

Gilbert, Edmund B

THE AMERICAN INSTITUTE OF ARCHITECTS.

THE OCTAGON, WASHINGTON, D. C.

APPLICATION FOR MEMBERSHIP.

October 29<sup>th</sup>, 1915

To the Secretary of the American Institute of Architects,  
The Octagon, Washington, D. C.

SIR:  
I hereby apply for Membership in the American Institute of Architects. I have carefully examined the Constitution and By-Laws of the Institute, and agree if elected, honorably to maintain them.

I apply under Class B [A, B or C.]

I hereby certify that the following statements are correct:

Name Edmund Beauvan Gilchrist

Address 1424 Walnut St., Philadelphia, Pa.

Place and date of birth Philadelphia, March 13<sup>th</sup> 1885

Graduate in architecture  
[Give name of institution and year—Evidence of Diploma or Certificate of graduation to be submitted with application.]

Holder of Scholarship in architecture  
[Give name and year.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.  
[State which, and year—Evidence of Certificate to be submitted with application.]

If practicing architect, firm name Edmund B. Gilchrist

Have been in practice own office — 6 years.

If draughtsman, employed by  
[State number of years.]

Collegiate and office training two years in college, five years with Wilson Eyre, half year with Horace Trumbauer.

I hereby agree to abide by the provisions of the "Circular of Advice Relative to the Conduct of Architectural Competitions and a Code Governing the Conduct of Members of the American Institute of Architects taking part therein" and of the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics."

Edmund B. Gilchrist  
[Signature of applicant.]

I hereby certify that the foregoing applicant is a member of Philadelphia Chapter, A. I. A.

Frank W. Ellis Secretary.  
John Chapter, A. I. A.

[To be omitted when the applicant does not reside in the territory of a Chapter.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

W. G. ...  
A. J. ...  
...  
[The signatures of three Institute members are here required.]

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2-3

January 26th, 1916.

Dear Sir:-

Acting for the Secretary, I take pleasure in advising you of your election to membership in the American Institute of Architects, effective January 11th, 1916.

You will receive later the Annuary and Proceedings for the current year. The former contains the official documents of the Institute.

In accordance with the action of the recent Convention of the Institute with regard to applicants qualifying in 1916, your Initiation Fee of \$25.00 has been remitted. As you have paid the preliminary fee of \$5.00 the only charge on the Institute books is for dues for the current year. For this item we enclose a formal statement.

May I take this opportunity to say that the office of the Institute at the Octagon is for the service of every Institute member. Should the occasion arise, we will be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Edmund Beaman Gilchrist, 1424  
1424 Walnut Street,  
Philadelphia, Penna.

K:B  
ENC

*Edmund B. Gilchrist, Architect*  
225 South Fifteenth Street, Philadelphia



*M. Leroy Bagley*

January 20, 1936

Mr. Edwin Bergstrom, Treasurer,  
The American Institute of Architects,  
The Octagon, Washington, D. C.

Dear Mr. Bergstrom,

As a result of letter of January 16th from Mr. George I. Lovatt, Jr. concerning delinquency in Institute dues, I write to advise you that I sent you on December 30, 1935 a check for \$30.00. My understanding is that this payment covered my delinquencies, that I now owe the Institute for 1936 dues only. I trust I am correct in this, that my check was duly received and that you will have removed my name from your list of delinquencies. I am,

Yours very truly,

*Edmund B. Gilchrist*

Copy to Mr. George I. Lovatt, Jr.  
G:S

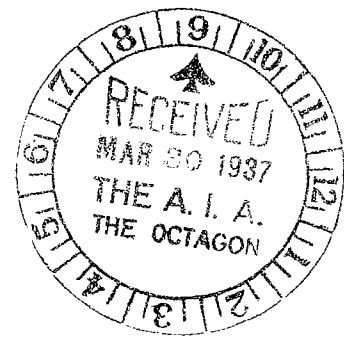
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Correct  
Name has been  
removed from  
Delinquent list  
LSM

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*4 copies*

JOHN P. B. SINKLER  
ARCHITECT  
2004 ARCHITECTS BUILDING  
PHILADELPHIA



March 27, 1937

Mr. Robert D. Kohn,  
Chairman,  
Jury of Fellows, A.I.A.,  
The Octagon,  
Washington, D. C.

Dear Mr. Kohn:

On September 17th, 1936 I wrote to the Jury of Fellows stating that a committee of five members of the Philadelphia Chapter had selected for nomination for advancement to Fellowship in the Institute, the names of the following three members of that Chapter:

Edmund B. Gilchrist  
George Howe  
William J. H. Hough

I have been away for several weeks and on my return find that I have failed to send through the examples of work and statement of achievements of the nominees. I am sending herewith two which I have received and hope they will arrive in time for the meeting of the Jury. The third, from Mr. Howe, I have not yet received but will forward it as soon as possible.

Yours very truly,

*John P. B. Sinkler*  
John P. B. Sinkler

JPBS:L

NO NF



Received Mar. 30, 1937

Voted On Mar. 19, 1938

Voted On 19 .

Voted On 19 .

Granted March 19, 1938

NO M

THE AMERICAN INSTITUTE OF ARCHITECTS  
JURY OF FELLOWS

NOMINATION FOR FELLOWSHIP

CASE RECORD

1. *Name of Nominee* Edmund Beaman Gilchrist      *Date of Nomination* October 22, 1936
2. *Address of Nominee* 225 Sputh 15th Street, Philadelphia, Pa.
3. *Nominee's firm* Edmund B. Gilchrist
4. *Nominee's principal place of business* Philadelphia, Pa.
5. *Nominee's Chapter* Philadelphia Chapter
6. *Nominee's State Association Member*
7. *Nominee admitted to Institute* 1916.
8. *Nominee has been in good standing in Institute from* 19 to Dec. 31, 1937.
9. *Nominee's age* 53      *Birthplace* Philadelphia, Pa.
10. *Nominators:* John F. Harbeson  
Charles Z. Klauder  
Sydney E. Martin  
Robert R. McGoodwin  
John P. B. Sinkler
11. *Achievement in Design:*  
  - Commerical: Store for Stephen F. Whitman Co., Phila.
  - Domestic: Residences in Pennsylvania, Illinois, and Delaware
  - Special Work: Town Hall, Ellsworth, Me. Cosmpopolitan Club, Philadelphia.  
Church for Unitarian Society of Germantown, Phila.
  - Medal of Philadelphia Chapter (1924) for residence in Chestnut Hill, Pa.
  - Medal of Chestnut St. Association (1929) for store building for Stephen F. Whitman Co., Phila.
  - Educational Work - University of Pennsylvania, Princetun and Columbia; T-Squre Club Atelier; Member, Advisory Board, School of Architecture, Princeton;
  - Public Service: Various chapter and Institute committees; Phila. City Planning Commission; studies and writings re: housing, etc. for Chapter committees.

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*Ex Rec'd*

(Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year if it is desired that such proposals be acted upon prior to the second succeeding convention.)

(Issued by the Jury of Fellows)

Confidential

**The American Institute of Architects**  
The Octagon, 1741 New York Avenue  
Washington, D. C.



**FORM OF PROPOSAL FOR FELLOWSHIP**

(Before executing read carefully the accompanying document on Principles of Fellowship)

Name of Member Proposed—

Mr. *Edmund Beaman Gilchrist*

Street *225 South 15<sup>th</sup> St*

City *Philadelphia*

State *Pa*

Notice—Use Ink and Write Legibly Throughout.

Chapter of Member Proposed—

*Philadelphia Chapter*  
(Name of Chapter)

Date of Election to Institute—

*1916*  
(The year is sufficient)

Place of Business—Location of Best Work.

*Philadelphia*  
(Principal Place of Business past Five Years)

*Philadelphia, Chicago, Cincinnati*  
(One or more cities in which best work is located)

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General Conditions of Fellowship: (Chapter II, Article 1, Section 1, By-laws:)

Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States, who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education or public service.

PROPOSAL FOR FELLOWSHIP

October 22<sup>nd</sup> 1936

To the Jury of Fellows,  
The American Institute of Architects,  
The Octagon, Washington, D. C.

The following name of Edmund B Gilchrist, a member in good standing,  
is submitted to the Jury of Fellows with a recommendation that he be advanced to Fellowship:

Name Edmund Beaman Gilchrist  
(In full)

Address Philadelphia, Pa  
(City and State)

Place and date of birth Philadelphia, March 13<sup>th</sup>, 1885

Graduate of Architecture \_\_\_\_\_  
(Name of College, University or School)

Holder of Scholarship in Architecture—

\_\_\_\_\_  
(Name of Scholarship)

If practicing architect give firm name or names, and state how long connected with each:

Wilson Eyre, 1905 to 1910, 1911 to 1918  
(Firm name) (Approximate time)

Horace Trumbauer, 1910-1911

BIOGRAPHICAL SKETCH

German-born Friends School, Philadelphia  
1897 to 1903

University of Pennsylvania 1903-1904, Arts and Science

1905-1918 Architectural Offices as heretofore noted  
1913 travel and study abroad

1913-1917 practice of architecture in own office

x 1917-1918 Architect to Bureau of Yards and Docks  
U. S. Navy

o 1918-1919 Housing Division, U. S. Shipping Board

1919 to present time practice of architecture  
in own office

1935- architect to Phila Savings Fund Society  
for rehabilitation of city properties

One of group of architects for the  
H. P. A., Hill Creek Housing Project, Phila.

x Plans for Naval Air Station, San Diego, Cal.  
in collaboration with Mr. Goodhue, U. S. Navy

o Various Site and Town plans for the  
U. S. Shipping Board



ACHIEVEMENT IN DESIGN

1. Architectural Work—

Commercial

Store for the  
Name of Building City or Town  
Stephen F. Whitman Co. Philada

Monumental

Name of Monument Place

Domestic

Residence for Rodman E. Griscom, Gladwyn, Pa  
Name of Owner Place  
" " Carroll S. Tyson Jr, Chestnut Hill, Phila  
" " Charles Forman, Winnetka, Ill.  
" " Ellen DuPont Meeds, Wilmington, Del

Special Work

Town Hall — Ellsworth, Me.  
Nature of Work Place  
Cosmopolitan Club, Philadelphia  
Church for the Unitarian Society of Germantown, Phila

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2. Here should follow a description of his work in design, showing special attention to the particular features the proponents believe worthy—

Mr. Gulchurst is widely known for the high distinction of his architectural designs. His residential work in particular is generally considered of unusual fine character.

3. Photographs, sketches, or drawings should be submitted of two or three buildings or works—

Photographs. Residence for Carroll S. Tyson Jr., Phila.  
Store for the Stephen F. Whitman Co., Phila.  
Church for the Unitarian Society of Germantown

Drawings. Town Hall in Ellsworth, Me.  
Group of Houses for the Marion Park & Cincinnati, O.  
Residence for Charles Ferman, Huron, Pa., Ill.

Sketches. Residence for Mrs. Rodman E. Grissom, Gladys, Pa.  
Theatre for the Surrey Players, Surrey, Me.  
Oregon State Capitol competition -  
Lloyd Walker, Ass.

# ACHIEVEMENT IN CONSTRUCTION

## 1. Engineering Construction

Name of Building

Place

## 2. Books, Treatise, or Articles Written—

Subject

Name of Book or Periodical

## 3. Photographs

Works

Place

## 4. Drawings

Building or Works

Place

5. Here should follow a description of the notable work done by the applicant, with special stress laid on his particular achievements and recognition by societies, or other groups—

1924, annual medal of the Phila. Chapter of the B. I. B. and T Square Club, for a residence for Dr. George Woodward, Chestnut Hill, Phila.  
1929, annual medal of the Chestnut St. Association for a store building for the Stephen F. Whitman Co. Philada.

### ACHIEVEMENT IN EDUCATION AND LITERATURE

#### 1. Literary Work—

Books, Treatise, or Articles Written—

Subject	Name of Book or Periodical

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Achievement in Education and Literature—*continued*

2. Here should follow a summary of particular influences that may have been created by any of the works above mentioned if known to the proponents and any recognition accorded by the profession, by societies, or by the public—

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3. Educational Work—

The proponents should direct attention to the position held by applicant, his or her particular force or influence in his or her line of endeavor, and any evidence of recognition by pupils, by the profession, or by the public of his or her achievements.

*Judgements, criticisms, and talks, from time to time  
at the Universities of Penna, Princeton and Columbia -  
T. Square Club - Helix for one winter -  
Member of the Advisory Board, School of Architecture  
Princeton University, Talks before other Chapters -  
Service on various Chapter Committees, Institute Com.  
on Site Planning and Housing*

4. If under this class applicant has also designed or executed work, then proponents should fill out also the blanks under heading (Achievement in Design)—

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ACHIEVEMENT IN PUBLIC SERVICE

- 1. Here should follow a clear statement of the field in which his activities have been directed, the influence of that leadership and what accomplishment has resulted—

Contributions to the Phila City Planning Commission, in the form of studies and written matter of the various aspects of the Phila City Plan. Various studies and written matter pertaining to housing etc. for Chapter Committees.

During the World War Mr Gilchrist gave his services in in the Emergency Fleet Corporation in the Housing Division.

- 2. Recite the positions of trust held by applicant in evidence of his recognition as a civic leader—

Table with 2 columns: Name of Societies or Civic Groups, Place. The table is currently empty.

(Proposers should sign at top of page 10)

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Signatures: Submitted by

Group of five Members or/and Fellows—

Date Sept. 12<sup>th</sup> 1936

1. John F. Arleon
2. Clara J. Claude
3. Sydney E. Martin
4. Robert R. McEodum
5. John A. Switzer

August 5, 1936

Note: See amended By-Laws for provisions concerning Fellowship.

The rules of procedure, quoted below, have not yet been reprinted. They have been modified slightly, particularly the time-requirement in Paragraph 5.

Section 1. Qualifications.

(a) Fellowship in The American Institute of Architects is conferred upon a member who is a citizen of the United States who, in the opinion of an authorized jury of fellows, shall have notably contributed to the advancement of the profession in design, construction, literature, education, or public service.

Section 2. Prerequisite.

(a) Membership in the Institute for not less than ten years shall be a prerequisite to fellowship.

Section 3. Jury of Fellows.

(a) The Jury of Fellows shall consist of six fellows appointed by the President, two of whom shall serve for periods of one, two, and three years, respectively, and until their successors are appointed. The President shall appoint the chairman of the Jury, and shall fill all vacancies occurring in the Jury of Fellows by death, resignation, expiration of term or otherwise.

Section 4. Recommendations for Fellowship.

(a) Method. Any group of five or more members may recommend to the Jury for consideration the name of a member whom they deem qualified for fellowship. Such recommendation shall contain a brief statement of the notable service or achievements which, in the opinion of the nominators, justify the nomination.

Fellows on forms prepared for this purpose. The Jury shall then request from the chapter officials, the Directors of the Institute, and such other sources as it deems necessary privileged communications relating to the qualifications of the nominees. All recommendations shall remain on file with the Jury of Fellows for at least twelve months prior to final action.

Section 5. Rules of Procedure.

(a) The Jury shall formulate rules for its procedure subject to the approval of the Board of Directors.

Article 2. Election to Fellowship.

Section 1. Procedure.

(a) Election. Election to fellowship shall be by the Jury of Fellows. Fellows may be elected at any regular meeting of the Jury of Fellows.

(b) Method. Such election shall be by ballot. Four affirmative votes shall be necessary to elect.

(c) Announcements. The names of all fellows so elected shall be announced to the convention.

Article 3. Nomenclature.

Section 1. Nomenclature.

(a) Fellowship in the Institute shall be designated by the initials "F. A. I. A."

RULES OF PROCEDURE.

1. A meeting of the Jury of Fellows may be held at the call of the Chairman, subject to the approval of the Executive Committee of the Board of Directors, and in any event this meeting should occur at least 60 days prior to the date of the Convention.

2. Suggestions to the Jury for advancement to Fellowship may be made as stated in the By-laws.

3. The validity of any objection raised to any candidate shall rest solely with the Jury, and all communications shall be considered only as informative data.

4. The Jury shall file with the archives of the Institute the original recommendation and a statement of its action with

the reasons for election in each case. Privileged communications shall not be preserved.

5. Proposals for Fellowship must be filed with the Jury of Fellows, at The Octagon, not later than February 1st of any calendar year. All proposals so filed will be considered by the Jury and those selected will be cited for the honor of Fellowship at the second succeeding convention.

6. In the event of failure to act favorably upon any recommendation within three years due notice shall be given to the proponents, the recommendation surrendered and privileged communications destroyed. No recommendation so surrendered shall again be presented within two years from such notice.

This is a revised copy of the Rules of Procedure of the Jury of Fellows as amended and approved by the Board of Directors at its meeting on November 14, 1930.

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THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

27  
COPY  
COPY

March 21, 1938

Dear Mr. Gilchrist:

It is my privilege to advise you that you have been elected a Fellow of The American Institute of Architects, by action of The Jury of Fellows at its recent meeting.

The certificate of your election to Fellowship will be presented to you at the evening session and dinner on April 22, which concludes the Seventieth Convention of The Institute, to be held in New Orleans, Louisiana, April 19-22, inclusive.

The Officers and The Jury of Fellows join in the request that you be present to receive this honor.

Sincerely yours,

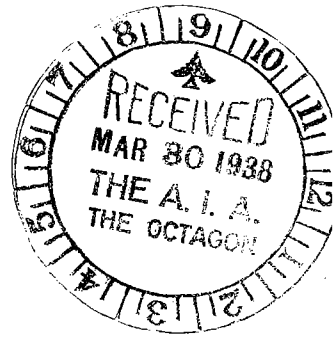
Secretary.

Mr. Edmund B. Gilchrist, F.A.I.A.,  
225 South Fifteenth Street,  
Philadelphia, Pennsylvania.

CTLM:MS

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Edmund B. Gulchrist, Architect  
225 South Fifteenth Street, Philadelphia

*Handwritten initials: EMG*  
Lloyd Malkus  
William A. America

March 29, 1938.

Dear Mr. Ingham:

I wish to thank you very warmly for your letter of the 21st advising me that I have been elected a Fellow of The American Institute of Architects.

Will you please convey to the Officers and The Jury of Fellows my most grateful feelings for this honor and assure them that I receive it most humbly and with great happiness.

Concerning the very kind request that I receive the certificate of election at the concluding session of the Convention at New Orleans, I very much regret to say that, as much as I should like to, I shall be unable to be present. I hope that my absence will not interfere with the normal presentation procedure.

Again with my most earnest thanks to the Jury of Fellows for their thoughtful and kind consideration, I am

Very sincerely yours,

*Edmund B. Gulchrist*

EBG:A

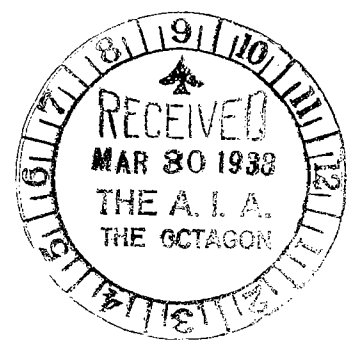
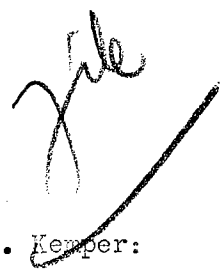
Mr. Charles T. Ingham, Sec'y,  
The American Institute of Architects,  
1741 New York Avenue,  
Washington, D. C.

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*Edmund B. Gulchrist, Architect*  
*225 South Fifteenth Street, Philadelphia*

*Lloyd Markus*  
*William A. Amenta*

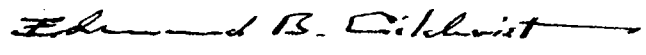
March 29, 1938.



Dear Mr. Kemper:

Thank you very much for your letter of March 25th. The photographs which accompanied the proposal for my advancement to Fellowship have been received today.

Sincerely yours,



EBG:A

Mr. Edward C. Kemper, Exec. Sec'y,  
The American Institute of Architects,  
1741 New York Avenue,  
Washington, D. C.

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