelled and I would like to know whether this implies the vacation of my Fellowship?

Something really ought to be done about this which now amounts to a real hardship.

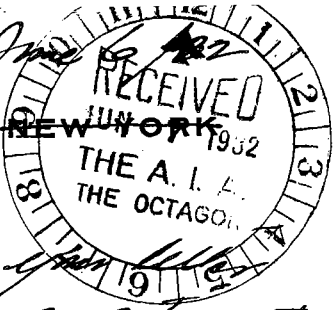
Sincerely yours,

(s) HOWARD GREENLEY

Handwritten in left margin:
Sincerely yours,
Attendant
Handwritten initials

Handwritten: York Harbor, Me.

~~129 EAST 54TH STREET~~



Dear Mr. Keuper
Many thanks for your letter
of May 23^d relative to my retirement
from practice & exemption from dues.
I don't see that the situation is
clarified in the least and with all
due respect to the author of the
By Laws the conditions are that
one must be 70 years old and or
be physically disabled neither of which
categories would include me for the

present at least. What it amounts to
is that one is expected to make a
contribution of \$40.00 annually to the
Institute, County Chapter & Institute dues
together or in other words one is
I need to remain in the active practice
of Architecture until one is 70 years old
or disabled irrespective of ones inclination
to retire or any change in ones place of
residence or ones ability to pay these
charges. It seems to me an expensive
privilege. The only way out seems to either
resign or be expelled and I would like
to know whether this implies the vacation of
my Fellowship? If one thing is really right it is
that about this which now amounts to a neat

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

June 3, 1932.

Dear Mr. Greenley:

Your letter of June 6th:

I am sorry that we cannot find some section or provision in the Institute By-Laws to fit your case, and it does seem that the Institute Board or Executive Committee is without power to place you on the retired list - including the remission of dues - until you reach the age of seventy.

I know that this situation which may be typical has received some attention from the Treasurer, Mr. Edwin Bergstrom, who is also Chairman of the Committee on Constitution and By-Laws.

That Committee has now under way a study of all the provisions of the By-Laws affecting members, their privileges and obligations, with a view to ironing out some inconsistencies and removing some inequalities.

I am, therefore, taking the liberty of sending your letter on to him, with a copy of this reply, in case he can make some suggestion to meet the immediate case.

In any event, I know that the Officers would be discouraged if you withdrew your membership. Perhaps at no time in its history has the Institute been so dependent upon the moral support and backing of the distinguished men in the profession.

Sincerely yours,

Executive Secretary.

Mr. Howard Greenley, F.A.I.A.,
York Harbor,
Maine.

ECK*B

cc- Mr. Bergstrom.

American Institute of Architects

Inter-Office Communication

Subject

From E. C. K.

To Edwin Bergstrom

Date 6-8-32

File

Dear Mr. Bergstrom:

The enclosed copy of letter of June 6th from Mr. Greenley and copy of my reply are self explanatory.

Can you not write a word to Mr. Greenley?

Of course, there are ^{some} many other cases like his, and I can see no way at present of giving him the full retirement privileges, which include the non-payment of dues.

Sincerely yours,

ECK*B
Enc.

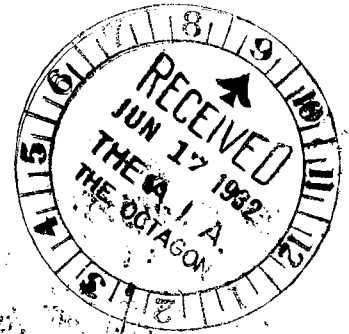
46

M. Kemper

File

June 15th, 1932

MR. HOWARD GREENLEY, F.A.I.A.,
York Harbor,
Maine.



Dear Mr. Greenley:

Kemper has forwarded to me your correspondence with him relating to your retirement. Kemper is correct in his interpretation of the terms of the present by-laws, under which retirement without loss of privileges and without payment of dues may be voted by the Board. The present provisions have been passed on many times by the Board, which so far has been in general agreement with the principle that the privileges of Institute membership without cost should be extended only to those members who, having a record of long and faithful membership in the Institute, are compelled to retire from active practice because of age or physical disability.

I take it that you are suggesting that there should be other conditions under which a member could be carried with full privileges and without the payment of dues. I would be indebted if you would send me a statement, for consideration by the By-laws Committee, setting out what you consider such conditions should be, remembering that whatever is done must be fair to those members who are paying dues and thereby carrying the Institute expense burden of those whose dues are remitted, however small such expenses may be in any individual case.

A resignation or other termination of membership must necessarily terminate a fellowship, as a fellowship can be conferred on and held only by a member of the Institute. A former fellow, if reinstated, is however, immediately reinstated to his fellowship as well as to his fellowship as well as to his membership.

Yours very truly,

EB:MG
cc - Mr. E. C. Kemper

TREASURER

HOWARD GREENLEY, F. A. I. A. - YORK VILLAGE, MAINE

23
June 25/32

Copy of this letter was mailed
on May 28 on 6-25-32



My dear Mr Bergstrom

Thanks for your letter which
Sear. Mr Kemper in his letter to me made no
mention of penalties or loss of privilege in the
event of resignation which was a question I
specifically asked. The By Laws evidently
compel a man to follow the custom practice of
Architecture until he is 70 years old or
meets with some disabling accident incapacitating
him from further business activity. It leaves
him no option to retire voluntarily at an
earlier age. I took this up with the N.Y. Chapter
over two years ago when I actually did retire
and had taken up my residence in the state
of Maine and then have been long & wearisome
discussions and correspondence concerning the
situation. Inevitable as the requirements of
these By Laws seem to me apparently nothing
can be done about it. I had a letter from
Mr Eric Ketton the other day saying that the
N.Y. Chapter were discussing some modification
whereby a man might retire voluntarily at 60.
This is an improvement but still does not
help me much in that I retired at 55½
or thereabouts and then still two years to go

before I am 60. Up to the present moment I
suggested my willingness & intention of paying
the Institute dues but not the Chapter dues as
I was not in practice and lived outside of
N.Y. State. This I have done. In your second
paragraph you state that I am apparently suggesting
conditions wherein I enjoy full privileges without
paying dues. I may not quite understand
the extent of full privileges but I certainly do
not want something for nothing. This is evidenced
by my payment of the Institute dues up to Dec 31/32.
Now when this \$25.00 constitutes a hardship! The
only privilege I ask is the retention of title
to the Fellowship you awarded me and I believe
there should be some provision wherein a member
voluntarily retiring from practice, as is my case,
should be enabled to retain the title, once awarded,
on the Institute records by the payment of a lesser
annual amount, something like \$10.00 if I may so
suggest. It would give me the enviable feeling
of still having contact with a distinguished
Association and all that it implies. I put
forward no claims for extraordinary service to the
Institute as has been performed by so many of
my contemporaries but I have worked to some
purpose, I hope, in the interest of the Profession in
other organizations of similar implication to which
I have belonged. If there appears to be no solution
of my case as presented to you I am, with much
sigh, compelled with the necessity of resignation from
the Institute. Very sincerely yours. Alfred C. Newby.

File



July 7th, 1932

MR. HOWARD GREENLEY,
York Village,
Maine.

My dear Mr. Greenley:

I am referring to your letter of June 25th, 1932, which has been forwarded to me from Washington.

I hope you will not mind my continuing the discussion with you, because your comments and suggestions will be very useful to the Committee on By-Laws, which is considering this subject and will report thereon to the next convention.

You are making a good case for the committee on the subject of retirement, and as Treasurer, of course I cannot help but be interested in your suggestion that a member retiring from active practice at whatever age and not engaging in other work might continue to pay at least nominal dues to the Institute. Evidently when this particular by-law was framed it was not considered possible for an architect to accumulate a sufficient competency to permit him to cease work before he was seventy years old.

If I have correctly understood your suggestion that age should not be always a concomitant circumstance with retirement, then that thought would not operate against a complete retirement without dues at the age of seventy or on complete disability. The nominal amount of dues which you suggest a younger retired member might pay \$10.00 would cover the expenses of the Institute in connection with his membership.

I am taking it that you are not quite serious when you state that "the By-laws practically compel a man to follow the active practice of architecture until he is seventy years old or meets with some accident that incapacitates him for further practice. It leaves him no option to retire voluntarily at an earlier age."

The By-laws as yet hardly undertake the responsibility of controlling a man's activities. The most they now seem to do is to say that when a man becomes of the ripe age of seventy or becomes incapacitated that he may remain a member and perhaps a fellow of the Institute with all of the privileges of that membership without paying any further dues to the Institute.

7-7-52

Be assured that the Institute appreciates the services you have rendered to it and to the profession and that it does not want your resignation, with its consequent loss of your membership and your fellowship. But it just happens that nothing can be done about this By-law until next convention. In the meantime the Committee on By-laws will consider your suggestion, and undoubtedly it will have something to report thereon to that convention for its action. I am hoping with you that a way may be found to permit a member of the Institute to retain his fellowship and membership in the Institute whenever he retires from honorable active practice of the profession, regardless of his age, without an undue cost to him.

Sincerely,

TREASURER

EB:MG

cc - Mr. E. C. Kemper

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY -b

C O P Y

HOWARD GREENLEY, F. A. I. A. YORK VILLAGE, MAINE

January 4, 1932.

The American Institute of Architects,
The Octagon, Washington, D. C.

Edwin Bergstrom, Treasurer.

Dear Mr. Bergstrom:

I am in receipt of the bill for the annual dues to the Institute and your letter of appeal to the members for their continued support. I regret that it is not possible for me to fulfill your most reasonable request in this direction. We exchanged, some months ago, a series of letters wherein my position as a retired architect was explained to you with special reference to a reduction in the dues under these circumstances without reviewing the arguments contained in my letters which you will be able to review from your files.

I suggested a nominal fee of \$10.00 to be paid annually instead of the \$25.00 for members active in the profession. I therefore enclose a check for \$10.00 as the expression of my convictions in respect to these dues and beg you to believe that the enclosure of even this amount is a considerable hardship for me at the present time.

Very sincerely yours,

)s(HOWARD GREENLEY.

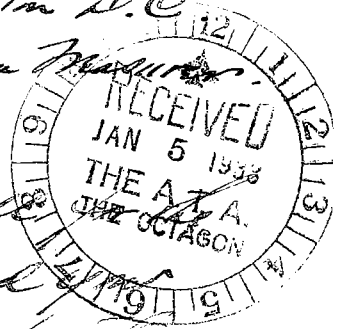
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HOWARD GREENLEY, F. A. I. A. - YORK VILLAGE, MAINE

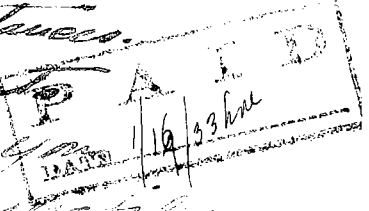
Jan 4/32

The American Institute of Architects
The Octagon, Washington D.C.
Edwin Bergstrom Treasurer



Dear Mr Bergstrom

I am in receipt of the bill
Annual dues to the Institute and
letter of appeal to the members for their
continued support. I regret that it is not
possible for me to fulfill your most
reasonable request in this direction. We
exchanged, some months ago, a series
of letters wherein my position as a
retired architect was explained to you
with special reference to a reduction in
the dues under these circumstances.
Without reviewing the arguments
contained in my letters which you
will be able to review from your files.
I suggested a nominal fee of \$10.00 to be
paid annually instead of the \$25.00 for
members active in the profession. I
therefore enclose a check for \$10.00 as the
expression of my emotions in respect to



these dues and beg you to believe that the
enclosure of even this amount is a considerable
hardship for me at the present time.

Very Sincerely Yours.

Alfred Smalley.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

sent to
Mrs Bergstrom

January 13, 1933.

Dear Mr. Greenley:

We write on behalf of the Treasurer, Mr. Bergstrom,
to acknowledge your letter of January 4th to him and check
for \$10.00 on account of Institute dues.

I know that Mr. Bergstrom will appreciate your action
in this matter, and also your letter, which has been sent
on to him for his personal attention.

Sincerely yours,

Executive Secretary.

Mr. Howard Greenley, F. A. I. A.,
York Village,
Maine.

ECK*B

Noted
Noted
John

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-124
COPY 4

January 26, 1933

Dear Mr. Greenley:

At the last meeting of the Executive Committee, your correspondence with the Treasurer, with respect to retirement, was read. Consideration was also given to the general provisions of the By-laws which have to be followed in such cases.

The Secretary was requested to write to you concerning the interest of the Executive Committee in the points which you have brought out, and to say that this whole question of classes of memberships and resulting financial obligations to the Institute is being carefully studied by the Committee on Constitution and By-laws. In the meantime, and until the necessary revisions or adjustments can be made, the Executive Committee was unanimous in expressing the very earnest hope that you will not allow your Institute membership to lapse.

This letter would come to you from the Secretary, Mr. Baldwin, were it not that he is convalescing from an illness.

I am writing at his direction.

Mr. Howard Greenley,
York Harbor, Maine.

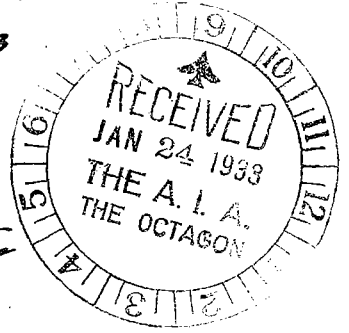
K/G

~~Copy to the Secretary,~~
no ~~New York Chapter.~~

Resolved, That the Secretary be requested to write to Howard Greenley of the general investigations of membership classes and obligations being made by the Committee on Constitution and By-Laws, and to say that pending its report the Institute hopes he will not give up his membership. (373-E-11-32)

HOWARD GREENLEY, F. A. I. A. - YORK VILLAGE, MAINE

Jan 23^d 33



Dear Mr Kemper

Many Thanks for your letter
of Jan 13th in acknowledgment
of my communication to Mr Bergman
and check. As you doubtless have
my correspondence with him relative to
this whole matter; retirement & non-payment
of dues etc., on file at the Octagon
you might possibly be interested in
reviewing it since the subject is,
I think, completely covered therein.
The reason I suggest this is, that I
do not want to reopen a lengthy
correspondence relative to it since I
do not believe Mr Bergman is in
acquiescence with my actions and in
the view of your committee with the
situation the whole thing may be brought
to a head with some despatch.

I should also like to say that last
year although I paid the full dues of
\$25.00 to the Institute I never received from

you the usual card stating that I was a Fellow of
the Institute. These cards I ran along had
with regularity until 1932. I suppose that
the whole question will have to be threshed out
before I have a 1933 card. With kind
personal regards I am.

Very Sincerely Yours.

Alfred Hensley

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

January 31, 1933.

Dear Mr. Greenley:

Hearings and meetings here in connection with proposed or threatened legislation affecting Public Works and the employment of private architects, has delayed a response to yours of January 23d.

You should have received a good standing card for the year 1932, and apparently one was sent on April 8th, but it probably miscarried and we are glad to send another one herewith.

We can only issue these cards upon the completion of payment of the current year's dues. They are in the nature of a receipt covering the entire year.

In due course, we will not fail to send you the card for 1933.

The financial problem of the Institute continues to be a most serious one, and I do not know what the outcome will be. The Board meeting, to be held on March 15th, will have to act on many matters which normally would go to the Convention.

The Convention for the year 1933 will be omitted.

However, I have absolute faith in the future of the architectural profession and in the stamina of The American Institute of Architects. It has weathered many storms and it will weather this one.

Sincerely yours,

Executive Secretary.

Mr. Howard Greenley, F. A. I. A.,
York Village,
Maine.

ECK*B
enc.

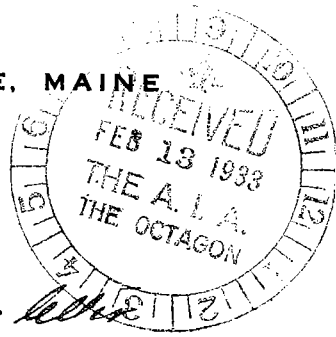
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COPY TO

FILES PRESIDENT SECRETARY TREASURER

HOWARD GREENLEY, F.A.I.A. - YORK VILLAGE, MAINE

Feb 10/33



March 13

Dear Mr Kemper

I acknowledge with thanks your letter of the 31st inst with 1932 card enclosed. It was kind of you to take the trouble to write at length since I understand you cannot read the 1933 card until some action has been taken by our board on the question I have raised with reference to retirement and a modified annual fee. I can understand the difficulties of the financial problem confronting the Institution & wish that my own case did not constitute one of the factors which, multiplied in many instances, is responsible for the condition to which you refer. As things stand at present I am soon to find chess and golf and the amenities of life have long since ceased to have any realisable significance.

Sincerely Yours,
 Howard Greenley

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

23
COPY

file
March 24, 1933

Dear Mr. Greenley:

At the recent meeting of the Board of Directors your correspondence with the Treasurer and the Secretary, concerning retirement, was considered, and the Board voted unanimously to place you on the retired list, effective June 1, 1933, current dues having been paid by you to that date.

Under retirement there will be no further obligation for dues to the Institute, and you are continued as a Fellow in good standing and without further obligation.

Sincerely yours,

Executive Secretary.

Mr. Howard Greenley,
York Village,
Maine.

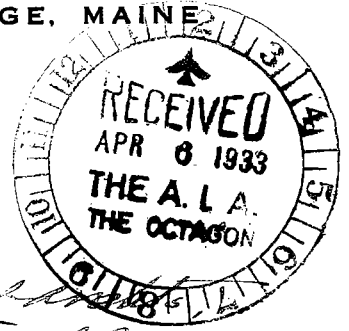
K/G

HOWARD GREENLEY, F. A. I. A. - YORK VILLAGE, MAINE

April 5/33

HL
Mr. Edward C. Kemper,
Executive Secretary,

American Institute of Architects,
Washington D.C.



Dear Mr Kemper

I acknowledge with many thanks
your letter of March 24th advising me of
the decision of the Board of Directors
regarding the retirement issue which
I discussed with you and with the Board.
Needless to say that I am exceedingly grateful
for the consideration shown me and will ask
you to convey this appreciation to them.

Very Sincerely Yours

Howard Greenley

115 Field Point Road

Greenwich Conn. Mar 22

Dear Mr. Kember

I meant to have sent you
the enclosed at the time I
received my Fellowship Card for
1934 but had to wait until
the bank balance looked a little
better. Honor better late than
never. I hope you are well
and flourishing.

Faithfully Yours

Howard Greenley

P.S.

The above address is temporary
York Village Maine
is still official.

H.G.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

3
COPY

April 9, 1934.

Dear Mr. Greenley:

Please pardon the delay in responding to your note.

You were placed on the retired list, effective July 1, 1933.

No Institute dues are required from retired members and, therefore, we return your check No. 436 in the sum of \$10.00.

With best regards,

Sincerely yours,

Executive Secretary.

Mr. Howard Greenley, F.A.I.A.,
York Village, Maine.

ECK*B
Enc.

file
York Village, Me.
May 10th 1941.

2-3
Greenley
THE AMERICAN
INSTITUTE OF ARCHITECTS
1941 MAY 12 AM 10:41

WASHINGTON, D. C.

My dear Kemper:

Sorry to be so late in acknowledging your kindness in sending me the February and March issues of the Octagon but I was later than I expected in arriving here, and that is why you have not heard from me. I have read the special articles therein, on the education of the modern architect and underlying philosophies, with great interest particularly the one by Egbert. As is only natural, attention is almost wholly given to the technical education of the architect, whereas it is my theory that this instruction should be supplemented by an accompanying contact with the humanities, in the most liberal sense. But I think you are aware of my notions in this direction.

It was a distinct pleasure to see you while I was in Washington and I am greatly indebted to you for your courtesy. Also for the opportunity of viewing the new building addition which seems to me very splendid. The Institute will revere the memory of Dan Waid.

Very Faithfully Yours,

Harold Greenley

THE AMERICAN INSTITUTE OF ARCHITECTS

1741 New York Avenue, N. W.

Washington 6, D. C.

THE OCTAGON

Inter-Office Communication

September 8, 1944

CONCERNING YOUR ADDRESS

To the Corporate Member of The Institute
whose name and address appear below:

The Journal of the A.I.A. and other communications sent to you are returned as undeliverable.

We hope that this letter, under first class mail, will reach you.

We ask that you correct *or* confirm the address below and return this letter, so that Institute communications may reach you promptly and safely.

Please insert zone number if you have one.

A stamped self-addressed envelope is enclosed for your convenience.

Sincerely yours,

Executive Secretary.

Mr. Howard Greenley
York Village
Maine

~~CRP~~ member
Greenley, Howard
file

Administration Building
1735 New York Avenue, N. W.

February 25, 1953

Dear Mr. Greenley:

In the absence of Mr. Purves from the office, I take the liberty of acknowledging your letter of February 12th and the enclosed records of the 1923 Pageant in honor of Henry Bacon at the time of the presentation of The Institute's Gold Medal Award to him for the Lincoln Memorial.

This is indeed a valuable record and you may be assured that Mr. Purves will greatly appreciate your having sent it to The Institute.

Mr. Purves will return to the office next week, at which time your letter and enclosures will be called to his attention.

Very truly yours,

(Mrs.) Mabel S. Day
Secretary to Mr. Purves

Mr. Howard Greenley, F.A.I.A.
121 Madison Avenue
New York City, New York

MSD:mw

FILE COPY - PLEASE RETURN

*Members
Greenley, Howard.*

December 14, 1955

TO: Mr. Purves
Mr. Rankin
Mr. Eger

FROM: Mr. Saylor

Here is a copy of a postcard from Howard Greenley, F.A.I.A., who is also a Member Emeritus:

#121 Madison Ave., New York 16

Dec. 7

Dear Henry: I am moving up to Middlebury, Vermont, on Dec. 20--as a permanent residence. Perhaps this is a good time for the Institute to cease sending me anything except the Journal. Is there any conceivable way I can be relieved of a mass of documents that I never look at. The new address is # 11 S. Pleasant St., Middlebury, Vt., but just tell the mailing people I am dead.

Faithfully yours,
Howard Greenley"

Is there any way in which his request can be granted without upsetting all of our rules?

HHS:mmm

Greenley, Howard
file

Memo to Mr. Rankin

re: Mail of Howard Greenley, FAIA

From Henry H. Saylor

Here is a pitiful appeal from the man who designed and created the most famous of all Institute events--the color pageant of May, 1923, centering about the Lincoln reflecting pool.

Of course, the address stencil could not be removed while Greenley lives, but that stencil could be changed to read--

c/o H.M. Saylor, 1735 N. Y. Ave., N.W.
Washington 6, D. C.

and I could take the responsibility of forwarding only the dues bills and other important communications. Any reason why this would not work?

HMS

Mr. Saylor

We have removed Mr. Greenley's name from the Active Name File. From this date on, he will receive only dues and possibly because of his status would be eligible for member services ???

cc: Mr Rankin

11 South Pleasant St. Middlebury, Vt.

April 22 /59

Mrs. Margot A. Henkel,

Executive Secretary,

New York Chapter, A.I.A.

Dear Mrs. Henkel:

There is too much activity in the New York Chapter and, in self defense, I am thinking of joining the Vermont Chapter which has only twenty members and meets twice a year.

Perhaps I shall then be spared the flood of literature you send me and which I can no longer read. If you might wend your way to Vermont or send me an occasional personal letter, I should be most contented.

Ergebenlich,

Howard Crosby



THE AMERICAN INSTITUTE OF ARCHITECTS

Vermont

(Chapter)

18 North St., Rutland, Vt.

(Address)

SECRETARY, Payson Rex Webber

BOARD OF ARCHITECTURAL EXAMINERS, State of Vermont

Address 56 1/2 Merchants Row, Rutland, Vermont

RECORD OF REGISTRATION

OF

HOWARD GREENGLY, F.A.I.A.

(Name of Applicant)

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date Sept. 8, 1958

Ernest L. Erickson

Chapter Secretary

Ernest L. Erickson

1. Is the applicant registered or licensed to practice architecture in your state? RETIRED -
2. Was his registration or licensing by examination?.....or by exemption?
3. What was the scope of the examination?.....
4. What was the period of the examination?.....days. Written examination.....hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? If so, give Certificate No.....
6. Date of first registration.....19..... Registration No..... Is it current?.....

Payson Rex Webber

(Signature of Secretary of Board)

Date.....19.....

(Name of Board)

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members.
Greenley, Howard
X



FILE COPY - PLEASE RETURN

THE AMERICAN INSTITUTE OF ARCHITECTS
1735 NEW YORK AVENUE, N. W. FILE COPY - PLEASE RETURN
WASHINGTON 6, D. C.
October 9, 1959

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date **October 1, 1959**

TO: *Transferred Member:* **Howard Greenley, F.A.I.A., M.E.**
11 South Pleasant Street
Middlebury, Vermont

E - 21

*Secretary of Chapter
To Which Member is
Transferred* **Ernest L. Erickson, Secretary**
Vermont Chapter, A.I.A.
56 1/2 Merchants Row
Rutland, Vermont

*Secretary of Chapter
From Which Member
Is Transferred* **Gillet Lefferts, Secretary**
New York Chapter, A.I.A.
115 East 40th St.
New York 16, New York

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

SECRETARY

Copy to Accty Dept

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11 SOUTH PLEASANT STREET

MIDDLEBURY

VERMONT

Dear Henry:

3/12/60

Thanks for your most friendly attention to me and my welfare, while in Washington. It was good to see you, in top form, unaffected by the passage of years.

Back in Vermont to a chilly welcome; 10 degrees and high winds but no snow. Understand you now have more of the unwelcome stuff!

Can you tell me, in some detail, about Ralph Walker's gift to the Octagon furnishings and his ability to deduct the appraised value thereof from his income taxes? I have loaned some porcelains to our local Museum, which has an educational rating, and would give them, outright, if I might derive such tax exemptions.

As always, Yours Aye,

Howard

Greenleaf

FILE COPY - PLEASE RETURN

*Members
Greenley, Howard*

March 16, 1960

Mr. Howard Greenley, FAIA
11 South Pleasant Street
Middlebury, Vermont

We are still plagued by snow, Howard -- probably more than you have in upper Vermont.

It was a real treat to have you return to the Mason and Dixon's line but your visit was all too short.

As to gifts that are deductible from Income Tax, I would suggest that you ask your local museum whether gifts to that particular organization are deductible or not. The Institute has long tried to be included in this group of privileged organizations, but, thus far, without success. In our case some of our donors elect to present the gifts to the National Trust for Historical Preservation. The Trust, in turn, lends certain of these gifts to the Institute, still retaining ownership.

Perhaps more information as to what type of organizations are privileged to accept gifts the value of which is deductible can be had from the National Trust for Historical Preservation, 2000 "K" Street, N. W., Washington 7, D. C. If you have any trouble finding out what you want, let me know.

With all the best,

Henry H. Saylor, FAIA
Historian

HHS:dk

Greenley, How

BALDWIN MEMORIAL ARCHIVE
of American Architects

NO. _____

Name: Howard Greenley of (address) Middlebury, Vermont
Born: May 14, 1874 at Ithaca, N.Y. Died: November 24, 1963 at Santa Barbara,
California
Parents: Frederick A. Greenley and Lucy R. Greenley
Married: Elizabeth Inness of on 1903
Children: Howard Greenley, Jr., Mrs. Bettina Greenley Champlain
Education: Holderness School, Plymouth, N. H. 1890
Trinity College, Hartford, Conn. 1894, B.S.
University of Paris, France, 1900, Diploma in Architecture
Training; and practice as Principal: (Firm Names, Places, Dates, Specialization)

Professional Memberships and Service: (Institute and Chapter Activities; Teaching) Fellow, A.I.A., 1926

President, Architectural League of N. Y. 1921-23
New York Art Commission, Member 1953-55
Lecturer on various architectural topics at: Metropolitan Museum, N.Y.;
at Boston and Chicago Chapters, A.I.A.; French Dept. Middlebury College
Instructor in Fine Arts, Trinity College, Hartford, Conn.

Other Affiliations: (Religious, Fraternal, Political, Social)

St. Stephen's Church, Middlebury; Century Association, Coffee House Club
and Architectural League, all of New York

Public Service: (Civil and Military; Community, State, National)

U. S. Naval Air Force, 1917-18, reserve officer with lieutenant rank
Trustee, Holderness School, 1935-6, the French Institute of N.Y., 1952-3,
and of Sheldon Museum, Middlebury, 1956-death

Published Material: (Articles and Addresses; Executed Work; Biographical Data)

General Background: (Personal Characteristics and Accomplishments; Interests, Digressions, Travels, Friendships, Side-lights, Honors, and Awards.)

President pro tem of the American Federation of New York during World War II.
Charter member of the American Committee in the organization of the summer schools of Music and Fine Arts, under the patronage of the French Ministry of Fine Arts which were established in the Palace of Fontainebleau in 1921.
Order of the Legion of Honor, France, 1924, with the grade of Chevalier.
Master of Arts degree, Trinity College, Hartford, 1934.
Avocations: Sculpture, water color paintings, and authored masques and ballets and their stage settings.
Designer of the International Silk and French Government Expositions in New York City in 1921-23 and 1925.
Author and director of such notable historical pageants as the Beaux Arts Balls held in the Hotel Astor in New York and the pageant in Washington commemorating the dedication of the Lincoln Memorial.
In 1901 he entered into the practice of architecture in New York City, retiring in 1935. His professional work included residences, hotels, office buildings, schools and interiors in New York, Philadelphia, Washington, D. C., New Jersey, Connecticut and California.
Friends of Mr. Greenley state that he considered Seaview Terrace, Newport, Rhode Island as one of his finest accomplishments. Letter and illustrations are attached.

only American finalist in League of Nations competition - CEF

Principal Commissions: (Classified, with locations and Reference Data) (Above)

Compiled by: William Wiese, Secretary
Vermont Association of Architects

Date: April 13, 1964

Acknowledgements:

Greenley

MRS. ANDREW C. MATTHEWS
107-A GROVE STREET
RUTLAND, VERMONT

February 26
1964

Dear Payson, -

I, in turn, am sorry to have the delay in returning the enclosed.

It seemed best to speak with Mr. George Emerson, Jr. - who was out of town two weeks ago during my days in Northampton, and whom I succeeded in contacting only last Friday. Since returning home I have been housed for a day or two.

Mr. Emerson, and his lovely wife too, were great admirers of Mr. Greenley and had become fast friends, as had Mr. Emerson, Senior, following the acquisition of Sea View Terrace, about fifteen years ago -

MRS. ANDREW C. MATTHEWS
107-A GROVE STREET
RUTLAND, VERMONT

George read and considered, with some care,
this material - and feels that it is very fine.

He and I both shared one thought which
we want to suggest to you - It is our feeling
and your understanding that Mr. Greenley considered
Sea View Terrace his Masterpiece - or greatest
and finest accomplishment. I enclose picture
which includes printed description and
pertinent facts - and George suggests that
surely Newport be mentioned with the other
locations of Mr. Greenley's work - with some more
of the above as would seem best to you.

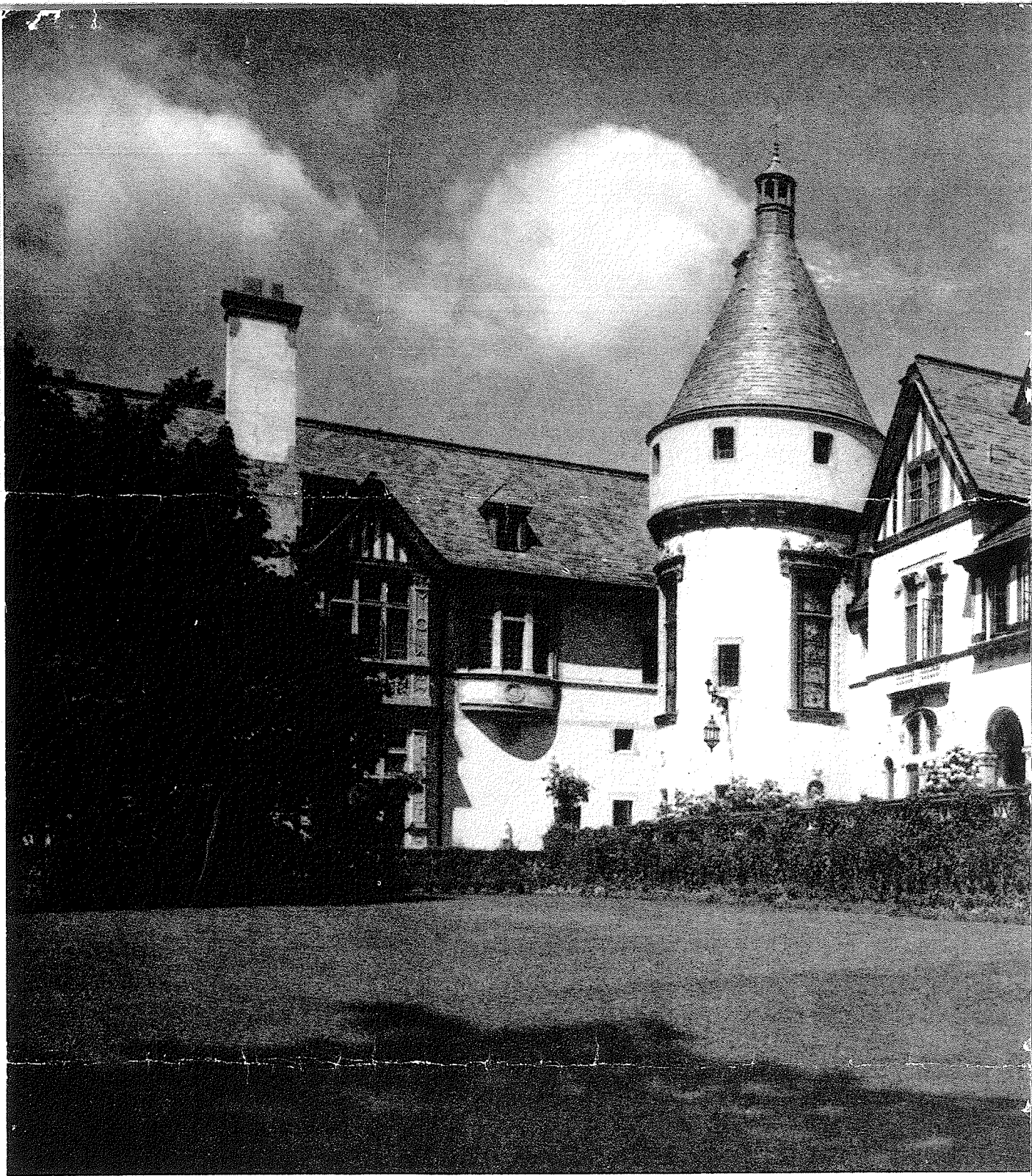
Always fond remembrances to you and
Mary - Sincerely,
Dorothy Matthews



BURNHAM-BY-THE-SEA, in Newport, Rhode Island, prepares teen-age girls for college, gives them a background in music, arts and the drama, and provides the recreations of an ocean-side vacation. Students line up in the SeaView Terrace Mansion to receive their weekly allowances.

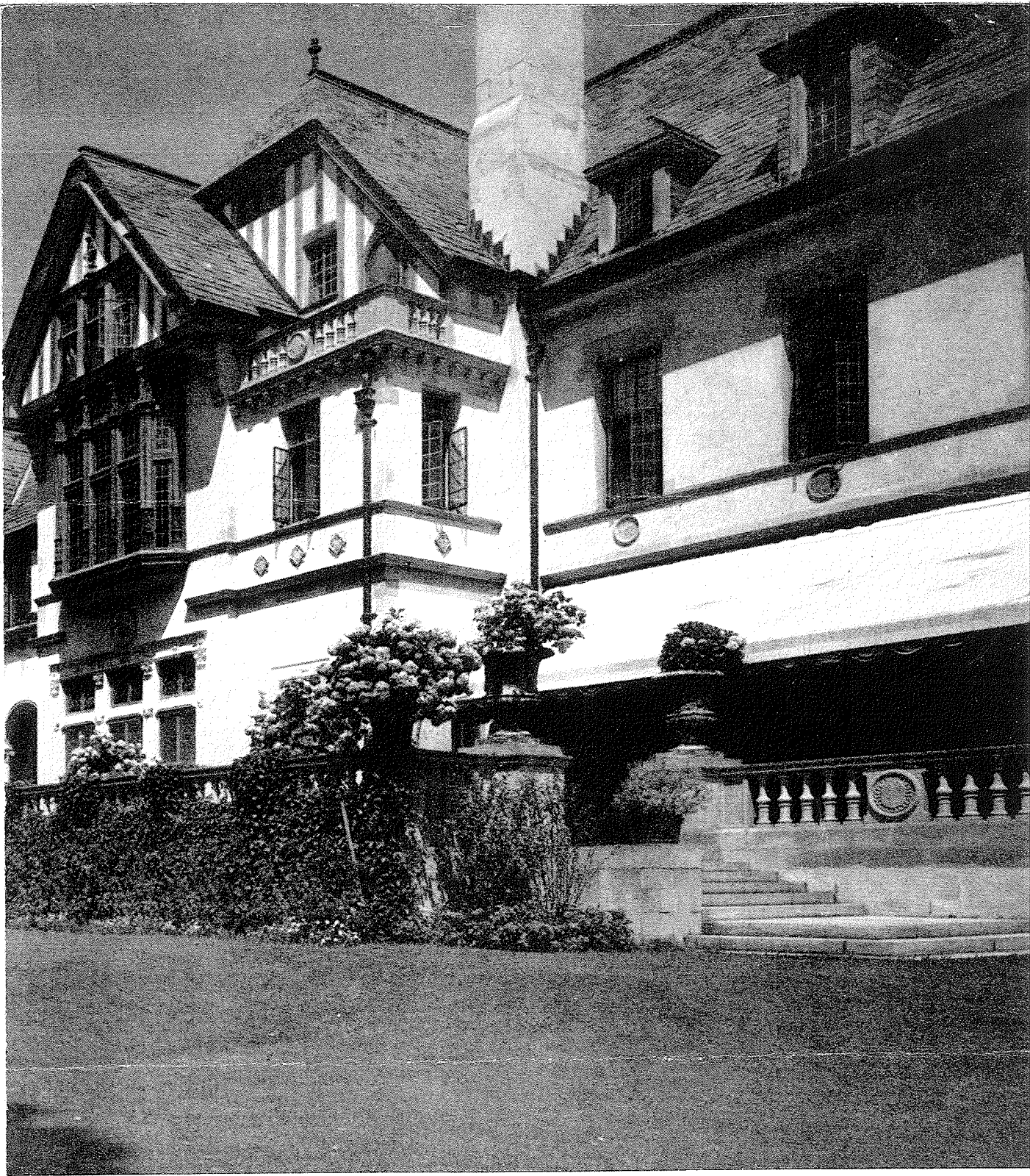
REPRINTED FROM THE JULY 1959
ISSUE OF HOLIDAY MAGAZINE

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SEAVIEW TERRACE, the principal Burnham-by-the-Sea building is one of the most charming and modern of the large estates in Newport. The sixty-five room mansion was constructed in 1928 at a cost of more than two million dollars. It was the last big estate to be built in Newport, and only the world-famous Vanderbilt mansion, *The Breakers*, exceeds it in size in Newport. It is patterned after a French chateau of the Renaissance period, and the finished plans required more than 1300 architectural drawings. The former owners, Mr. and Mrs. Edson Bradley and their daughter, the wife of the Rev. Herbert Shipman, Protestant Episcopal Bishop of New York, entertained here with quiet but generous hospitality.

The building is of hollow tile and concrete, and the roof of copper and slate. There are marble, mosaic, and parquet-oak floors; handsome statuary and imported fireplaces; and beautiful stained glass windows of the 16th Century. There are several magnificent chandeliers and 17th Century oil-painting ceilings from Italy and France, as well as a fine collection of period antiques. One room has a ceiling of



carved angel heads. A large flagstone terrace adjoins the building on the Atlantic Ocean side.

Mr. Howard Greenley was awarded a prize by The Architectural League of New York for planning this home. The characteristic spaciousness of the house is carried over onto seven acres of lawn with shade trees, tennis courts, and expansive vistas of the Atlantic Ocean. Many school activities are conducted out of doors in the shade on the terrace where the tang of the salt air invigorates both body and mind.

Fortunately, the artistic arrangement of rooms of this building is enhanced by its unusual facilities for functional living. All the plumbing and electrical installations are modern, with numerous white tile bathrooms. The sunny dining room accommodates the whole school. It overlooks the ocean and is the scene of happy occasions where carefully planned menus are served. An abundance of milk and fresh fruits and vegetables is provided. The kitchen is thoroughly equipped with modern refrigeration.

Expenses

Tuition and residence fee for the summer \$835

\$50 payable with application—\$785 payable on June 15

Burnham-by-the-Sea is incorporated not for profit. The fee covers room and board; class instruction in as many as three academic subjects; all regular sports (except riding and golf); choral group activities; dramatics and speech; all expenses for the five dances; infirmary care when needed; regular chaperonage; and ordinary dispensary supplies.

For students taking a NEW COURSE FOR CREDIT, there is an additional fee of \$100 to cover expenses incurred by double classes.

A \$65 deposit is required to cover such expenses as purchases at the school store; concert and theater tickets; trips; books and supplies; personal laundry and dry cleaning; transportation; yearbook; photographs, etc. Any unused portion of this deposit is refunded at the end of the summer, together with a detailed summary of such expenses.

The June 15 invoice also requires a \$19 payment for complete rental linen service (sheets, blankets, towels, etc.); and a \$21 deposit for personal spending money which the student draws as a \$3 cash allowance each Saturday.

Private Music Lessons (Piano, voice, harp, organ, flute, etc.):	
One full-hour lesson a week for the season	\$60
Private Art Lessons (Watercolors, oils, sketching, etc.):	
Three 2-hour lessons per week, in small groups, including all supplies	\$75
Horseback Riding (per hour)	\$3
(per hour with instruction)	\$4

